



**Stratford City Council
Regular Council Open Session
AGENDA**

Meeting #: 4529th
Date: Monday, July 24, 2017
Time: 6:00 P.M.
Location: Council Chamber, City Hall

Council Present: Mayor Mathieson - Chair Presiding, Councillor Beatty, Councillor Brown, Councillor Bunting, Councillor Clifford, Councillor Henderson, Councillor Ingram, Councillor Mark, Councillor McManus, Councillor Ritsma, Councillor Vassilakos

Staff Present: Ed Dujlovic - Acting CAO/Director of Infrastructure and Development Services, Joan Thomson - City Clerk, Andre Morin - Director of Corporate Services, Carole Desmeules - Director of Social Services, David St. Louis - Director of Community Services, John Paradis - Fire Chief, Jacqueline Mockler - Director of Human Resources, Tatiana Dafoe - Deputy Clerk, Jeff Leunissen - Manager of Development Services

Pages

1. Call to Order:

Mayor Mathieson, Chair presiding, to call the Council meeting to order.

Singing of O Canada

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

3. Adoption of the Minutes:

13 - 50

Motion by _____

THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated June 26, 2017, be adopted as printed.

4. Adoption of the Addendum/Addenda to the Agenda:

Motion by _____

THAT the Addendum/Addenda to the Regular Agenda of Council and Standing Committees dated July 24, 2017, be added to the Agenda as printed.

5. Report of the Committee of the Whole In-Camera Session:

5.1 At the July 24, 2017 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered

- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years.

6. Hearings of Deputations and Presentations:

6.1 Presentation of Sovereign's Medal for Volunteers

Mayor Mathieson to present the Sovereign's Medal for Volunteers to Barbara Hacking.

6.2 Public Meeting Planning Report- Zone Change Application Z03-17, 865 Ontario Street (COU17-040)

51 - 56

Motion by _____

THAT the Regular Council meeting adjourn to a Public Meeting under the Planning Act to hear all interested persons with respect to Zone Change Application Z03-17, to reconvene into Regular Council, following the Public Meeting.

6.3 Presentation by Dr. Miriam Klassen Medical Officer of Health regarding public health in Perth County

Motion by _____

THAT the presentation by Dr. Miriam Klassen regarding public health and the services provided by the Perth District Health Unit, be heard.

6.4 Request by Kevin Larson to address City Council

Kevin Larson has requested to address Council regarding an update on questions from previous delegation to Council, conversation about the latest online dialogue, Market Square usability and organization, seniors housing, National Stadium and by law correspondence.

For the consideration of Council in hearing the presentation or referring to appropriate Sub-committees.

7. Orders of the Day:

7.1 Correspondence - Highway 7 & 8 Transportation Corridor Planning and Class EA Study 57 - 58

The Ministry of Transportation is advising that the Transportation Environmental Study Report [TESR} will be filed for a 60-day review period in Summer 2017. The TESR will document the study process, the Recommended Plan, including environmental protection measures, and commitments for future action with regard to implementation of the project.

For the information of Council.

7.2 Proclamation - Taoist Tai Chi Practice Week 59

Motion by _____

THAT Stratford City Council hereby proclaims the week of September 25-October 1, 2017 as "Taoist Tai Chi Practice Week" in the City of Stratford in recognition of the United Nations International Day of the Older Person.

7.3 Resolution - Special Occasion Permit

27 Market Place/The Hub/Bard's Steakhouse is holding a Craft Beer Festival Saturday, September 2, 2017 in Market Square from 11:00 am. to 8:00 p.m., and the organizer has requested a special occasion liquor licence.

Stratford Police, the Perth District Health Unit and City Departments provided no objections or concerns.

Motion by _____

THAT City Council does not express concern with the issuance of a special occasion permit for the Craft Beer Festival to be held September 2, 2017 from 11:00 a.m. to 8:00 p.m. by 27 Market Place, in Market Place, subject to compliance with the City's Municipal Alcohol Risk Management Policy, the necessary permits being obtained and the required certificate of insurance being provided prior to the tournament.

- 7.4 Acceptance of Tender for Lorne Avenue Multi-use Trail to new Bidder (COU17-041) 60 - 62

Motion by _____

Staff Recommendation: THAT Council rescind By-law 97-2017;

THAT Council approve award of the Lorne Avenue Multi-use Trail contract to Steve Smith Construction Corporation at a total tender price of \$132,978.40 including HST;

AND THAT the Mayor and Clerk be authorized to sign the necessary contract agreement.

- 7.5 Resolution - Hangar Land Lease Renewal With Tailwind Investments Ltd. (COU17-042) 63 - 65

Motion by _____

Staff Recommendation: THAT The Corporation of the City of Stratford enter into a new hangar lease agreement with Tailwind Investments Ltd;

AND THAT the Mayor and City Clerk be authorized to sign the new hangar lease agreement.

- 7.6 Acceptance of Tender – Unified Communications T17-07 (COU17-038) 66 - 71

Motion by _____

Staff Recommendation: THAT OnX Enterprise Solutions Ltd. be awarded the contract for the Unified Communication Hardware and Software solution in the amount of \$213,704.10 including HST;

AND THAT the Mayor and Clerk be authorized to execute any required contract documents.

- 7.7 Resignation from the Town and Gown Advisory Committee

Motion by _____

THAT the resignation of Austin Fisher as a student representative on the Town and Gown Advisory Committee, be accepted.

7.8 Resolution - Special Occasion Permit

The Rotary Club Dragon Boat Festival is scheduled for Saturday, September 16, 2017 and the organizers have requested a special occasion liquor licence for a beer garden to be operated from 11:00 a.m. to 10:00 p.m.

The Police Services, Perth District Health Unit and City Departments provided no objections or concerns.

Motion by _____

THAT City Council does not express concern with the issuance of a special occasion permit for the Rotary Club Dragon Boat Festival Beer Garden to be held September 16, 2017 from 11:00 a.m. to 10:00 p.m. in Lower Queen's Park, subject to compliance with the City's Municipal Alcohol Risk Management Policy, the necessary permits being obtained and the required certificate of insurance being provided prior to the tournament.

7.9 Resolution - Special Occasion Permit

Wade and Nate's CF Adventure is holding its annual Wade and Nate's Excellent Baseball Extravaganza on Saturday, September 16, 2017 and the organizers have requested a special occasion liquor licence.

The Police Services, the Perth District Health Unit and City Departments provided no objections or concerns.

Motion by _____

THAT City Council does not express concern with the issuance of a special occasion permit for Wade and Nate's Excellent Baseball Extravaganza baseball tournament to be held September 16, 2017 at the Packham Road ball diamonds, subject to compliance with the City's Municipal Alcohol Risk Management Policy, the necessary permits being obtained and the required certificate of insurance being provided prior to the tournament.

8. Business for Which Previous Notice Has Been Given:

None scheduled.

9. Reports of the Standing Committees:

9.1 Report of the Planning and Heritage Committee:

Motion by _____

THAT the Report of the Planning and Heritage Committee dated July 24, 2017, be adopted as printed.

9.1.1 Proposed exemptions to Sign By-law Number 159-2004 Section 10.0 (f) (PLA17-009) 72 - 74

THAT the request by the Royal Bank of Canada to permit a painted wall sign at 33 Downie Street that promotes RBC's sponsorship of the Stratford Festival and which may not contain an address be permitted from May 1 to October 31, 2017.

9.1.2 Proposed exemptions to Sign By-law Number 159-2008 Section 10.0 (f) (PLA17-009)

THAT discussion on painted wall signs in the Heritage District be referred to the Planning and Heritage Sub-committee for recommendations.

9.2 Report of the Social Services Committee

Motion by _____

That the Report of the Social Services Committee dated July 24, 2017, be adopted as printed.

9.2.1 2017 Homelessness Enumeration Registry Week Results for Stratford, Perth County and St. Marys (SOC17-011) 75 - 107

THAT the report on outcomes of the 2017 Homelessness Enumeration, 20,000 Homes Registry Week Results for Stratford, Perth County and St. Marys be received for information.

9.2.2 Provincial human trafficking training for Ontario Works caseworkers and community service providers (SOC17-012) 108 - 109

THAT the report on Ministry of Community and Social Services (MCSS) specialized population education training programs to address and support victims of human trafficking be received for information.

9.3 Report of the Community Services Committee

Motion by _____

That the Report of the Community Services Committee dated July 24, 2017, be adopted as printed.

- | | | |
|--------------|--|------------------|
| 9.3.1 | Site Evaluation for the Relocation of Water Street Tennis Courts (COM17-012) | 110 - 121 |
| | <p>THAT the area currently occupied by Shakespeare Park tennis court be replaced with a pickle ball/tennis complex.</p> | |
| 9.3.2 | North Shore Suspended Walkway (COM17-009) | 122 - 123 |
| | <p>THAT staff be directed to include a suspended walkway as an option in ongoing design and reclamation work for future consideration of a new North Shore walkway by Council.</p> | |
| 9.3.3 | Stratford Rotary Complex Property – Universal Design Pathways (COM17-011) | 124 - 146 |
| | <p>THAT a consultant be engaged to undertake a peer review of the Accessibility Advisory Committee report titled "Stratford Rotary Complex Property Universal Design Pathways" at a cost of \$1000 plus HST;</p> <p>THAT the funds to pay for this review come from the contingency fund for the Community Grants;</p> <p>AND THAT a formal review of traffic flow and parking at the Rotary Complex be referred to the 2018 budget process.</p> | |
| 9.3.4 | Renewal of Agreement for the Burnside Agriplex (COM17-007) | 147 - 148 |
| | <p>THAT the City of Stratford enter into a 1-year renewal agreement starting June 13, 2017 and ending June 12, 2018 with the Stratford and District Agricultural Society to occupy and operate the Burnside Agriplex, under the same terms and conditions of the existing agreement.</p> | |
| 9.3.5 | Bicycle Parking Implementation Plan (COM17-010) | 149 - 159 |
| | <p>THAT the Bicycle Parking Implementation Plan be received and that the funding required to implement the downtown core Bicycle Parking Plan be referred to the 2018 budget process.</p> | |

10. Notice of Intent:

None scheduled.

11. Reading of the By-laws:

The following By-laws require First and Second Readings and Third and Final Readings and could be taken collectively upon unanimous vote of Council present:

Motion by _____

That By-laws 11.1 to 11.4 be taken collectively.

Motion by _____

That By-laws 11.1 to 11.4 be read a First and Second Time.

Motion by _____

That By-laws 11.1 to 11.4 be read a Third time and Finally Passed.

11.1 Repeal of By-law 97-2017 160

To repeal the award of the tender to Armstrong Paving and Materials Group Ltd., for the Lorne Avenue Multi Use Trail [T17-08].

11.2 Acceptance of Tender T17-08 for Lorne Avenue Multi Use Trail 161

To authorize the acceptance of the tender, execution of the contract and the undertaking of the work by Steve Smith Construction Corporation for the Lorne Avenue Multi Use Trail [T17-08].

11.3 Hangar Lease Agreement with Tailwind Investments Ltd. 162

To authorize the entering into and execution of a lease agreement with Tailwind Investments Ltd. for a hangar at the Stratford Municipal Airport effective June 16, 2017.

11.4 Acceptance of Tender T17-07 for Unified Communications 163

To authorize the acceptance of the tender, execution of the contract and the undertaking of the work by OnX Enterprise Solutions Ltd., for a Unified Communications Hardware and Software solution [T17-07].

12. Consent Agenda: CA-2017-74 to CA-2017-77 164 - 167

Council to advise if they wish to consider any items listed on the Consent Agenda.

13. New Business:

14. Adjournment to Standing Committees:

The next Regular Council meeting is August 28, 2017 in the Council Chamber, City Hall.

Motion by _____

That the Council meeting adjourn to convene into Standing Committees as follows:

- **Community Services Committee [6:30 p.m. or thereafter following the Regular Council meeting]**
- **Infrastructure, Transportation and Safety Committee [6:45 p.m. or thereafter following the Regular Council meeting];**
- **Planning and Heritage Committee [7:00 p.m. or thereafter following the Regular Council meeting];**
- **Finance and Labour Relations Committee [7:15 p.m. or thereafter following the Regular Council meeting];**

and to Committee of the Whole if necessary, and to reconvene into Council.

15. Council Reconvene:

15.1 Declarations of Pecuniary Interest made at Standing Committees

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply

with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on July 24, 2017 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

15.2 Committee Reports

15.2.1 Infrastructure, Transportation and Safety Committee

Motion by _____

That Items 5.1 and 6.1 of the Infrastructure, Transportation and Safety Committee meeting dated July 24, 2017 be adopted as follows:

5.1 - Romeo Street Road Widening

THAT Council approve the preferred design for bridge reconstruction of widening the Romeo Street Bridge to accommodate 1.8 m sidewalks on both sides of the street in addition to 4.7 m lane widths for vehicle and cycling traffic.

6.1 - Stratford Municipal Airport Operation and Management Agreement

THAT Council authorize staff to negotiate a five year extension for services and terminal leasing with Stratford Air Services Ltd.

AND THAT the agreements be brought back to Council for consideration.

15.2.2 Finance and Labour Relations Committee

Motion by _____

That Items 9.1 and 10.1 of the Finance and Labour Relations Committee meeting dated July 24, 2017 be adopted as follows:

9.1 Amended Workplace Harassment, Sexual Harassment and Discrimination Policy

THAT amended Policy H.1.6 Workplace Harassment, Sexual Harassment and Discrimination and Amended Policy H.1.23 Workplace Violence be adopted.

10.1 Tax Adjustments - July 24, 2017

THAT the Report of the Supervisor of Tax Revenue dated July 24, 2017 regarding the approval of a tax adjustment under Section 357 for 2016 be approved;

AND THAT the Minutes of Settlement under Section 36 for 2016, Amended Property Assessment Notices for 2017, Minutes of Settlement under Section 39.1 for 2017 and an adjustment under the Farm Property Class Tax Rate Program for 2017, be received for information.

15.2.3 Community Services Committee

Motion by _____

That Items 4.1 and 4.2 of the Community Services Committee meeting dated July 24, 2017 be adopted as follows:

4.1 Transit Terminal Site Selection Public Consultation Results

THAT Stratford Council approve the relocation of the Transit terminal to the Downie St. location;

THAT staff be authorized to prepare detailed design specifications for tender issue;

AND THAT staff be directed to implement a communication plan to advise the public of the new terminal and route details.

4.2 2018 Senior Curling Championships and Everest Challenge

THAT the Stratford Country Club in partnership with the City of Stratford be granted the use of the Rotary Complex from March 19 to March 29, 2018 to host the Canadian Senior Curling Championships and the Everest Challenge pending the award of the event;

AND THAT the facility rental fees in the amount of \$47,000 be funded through the 2018 Community grants program for use of the Rotary Recreation Complex for the 2018 Canadian Senior Curling Championship and the Everest Challenge.

15.3 Reading of the By-laws (reconvene):

168

The following By-law requires First and Second Readings and Third and Final Readings:

By-law 11.5 Confirmatory By-law

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on July 24, 2017.

Motion by _____

That By-law 11.5 be read a First and Second Time.

Motion by _____

That By-law 11.5 be read a Third time and Finally Passed.

15.4 Adjournment of Council Meeting

Meeting Start Time:

Meeting End Time:

Motion by _____

THAT the July 24, 2017 Regular Council meeting adjourn.



Stratford City Council Regular Council Open Session MINUTES

Meeting #: 4528th
 Date: Monday, June 26, 2017
 Time: 7:04 P.M.
 Location: Council Chamber, City Hall

Council Present: Mayor Mathieson - Chair Presiding, Councillor Beatty, Councillor Brown, Councillor Bunting, Councillor Clifford, Councillor Henderson, Councillor Ingram, Councillor McManus, Councillor Ritsma, Councillor Vassilakos

Regrets: Councillor Mark

Staff Present: Rob Horne - Chief Administrative Officer, Joan Thomson - City Clerk, Andre Morin - Director of Corporate Services, Carole Desmeules - Director of Social Services, David St. Louis - Director of Community Services, Jacqueline Mockler - Director of Human Resources, Tatiana Dafoe - Deputy Clerk, Jeff Leunissen - Manager of Development Services, Neil Anderson – Deputy Fire Chief, Brad Herndon – Manager of Recreation and Marketing, Mike Beitz – Corporate Communications Lead, Jim Bryson – Manager of Community Facilities, Quin Malot – Manager of Parks, Forestry and Cemetery

Also Present: Members of the Public and Media

1. Call to Order:

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Singing of O Canada

Moment of Silent Reflection

Councillor Mark provided regrets for the meeting.

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

No declarations of pecuniary interest were made by a member of Council at the June 26, 2017 Regular Council meeting.

3. Adoption of the Minutes:

R2017-224

Motion by Councillor Beatty

Seconded By Councillor Vassilakos

THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated June 12, 2017 be adopted as printed.

Carried

4. Adoption of the Addendum/Addenda to the Agenda:

Motion by Councillor Henderson

Seconded By Councillor Vassilakos

THAT Item 9.2 of the June 12, 2017 Planning and Heritage Committee agenda respecting the RBC wall painted sign be added as an Addenda to the Regular Agenda of Council and Standing Committees dated June 26, 2017.

R2017-225

Motion by Councillor Ingram

Seconded By Councillor McManus

THAT the RBC painted wall sign recommendations made at the June 12, 2017 Planning and Heritage Committee meeting be deferred to the July 24, 2017 Regular Council meeting for consideration.

Carried

5. Report of the Committee of the Whole In-Camera Session:

5.1 At the June 26, 2017 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered

- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2) (b), and Labour relations or employee negotiations (section 239.(2) (d));
- Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (section 239.(2) (e)), and Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2) (f));
- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2) (b) and Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2) (f));
- Ontario Medal for Good Citizenship Award
Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2) (b))

Direction was given on the matters relating to litigation or potential litigation and personal matters about an identifiable individual. No direction was given on the Ontario Medal for Good Citizenship Award.

From the June 26, 2017 In-camera Session, the following motion was considered by City Council:

R2017-226

Motion by Councillor Clifford

Seconded By Councillor Vassilakos

THAT the City of Stratford advise the County of Perth of its interest in renewing shared services agreements with the concurrent resolution of other outstanding issues, subject to

terms satisfactory to the Chief Administrative Officer and the City Solicitor;

THAT should acceptable terms not be reached on some or all of the shared services agreements, the Chief Administrative Officer and the City Solicitor be authorized to proceed to arbitration or other means of resolution, and include the Town of St. Mary's if necessary, a recipient of shared services, in discussions relating to such proceedings;

AND THAT the Mayor and Clerk be authorized to sign the associated contractual and legal documents.

Carried

6. Hearings of Deputations and Presentations:

6.1 Presentation - World Festival of Children's Theatre

R2017-227

Motion by Councillor Ingram

Seconded By Councillor Vassilakos

THAT the presentation by Ron Dodson on behalf of the World Festival of Children's Theatre, be heard.

Carried

Representatives of the 14th World Festival of Children's Theatre reported on the success of the Festival detailed in their Executive Summary.

Council and staff were thanked for their support and a quilt was presented which is to be located in a public space.

6.2 Presentation - Social Research and Planning Council

R2017-228

Motion by Councillor Ritsma

Seconded By Councillor McManus

THAT the presentation by Ryan Erb of the Social Research and Planning Council regarding the report, "Embracing Diversity: Newcomer Experiences in Perth and Huron Counties", be heard.

Carried

The Social Research Planning Council presented a report entitled "Embracing Diversity: Newcomer Experiences in Perth and Huron Counties". The purpose of the report was to investigate the experiences of newcomers to Perth County, identify the barriers they face and compile recommendations for next steps.

6.3 Presentation - Social Research and Planning Council

R2017-229

Motion by Councillor Beatty

Seconded By Councillor Henderson

THAT the presentation by Ryan Erb on behalf of the Social Research and Planning Council regarding on online data hub called MyPerthHuron, be heard.

Carried

The SRPC presented to Council regarding their online data hub. The online data hub is a collection of information from different sources that is presented in an easy to understand format. The goal is to use this data to guide policy.

A request was made for administration to review entering into a data sharing agreement.

R2017-230

Motion by Councillor Vassilakos

Seconded By Councillor Brown

THAT the request to enter into a data sharing agreement with the United Way, be referred to Administration for review.

Carried

6.4 Delegation by Kevin Larson - Noise By-law Exemption Application and RBC Sign

R2017-231

Motion by Councillor McManus

Seconded By Councillor Henderson

THAT Kevin Larson be heard regarding the RBC Sign recommendation and the noise by-law application for 27 Market Place recommendation.

Carried

Kevin Larson addressed Council regarding two items:

- Noise By-law exemption request for 27 Market Place; and
- RBC Sign By-law Exemption Request

Mr. Larson expressed concern regarding the lack of communication between the City and the public. Business owners and some members of the public are frustrated by the lack of communication and do not feel comfortable attending Council and Committee meetings.

With respect to the RBC Sign By-law exemption request, concerns were expressed that businesses in the City are conforming to the Sign By-law while others are not. It was respectfully requested that signs that do not conform to the by-law not be granted an exemption.

In regards to the Noise Control By-law exemption request for 27 Market Place, a re-consideration of this exemption request was made along with a request for a comprehensive review of the Noise Control By-law. Mr. Larson noted that the by-law as currently written is unclear. The original request made by Mr. Larson was for a Noise By-law exemption until 2:00 a.m., believing that the music could be operated until 1:00 a.m. The recommendation made by the Planning and Heritage Committee, which is also being considered at the June 26, 2017 Regular Council meeting was for an exemption until 12:00 a.m.

An inquiry was made into whether the scheduled performers are a band or a DJ. Mr. Larson responded that the performers are a band with a live music component.

6.5 Delegation by Kevin Larson

R2017-232

Motion by Councillor Henderson

Seconded By Councillor Clifford

THAT the request by Kevin Larson to address Council regarding airbnb, Market Square, transit hub concepts and seniors housing, be referred to the appropriate Sub-committees of Council for their consideration after hearing the concerns.

Carried

Mr. Larson noted that he is speaking on issues residents would like more information on.

Airbnb - Mr. Larson noted that the airbnb issue is similar to that of the RBC sign exemption request in that individuals are operating in the City in contravention of City by-laws. A request was made for by-laws to be enforced. It was also requested that information be provided on how airbnbs are addressed in the current by-law.

The Manager of Development Services advised that administration is currently undertaking a comprehensive zoning by-law review. As part of this review it will be determined how airbnbs will be regulated. A report is forthcoming to the Planning and Heritage Sub-committee with a draft by-law to be presented in the Fall of 2017. Following release of the draft by-law further public consultation will be conducted and further amendments will be made.

Market Square - it was noted that the chairs located in Market Square were locked over the weekend. A request was made for the chairs to be available on weekends. It was also noted that the chairs are becoming very hot during the day resulting in persons being uncomfortable using them. A request was made for the chairs to be reviewed. Finally, it was suggested that Market Square be under surveillance to prohibit vandals that have already defaced two benches.

Waldie Lane – Mr. Larson said Waldie Lane has been beautified and thanked the BIA also for their assistance. He stated the Lane is still a disaster and there is not BIA funding nor City budget to repair the Lane. He questioned if the businesses come up with funding, can the Lane be beautified.

Transit Terminal and Hub - A request was made for this issue to return to the Infrastructure, Transportation and Safety Sub-committee with a recommendation that the buses return to the downtown as it is centrally located downtown and is more accessible then the other proposed locations.

Senior Housing – Mr. Larson stated he has no additional comments at this meeting.

Mr. Larson stated he will put in a request to come back to Council to speak again.

7. Orders of the Day:

7.1 Proclamation - Trigeminal Neuralgia

R2017-233

Motion by Councillor Clifford

Seconded By Councillor Bunting

THAT Stratford City Council hereby proclaims October 7, 2017 as "Trigeminal Neuralgia Day" in the City of Stratford.

Carried

7.2 Proclamation - Canadian Multifaith Organization

R2017-234

Motion by Councillor Henderson

Seconded By Councillor Brown

THAT Stratford City Council hereby proclaims the week of October 16-22, 2017 as "Spiritual and Religious Care Awareness Week" in the City of Stratford.

Carried

7.3 Resolution - 235-255 John Street North Road Widening (COU17-032)

R2017-235

Motion by Councillor McManus

Seconded By Councillor Ingram

THAT the City of Stratford accept Part 28 of Plan 44R-5394 as public highway and dedicate it as forming part of John Street North.

Carried

7.4 Resolution – Hillside Manor and Possible Transfer of Long-Term Care beds from Stratford-Perth area (COU17-033)

R2017-236

Motion by Councillor Ritsma

Seconded By Councillor Beatty

THAT Stratford City Council supports community efforts to ensure that all existing long term care beds remain in the Stratford-Perth area, including the proposed transfer of beds from Hillside Manor;

AND THAT this resolution be forwarded to the Ministry of Health

and Long Term Care and to all municipalities in the Stratford-Perth area potentially affected by this action.

Carried

7.5 Acceptance of Tender - Lorne Avenue Multi Use Trail – Tender Award (COU17-034)

R2017-237

Motion by Councillor Henderson

Seconded By Councillor Bunting

THAT Council approve award of the Lorne Avenue Multi-Use Trail contract to Armstrong Paving and Materials Group Ltd. at a total tender price of \$107,390.75 including HST;

AND THAT the Mayor and Clerk be authorized to sign the necessary contract agreement.

Carried

7.6 Acceptance of Tender - Supply and Installation of Sewer Liners – Cured in Place Pipe T17-11 – Tender Award (COU17-035)

R2017-238

Motion by Councillor McManus

Seconded By Councillor Ingram

THAT Council approve award of the Supply and Installation of Sewer Liners – Cured in Place Pipe Contract T17-11 to Insituform Technologies Limited at a total tender price of \$2,283,593.95 including HST;

THAT staff be authorized to adjust the quantity of sewer to be relined in order to fully utilize the \$1,200,000 federal and the \$600,000 provincial government grants;

AND THAT the Mayor and Clerk be authorized to sign the necessary contract agreement.

Carried

7.7 Resolution - Clean Water and Wastewater Fund – 2017 Transfer Payment Agreement (COU17-037)

R2017-239

Motion by Councillor Vassilakos

Seconded By Councillor McManus

THAT Council authorize the Mayor and Clerk to sign the Clean Water and Wastewater Fund Transfer Payment Agreement between the Province of Ontario (as represented by the Minister of Infrastructure) and the City of Stratford;

AND THAT the Director of Corporate Services be named as the City of Stratford authorized representative.

Carried

7.8 Resolution - Removal of Holding Provision on part of 3165 Perth Line 33 (COU17-036)

R2017-240

Motion by Councillor Ritsma

Seconded By Councillor Ingram

THAT Zoning By-law No. 201-2000 be amended by adopting a by-law, to change the zoning of land located on part of 3165 Perth Line 33, opposite Romeo Street South, from General Industrial Special Provision Holding (I2-16- H) to General Industrial Special Provision (I2-16) by removing the Holding Provision.

That the holding provision described above be removed for the following reasons:

- **The conditions outlined in the Holding Provision when the "H" can be removed have been satisfied;**
- **Removal of the Holding Provision will allow for development on full municipal services in conformity with the Official Plan, and**
- **Removal of the Holding Provision is consistent with the Provincial Policy Statement.**

Carried

8. Business for Which Previous Notice Has Been Given:

None scheduled for the June 26 Regular Council meeting.

9. Reports of the Standing Committees:

9.1 Report of the Infrastructure, Transportation and Safety Committee:

R2017-241

Motion by Councillor McManus

Seconded By Councillor Henderson

That the Report of the Infrastructure, Transportation and Safety Committee dated June 26, 2017 be adopted as printed.

There was a request to take Item 9.1.4 separately.

Mayor Mathieson then called the question on the remainder of the Report as printed.

Carried

9.1.1 Stratford Landfill Public Input Invited May 2017 (ITS17-023)

THAT the report on the Stratford Landfill Public Input dated May 2017 be received for information.

9.1.2 Implementation of a Textile Diversion Program for the City of Stratford (ITS17-024)

THAT the City of Stratford initiate a Textile Diversion Program as described in the report, "Implementation of a Textile Diversion Program for the City of Stratford (ITS17-024)".

9.1.3 Household Hazardous Waste Agreement between The Corporation of the City of Stratford and The Corporation of the Township of Perth South (ITS17-025)

THAT The Corporation of the City of Stratford enter into an agreement with The Corporation of the Township of Perth South for the disposal of Household Hazardous Waste generated in the Township to the City of Stratford Landfill Site Household Hazardous Waste Depot;

AND THAT the Mayor and Clerk be authorized to execute the necessary agreement.

9.1.4 Request for Exemption from Noise Control By-law 113-79 for the Hub/Bard's at 27 Market Place 1 Year Anniversary Event (ITS17-031)

THAT approval be given to the request from The Hub/Bard's Steakhouse at 27 Market Place for exemptions from the Noise Control By-law 113-79 for their 1 Year Anniversary Celebrations on Friday, June 30, Saturday, July 1 and Sunday, July 2, 2017 until 12:00 a.m. on July 1, 2 and 3.

9.1.5 Request for Exemption from Noise Control By-law 113-79 for the 2017 Movies Under the Stars Events (ITS17-032)

THAT approval be given to the request from the Queen of the Square Cinema for exemptions from Noise Control By-law 113-79 for the Movies Under the Stars in Market Square 5:30 p.m. to 11:30 p.m. on July 9, July 23 and August 20, 2017 with rain dates of July 16 and August 27.

A request was made to amend Item 9.1.4 to allow amplified music until 1:00 a.m., and acoustic music until 2:00 a.m.

R2017-242

Motion by Councillor McManus

Seconded By Councillor Henderson

THAT Item 9.1.4 of the Infrastructure, Transportation and Safety Committee dated June 12, 2017 be amended as follows:

THAT approval be given to the request from The Hub/Bard's Steakhouse at 27 Market Place for exemptions from the Noise Control By-law 113-79 for their 1 Year Anniversary Celebration on Friday, June 30, Saturday July 1, and Sunday July 2, 2017 until 1:00 a.m. for amplified music and 2:00 a.m. for acoustic music on July 1, 2 and 3.

Clarification on permitted times for amplified and acoustic music was requested.

*This item was deferred to the reconvene part of this Council meeting.

9.2 Report of the Planning and Heritage Committee:

R2017-243

Motion by Councillor Ritsma

Seconded By Councillor Brown

THAT the Report of the Planning and Heritage Committee dated June 26, 2017, be adopted as printed.

Carried

9.2.1 576 O'Loane Avenue Planning Report files 31T15-001 and Z07-15 (PLA17-008 and PLA17-010)

THAT this supplementary report providing the Public and Agency Comments with respect to the Plan of Subdivision 31T15-001, Zone Change Application Z07-15, 576 O'Loane Avenue – Valley View Heights (St. Jacobs) Limited Planning Report of May 23 be received for the information of Council.

9.2.2 576 O'Loane Avenue Planning Report files 31T15-001 and Z07-15 (PLA17-008 and PLA17-010)

THAT the City of Stratford grant draft approval of the proposed Plan of Subdivision submitted by Ian Rawlings, prepared by GSP Group, certified by Erich Rueb O.L.S., Drawing No. dp16144b.dwg dated May 15, 2017, subject to the following conditions:

That the City of Stratford pursuant to Section 51(31) of the Planning Act grant draft approval to Plan of Subdivision 31T15-001 subject to the following conditions:

1. This draft approval applies to the draft plan submitted by Ian Rawlings, prepared by GSP Group, certified by Erich Rueb O.L.S., drawing no. dp16144b.dwg, dated May 15, 2017, which shows a total of 90 single-detached residential lots, 24 semi-detached residential lots, 28 street townhouse lots, 2 multiple unit blocks, one park block, four 0.3m reserve blocks, one stormwater management block, one walkway block and one block for road widenings served by 5 new local roads.
2. This approval of the draft plan applies for seven years, and if final approval is not given by that date, the draft approval shall lapse, except in the case where an extension has been granted by the Approval Authority.
3. The road allowances included in this draft plan shall be shown on the face of the plan and dedicated as public highways.

4. The street(s) shall be named to the satisfaction of the Manager of Development Services.
5. The municipal address shall be assigned to the satisfaction of the Manager of Development Services.
6. Prior to final approval, the Owner shall submit to the Approval Authority a digital file of the plan to be registered in a format compiled to the satisfaction of the City of Stratford and referenced to NAD83UTM Zone 17 horizon control network for the City of Stratford mapping program.
7. Prior to final approval, appropriate zoning shall be in effect for this proposed subdivision.
8. The Owner shall satisfy all the requirements, financial and otherwise, of the City of Stratford in order to implement the conditions of this draft approval.
9. The subdivision agreement between the Owner and the City of Stratford shall be registered against the lands to which it applies.
10. The Owner shall grant to the appropriate authorities such easements and/or land dedications as may be required for utility, road, drainage or other municipal purposes.
11. Phasing of the registration of this subdivision (if any) shall be to the satisfaction of the Manager of Development Services and the Director of Infrastructure and Development Services.
12. Prior to Final Approval, all required connections from this plan to municipal services shall be available.
13. In conjunction with the submission of Engineering drawings, the Owner shall submit an erosion/sediment control plan that will identify all erosion and sediment control measures for the subject lands in accordance with City of Stratford and Ministry

of Environment standards and requirements, all to the satisfaction of the City. This plan is to include measures to be used during all phases on construction. Prior to any work on the site, the Owner shall implement these measures satisfactory to the Director of Infrastructure and Development Services.

14. In conjunction with the submission of Engineering drawings, the Owner shall submit a report prepared by a qualified consultant, and if necessary a detailed hydro geological investigation carried out by a qualified consultant, to determine the effects of the construction associated with this subdivision on the existing ground water elevations and domestic or farm wells in the area, to the satisfaction of the City's Infrastructure and Development Services Department. If necessary, the report shall also address any potential contamination impacts that may be anticipated or experienced as a result of the said construction. Any recommendations outlined in the report shall be reviewed and approved by the City's Director of Infrastructure and Development Services, included in the pertinent agreement(s) with the City of Stratford prior to any work on the site. Should any remedial works be recommended in the report, the Owner shall complete these works prior to issuance of Certificate of Approval, to the satisfaction of the City, at no cost to the City.
15. Prior to any grading on the site, the Owner shall decommission and permanently cap any abandoned water wells located on the property, in accordance with the Ontario Water Resources Act and the Ministry of Environment requirements and file the necessary reports with the Ministry of the Environment and the City of Stratford.
16. In conjunction with the submission of Engineering drawings, the Owner shall have its professional engineer provide an opinion for the need for an Environmental Assessment under the Class EA requirements for the provision of any services related to this plan. All class EA's must be completed prior to the submission of engineering drawings.

17. The Owner's professional engineer shall provide inspection services for all work required for the development of the plan, and have its professional engineer supply the City with a certificate of compliance upon completion in accordance with the plans approved by the Director of Infrastructure and Development Services. The Owner's professional engineer shall provide full time inspection for all underground works.
18. The Owner shall comply with all City of Stratford standards, guidelines and requirements in the design of this draft plan including required engineering drawings. Any deviation to the City's standards, guidelines, or requirements shall be completed to the satisfaction of the Director of Infrastructure and Development Services.
19. The Owner shall pay in full all Engineering Administration fees, as determined by the Director of Infrastructure and Development Services, prior to any construction activity on the site.
20. That prior to final approval the Owner shall pay in full all financial obligations/encumbrances owing to the City on the said lands, including property taxes and local improvement charges.

PARKLAND

21. The Owner shall convey up to 5% of the lands included in this plan to the City of Stratford for park purposes. This shall include Block 110.
22. Once a total of 55 units have been registered, excluding Blocks 108 and 109, Park Block 110 shall be included in any registration.
23. Within one year of any registration that includes Park Block 110, the Owner shall grade and seed this Block at no cost to the City and to the satisfaction of the Director of Community Services and the Director of Infrastructure and Development Services.

FENCING

24. Within one year of registration of the first phase, the Owner shall erect a 1.83 m high chain link fence without gates along the common property line between the railway right-of-way and Block 111. Any other fencing arrangements shall be to the satisfaction of the Manager of Development Services.
25. Within one year of any registration that includes Lots 1-14, the Owner shall erect a 1.5 m high fence without gates along the rear property line of similar design and material.
26. Within one year of any registration that includes Lots 14 to 30 and the west limit of Block 111, the owner shall erect a height of 1.5m fence without gates along the rear lot line to prevent trespassing, to the satisfaction of the Manager of Development Services.
27. Within one year of any registration that includes Lots 14 to 30 and the west limit of Block 111, the owner shall erect a height of 1.5m fence without gates along the rear lot line to prevent trespassing, to the satisfaction of the Manager of Development Services.
28. Within one year of any registration that includes Blocks 106 and 107, the owner shall erect a height of 1.83m board on board fence the rear lot line to the satisfaction of the Manager of Development Services.

WALKWAYS

29. Concurrent with final approval of the plan which includes Block 109, the Owner shall convey walkway Block 112 the City of Stratford. The Owner shall construct a 3.0 m walkway in accordance with City of Stratford standards or provide security to the City.

EXISTING STRUCTURES

30. Prior to final approval, the Owner shall remove, or demolish any structures that exist on the subject lands.

RAIL

31. Prior to occupancy of Lots 1 through 14, an earthen berm shall be constructed to a minimum height of 2.5 metres above grade at the property line having slopes no steeper than 2.5 to 1. The berm shall be adjoining and parallel to the railway right-of-way.

NOISE ATTENUATION

32. The Owner has submitted a Noise and Feasibility Study dated September 21, 2015 prepared by HGC Engineering which recommends noise abatement measures. The recommendations of this study which include noise walls, EW5 Construction or equivalent, forced air central heating signs to accommodate air conditioning, central air conditioning and warning clauses are to be implemented as outlined below, to the satisfaction of the City of Stratford,
- Prior to occupancy for Lots 1, 102 and Block 107, the Owner shall construct a 2 meter high noise attenuation wall between Lots 1, 102, Block 107 and O'Loane Avenue; between Lot 1 and Block 111; between Lot 102 and Block 108; between the easterly unit of Block 107 and the northern extents of the subdivision plan; and the most easterly end unit of Block 107, Lots 1, 102 and O'Loane Avenue, along the limits of this Plan, at the Owner's expense;
 - The following warning clause shall be included in the subdivision agreement to be registered on Title and in subsequent Offers of Purchase and Sale for Lots 2-8, 9-14, 101 and the second and third most easterly units of Block 107:

"Purchasers are advised that sound levels due to increasing road and rail traffic may occasionally interfere with some activities of the dwelling occupants as the sound levels activities exceed the noise criteria of the Municipality and the Ministry of Environment."

"Warning to Solicitors: Solicitors are advised to stress the importance of the above noted warning clause when advising their clients on the purchase of units in the subdivision."

"Warning to Solicitors: Solicitors are advised to stress the importance of the above noted warning clause when advising their clients on the purchase of units in the subdivision."

- The following warning clause shall be included in the subdivision agreement to be registered on Title and in subsequent Offers of Purchase and Sale for Lots 1,102 and the most easterly unit of Block 107:

"Purchasers are advised that despite the inclusion of noise control features in the development and within the building units, sound levels due to increasing road and rail traffic may occasionally interfere with some activities of the dwelling occupants as the sound levels activities exceed the noise criteria of the Municipality and the Ministry of Environment and Climate Change."

"Warning to Solicitors: Solicitors are advised to stress the importance of the above noted warning clause when advising their clients on the purchase of units in the subdivision."

- The following warning clause shall be included in the subdivision agreement to be registered on Title and in subsequent Offers of Purchase and Sale for Lots 2-8, 9-14, 101, 102, the most easterly unit of Block 107 and the second and third most easterly units of Block 107:

"This dwelling unit has been fitted with a forced air heating system and ducting was sized to accommodate central air conditioning. Installation of central air conditioning will allow windows and exterior doors to remain closed, thereby ensuring that the indoor sound levels are within the criteria

of the Municipality and the Ministry of Environment and Climate Change. (Note: The location and installation of the outdoor air conditioning device should be done so as to minimize the noise impacts and comply with criteria of Ministry of Environment and Climate Change publication NPC-300 as applicable.)"

"Warning to Solicitors: Solicitors are advised to stress the importance of the above noted warning clause when advising their clients on the purchase of units in the subdivision."

- The following warning clause shall be included in the subdivision agreement to be registered on Title and in subsequent Offers of Purchase and Sale for Lot 1:

"This dwelling unit has been supplied with a central air conditioning system which allows windows and exterior doors to remain closed, thereby ensuring that the indoor sound levels are within the criteria of the Municipality and the Ministry of Environment and Climate Change."

"Warning to Solicitors: Solicitors are advised to stress the importance of the above noted warning clause when advising their clients on the purchase of units in the subdivision."

- The following warning clauses shall be included in the subdivision agreement to be registered on Title and in subsequent Offers of Purchase and Sale for the affected lots:

"Purchasers are advised that despite the inclusion of noise control measures within the subdivision and within the individual building unit, noise levels may continue to be of concern, occasionally interfering with some activities of the dwelling occupants. There may be alterations to or expansions of the Rail facilities on such right-of-way in the

future including the possibility that the Railway or its assigns or successors as aforesaid may expand its operations, which expansion may affect the living environment of the residents in the vicinity, notwithstanding the inclusion of any noise and vibration attenuating measures in the design of the subdivision and individual dwellings; and the Railway will not be responsible for any complaints or claims arising from the use of its facilities and/or operations.”

“Warning to Solicitors: Solicitors are advised to stress the importance of the above noted warning clause when advising their clients on the purchase of units in the subdivision.”

33. No openings in the noise attenuation fence shall be permitted unless otherwise approved by the Manager of Development Services.
34. The subdivision agreement shall contain clauses requiring the erection and maintenance of a warning sign adjacent to the subdivision sign containing the following information:
35. a) identifying the Lots or Blocks that have been identified by the noise and vibration studies which may experience noise and vibration impacts;
36. b) identifying the type and location of the acoustical and safety (chain-link) fencing; and,
37. c) contains a statement that GEXR Rail operates on a 24 hour a day basis.

The warning sign can be in text form or a combination of text/sketch form. The sign may be removed after 70 percent of completion of the subdivision.

38. The subdivision agreement shall contain a warning clause to be registered on title of each Lot/Block to be used for dwellings within 300 metres of the railway right-of-way, warning prospective purchasers of the existence of the Railway's

operating right-of-way; the possibility of alterations including the possibility that the Railway may expand its operations, which expansion may affect the living environment of the residents notwithstanding the inclusion of noise and vibration attenuation measures in the design of the subdivision and individual units, and that the Railway will not be responsible for complaints for claims arising from the use of its facilities and/or operations.

SANITARY SERVICING

39. The Owner shall construct and connect the proposed sanitary sewers to serve this development to the existing sanitary sewer on O'Loane Avenue to the satisfaction of the Director of Infrastructure and Development Services.
40. The Owner shall not connect any weeping tile connections into the sanitary sewers within this plan.
41. In conjunction with the engineering drawings submission, the Owner shall have its professional engineer provide a sanitary servicing report that at the minimum shall include a sanitary drainage area plan confirming drainage area limits, and identify and confirm in writing the residual capacity limit for the existing downstream sewer system (to the trunk sewer), all to the satisfaction of the Director of Infrastructure and Development Services.

STORMWATER SERVICING

42. Concurrent with final approval of the plan, the Owner shall provide all required and adequate land dedications related to the stormwater works, including Block 111, satisfactory to the City.
43. In conjunction with the submission of the engineering drawings, the Owner shall have their consulting engineer submit a stormwater servicing report/plan (functional report where facilities are proposed) satisfactory to the Director of Infrastructure and Development Services. This report shall

include identification of the major and minor stormwater overland flow routes for the entire catchment area to the satisfaction of the Director of Infrastructure and Development Services.

44. Prior to the Manager of Engineering providing confirmation to the Chief Building Official that municipal services are in place, the Owner shall construct and have operational stormwater servicing works and major overland flow routes satisfactory to the Director of Infrastructure and Development Services.
42. The Owner shall have its consulting professional engineer design and supervise the construction of the stormwater servicing works, including any temporary works, to the satisfaction of the Director of Infrastructure and Development Services.
45. The Owner shall have its consulting professional engineer design and supervise the construction of the stormwater servicing works, including any temporary works, to the satisfaction of the Director of Infrastructure and Development Services.
46. In the event that the works include a stormwater facility, the Owner shall have their professional engineer submit semi-annual monitoring reports to the City Engineer demonstrating that the works perform in accordance with the approved design criteria. The reports are to provide test results on the volume and nature of the sediment accumulating in the works. The Owner shall ensure that the monitoring program commences when building permits have been issued on fifty percent (50%) of the lots in the plan and shall continue until assumption.
47. The Owner shall address forthwith any deficiencies of the stormwater works and/or monitoring program.
48. Prior to assumption, the Owner shall abandon the existing municipal drains in accordance with the requirements of the Drainage Act, and construct and have operational stormwater

servicing works and major overland flow routes satisfactory to the Director of Infrastructure and Development Services.

49. Prior to assumption, the Owner shall operate, monitor and maintain the works. The Owner shall ensure that any removal and disposal of sediment is to an approved site satisfactory to the Director of Infrastructure and Development Services.
50. Prior to final approval, the Owner's consulting engineer shall certify that increased and accelerated stormwater runoff from this subdivision will not cause damage to downstream lands, properties or structures beyond the limits of this subdivision. Notwithstanding any requirements of the City, or any approval given by the City Engineer, the Owner shall indemnify the City against any damage or claim for damages arising out of or alleged to have arisen out of such increased or accelerated stormwater runoff from this subdivision.

WATER:

WATER SERVICING

51. The Owner shall construct and connect the proposed watermain to serve this plan to the existing watermain on O'Loane Avenue to the satisfaction of the Director of Infrastructure and Development Services.
52. In conjunction with the engineering drawings submission, the Owner shall have its professional engineer provide a water servicing report to the satisfaction of the Manager of Environmental Services.
53. In conjunction with the engineering drawings submission, the Owner shall submit an overall water plan (secondary water main infrastructure) for this subdivision which is to be compatible with adjacent subdivisions and approved by the City's Director of Infrastructure and Development Services.
54. The Owner shall have its professional engineer determine if there is sufficient water turnover to ensure water quality and

determine how many homes need to be built and occupied to maintain water quality in the water system. If the water quality cannot be maintained in the short term, the Owner shall install automatic blow offs, where necessary, to the satisfaction of the Manager and Environmental Services, or make suitable arrangements with Water Operations for the maintenance of the system in the interim.

TRANSPORTATION/ROADS

55. The Owner shall terminate Street 'E' at the westerly limit of this Plan to the satisfaction of the Director of Infrastructure and Development Services.
56. Where the plan is to be phased, any dead ends and open sides of road allowances shall be terminated in 0.3 metre reserves to be conveyed to the City of Stratford until required for the future production of such road allowance.
57. The Owner shall construct a 1.5 metres (5') sidewalk on the outside of the following streets within a time-frame as directed by the Director of Infrastructure and Development:
 Street 'A'
 Street 'B'
 Street 'C'
 Street 'D'
 Street 'E'
 West side of O'Loane Avenue, from the southerly limit to the northerly limit of this plan.
58. Prior to final approval, in conjunction with the construction of Street 'E', the Owner shall install and maintain a barrier at the western limit of Street 'E' until directed by the City to remove this barrier. The removal of the barrier is at the cost of the Owner.
59. The Owner shall establish and maintain a Traffic Management Plan (TMP), when directed by the City, in conformance with City guidelines and to the satisfaction of the Director of

Infrastructure and Development Services for any construction activity that will occur on existing public roadways needed to provide services for this plan of subdivision. The TMP is a construction scheduling tool intended to harmonize a construction project's physical requirements with the operational requirements of the City of Stratford, the transportation needs of road users and access concerns of area property owners. The Owner's contractor(s) shall undertake the work within the prescribed operational constraints of the TMP. The TMP will be submitted and become a requirement of the engineering drawings for this plan of subdivision.

60. Should temporary turning facilities for vehicles be provided as required by the Director of Infrastructure and Development Services, they shall be shown on the final plans as easements. These easements shall be conveyed to and held by the City of Stratford until the extension of the road allowance, when the blocks shall be conveyed without charge to the owners of abutting Lots or Blocks.
61. Should temporary measures be required for any phase of this subdivision, construction costs for these temporary measures shall be borne by the Owner and any cost to remove the temporary measure shall be borne by the Owner.
62. The Owner shall construct Streets 'A', 'B', 'C', 'D', and 'E' to local road standards.
63. The Owner shall construct all municipal services for the subject lands at the sole expense of the Owner.
64. The subdivision agreement shall make provision for the Owner to construct an intersection pedestrian signal on O'Loane Avenue at no cost to the City and to the satisfaction of the Director of Infrastructure and Development.

FIRE

65. The Owner shall not burn any materials on site.

OTHER UTILITIES

66. Prior to the entering into a subdivision agreement, the Owner shall obtain approval from the City and Festival Hydro and/or Hydro One for an electrical layout for the area. Any new addition and/or relocation of existing electrical infrastructure will be at the Owner's expense.
67. In conjunction with the submission of Engineering drawings, the Owner shall submit a street lighting plan for approval by both the City and either Festival Hydro or Hydro One
68. Prior to final approval the Owner developer shall confirm that sufficient communication/telecommunication infrastructure is provided to the proposed development. The Owner shall also demonstrate to the satisfaction of the City of Stratford that sufficient communication/telecommunication services for emergency management services are provided.
69. In conjunction with the submission of Engineering drawings, the Owner shall submit a Utility Coordination Plan for the approval of the City and other appropriate authorities.
70. The subdivision agreement shall make provision for the planting of trees in the boulevard to the satisfaction of the Director of Community Services.
71. The subdivision agreement shall make provision for subdivision signs not exceeding ten square metres in area to be erected at locations in the subdivision as designated by the City. Such signs shall have printed thereon the plan of the subdivision as registered, showing the street pattern, community mail box locations, the proposed use of each parcel of land therein and the name and address of the owner. Such signs shall be erected and maintained to the satisfaction of the City during the progress of development and shall be removed upon the

completion of the work. No sign permit is required for this sign.

72. The subdivision agreement shall make provision for the physical location of Community Mail Boxes which satisfies the requirements of Canada Post.
 73. Prior to final approval, for the purposes of satisfying any of the conditions of draft approval herein contained, the Owner shall file with the Approval Authority a complete submission consisting of all required clearances, fees, and final plans, and to advise the Approval Authority in writing how each of the conditions of draft approval has been, or will be, satisfied. The Owner acknowledges that, in the event that the final approval package does not include the complete information required by the Approval Authority, such submission will be returned to the Owner without detailed review by the City.
 74. For the purpose of satisfying any of the conditions of draft approval herein contained, the Owner shall file, with the City, complete submissions consisting of all required studies, reports, data, information or detailed engineering drawings, all to the satisfaction of the Manager of Development Services and the Director of Infrastructure and Development Services. The Owner acknowledges that, in the event that a submission does not include the complete information required by the City, such submission will be returned to the Owner without detailed review by the City.
- Clearance Conditions
 - That prior to the signing of the final plan by the Mayor, the City is to be advised by Festival Hydro and/or Hydro One that conditions 63 and 64 have been carried out to their satisfaction.
 - Notes to Draft Approval
 - The applicant is directed to Section 51(39) and 51(43) of the Planning Act, R.S.O. 1990 as amended, regarding referral of

any imposed conditions to the Ontario Municipal Board. Requests for referrals are to be directed to the Subdivision Approval Authority of the City of Stratford.

- It is the applicant's responsibility to fulfill the conditions for draft approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the City of Stratford, to the attention of the Manager of Development Services, Infrastructure and Development Services Department, City of Stratford, quoting the above-noted file number.
- All plans are to be prepared using total station survey and compatible with the latest version of AutoCAD. The final plan submitted for final approval, engineered design drawings and construction record drawings are to be provided in print and digital format referenced to a control network compiled to the satisfaction of the City of Stratford Engineering Department in accordance with Ontario Basic Mapping (U.T.M. Grid 1:2000), for future use within the City's geographical information system.
- The owner/developer is advised that the provisions of the Development Charge By-law apply to this draft approval.
- Required agreements with the municipality will be prepared by the City of Stratford upon written request being received by the Manager of Engineering of the City of Stratford Infrastructure and Development Services Department from the applicant.
- The applicant should consult with an Ontario Land Surveyor for this proposed plan concerning final approval requirements relative to the Certification of Titles Act.
- The final plan approved by the Corporation of the City of Stratford must be registered within thirty (30) days or the Corporation may withdraw its approval under Section 51(59) of the Planning Act, R.S.O. 1990 as amended.
- All plans of subdivision are to be prepared and presented in metric units.
- Inauguration, or extension of a piped water supply, a sewage system or a storm drainage system, is subject to the approval of the Ministry of the Environment under Section 23 and 24 of the Ontario Water Resources Act, R.S.O. 1980.
- Easements required for utility or drainage purposes should be granted to the appropriate authority. Contact Infrastructure

and Development Services Department prior to any transfer of easements to the City of Stratford.

- Some of the conditions of draft approval will be cleared through the inclusion of appropriate requirements in the subdivision agreement, where acceptable to the City of Stratford.
- An electrical distribution line operating at below 50,000 volts might be located within the area affected by this development or abutting this development. Section 186 - Proximity - of the Regulations for construction projects in the Occupational Health and Safety Act, requires that no object be brought closer than 3 metres (10 feet) to the energized conductor. It is the proponent's responsibility to be aware, and to make all personnel on site aware, that all equipment and personnel must come no closer than the distance specified in the Act. They should also be aware that the electrical conductors can raise or lower without warning, depending on the electrical demand placed on the line. Warning signs should be posted on wooden poles supporting the conductors stating "DANGER - Overhead Electrical Wires" in all locations where personnel and construction vehicles might come in close proximity to the conductors.
- Any ornamental gateways proposed for the subdivision shall not be allowed on City lands and the City shall assume no responsibility for their maintenance.
- Privacy fences shall be placed on private properties. Fencing designs will be consistent with City standards and shall be the responsibility of the individual property owners; and any noise walls required shall not be placed on City property namely Noise barriers on Arterial Roads.
- and THAT the Zoning By-law be changed from an Agricultural (A-3) Zone in Township of Perth South Zoning By-Law 4-119 to:
 - a Residential First Density (R1(5)-38) Zone to permit single detached dwellings with a special provision requiring a minimum 10.5m setback from O'Loane Avenue and a maximum building height of 11.5m;
 - a Residential Second Density (R2(2)-45) Zone with special provisions requiring a minimum 10.5m setback from O'Loane Avenue and a maximum building height of 11.5m;

- a Residential Fourth Density (R4(2)-15) Zone to permit stacked townhouse dwellings and back to back townhouse dwellings and add special provisions for a minimum and maximum densities, a minimum 10.5m setback from O'Loane Avenue, a maximum building height of 13.5m, and provisions for apartment dwellings;
- a Residential Fourth Density (R4(2)-16) Zone to permit stacked townhouse dwellings and back to back townhouse dwellings and add special provisions for a minimum and maximum densities, a minimum 10.5m setback from O'Loane Avenue, a maximum building height of 13.5m, a maximum number of stories of 2.5m and provisions for apartment dwellings;
- a Residential Fourth Density (R4(2)-17) Zone to permit stacked townhouse dwellings and add special provisions for a minimum and maximum densities, a minimum 10.5m setback from O'Loane Avenue, a maximum building height of 13.5m, a minimum rear yard depth of 9m and provisions for apartment dwellings; and
- a Residential Fourth Density (R4(2)-18) Zone to permit stacked townhouse dwellings and add special provisions for a minimum and maximum densities, a minimum 10.5m setback from O'Loane Avenue, a maximum building height of 13.5m, and provisions for apartment dwellings; and,
- a Park (P) Zone because:
 - It is consistent with the Provincial Policy Statement and in conformity with the policies of the Official Plan
 - It will permit development anticipated by, and planned for, in the West Secondary Plan
 - It is the logical extension of planned residential development
 - The public was consulted during the subdivision and zone change circulation and comments that have been received in writing or at the public meeting have been reviewed, considered and analyzed within the Planning report.

- AND THAT no further notice is required under Section 34(17) of the Planning Act.

10. Notice of Intent:

None scheduled.

11. Reading of the By-laws:

The following By-laws required First and Second Readings and Third and Final Readings and were taken collectively upon unanimous vote of Council present:

R2017-244

Motion by Councillor Henderson

Seconded By Councillor Beatty

THAT By-laws 93-2017 to 100-2017 be taken collectively.

Carried unanimously

R2017-245

Motion by Councillor Ingram

Seconded By Councillor Bunting

THAT By-laws 93-2017 to 100-2017 be read a First and Second Time.

Carried two-thirds support

R2017-246

Motion by Councillor Clifford

Seconded By Councillor Vassilakos

THAT By-laws 93-2017 to 100-2017 be read a Third time and Finally Passed.

Carried

11.1 Acknowledgement of Conveyance-By-law 93-2017

To acknowledge the transfer (conveyance) from Tricar Properties Limited for Part 28 on Plan 44R-5394 as a condition of site plan approval.

11.2 Dedication as Public Highway-By-law 94-2017

To dedicate Part 28 on Plan 44R-5394 as public highway forming part of John Street North.

11.3 Zoning By-law Amendment for Z07-15-By-law 95-2017

To amend Zoning By-law 201-2000 as amended with respect to zone change application Z07-15 to rezone 576 O'Loane Avenue to allow for a subdivision development in the City of Stratford.

11.4 Agreement with Township of Perth South-By-law 96-2017

To authorize the entering into and execution of an agreement with The Corporation of the Township of Perth South for the disposal of household hazardous waste generated in the Township, to the Stratford Landfill Site Household Hazardous Waste Depot.

11.5 Acceptance of Tender T17-08 - Lorne Avenue Multi Use Trail-By-law 97-2017

To authorize the acceptance of the tender, execution of the contract and the undertaking of the work by Armstrong Paving and Materials Group Ltd. for the Lorne Avenue Multi Use Trail.

11.6 Zoning By-law Amendment for Removal of Holding Provision-By-law 98-2017

To amend Zoning By-law 201-2000 as amended, with respect to removal of holding provision application H02-17 on part of 3165 Perth Line 33 on the south side of Perth Line 33.

11.7 Agreement for Clean Water and Wastewater Fund (Ontario) Transfer Payment-By-law 99-2017

To authorize the entering into and execution of an agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Infrastructure with respect to the Clean Water and Wastewater Fund (Ontario) Transfer Payment.

11.8 Acceptance of Tender T17-11 - Supply and Installation of Sewer Liners-By-law 100-2017

To authorize the acceptance of the tender, execution of the contract and the undertaking of the work by Insituform Technologies Limited for the supply and installation of sewer liners - cured in place pipe.

12. Consent Agenda: CA-2017-70 to CA-2017-73

There were no Consent Agenda items considered at the June 26, 2017 Regular Council meeting.

13. New Business:

13.1 Sub-committee Attendance

Members of the public were notified that if there is an issue they would like addressed they are welcome to attend Sub-committee meetings. To be listed as a delegation on the agenda, they are asked to contact the Clerk's Office.

13.2 Market Square Tables

An inquiry was made into whether the tables located in Market Square will be unlocked on weekends. The Director of Corporate Services advised the tables will be open on weekends and that multiple options have been identified for the locking and unlocking of the tables.

13.3 City Initiatives

It was noted that Market Square looks great and staff and the BIA were commended for their work.

Members were advised that administration has secured the use of 24 parking spaces at the University of Waterloo Stratford campus for city employees to use during the Summer of 2017. This initiative will increase the amount of available parking spaces in the Cooper Lot for local residents and tourists.

The Community Services Department was commended for their quick response and resolution to a tree that had fallen on a resident's property.

Members of the public were encouraged to attend Sub-committee meetings to hear discussion on the items discussed and referred to these Sub-committees.

13.4 Canada Day Celebration

Members were advised that volunteers are still being sought for the Canada Day celebrations. They were also advised that many activities have been planned for this day.

There is still time to complete a submission for the digital time capsule and that there may be an extension for entries.

The painters of the Canada Flag at Queen's Park were congratulated and thanked for their work.

13.5 Pay by Licence Plate Units

An inquiry was made into why the paper for the Pay by Licence Plate units states that the receipt should be placed face up on a person's dash when the receipt is no longer required. The Director of Corporate Services advised the paper remaining from the Pay & Display machines is being used first and that with the new technology persons using the machine do not need to return to their vehicle to place the ticket on their dash.

13.6 Introduction - Communication Officer

Mike Beitz was introduced as the City of Stratford's Corporate Communications Lead.

13.7 Transit Bus Location

Councillor McManus read a letter from a resident regarding her opinion on where the transit buses should be located in the downtown.

13.8 Public Consultation Update - Transit Terminal & Copper Site

A request for an update was made on the public consultation being undertaken for the transit terminal and the Cooper Site.

The Director of Community Services advised the survey on the transit terminal closes on June 30. Following the close of the survey the results will be analyzed and reported back to the Infrastructure, Transportation and Safety Committee.

For the Cooper Site, Phase 1 of the public consultation ends on June 30. The second phase of the public consultation will begin in the fall.

13.9 OPC

Congratulations were extended to the successful Hog Jog race held on June 21, 2017. The proceeds of this event will go towards the Optimism Place Women's Shelter and Support Services.

14. Adjournment to Standing Committees:

The next Regular Council meeting is July 24, 2017 in the Council Chamber, City Hall.

R2017-247

Motion by Councillor Beatty

Seconded By Councillor Henderson

THAT the Council meeting adjourn to convene into Standing Committees as follows:

- **Community Services Committee [7:30 pm or thereafter following the Regular Council meeting]**
- **Finance and Labour Relations Committee [7:45 pm or thereafter following the Regular Council meeting];**
- **Social Services Committee [7:50 pm or thereafter following the Regular Council meeting];**

and to Committee of the Whole if necessary, and to reconvene into Council.

Carried

15. Council Reconvene:

15.1 Declarations of Pecuniary Interest made at Standing Committees

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on June 26, 2017 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

No declarations of pecuniary interest were made by a member of Council at the June 26, 2017 Council Reconvene meeting.

15.2 Committee Reports

15.2.1 Finance and Labour Relations Committee

R2017-248

Motion by Councillor Ingram

Seconded By Councillor Clifford

THAT Item 4.1 of the Finance and Labour Relations Committee meeting dated June 26, 2017 be adopted as follows:

THAT the request from Regional Tourism Organization 4 (RT04), Stratford City Centre (SCC) and the Stratford Tourism Alliance (STA) that the City Hall washrooms be open during the Stratford Destination Animation Fund events being held in or near the Market Square be approved;

AND THAT the costs, not to exceed \$1,500, be funded through the Community Grants contingency fund.

Carried

15.2.2 Community Services Committee

R2017-249

Motion by Councillor Beatty

Seconded By Councillor Ritsma

THAT Item 9.1 of the Community Services Committee Meeting dated June 26, 2017 be adopted as follows:

THAT an exemption from the Purchase Policy be granted and staff be authorized to purchase a reconditioned 1997 Nova LFS Transit bus at a cost of \$35,500 plus HST from MTB Transit Solutions.

Carried

15.3 Item 9.1.4 Request for Exemption from Noise Control By-law 113-79 for the Hub/Bard's at 27 Market Place 1 Year Anniversary Event (ITS17-031)

Administration provided clarification on the Noise Control By-law advising that amplification of sound is prohibited from 1:00 a.m., to 7:00 a.m., of the same day.

R2017-250

Motion by Councillor McManus

Seconded By Councillor Henderson

THAT Item 9.1.4 of the Infrastructure, Transportation and Safety Committee dated June 12, 2017 be adopted as follows:

THAT approval be given to the request from The Hub/Bard's Steakhouse at 27 Market Place for exemptions from the Noise Control By-law 113-79 for their 1 Year Anniversary Celebration on Friday, June 30, Saturday July 1, and Sunday July 2, 2017

until 1:00 a.m. for amplified music and 2:00 a.m. for acoustic music on July 1, 2 and 3.

Carried

15.4 Reading of the By-laws (reconvene):

The following By-law required First and Second Readings and Third and Final Readings:

By-law 101-2017 Confirmatory By-law

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on June 26, 2017.

R2017-251

Motion by Councillor Ritsma

Seconded By Councillor Vassilakos

THAT By-law 101-2017 be read a First and Second Time.

Carried two-thirds support

R2017-252

Motion by Councillor Bunting

Seconded By Councillor Ingram

THAT By-law 101-2017 be read a Third time and Finally Passed.

Carried

15.5 Adjournment of Council Meeting

R2017-253

Motion by Councillor Henderson

Seconded By Councillor Brown

THAT the June 26, 2017 Regular Council meeting adjourn.

Carried

Meeting Start Time: 7:04 P.M.

Meeting End Time: 8:50 P.M.

Reconvene Start Time: 9:57 P.M.

Reconvene End Time: 10:04 P.M.

Mayor - Daniel B. Mathieson

Clerk - Joan Thomson



MANAGEMENT REPORT

Date: July 14, 2017
To: Mayor and Council
From: Jeff Leunissen, Manager of Development Services
Report#: COU17-040
Attachments: None

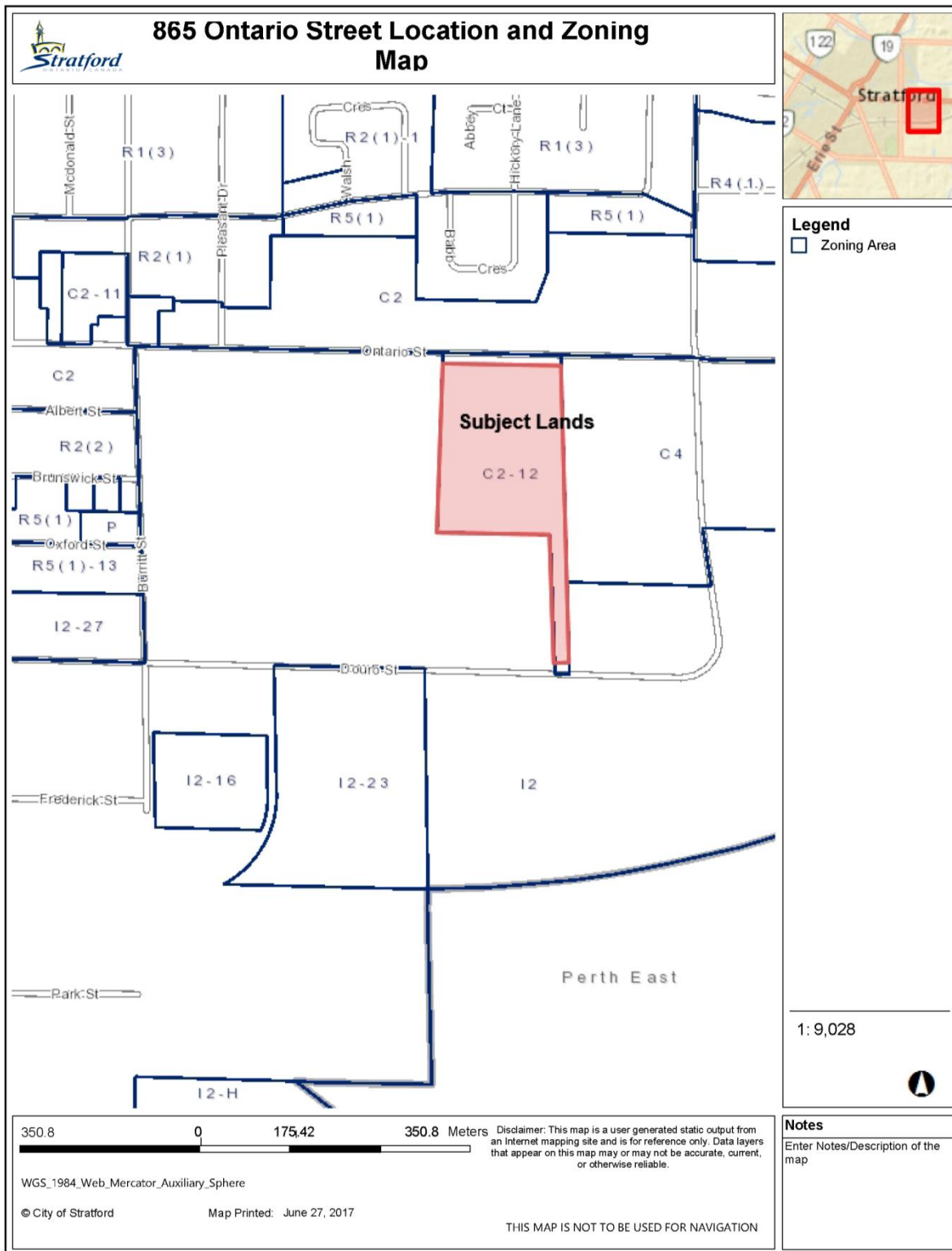
Title: Public Meeting Planning Report- Zone Change Application Z03-17, 865 Ontario Street

Objective: The purpose of this report is to describe the application received from CP REIT Ontario Properties Limited on June 26, 2017 to amend the current Highway Commercial—Special Provisions (C2-12) Zoning at 865 Ontario Street, which permits a supermarket and a gas bar, by adding the following additional permitted uses: business office, clinic, financial institution, liquor licensed establishment, neighbourhood store, personal care establishment, personal service establishment, professional office, recreational entertainment establishment, restaurant, retail, specialized medical offices, and veterinarian clinic, all to a maximum of 1,000 m² (10,764 ft²).

Background:

Subject Site: The application affects the property with the municipal address of 865 Ontario Street, located on the south side of Ontario Street between C.H. Meier Boulevard and Burritt Street, having an area of 4.42 ha. Legally described as Part Lot 43, Concession 1 (Geographic Township of South Easthope) in the City of Stratford, Parts 2 & 4, 44R-3816.

Location and Zoning Map



865 Ontario StreetSite Characteristics:

Existing Use:	Commercial- Grocery Store and Gas Bar
Frontage:	166.09m (544.92ft)
Depth:	236.11m (774.64ft)
Area:	4.4 ha ² (10.9 ac)
Shape:	Irregular

Surrounding Land Uses:

North:	Mixed Use Commercial (Commercial)
East:	Stratford Centre (Commercial)
West:	FAG Bearings Limited (Industrial)
South:	FAG Bearings Limited (Industrial)

commercial uses, other than service or automotive based commercial uses which are less than a total of 1,000 m², a retail impact study will first be required. Higher order landscaping, architectural and site design is encouraged on these lands.

Zoning By-Law

The lands are currently zoned Highway Commercial— Special Provisions (C2-12), which permits a supermarket and a gas bar. The requested zoning would allow the following additional permitted uses: business office, clinic, financial institution, liquor licensed establishment, neighbourhood store, personal care establishment, personal service establishment, professional office, recreational entertainment establishment, restaurant, retail, specialized medical offices, and veterinarian clinic, all to a maximum of 1,000 m².

Agency Comments

Circulation of the application to various agencies produced the following comments to date (July 13, 2017):

City of Stratford Infrastructure and Development Services Department –Engineering Division – None received to date.

City of Stratford Infrastructure and Development Services Department – Water Division – None received to date.

City of Stratford Infrastructure and Development Services Department- Building Division – None received to date.

City of Stratford Fire Department

No issues or concerns at this time.

Upper Thames River Conservation Authority

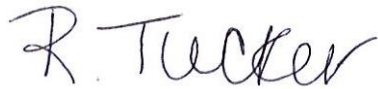
No objection.

Public Comments

Notice of the application was sent to 60 abutting property owners on July 5, 2017. Notice was also published in the Beacon Herald on June 30, 2017. No public input has been received to date.

Financial Impact: To be reported in a future planning report.

Staff Recommendation: THAT Council hear all interested persons with respect to Zone Change Application Z03-17.



Prepared by: Rachel Tucker, Planner



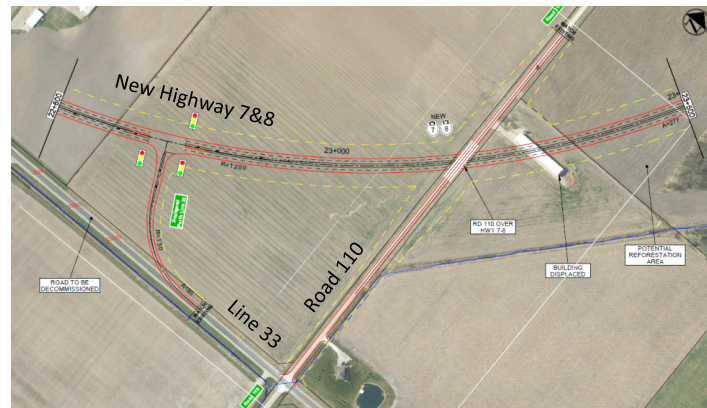
Recommended by: Jeff Leunissen, MCIP, RPP – Manager of Development Services



David St. Louis, Director of Community Services

Key Refinements to Recommended Plan

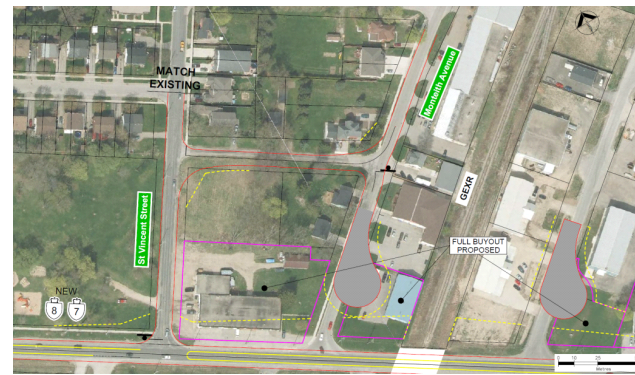
Monteith Avenue Connection: Patterson Street has been upgraded to provide a direct connection from Monteith Avenue to St. Vincent Street.



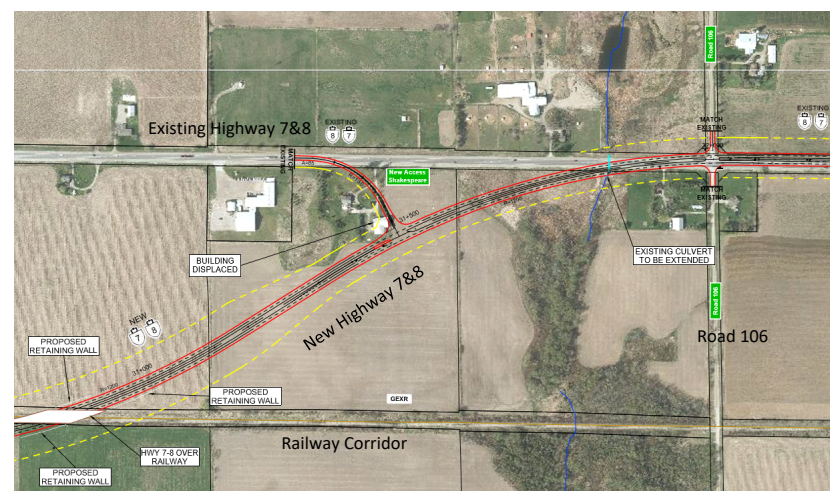
The existing Highway 7&8 alignment east of Shakespeare has been refined to allow for the provision of a full moves intersection between existing Highway 7&8 and New Highway 7&8 west of Road 106 (east of Shakespeare), addressing emergency response concerns and providing improved access to / from Shakespeare.

A grade separated crossing has been provided at the Road 109 / New Highway 7&8 crossing (i.e. no direct access to/from New Highway 7&8 at Road 109) given the provision of a full moves intersection east of Shakespeare. The existing New Highway 7&8 / Road 109 intersection will be retained in its current configuration. The revision results in reduced property requirements and associated impacts while maintaining the local road network continuity.

Snow drifting measures have been incorporated along rural sections of the proposed route.



Line 33/Road 110 Intersection: The existing Road 110 alignment will be retained, crossing over New Highway 7&8, with access to New Highway 7&8 provided via Line 33. The Line 33/Road 110 intersection will accommodate all movements. This revision results in reduced property requirements and reduced impacts to the agricultural lands while maintaining the local road network continuity.



HOW CAN I GET MORE INFORMATION OR COMMENT ON THE STUDY?

Your comments and questions are always welcome and can be submitted at any time during the Class EA process. To obtain additional information, provide comments or be placed on the study mailing list, please contact:

Ms. Brenda Jamieson, P. Eng.

Consultant Project Manager

AECOM
300 Water Street
Whitby, ON L1N 9J2

Toll Free 1-866-921-9268

Fax: (905) 668-0221

Email: projectteam@7and8corridorstudy.ca

Mr. Charles Organ, C.E.T.

Project Manager

Ministry of Transportation - West Region
Planning & Design Section
659 Exeter Road
London, ON N6E 1L3

Toll Free 1-800-265-6072 ext.(519) 873-4591

Fax: (519) 873-4600

Email: projectteam@7and8corridorstudy.ca

VISIT OUR STUDY WEBSITE FOR UPDATES
AND NOTICES OF EVENTS www.7and8corridorstudy.ca

HIGHWAY 7&8



Ministry of
Transportation

TRANSPORTATION CORRIDOR PLANNING & CLASS EA STUDY

ISSUE No. 9 | June 2017

INTRODUCTION

The Ministry of Transportation (MTO) is undertaking the Highway 7&8 Transportation Corridor Planning and Class Environmental Assessment (Class EA) Study from Greater Stratford to the New Hamburg Area. The purpose of the study is to prepare a long-term transportation strategy and a preliminary design for the provincial roadway components of the recommended plan.

This is the ninth in a series of newsletters that have been released over the course of the study to explain where we are in the study process, provide a status update, and describe the activities that are taking place.

IN THIS ISSUE:



Introduction

Study Update

Recommended Plan

Refinements to
Recommended Plan

Next Steps

How Can I Get More Information
or Comment on the Study?

Study Contacts

STUDY UPDATE

The final round of Public Information Centres (PIC #6) was held in the Summer of 2013 to present the Recommended Plan. Based on the feedback received through the consultation process and further development of the preliminary design, refinements have been made to the Recommended Plan. The Recommended Plan and key refinements are described below and on the back page. Enlargements of the refinement images are available on the study website.

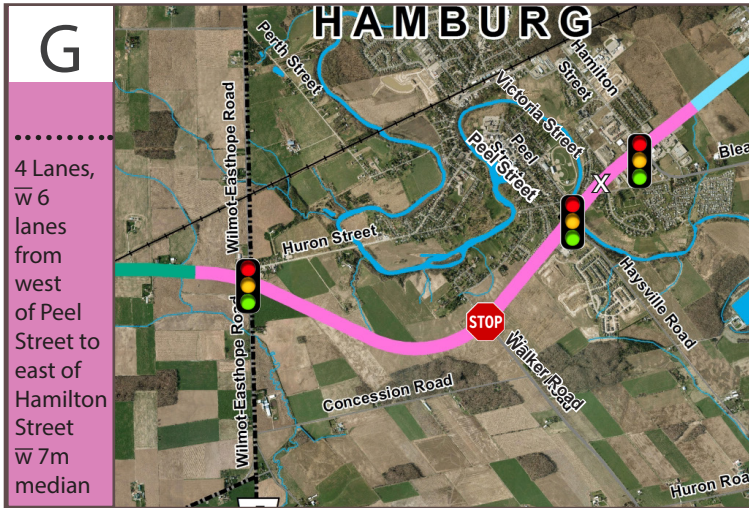
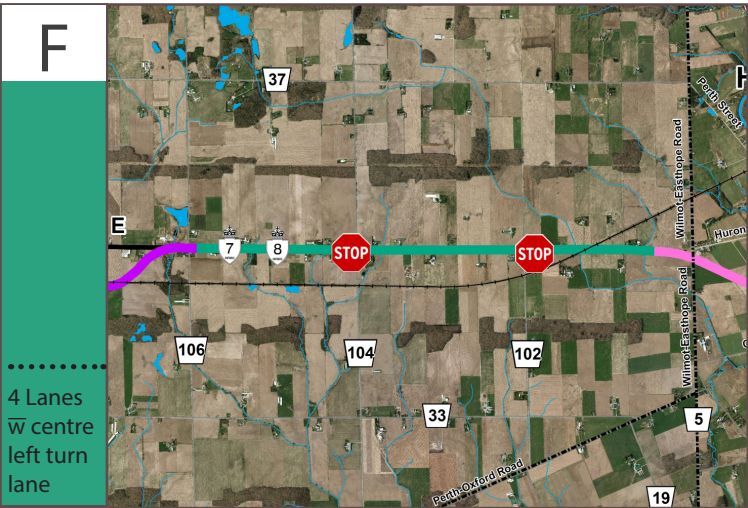
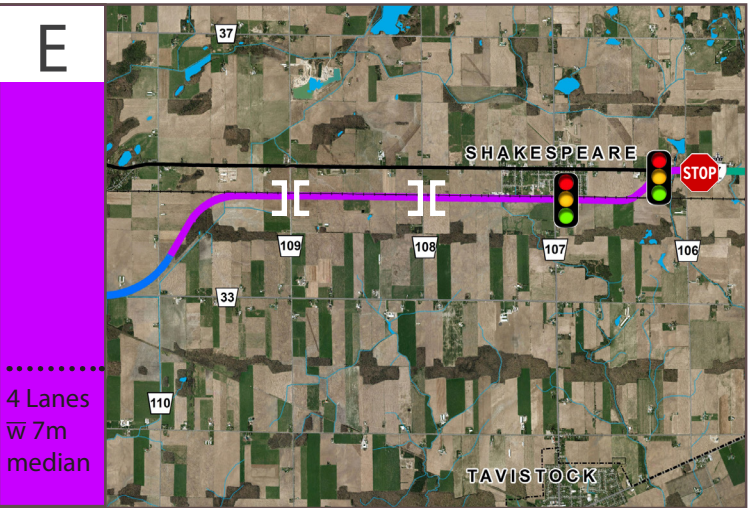
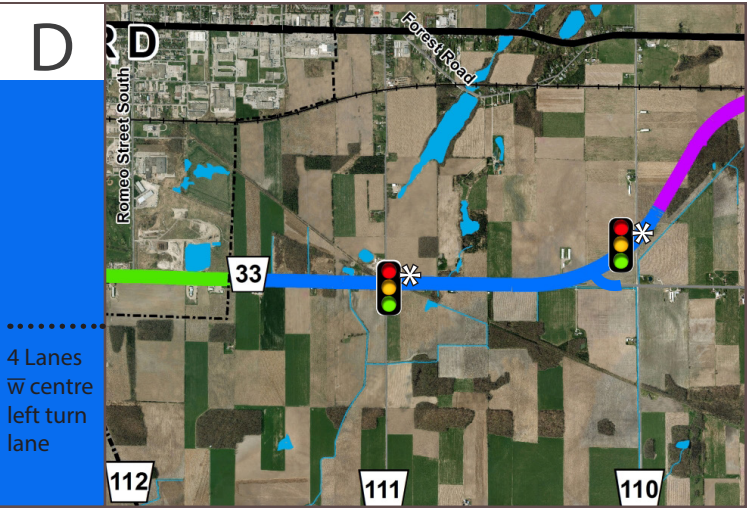
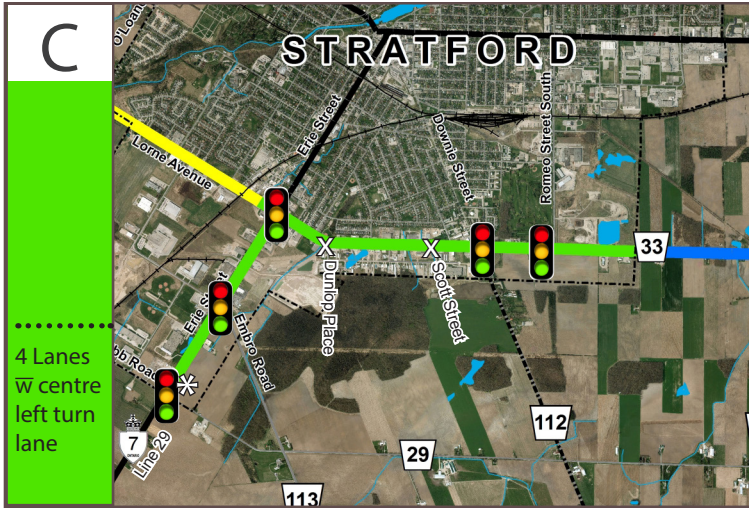
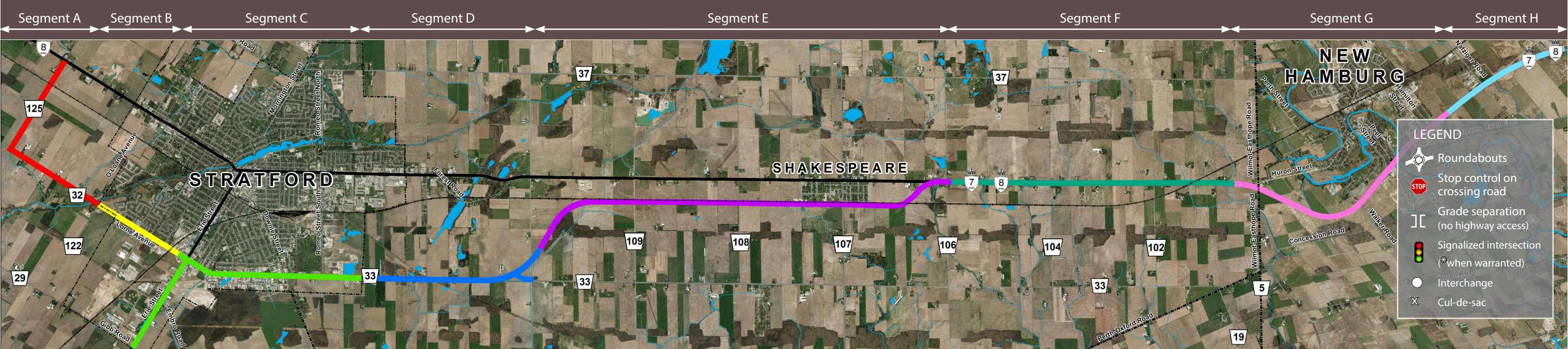
RECOMMENDED PLAN

The recommended plan includes:

- Southerly bypass of Shakespeare adjacent to the existing GEXR railway corridor
- 2-lane cross-section from Highway 8 to Erie Street with a 5 m two-way centre left turn lane for Line 32 / Lorne Avenue
- 4-lane cross-section from Erie Street easterly to east study limit, including Erie Street southerly to Perth Line 29, with:
 - 5 m two-way centre left turn lane from Erie Street to west of Shakespeare bypass, from east of Shakespeare bypass to Wilmot / Easthope Road / RR 1 and on Erie Street southerly to Perth Line 29
 - 7 m median for Shakespeare bypass, from Wilmot / Easthope Road / RR 1 to west of Peel Street and from east of Hamilton Road to east study limit
 - 6-lane cross-section from west of Peel Street to east of Hamilton Road to serve these high traffic at-grade intersections
- Full moves intersections controlled by traffic signals or stop signs on the crossing roads for majority of crossing roads
- Roundabouts at Perth Road 125 where Highway 7&8 changes direction
- Access to Shakespeare via a full move intersections controlled by traffic signals at Road 107 and the east limit of the village and retention of the existing highway access at the west limit of the village
- Cul-de-sac at several intersections in Stratford and at one intersection in New Hamburg
- Interchange at Nafziger Road

Get Involved... Be involved... Stay involved.

www.7and8corridorstudy.ca



RECEIVED

JUL 10 2017

CITY CLERK'S OFFICE

RECEIVED

JUL 10 2017

CITY OF STRATFORD
MAYOR/CAO OFFICE

July 10, 2017
Mayor Dan Mathieson
and Stratford City Council

Please consider the proclamation we have prepared for your consideration:

- Whereas October 1, 2017 is the United Nations International Day of the Older Person
- Whereas Tai Chi practice is known to improve balance and prevent falls
- Whereas Taoist Tai Chi® practice contributes to better posture, increased strength and flexibility, and improved circulation
- Whereas Taoist Tai Chi® practice promotes calmness and peace of mind
- Whereas many health practitioners encourage the practice of Tai Chi

Therefore be it resolved that the week of September 25-October 1, 2017 be declared Taoist Tai Chi® practice week in recognition of the United Nations International Day of the Older Person #UNIDOP

Again, thank you for your consideration.



Grant Dillman
Branch Leader, Stratford, ON

Fung Loy Kok Taoist Tai Chi® - www.taoist.org
Stratford Branch 670 Ontario Street, Stratford, ON N5A 3J7
Tel: 519-273-5614 Fax: (519) 273 1429 Email: stratford@taoist.org



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...because it works



MANAGEMENT REPORT

Date: July 10, 2017
To: Mayor and Council
From: Nancy Roulston, Manager of Engineering
Report#: COU17-041
Attachments: Tender Summary2 T17-08

Title: Award of Lorne Avenue Multi-use Trail Tender to new Bidder

Objective: To rescind By-law 97-2017 which awarded Tender T17-08 to Armstrong Paving and Materials Ltd. and to pass a new By-law awarding Tender T17-08 to Steve Smith Construction Corporation.

Background: Council awarded T17-08 Lorne Avenue Multi-use Trail to Armstrong Paving and Materials Ltd. at the June 26, 2017 Council meeting. Subsequently, staff determined that the bid submitted was incomplete and is accordingly automatically disqualified.

Analysis: Upon further review of the tender documents submitted, the low bidder, Armstrong Paving and Materials Ltd., failed to submit the required Agreement to Standard Bid Requirements document. The bidder erroneously submitted a copy of the Agreement to Bond in its place. The contract document states:

"Failure to include the completed Agreement to Standard Bid Requirements form in the Bidder's submission will result in automatic disqualification of their Bid."

In addition, the Purchasing Policy qualifies "pages requiring completion of information by vendor are missing or incomplete" as a major bid irregularity, and results in automatic rejection of the bid.

City Staff did contact a representative of Armstrong Paving and Materials Ltd. to advise them of the missed document. The representative did indicate that they would review the issue. To date we have not received any comments from the contractor.

The lowest bidder with a valid submission is Steve Smith Construction Corporation with a total tender price of \$132,978.40 including HST.

Financial Impact: The 2017 budget for this project estimated a total cost of \$130,000, with 50% paid by DC funds, and 50% from Gas Tax funds.

Staff Recommendation: THAT Council rescind By-law 97-2017;

THAT Council approve award of the Lorne Avenue Multi-use Trail contract to Steve Smith Construction Corporation at a total tender price of \$132,978.40 including HST;

AND THAT the Mayor and Clerk be authorized to sign the necessary contract agreement.



Nancy Roulston, Manager of Engineering



Ed Dujlovic, Director of Infrastructure and Development Services



Rob Horne, Chief Administrative Officer

**CITY OF STRATFORD
TENDER SUMMARY**

DEPARTMENT: Infrastructure and Development Services			PROJECT NEED/DESCRIPTION: <div style="text-align: center; padding: 20px;"> The extension of a multi-use trail on the south side of Lorne Avenue as recommended by the Bike and Pedestrian Master Plan </div>	
PROJECT NAME: Contract T17-08 Lorne Avenue Multi-Use Trail				
LOCATION: Lorne Avenue Railway lands to 20m west of Erie Street				
OPENING DATE: June 19, 2017				
			Budget Amount: \$ 130,000	

EXPENDITURES:	Tendered (13% HST) \$	Revised Estimate (after partial HST rebate) \$	FINANCING:	
Construction			Federal Gas Tax	65,000
-Base Contract	121,678.40	109,575	Development Charges fund	65,000
-Contingency	11,300	10,176		
Total Contract	132,978.40	119,751		
Material Testing Allowance	5,000	4,503		
TOTAL	\$137,978.40	\$124,253.82	TOTAL	\$130,000.00

COMMENTS RELATED TO BUDGET:



MANAGEMENT REPORT

Date: July 5, 2017
To: City Council
From: John Paradis, Fire Chief
Report#: COU17-042
Attachments: None

Title: Hangar Land Lease Renewal With Tailwind Investments Ltd.

Objective: To seek Council's approval to enter into a new hangar land lease renewal with Tailwind Investments Ltd.

Background: On March 2017, direction was given to staff by Council to negotiate a new agreement with Tailwind Investments Ltd.

The airport has a general aviation hangar development area situated to the east of the main apron/terminal area. This area was developed in 1990 -1991 with the financial assistance of the Province of Ontario. The project included construction of four taxiways, security fencing and vehicle parking area.

With this infrastructure in place, the City was able to enter into land lease agreements for those wishing to build hangars. Currently there are 8 private hangars used for the storage of 27 aircraft and one hangar used for aircraft maintenance.

Revenue generated by all hangar land leases total approximately \$22,000 annually. Property taxes in the amount of approximately \$18,000 annually are payable to the Township of Perth East.

Gross fuel sales generated by aircraft stored in these hangars are approximately \$60,000 annually.

The current lease agreements include an annual fee increase equal to the Consumer Price Index.

Analysis: The hangar land lease in question reached the 25 year renewal date 30 June 2017.

The taxiway infrastructure within the hangar area is 25 years old. The overall condition of the asphalt is good. The area does require ongoing crack sealing to preserve the asphalt. It is estimated that replacement/repaving of these taxiways would not be required for another 10-15 years assuming normal freeze thaw cycles.

Financial Impact: The new rate for all recently signed hangar leases is now \$0.25 per square foot, plus annual Consumer Price Index increases – consistent among all lessees.

Shared cost of 50% for asphalt resurfacing on the taxi-way frontages has been incorporated into this agreement. This is consistent with all new hangar lease agreements.

Currently, Tailwind Investments Ltd. has a 10,800 square foot hangar with an annual fee of .23 cents per square foot + HST (\$2,806.92 plus CPI increase per annum).

The new rate for Tailwind Investments Ltd. has a 10,800 square foot hangar with an annual fee of .25 cents per square foot + HST (\$3,051.00 plus CPI increase per annum) over a 20 year term.

This new rate is an 8.7% increase over the 2016-2017 rate currently being paid by Tailwind Investments Ltd.

These terms are and will be consistent with other future renewals. There are 4 renewals remaining to be completed over the next 9 years:

1. October 31, 2019;
2. July 31, 2022;
3. May 31, 2024; and
4. October 22, 2026.

Staff Recommendation: THAT The Corporation of the City of Stratford enter into a new hangar lease agreement with Tailwind Investments Ltd;

AND THAT the Mayor and City Clerk be authorized to sign the new hangar lease agreement.



John Paradis, Fire Chief

A handwritten signature in black ink that reads "Rob Horne". The signature is written in a cursive style with a large, stylized "R" and "H".

Rob Horne, Chief Administrative Officer



MANAGEMENT REPORT

Date: July 24, 2017
To: Mayor Mathieson and City Council
From: Naeem Khan, Manager of IT & Business Systems
Report#: COU17-038
Attachments: Capital Budget Detail Sheet – Unified Communications Tender T17-07
 Bid Submission Summary – Unified Communications Tender T17-07

Title: Acceptance of Tender – Unified Communications T17-07

Objective: To recommend awarding the tender for Unified Communications

Background: A request for tender for a new Unified Communications system was issued on March 10, 2017, and proposals were accepted until April 12, 2017. There were 3 responses as summarized in the attached.

The City's current phone system is over 10 years old with some handsets and answering machines around 20 years old. The old system is negatively impacting the citizen response and internal office communications. Below are some of the issues:

- Systems don't integrate easily (multiple platforms)
- Issues in transferring calls to other departments/locations
- Multiple systems, results in multiple maintenance contracts
- Move/Add/Change activity expense
- Inconsistent feature operation/administration between systems/desktops
- Reliability of aging equipment, some equipment approaching 'end of life' status
- Multiple administration points
- Upgrades and maintaining consistent software releases are challenging
- Additional features, licenses and servers need to be purchased for each site

We are at a point where there is no longer value for money by upgrading our current systems. The upgrades to existing systems can cost from \$20,000 to \$45,000 and have an operating expense of \$15,000 per year with no clear long term reliability and few integration options.

Analysis:

In 2016, the IT department engaged in evaluating the existing phone system. The key vision was to eliminate the issues identified above and move towards a unified communication system that will enhance customer service and improve internal and external communication.

The evaluation was two-fold - Billing Optimization and Technical Review. Billing Optimization review is in the reporting phase and we will present the findings at the upcoming Finance Sub-committee in August 2017. Technical Review was completed successfully which led to the creation of a set of specifications for the Unified Communication (UC) tender. The new UC system will enable more capabilities which can be implemented in phases based on their priorities. Some of the features are listed below:

- Mobile soft client will provide city employees with a client to extend the functions of the PBX to their smartphone or tablet.
- Softphone capability will allow remote access for travelling staff and for emergency access by priority staff.
- Instant Messaging/Chat will provide employees with the ability to conduct informal quick real time communications.
- Presence status will allow the city staff to understand if a colleague is at his/her computer, in a meeting, on a conference call, or under a tight deadline, and using that information to make contact in the most efficient way.
- With the Presence tool, staff can set their status based on calendar entries or manual changes. This allows colleagues to determine if the user is available easily.
- Collaboration tools will provide staff with the ability to 'whiteboard' and share files in real time during collaboration sessions.
- Audio/Web Conferencing will provide an internal conferencing solution with the ability to integrate to Outlook for scheduling a conference call, complete with the bridge number and password.
- Teleworker service will enable employees to work remotely with full access to voice mail, conferencing, and other features of the office phone system.
- Single Number Reach will allow simultaneous calling to multiple devices (office phone and cell phone). Users can seamlessly switch between devices to save airtime or battery life. Users can switch to their mobile phone by clicking a button on the deskset, or switch the call back to the deskset.

- The system will include coverage for all City office/facility locations as well as replacement of the existing telephone systems at:
 - Fire Hall #1
 - Fire Hall #2
 - Social Services Department

The tender was issued with clear required specifications for which the vendors would complete a pricing sheet. After reviewing the three proposals, we recommend OnX Enterprise Solutions Ltd. be awarded the contract.

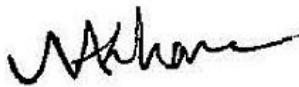
Financial Impact: The anticipated total one-time cost for the Hardware/Licensing, Implementation and Maintenance is \$215,000 which was budgeted in the 2017 Capital budget. The quoted cost includes a small contingency to add a few optional modules including Contact Center and Video Conferencing Solutions.

The annual operating expense will be \$15,000.00 (plus anticipated inflationary increases after year 1). The new system would eliminate approximately \$30,000 per year in estimated operating and upgrade/maintenance expenses.

It is expected that long term efficiencies will be created with the new system. This system will provide analytics like call volume by location, which will help staff and Council to make strategic decisions moving forward. Furthermore, the UC system would have all the technical features and capabilities to move towards a "One Call" type of structure if the City were to move in that direction.

Staff Recommendation: THAT OnX Enterprise Solutions Ltd. be awarded the contract for the Unified Communication Hardware and Software solution in the amount of \$213,704.10 including HST;

AND THAT the Mayor and Clerk be authorized to execute any required contract documents.



Naeem Khan, Manager of IT and Business Systems



Andre Morin, Director of Corporate Services

A handwritten signature in black ink, reading "Rob Horne". The signature is written in a cursive, flowing style.

Rob Horne, Chief Administrative Officer

**CITY OF STRATFORD
2017 CAPITAL BUDGET DETAIL SHEET**

DEPARTMENT: Corporate Services DIVISION: Information Technology PROJECT NAME: Unified Communications System			PROJECT DESCRIPTION: Please see management report BENEFITS: Please see management report		
EXPENDITURES: Hardware/Licensing Professional Services Maintenance & Support TOTAL	Budget 	Tender 98,823 41,228 49,068 189,119	REVENUES Reserve Net Tax Levy Subsidy TOTAL	Budget 155,000 60,000 215,000	Tender 0
STAGING OF THE PROJECT:					
Year	Phase	Project Name	Amount		

NOTES : The project will commence in August 2017. Expected to be completed by February 2018

Unified Communications

Closing Date: Wednesday, April 12, 2017

Submission Summary

Vendor	Unofficial Value or Notes
Softchoice LP	
Global Unified Solution Services Inc.	
OnX Enterprise Solutions	

Witness (Print Name)

Signature

Date

Witness (Print Name)

Signature

Date

Witness (Print Name)

Signature

Date

Date: June 5, 2017
To: Planning and Heritage Committee
From: Matthew Smith, By-law Enforcement Officer
Report#: PLA17-009
Attachments: None

Title: Proposed exemptions to Sign By-law Number 159-2004 Section 10.0 (f)

Objective: To consider an exemption to the City of Stratford Sign By-Law to permit the Royal Bank of Canada, located at 33 Downie Street, to erect a painted wall sign that does not contain an address as required by Section 10.0 (f).

Background: Royal Bank of Canada has installed a painted wall sign to the outside brick wall facing Downie Street. The purpose of the sign is to advertise the Stratford Festival Theatre and RBC as a proud community and festival supporter. The sign measures 4.28 m by 4.77 m (168.5" by 188"). The applicant has intentions of installing a similar painted wall sign each year advertising the Stratford Theatre and RBC as a community supporter annually from May 1 to October 31.



Section 10.0 (f) of the By-law permits a painted wall sign in the Heritage Conservation District if it is an address sign and address sign must not exceed the size restriction for a fascia sign. The sign erected on the Royal Bank of Canada property does not include an address and therefore cannot be considered an address sign. The sign does not exceed the 20% maximum coverage of building face of the first storey. To permit the existing sign to remain, a sign variance is required to allow a painted wall sign that does not include an address. No variance is required to deal with size as the sign does not exceed the requirements of the by-law.

Analysis: In accordance with the City of Stratford Sign By-law Number 159-2004, a painted wall sign is defined as “any sign painted, applied as paint, or film or any other covering to any outside wall or other integral part of a building without the use of independent supports or frames”. Notwithstanding the definition of “painted wall sign” in Section 1.0, Section 10.0 (f) of the By-law states: painted wall signs in the Heritage Conservation District shall be address signs and must not exceed the size restriction for a fascia sign. The RBC sign does not include an address and is less than 20% of the coverage face of the first storey.

The City of Stratford Heritage Committee has been advised of the proposed sign and provided no comments.

A by-law officer has attended on site and the proposed location for the sign would not alter the essential character of the City or cause any hindrances to neighbouring properties. Royal Bank of Canada’s building is relatively large and the painted wall sign does not cover historic or architectural elements of the building or surrounding area. The signage promotes the Stratford Festival and RBC’s sponsorship of the Festival.

For the above reasons, staff has no objection to the existing sign.

Financial Impact: None

Staff Recommendation: THAT the request by the Royal Bank of Canada to permit a painted wall sign at 33 Market Place that promotes RBC's sponsorship of the Stratford Festival and which may not contain an address be permitted annually from May 1 to October 31;

AND THAT each year, prior to installation, Royal Bank of Canada shall provide the City of Stratford a preview of any painted wall sign to ensure it promotes a community use.



Matthew Smith, By-law Enforcement Officer



Ed Dujlovic, Director of Infrastructure and Development Services



Rob Horne, Chief Administrative Officer



MANAGEMENT REPORT

Date: June 14, 2017

To: Social Services Sub-committee

From: Jody Brown, Social Services Supervisor
Alex Burgess, Social Services Supervisor
Carole Desmeules, Director of Social Services
CEO, Perth & Stratford Housing Corporation

Report#: SOC17-011

Attachments: Presentation – Outcomes of the Homelessness Enumeration Registry Week from April 10th-12th, 2017

Title: 2017 Homelessness Enumeration Registry Week Results for Stratford, Perth County and St. Marys

Objective: To provide a report on the outcomes of the 2017 Homelessness Enumeration, 20,000 Homes Registry Week Results.

Background: This is a subsequent report to the previously submitted report, 20,000 Homes Campaign (SOC16-003). During the period of April 10-12, 2017, after many months of planning and preparation, the Social Services Department and community partners undertook an enumeration of the local homeless population under the guidance of the national 20,000 Homes Campaign and the Canadian Alliance to End Homelessness.

The goal of this enumeration was to gain a better understanding of the prevalence of homelessness within Stratford, Perth County and St. Marys. The objective of this initiative was to identify more specific needs and barriers experienced by homeless individuals and families locally so that municipal staff and stakeholders can allocate resources and programming targeted to the results of the enumeration.

This Registry Week was reflective of the strategic priorities and key deliverables outlined in the Council-approved *10-Year Housing and Homelessness Plan for Stratford, Perth County, and St. Marys 2014-2024*. As part of the new mandated requirements funded under the Community Homelessness Prevention Initiative (CHPI) of the Ministry of Housing, an enumeration of the local homeless population will be required starting in 2018 and every two years thereafter. Under the Housing Services Act, The City of Stratford is deemed the Consolidated Municipal Service Manager (CMSM) and is responsible for the implementation

of the 2018 enumeration. The 2017 homelessness' enumeration week served as an early learning opportunity to pilot registry methods and data collection tools to ensure a more seamless implementation once the enumeration becomes mandatory.

In order to gather relevant information about those experiencing homelessness, there are three survey methods which the Ministry of Housing has mandated for the 2018 enumeration. The 2017 enumeration pilot used a combination of two of these survey tools, combining the Point-in-Time (PIT) Questionnaire from the Government of Canada's Homelessness Partnering Strategy with the Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT). The tools were designed and created by Community Solutions and Org Code Consulting. The third method, which was not used for this survey, is a Period Prevalence count which monitors individuals experiencing homelessness over a defined period of time. The PIT Questionnaire collects demographic information primarily so to help surveyors better understand the characteristics of individuals and families experiencing homelessness. The VI-SPDAT is a widely used tool within the housing and homelessness sector across North America and is designed to screen for common risk factors or barriers that can contribute to homelessness and jeopardize housing stability.

The higher one's score on the VI-SPDAT the greater one's "acuity" or the more risk factors and barriers one experiences and thus the more likely one will need support to find and maintain housing. More specifically, A score in the high acuity range indicates the need for longer-term intensive case management support of a minimum of one year to find and maintain stable housing; a score in the moderate acuity range indicates the need for short-to medium-term case management support usually of three-nine months to find and secure stable housing; and a low acuity score indicates that the individual or family will likely be able to resolve their homelessness independently or with only minimal support.

Through the collaboration of a designated multi-stakeholder working group, a number of survey sites were identified throughout the service area and community partners were engaged to facilitate implementation. Survey sites included, but were not limited to community meal programs, emergency shelters and transitional housing programs, provincial correctional services, social services drop-in sites, and outdoor public spaces known to be frequented by those experiencing homelessness. Numerous community partners participated to make this enumeration possible, including but not limited to the Canadian Mental Health Association of Huron-Perth, Choices for Change, the Emily Murphy Centre, the John Howard Society, House of Blessing, the Local Community Food Centre, Optimism Place, Partners in Employment, Knox Presbyterian Church in Stratford and the United Church in St. Marys.

The confidential enumeration surveys were conducted by trained human service professionals, including The City of Stratford's Ontario Works and Housing staff, as well as staff of the partnering agencies and organizations. The staff who were involved in conducting the surveys were provided with a comprehensive training covering the use of both the PIT Count Questionnaire and the VI-SPDAT survey tool. This multi-agency training was hosted by The City of Stratford and was provided by Social Services Department

employees whom were trained by OrgCode Consulting and Community Solutions on the use of the survey tools.

Survey data was collected, analysed, and summarized by municipal staff, with the support of researcher consultants from Community Solutions and the Canadian Alliance to End Homelessness. Due to the sensitive nature of the information, privacy and confidentiality were of upmost importance during the 2017 enumeration. Surveys were stored in sealed envelopes in secure locations at local agencies until they were picked up by Social Services staff at the end of the week. The surveys were then stored in a secure location at the Social Services Department office and data entry was completed by a single Social Services Department staff to ensure confidentiality was maintained. All participants signed a two-part consent with part one covering the sharing of aggregate, non-identifying data and part two focusing on the release identifying information to local partners for assistance with housing and housing stability. All individuals completing surveys with participants signed an oath of confidentiality and were also bound by their local agencies policies on privacy and confidentiality.

Following the enumeration, a debriefing session was held to review key findings. Attendees to the debriefing, which included service providers working with the target population, indicated that the findings confirmed their anecdotal observations and deepened their understanding of the issues.

The 2017 homelessness enumeration served as an early learning opportunity to pilot registry methods and data collection tools to ensure a more seamless implementation once the enumeration becomes mandatory.

Analysis: Although the findings are likely an underrepresentation of local homelessness as it is not typically possible to reach all those who might be eligible to participate, they do shed light on the issue.

Key demographic characteristics:

- Of the 57 surveys completed: 29 were conducted with single adults; 14 with youths 16-24; and 14 with families with children;
- Among those surveyed, men outnumbered women 2 to 1;
- Although all age groups were represented among those surveyed, the single largest demographic group was adults 25-49 years of age;
- Those surveyed reported sleeping in a variety of locations, with couch surfing with family/friends (40%) and staying in transitional or provisional accommodations being most common (40%); a much smaller proportion identified as staying in emergency shelter (15%) and very few reported sleeping outdoors (3%);
- Also of particular note is the proportion of households indicating First Nations, Inuit, or Metis or other Indigenous identity; 12 households, or 21% of respondents, identified in this manner, which is proportionally higher than in the general population locally

Chronicity, acuity and presenting risk factors:

- Greater than 50% of households surveyed identified as experiencing chronic homelessness of six months or more; on average, respondents were homeless for a period of 21 months for youths, 19 months for single adults, and 40 months for families
- Acuity, or the measure of how numerous and complex risk factors or barriers are to housing stability, was proportionally high among those surveyed;
 - o Youths 16-24 years: 71% high acuity, 21% moderate acuity, 7% low acuity
 - o Single Adults: 55% high acuity, 31% moderate acuity, 14% low acuity
 - o Families: 50% high acuity, 50% moderate acuity, 0% low acuity
- Contributing to the aforementioned acuity are a range of factors, including various health and social concerns; among the households surveyed, prevalence of key risk factors included:
 - o Physical Health Concerns: reported by 72% of households
 - o Substance Use Concerns: reported by 37% of households
 - o Mental Health Concerns: reported by 30% of households
 - o Tri-Morbidity (combination of physical health, substance use, and mental health concerns): reported by 19% of households
 - o History of Abuse/Trauma: reported by 58% of households.

Taken as a whole, these findings confirm anecdotal evidence suggesting that a significant proportion of individuals and families experiencing homelessness locally face complex barriers to finding and securing a home. Moreover, the findings provide some basis on which existing programs and services might be refined or tailored, and new programs created and implemented, to better meet the needs of individuals and families experiencing homelessness in Stratford, Perth County and St. Marys. For example, given the strong prevalence of moderate and high acuity, a case could be made to provide more designated case management support to assist individuals and families to move to permanent housing and remain stably housed.

To assist individuals identified through the enumeration process, the Social Services Department has recently submitted a proposal to the Ministry of Housing for the Homes For Good project, which would allocate funding for a Housing First intensive case management team to work with individuals identified as experiencing homelessness with high acuity. The Social Services Department is also in the process of posting a new position, the Intensive Housing and Community Outreach Coordinator, which will work directly with individuals identified as experiencing the greatest barriers to housing stability within the community. For clients with low acuity, The City of Stratford has submitted a subsequent report titled Homelessness Partnering Strategy (HPS) for Rural and Remote Communities (SOC17-009), which was passed by Social Services Sub-Committee. This funding agreement with the federal government will allow for those with low acuity to have access to a trusteeship program that will assist with financial obligations, focusing on the prevention of homelessness before the individual becomes displaced. Additionally, given

the significant proportion of households identifying as having Indigenous ancestry and/or identity, partnerships with Indigenous-serving organizations and agencies could be sought and nurtured so as to provide culturally appropriate supports.

During the remainder of the 2017-2018 fiscal year, staff of the Social Services Department will be working closely with the Stratford, Perth County, and St. Marys Alliance to Prevent Homelessness and Enhance Housing Stability and specific member agencies to:

- (a) refine the enumeration process based on learning's from the pilot so as to conduct an even more fulsome Registry Week in 2018, and
- (b) begin the process of reviewing existing programs and services and developing new programs and services to address the needs of individuals and families experiencing homelessness and housing instability locally.

Ongoing learnings and successes will be shared with Social Services Committee and City Council.

Financial Impact: All costs incurred by the Social Services Department for the implementation of the 2017 homelessness enumeration, 20,000 Homes Campaign, were 100% funded through the Ministry of Housing, provincial Community Homelessness Prevention Initiative. Community partners provided assistance in kind through participation on planning committees and by approving their staff to participate as surveyor-interviewers, and are to be commended on their commitment to this initiative.

Staff Recommendation: THAT the report on outcomes of the 2017 Homelessness Enumeration, 20,000 Homes Registry Week Results for Stratford, Perth County and St. Marys be received for information.



Jody L. Brown, Social Services Supervisor



Alex Burgess, Social Services Supervisor



Carole Desmeules, Director of Social Services

A handwritten signature in black ink that reads "Rob Horne". The letters are cursive and fluid, with the first name "Rob" and last name "Horne" clearly distinguishable.

Rob Horne, Chief Administrative Officer

Presentation to the Social Services Committee June 14, 2017

Outcomes of the Homelessness Enumeration Registry Week from April 10th-12th, 2017

The City of Stratford Social Services
Housing Division



Responsibility as Consolidated Municipal Service Manager

- The Ministry of Housing has **mandated an enumeration of individuals experiencing homelessness beginning in 2018**, and every two years thereafter.
- The City of Stratford **piloted the 2017 enumeration process** as a learning opportunity to determine the most effective methods of conducting the enumeration count.
- The 2017 Homelessness Enumeration **used two of the three methods that the Ministry has mandated** moving forward. **These included the Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT) and a Point in Time Count (PIT).** The third method, A Period Prevalence Count, was not conducted this year.



Registry Week Process

20,000 Homes Campaign

- The 20,000 Homes Campaign is a national campaign spearheaded by **the Canadian Alliance to End Homelessness** with a goal of housing 20,000 of Canada's most vulnerable individuals by July 1, 2018.
- The campaign is modelled after the very successful **100,000 Homes Campaign** which was conducted by Community Solutions and partnering cities in the United States, and has successfully housed **105,580 individuals and families**.



Registry Week Process

- There are **37 cities currently** registered with the 20,000 Homes Campaign and there have been **3602 individuals and families successfully housed** according to current data.
- **Perth County is registered as one of 37 Communities across Canada participating in the Campaign.**
- Perth County completed our Registry Week from **April 10th-12th, 2017.**





Stratford, Perth County, and St. Marys Alliance to Prevent Homelessness and Enhance Housing Solutions

- Formerly known as **the Housing First Steering Committee**, the Alliance was rebranded leading up the 20,000 Homes Campaign.
- The Alliance is comprised of local partnering agencies, employees of the Social Services department and Perth County residents.
- The mandate of the Alliance has not changed. The members will continue to provide strategic advice to the City of Stratford with respect to the implementation of the **10-Year Plan**.



Registry Week Process - Training

- A **standardized multi-agency training was provided to all surveyors** of partnering agencies participating in the enumeration throughout Perth County.
- The training focused on a consistent delivery of the survey tools to ensure accuracy, empathy and an understanding of the sensitive nature of the questions being asked.
- The training followed a trauma informed approach to ensure that no participant was re-traumatized during the survey completion.



Local Agencies⁸⁷

Registry Week could not have been completed without the time and efforts of these local agencies:

- The City of Stratford Social Services
- The Local Community Food Centre
- Optimism Place
- Emily Murphy Centre
- House of Blessing
- Stratford/Perth Shelterlink
- Huron Perth Legal Clinic
- The Stratford, Perth County and St. Marys Alliance to Prevent Homelessness and Enhance Housing Solutions
- Facile Perth
- Community Living St. Marys
- Choices for Change
- Perth District Health Unit
- John Howard Society of London & District
- ODSP – Huron/Perth
- CMHA Huron Perth
- United Way Perth Huron



Registry Week Process – Survey Tool

- The 2017 Homelessness Enumeration used two of the three tools mandated by the Ministry of Housing for mandatory enumeration in 2018. The two methods used were:
 - The Vulnerability Index Service Prioritization Decision Assistance Tool (VI-SPDAT), developed by OrgCode Consulting and Community Solutions
 - The Point in Time Count (PIT) questionnaire, developed by the Homelessness Partnering Strategy (HPS)
- The VI-SPDAT is a widely used tool within the housing and homelessness sector and is designed to screen for common risk factors or barriers that can contribute to homelessness and jeopardize housing stability.
- The PIT questionnaire collected demographic information, primarily to better understand the characteristics of individuals and families experiencing homelessness.



Privacy and Confidentiality

- A two-part Participant Consent Form was developed to inform the survey participants of exactly what information was being gathered, why it was being gathered, and where it was being stored. The consent form had two separate elements:
 1. Participants consented to the collection and sharing of aggregate, non-identifying data with City Staff, partnering agencies and the 20,000 Homes Campaign.
 2. Participants consented to their identifying data and survey answers being shared with specific local agencies whom were identified on a letter to participants. This information would only be shared with these agencies to assist participants in locating and maintaining housing.
- All surveyors had to sign an Oath of Confidentiality which bound them to not discuss specific participants or answers provided.



Registry Week Process – Data Collection and Storage

- Each survey site was provided with all materials required for the survey, including large envelopes to place completed surveys in, which was sealed and stored in a safe place after each day.
- Data Entry was completed by a single Social Services staff over the course of Tuesday April 18th and Wednesday April 19th/2017.
- Non-Identifying Aggregate data will be provided back to the 20,000 Homes Campaign for statistical analysis.
- The completed surveys have been stored in a secure location within the Social Services department.



Registry Week Process - Acuity

- **Acuity**, which correlates with the VI-SPDAT score, speaks to the severity of risks and barriers to homelessness and housing stability.

Level of Acuity	VI-SPDAT Score Range	Examples of Supports
High Acuity	Greater than 7	<ul style="list-style-type: none"> - Intensive Case Management - Long Term Supports - Supportive Housing - Homes for Good
Moderate Acuity	3-7	<ul style="list-style-type: none"> - Case Management (3-9 Months) - Rapid Re-Housing
Low Acuity	2 and Under	<ul style="list-style-type: none"> - Financial Assistance (CHPI Program) - Housing search assistance



Registry Week Process

- **57 individuals/families completed surveys** and were identified as experiencing homelessness in Perth County.
- A further **15 individuals/families who are known to be experiencing homelessness** were unable to be contacted or refused to complete the survey.
- A total of **72 individuals/families** were identified through Registry Week as presently experiencing homelessness.



Registry Week Process

Survey Sites Included:

- House of Blessing
- Stratford/Perth Shelterlink
- Stratford Jail
- Optimism Place
- Emily Murphy Centre
- Crossing Bridges
- The Local Community Food Centre
- Social Services Department
- St. Marys United Church
- Partners in Employment (Listowel Office)

Mobile Outreach

- Downtown canvassing;
Frequenting locations identified by local partners where individuals may be sleeping outside.





Registry Week Survey Results

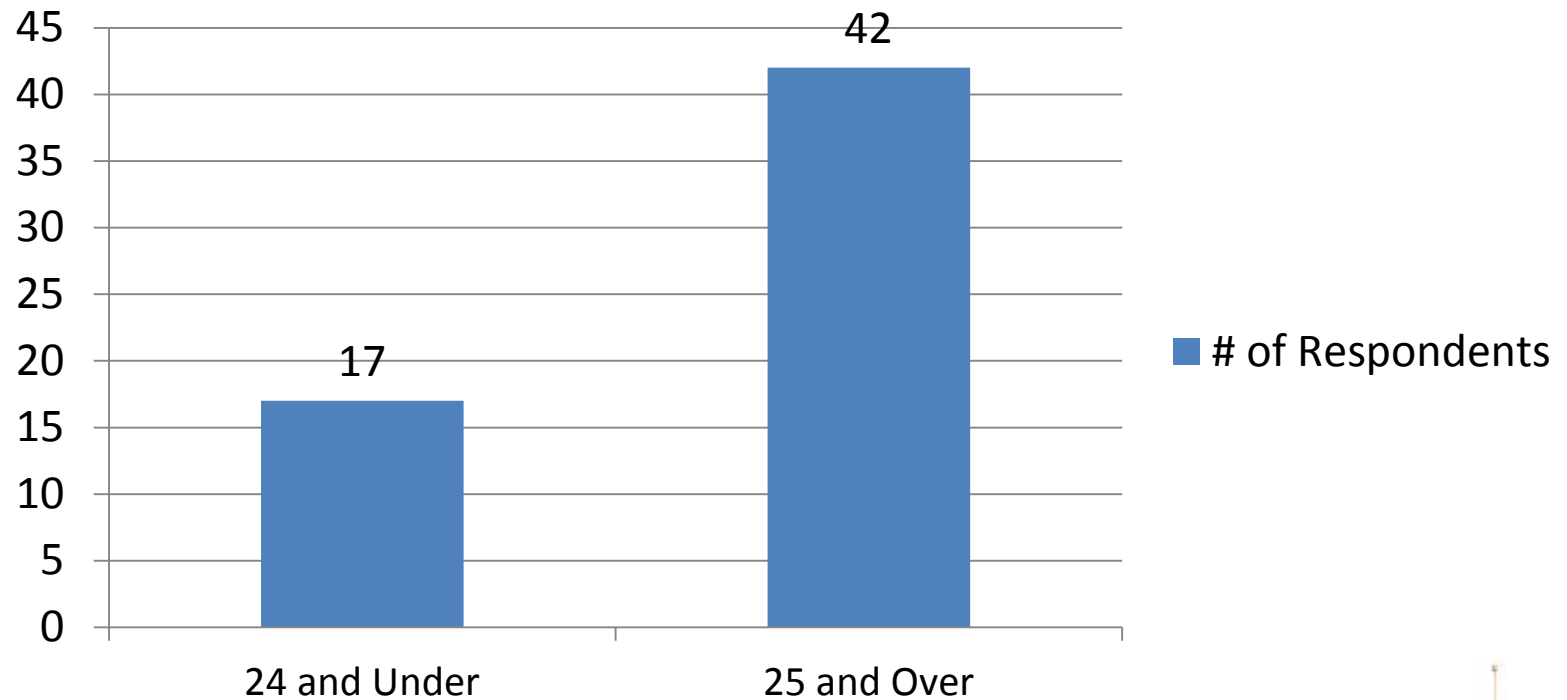
These results are based on:

- the responses from **57 Surveys**
- completed **throughout Perth County** at specific survey sites and mobile outreach
- from April 10th-12th, 2017



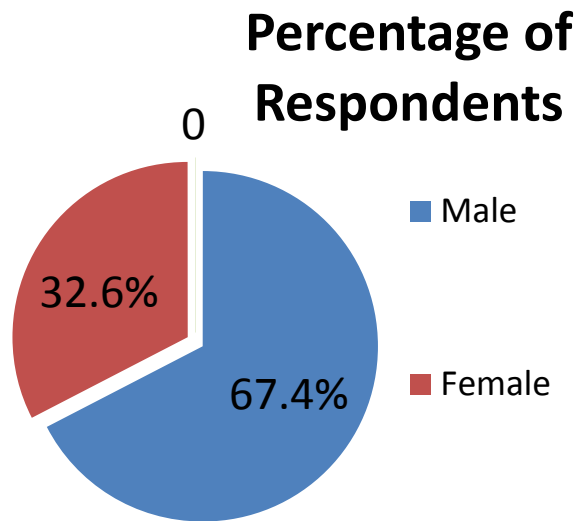
Age Distribution of Respondents⁹⁵

Single Adults, Youth, and Head of Household/Partner
Dependent Children are not included in this count

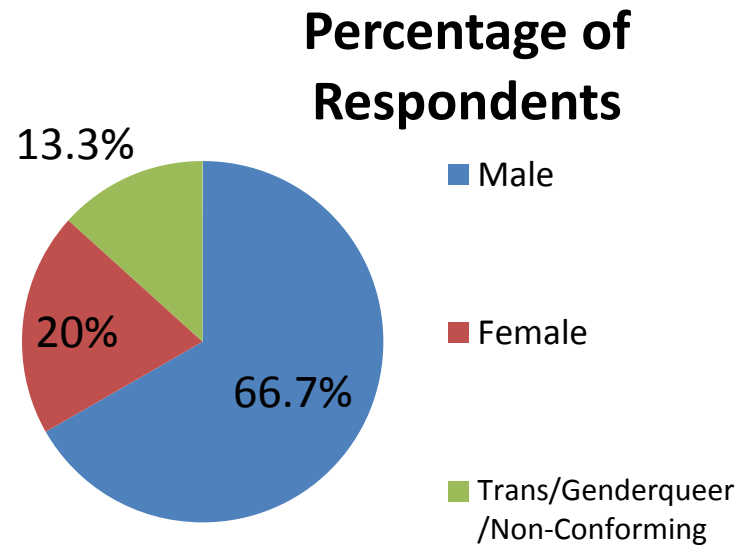


Gender Identification

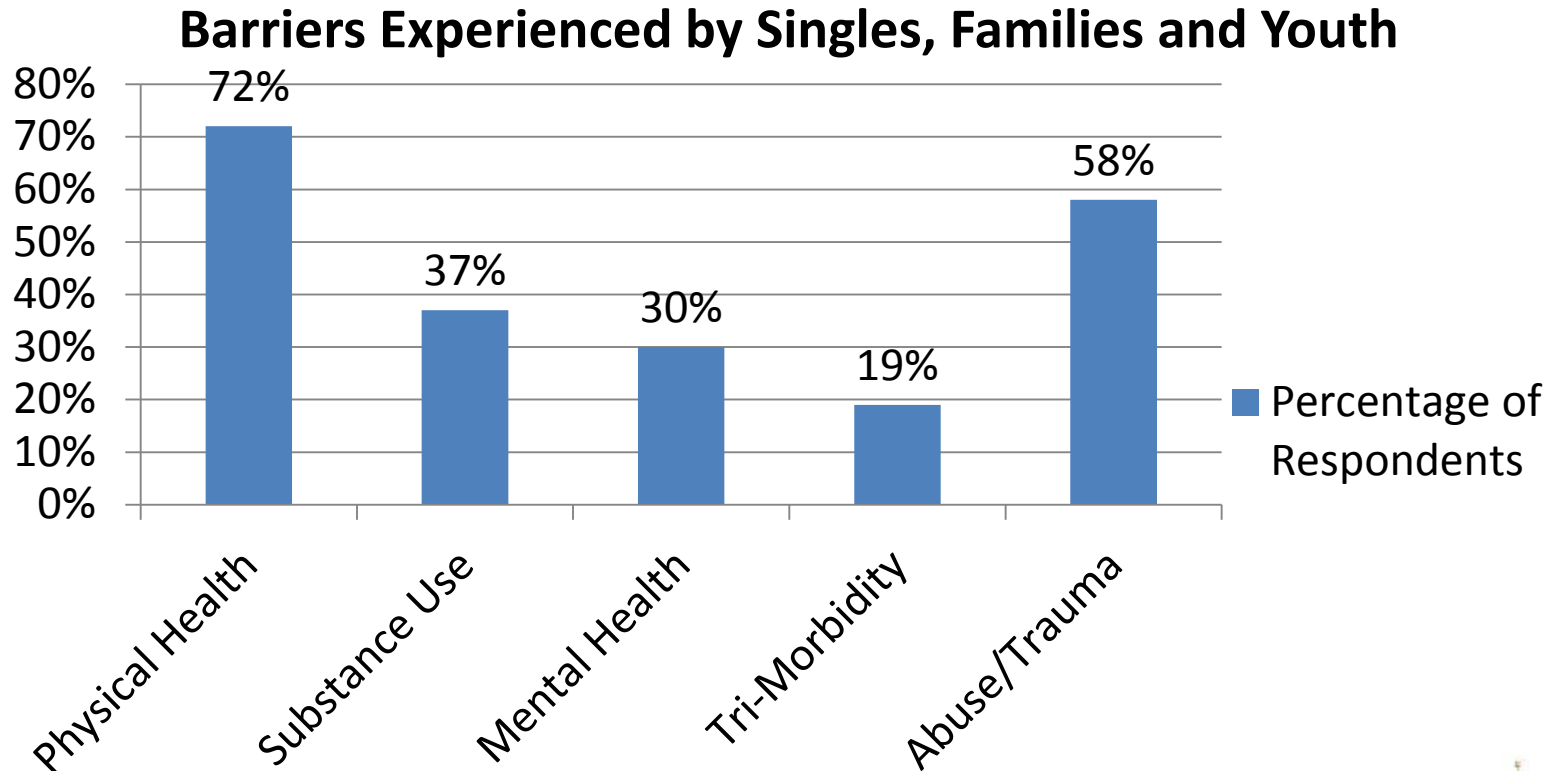
Single Adults and Family Respondents
Total Respondents = 43



Youth Respondents Ages 16-24
Total Respondents = 14



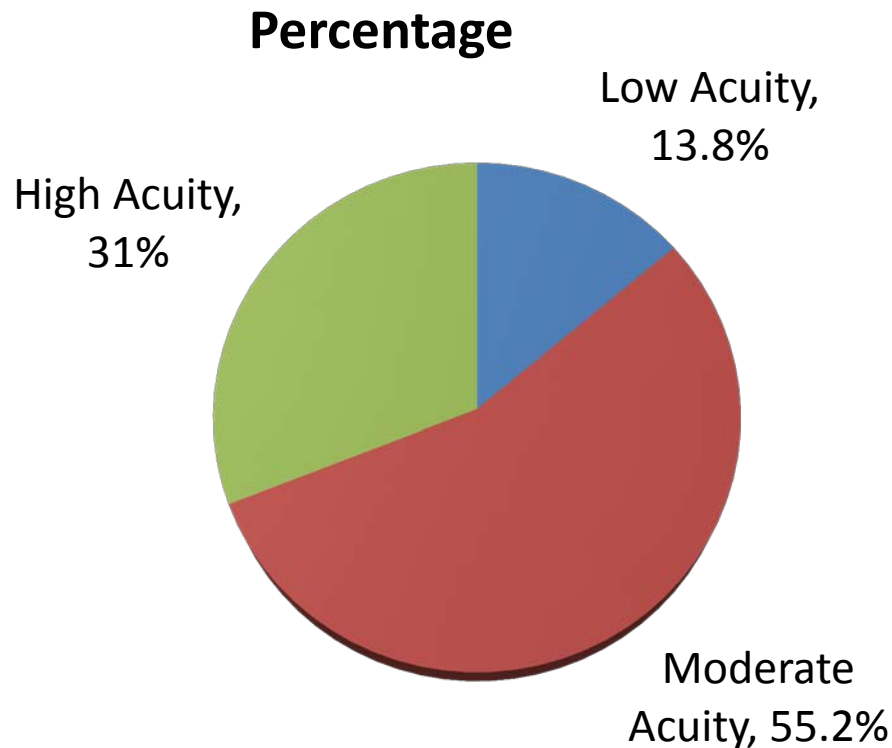
Barriers Related to Housing Stability



Tri-Morbidity is defined as the co-occurrence of physical health, mental health and substance use as barriers to an individual.



Acuity For Single Adults-Age 25+



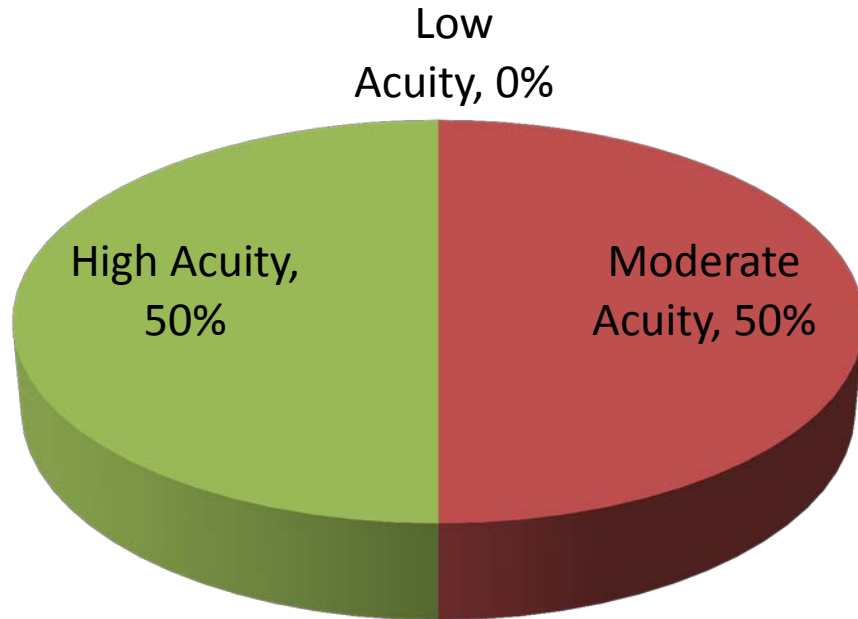
	Number (total # of VI-SPDAT surveys with 4+ instance)	% (out of ALL VI-SPDATs submitted)
EMERGENCY SERVICE USE [past 6 months]	12	41.4%
EMERGENCY SERVICE USE [past 6 months]	Number (INSTANCES for ALL respondents)	AVERAGE # of instances per respondent
3a. ER (# of instances)	31	1.1
3b. Ambulance (# of instances)	8	0.3
3c. Hospitalizations (# of instances)	12	0.4
3d. Crisis Service (# of instances)	5	0.2
3e. Talked to Police (# of instances)	119	4.1
3f. Stayed in Holding Cell/Jail/Prison/etc. (# of instances)	34	1.2

Acuity is a measure of the degree and scope of barriers to housing stability experienced by a household.



Acuity for Families

Percentage



RISK OF HARM, LEGAL ISSUES, RISK OF EXPLOITATION	# of VISPDAT respondents	% (out of ALL VI-SPDATs submitted)
8. Attacked/Beaten Up	6	42.9%
9. Threatened/Tried to Harm Self/Others	3	21.4%
11. Legal Issues	5	35.7%
12. Forced into Activities	3	21.4%
13. Risky Behaviour	1	7.1%

- Low Acuity
- Moderate Acuity
- High Acuity

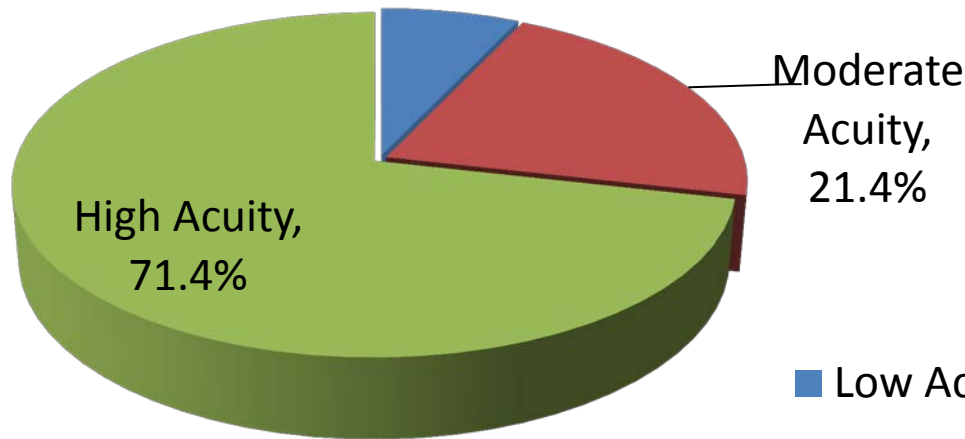
Acuity is a measure of the degree and scope of barriers to housing stability experienced by a household.



Acuity for Youth Age (16-24)

Percentage

Low Acuity,
7.1%



■ Low Acuity

■ Moderate Acuity

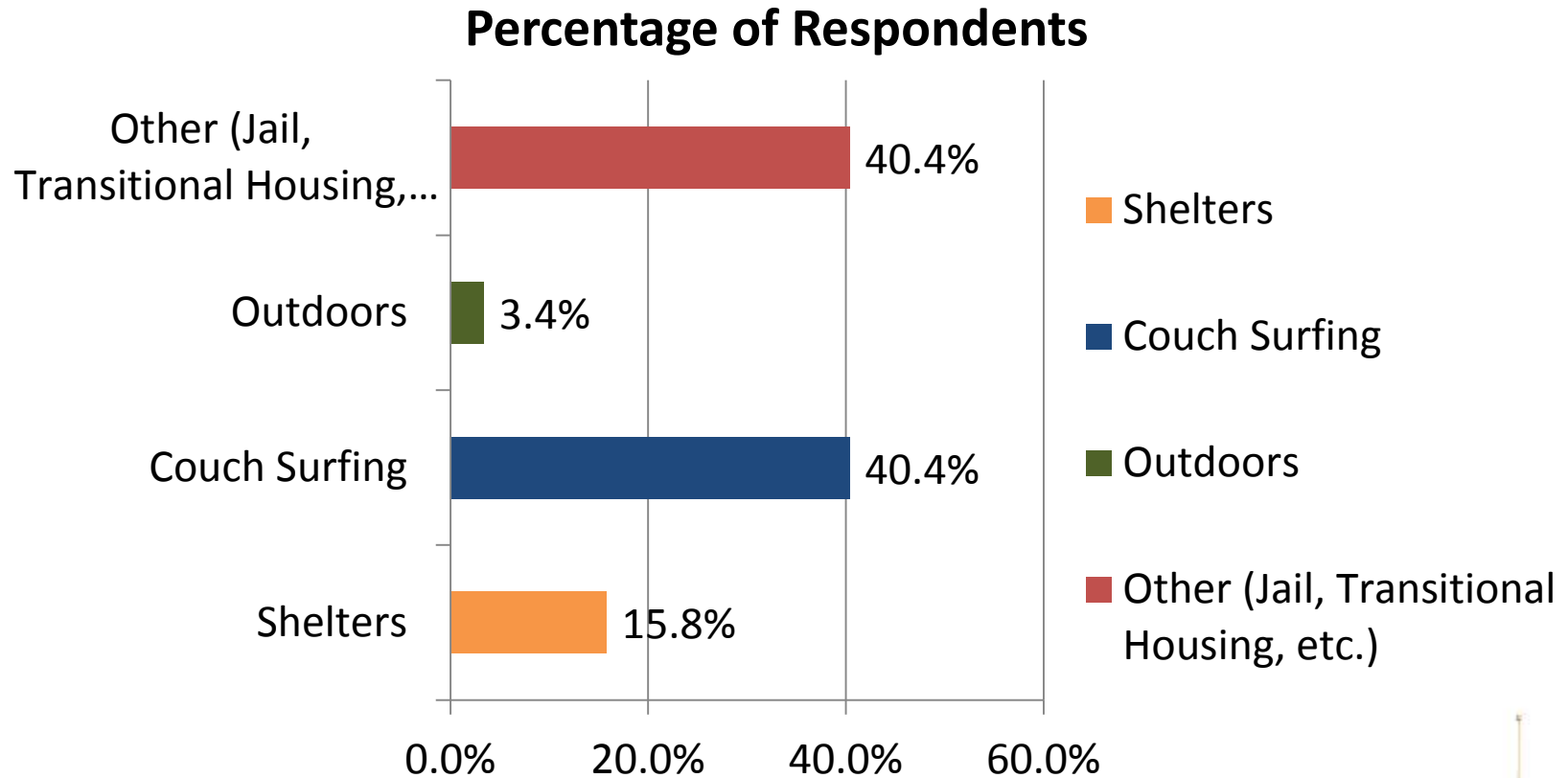
■ High Acuity

SOCIAL RELATIONSHIPS	10	71.4%
13a. Ran away	4	28.6%
13b. Difference in beliefs	1	7.1%
13c. Family/friend caused	8	57.1%
13d. Gender identity/sexual orientation	1	7.1%
ABUSE/TRAUMA	11	78.6%
13e. Violence at home between family members	9	64.3%
13f. Unhealthy/abusive relationship	10	71.4%

Acuity is a measure of the degree and scope of barriers to housing stability experienced by a household.



Where do you stay most frequently?



Definition of Chronic and Episodic Homelessness

- **Chronically homeless** refers to individuals who are currently homeless and have been **homeless for six months or more in the past year.**
- **Episodically homeless** refers to individuals who are currently homeless and have experienced **three or more episodes of homelessness in the past year.**



Total Percentage of Respondents Experiencing Chronic and Episodic Homelessness

Chronic Homelessness

50.1% (29 Participants)

Episodic Homelessness

17.5% (10 Participants)



Average total length of time without Permanent Stable Housing

Single Adults

1 year, 7 Months

Family

3 Years, 4 Months

Youth

2 years, 9 Months



Indigenous (Aboriginal) Persons

- **12 Respondents (21.1%)** to the survey identified as First Nations, Metis, Non-Status or of Indigenous Ancestry



Learning and Recommendations

- The 2017 Homelessness Enumeration Registry Week **was used as a pilot year to provide feedback and ensure best practices are used for the mandatory 2018 Enumeration**
- **Partnerships were key to success**
- In-reach to where individuals are staying proved to be most effective
- In future, consider **community engagement** and a more comprehensive advertising and communications campaign
- More specific considerations for **surveying individuals living in rural communities**
- Greater focus on engaging subpopulations and underrepresented communities such as **Youth and rural communities**



Next Steps

- Moving forward, the results of enumeration now provide the basis and evidence that is required to further understand the situations of those individuals in our community who are experiencing homelessness.
- This evidence provides statistics that were anecdotal prior to enumeration and provides a baseline for the community to monitor in years to come.
- Enumeration has provided information that is directing and shaping the programs and policies of agencies working in the Homelessness and Housing Stability sector such as:
 - **The Homes for Good initiative**
 - This program will foster greater collaboration between community partners.
 - **Intensive Housing and Community Outreach Coordinator and the Housing Stability Policy and Program Lead**
 - These positions will allow the community to assist those with the most complex needs in a more thorough manner
 - **Community Training programs such as:**
 - Shelter Diversion Training, Housing-based case management, VI-SPDAT and SPDAT Training





MANAGEMENT REPORT

Date: June 14, 2017
To: Social Services Sub-committee
From: Kim McElroy, Manager of Ontario Works
 Carole Desmeules, Director of Social Services
 CEO, Perth & Stratford Housing Corporation
Report#: SOC17-012
Attachments: None

Title: Provincial human trafficking training for Ontario Works caseworkers and community service providers.

Objective: To provide a report on Ministry of Community and Social Services (MCSS) specialized population education training programs to address and support victims of human trafficking.

Background: The 2017-2018 Ontario Works service planning guidelines identified that the MCSS has identified victims of human trafficking as a specialized population with multiple barriers to employment. As part of our 2017-2018 Service Plan, Consolidated Municipal Service Manager (CMSM) Stratford was required to outline how we would address the issue of human trafficking from an education and training standpoint, and outline local approaches for establishing local partnerships with community organizations to build on and strengthen supports for these Ontario Works clients.

Analysis: The Ministry of Attorney General now offers a free online training program to help support victims of human trafficking across Ontario. Created in consultation with subject area experts, service providers, government staff, police and survivors of human trafficking, the training can be accessed at www.attorneygeneral.jus.gov.on.ca/english/ovss/human_trafficking

There are nine training modules, each of which takes approximately one hour to complete. Training module topics include:

- an overview of human trafficking
- human trafficking in Canada and Ontario
- dynamics of human trafficking
- human trafficking indicators

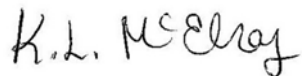
- service needs of trafficked persons
- unique needs of Aboriginal clients
- unique needs of Francophone clients
- first response practices
- medium and long-term support

Training for Ontario Works Caseworkers commenced on May 1, 2017, with a completion target date of July 15th, 2017.

CMSM Stratford is also looking at building capacity in the community to address this concern. This would include preliminary discussions with the Perth District Health Unit, the Stratford Police Services as well as the City of Stratford Housing about how we can work in partnership to support this marginalized population.

Financial Impact: Funding to develop and host the training for the nine training modules on human trafficking has been provided by the Provincial Government through the Victims Justice Fund and the Multilingual Community Interpreter Services (MCIS). The financial impact for the City of Stratford would be nine hours of direct service time for each caseworker to complete this certification by July 15, 2017.

Staff Recommendation: **THAT the report on Ministry of Community and Social Services (MCSS) specialized population education training programs to address and support victims of human trafficking be received for information.**



Kim McElroy, Manager of Ontario Works



Carole Desmeules, Director of Social Services



Rob Horne, Chief Administrative Officer



MANAGEMENT REPORT

Date: May 25, 2017
To: Community Services Sub-committee
From: Jim Bryson, Manager of Community Facilities
Report#: COM17-012
Attachments: Proposed Location Maps, Letters, Site Layout

Title: Site Evaluation for the Relocation of Water Street Tennis Courts

Objective: To find a suitable location for a tennis court/pickle ball complex.

Background: In the Capital Budget for 2017, funding for the replacement of the Water Street tennis court was allotted in the amount of \$147,000. This Capital Budget amount was to be for the replacement of the Water St. tennis courts.

Pickle ball found its roots in Stratford in June of 2012, with 34 members recorded as participating in the S.L.A.A.A. pickle ball program. Fast forward to 2017, the S.L.A.A.A. pickle ball membership has grown to nearly 200 participants.

According to Pickle ball Canada, pickle ball locations in Ontario have tripled over the past five years. The number of players actively playing in Canada has increased to more than 30,000 this year with an average increase of 5000 players each year over the last five years.

On November 16, 2016 a pickle ball player made a presentation to the Community Services Sub-committee stating the desire for City Council to consider re-directing the funds originally approved for the rehabilitation of tennis courts at Water Street to be used toward the construction of new pickle ball courts at the Packham Road Soccer Facility. The player indicated he represents a group of pickle ball players who play on the Milton St. tennis court in the summer.

At the Community Services Sub-committee meeting dated November 17, 2016, a letter was received from the S.L.A.A.A. Board of Directors requesting that a more thorough investigation of potential locations and redirection of funds be considered before a decision is made. A sub-committee recommendation followed, requesting staff to review locations, feasibility and costs for the installation of four pickle ball courts and one tennis court.

As the previous location at Water Street is no longer available for the construction of a multi-use court facility, staff investigated alternative locations within the City of Stratford. Staff reviewed various design concepts of combined tennis and pickle ball facilities to fairly accommodate the needs of both user groups. The design recommended is a combination design utilizing the National Pickle Ball Association's dimensions with one full size tennis court.

None of the potential future locations would contain a lighting component.

Analysis: Staff has investigated possible future locations. Four are vetted below and ranked by first to fourth choice starting with staff's recommended location (see attached photos).

These courts have been priced to include a subbase drainage system and an asphalt surface that is then covered by a flex court playing surface with inherent game markings. The courts are then fenced to a height of eight feet (see attached drawing).

The sites were evaluated based on the following criteria:

- Ease of access to location
- Parking availability
- Central to other amenities
- Visibility for general security
- Accessibility
- Cost to install

1. Shakespeare Park.

This location is within ten minute walk of downtown core. It is a wide open site with residents living on one side of the park and a main street (Downie) on another, making it a well monitored area. The site is level, providing easy access to the court location. Although there is a significant amount of parking available along the park itself and the nearby VIA terminal there aren't any washroom facilities at this location.

With Shakespeare Park as the future site of the all wheels skate park, the addition of pickle ball courts would bring people of all ages to this destination park.

If we use the existing footprint of the two existing tennis courts at this location, we could install one tennis and four pickle ball courts without impacting other areas of the park. We note that the condition of the current Shakespeare tennis court is in poor condition.

2. Lower Queens Park

Placing the courts here would keep them in the same tourism corridor along the river as the ones they are meant to replace, keeping activity in the main park system. Although this location is somewhat further from other city amenities, it is located in well-used

parkland area making it very visible. This area is fairly level making accessibility easy to achieve.

Parking in this area would be difficult at certain times through the spring/summer due to the parks popularity as well as the Festival Theatre. The only washroom facilities would be in Upper Queens Park.

Approval for this location would be required by the Board of Park Management.

3. Upper Queens Park.

Placing the new courts just outside the existing tennis facility would put the courts in the same area as the Tennis Club and would be publicly available for use. As the area is well traversed the courts would be well monitored. Also, there are seasonal washroom facilities available in Upper Queens Park.

The site is close to other amenities such as downtown, restaurants and Ontario Street. The sites existing grading would enable it to be accessible without many changes. Parking in this area can be difficult at certain times through the spring/summer due to the parks popularity as well as the Festival Theatre and the bandshell/pavilion scheduled uses nearby.

Up to 10 trees would need to be removed to accommodate the courts at this location.

4. Packham Soccer Area

This area is far from the downtown and from residential areas. Placing the courts between the sports fields would help to increase use in this area and would add another sport to the existing soccer facilities in this location. There would need to be grading changes made to fit the courts between the fields in order to enable accessibility which would increase the cost of install.

This area is not staffed and does not have the same traffic outside of soccer programming. Because of the reduced presence of others it can be left open to misuse. Parking is available at the fields as well as the Packham ball facility parking lot across the road and washroom facilities are also on site.

Financial Impact: The budgeted amount of \$147,000 would cover the cost of the new tennis/pickle ball arrangement including new fencing at these locations.

Staff Recommendation: **THAT the area currently occupied by Shakespeare Park tennis court be replaced with a pickle ball/tennis complex.**



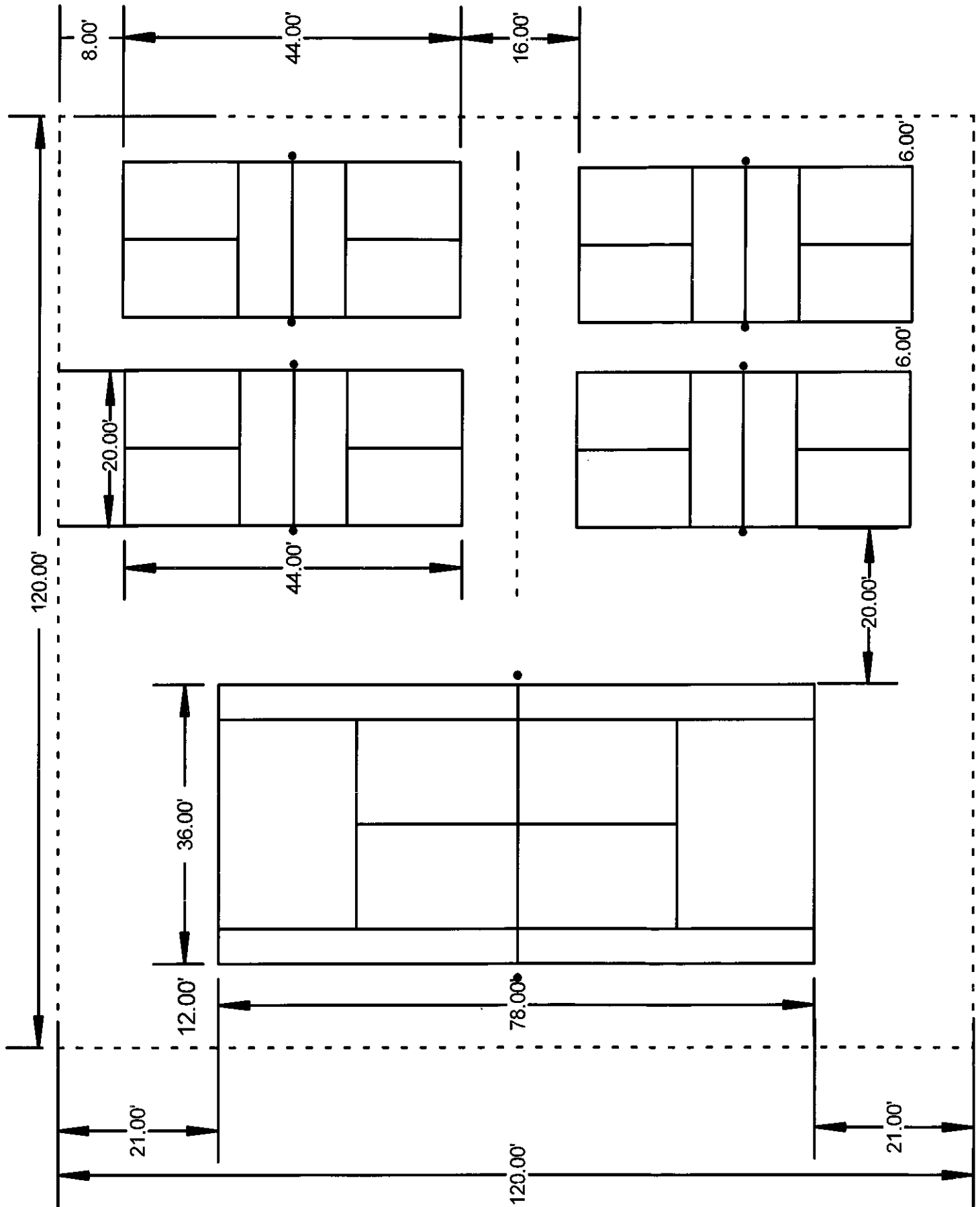
Community Facilities Manager

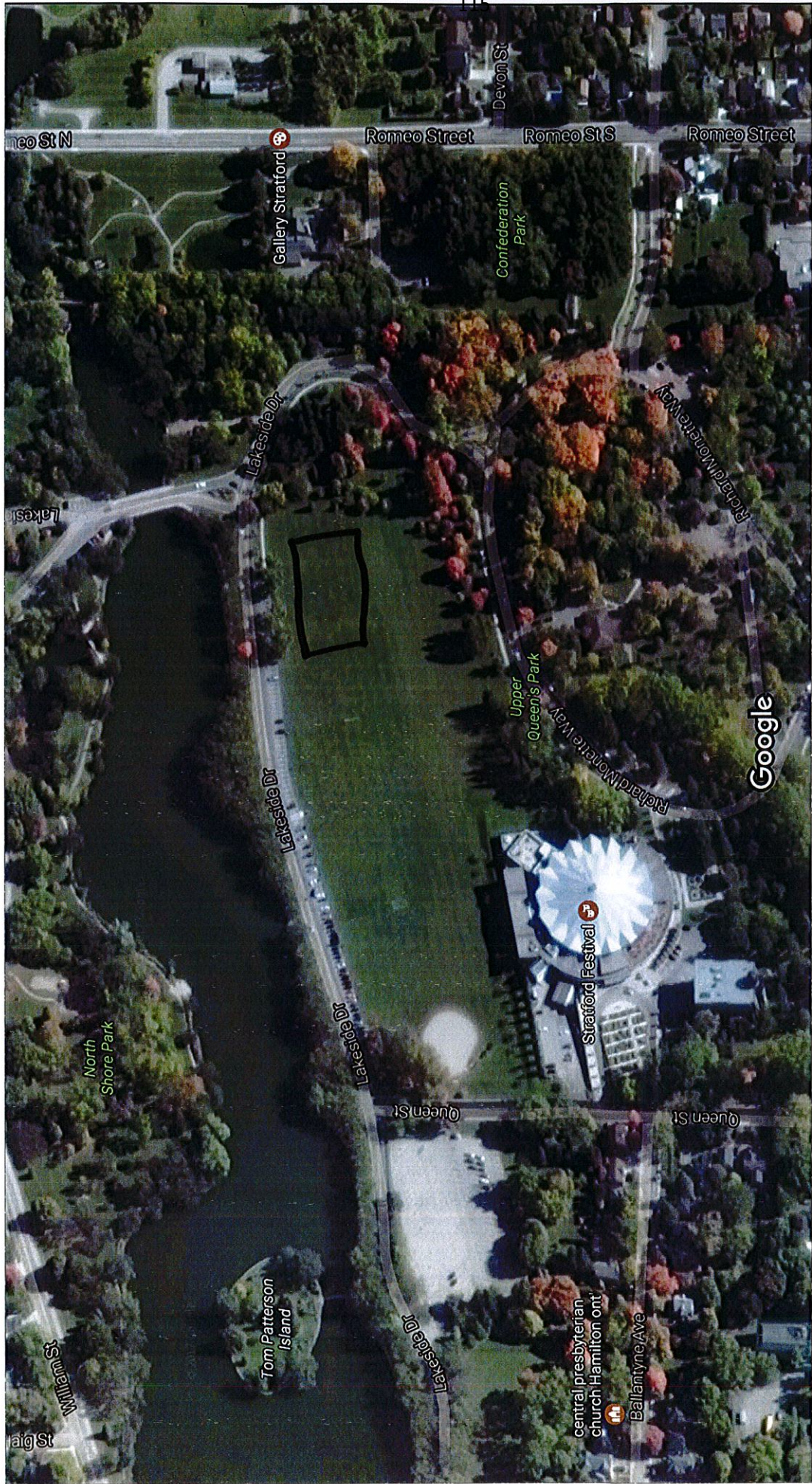
A handwritten signature in blue ink, appearing to read "D. St. Louis".

Director of Community Services

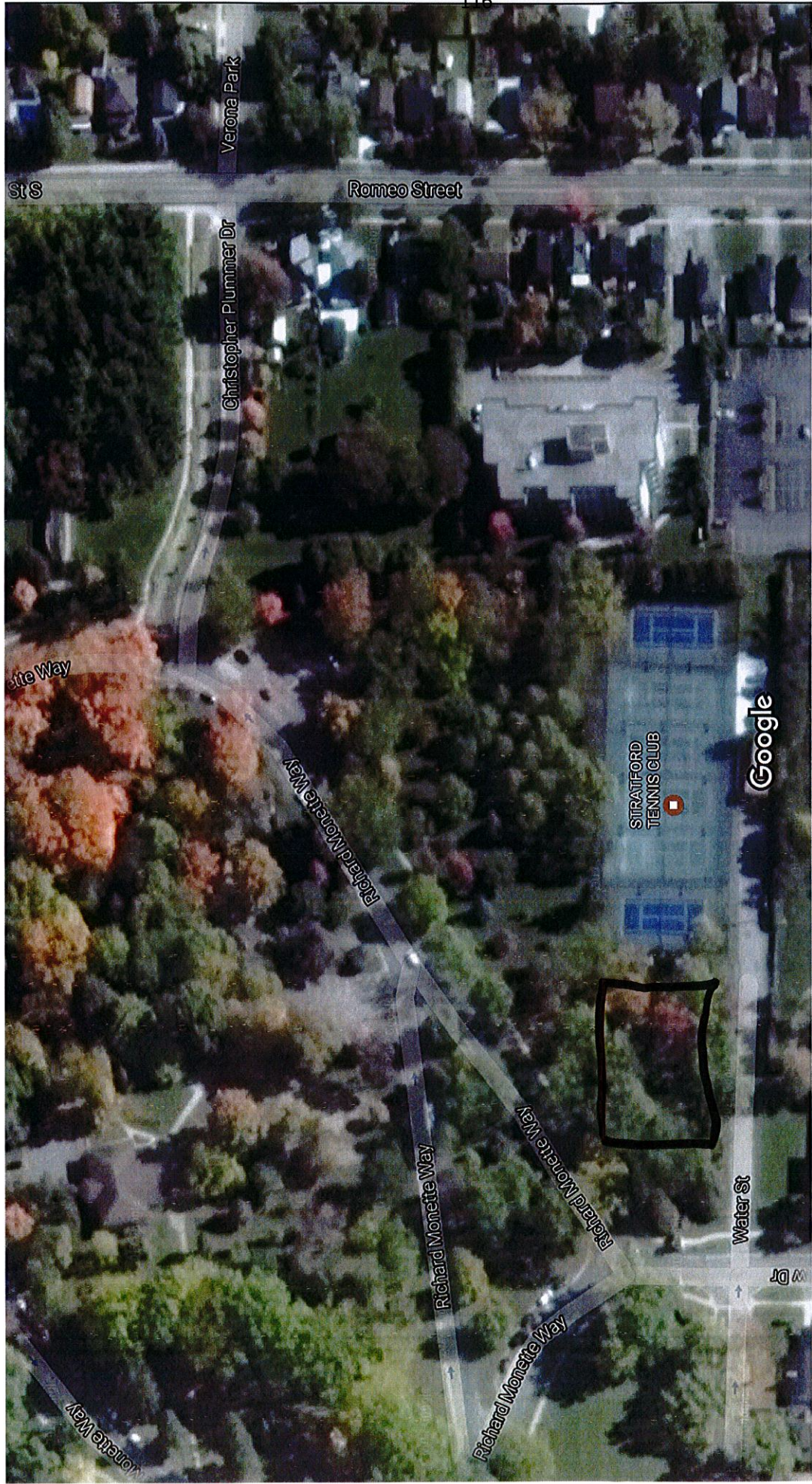
A handwritten signature in black ink, appearing to read "Rob Horne".

Rob Horne, Chief Administrative Officer

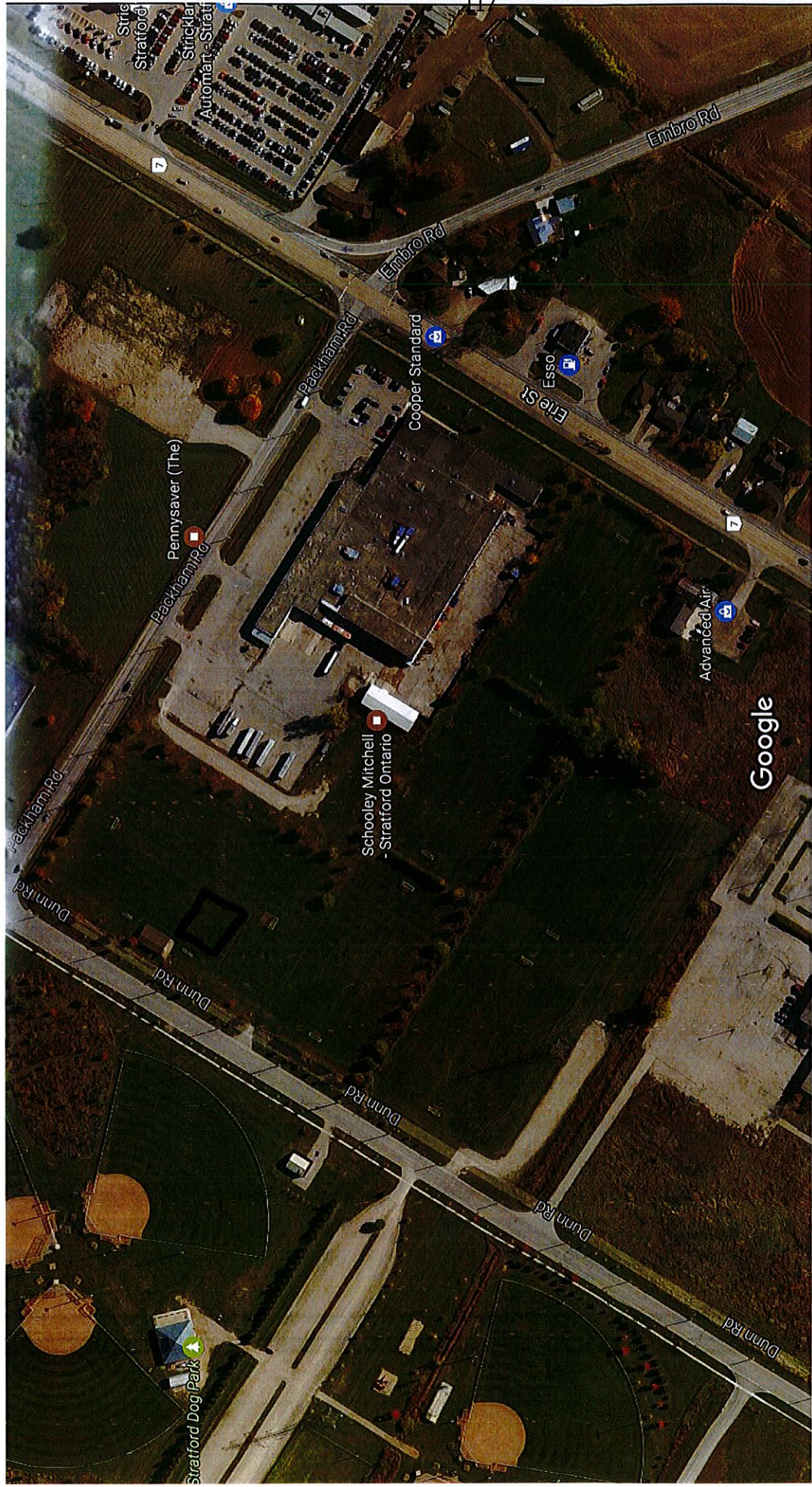




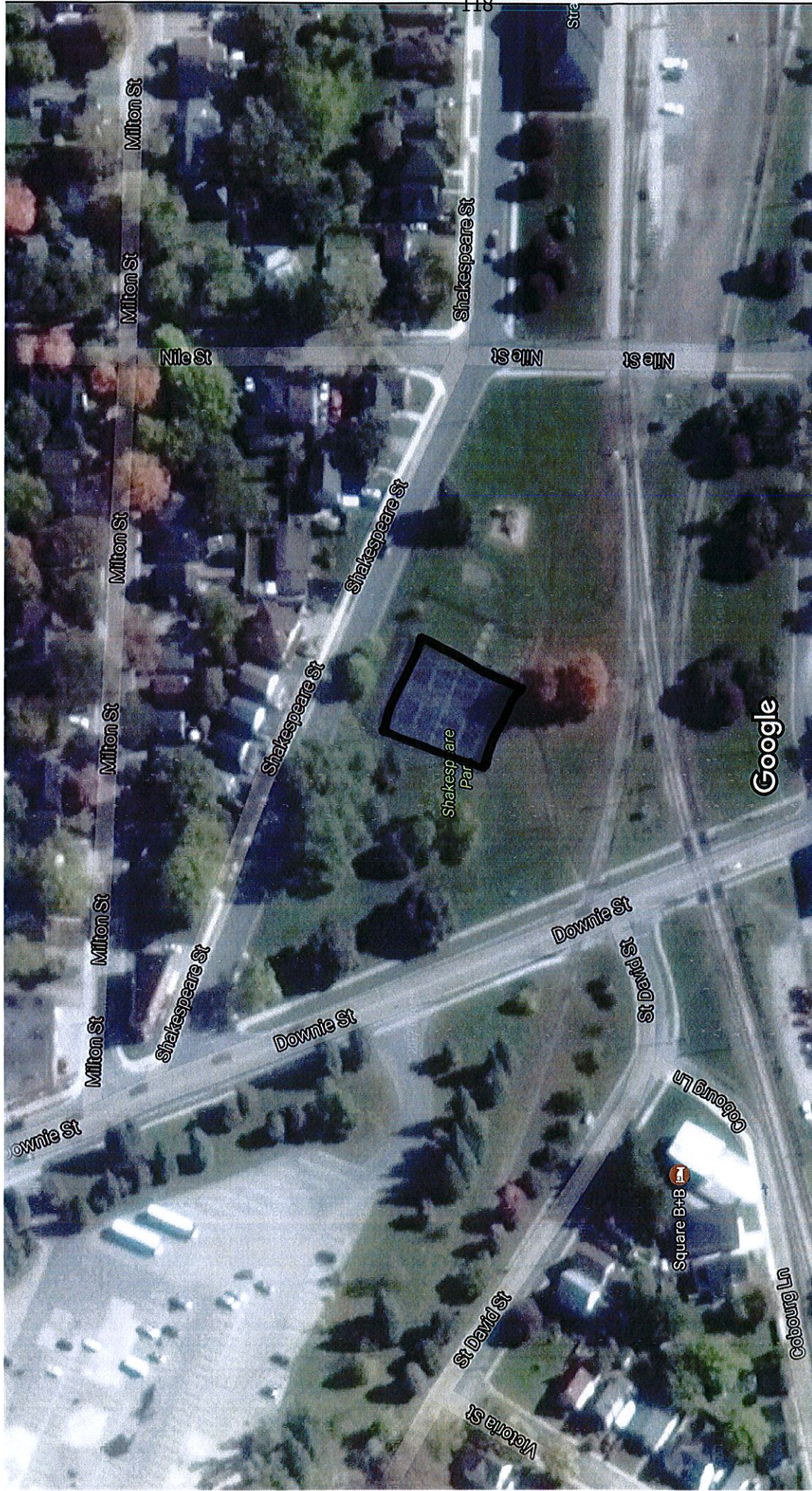
Imagery ©2017 DigitalGlobe, Map data ©2017 Google 50 m



Imagery ©2017 DigitalGlobe, Map data ©2017 Google 20 m



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Imagery ©2017 DigitalGlobe, Map data ©2017 Google 20 m



Stratford Lakeside Active Adults Association
 c/o Kiwanis Community Centre
 111 Lakeside Drive, PO Box 874
 Stratford ON N5A 6W3
 519-271-4310

November 9, 2016

Dear Councillor Beatty,

As President of the Stratford Lakeside Active Adults Association, I lead and represent a group of 850 active adults who participate daily in recreation programs and activities at the Kiwanis Community Centre and the Burnside Agriplex. One of our daily activities is indoor pickleball. It has come to my attention that before Community Services Sub-Committee is a letter from a Stratford Pickleball Association requesting to be heard on the matter of re-dedicating funds from the Water Street tennis court redevelopment project to adding pickleball courts at the Packham Road Soccer Complex. I wish to add to the conversation and clarify some information within this agenda item.

1. There is no such group as the Stratford Pickleball Association within the Stratford Lakeside Active Adults Association. Indoor pickleball is simply an organized recreation activity of the Stratford Lakeside Active Adults Association, under the direction of our Board of Directors. There is a smaller group of pickleball participants who play on city outdoor tennis/pickleball courts throughout the summer, but they do not belong under the S.L.A.A.A. program umbrella. I feel this point needs to be made so that Council is clear on the status and relationship of this group to S.L.A.A.A.
2. I would suggest that on this matter, it is misleading for this group to imply that they represent the interests of pickleball players and/or S.L.A.A.A. As an Executive, we have not had the information or opportunity to poll our membership on the matter of advising the re-direction of program facility funds. Should Council wish to have our input, we would poll our members in an organized and transparent consultation process.
3. At no point has the S.L.A.A.A. Executive been approached by the Stratford Soccer Association to receive information about the re-direction of funds from one project to the next. In the future, we would expect that should the S.S.A. wish to advocate our membership, that the channels of presenting and communicating to our Board of Directors first be respected and exercised.

Finally, in light of the more recent information about the Tom Patterson Theatre redevelopment project at the Kiwanis Community Centre, and the potential that our Association and its members may have a new community centre in the future, it would seem reasonable to me that a decision on the re-direction of funds from the Water Street tennis courts to another facility be deferred until more public feedback is obtained and our Association is assured where our new home will reside. While we appreciate the

matter of re-locating a tennis/pickleball facility is not exclusively up to the advice and opinion of our members and Executive, we would hope that consideration is given for building such a facility within close proximity to our future home.

Sincerely,

Steve Kropf,
Stratford lakeside Active Adults Association
SK/dj

copy to Brad Hernden, Manager of Recreation & Marketing, City of Stratford



Stratford Lakeside Active Adults Association
 c/o Kiwanis Community Centre
 111 Lakeside Drive, PO Box 874
 Stratford ON N5A 6W3
 519-271-4310

April 24, 2017

Dear Councillor Beatty,

Our Board of Directors represents an organization of active adults that, to this day, is 950 members strong. Our clubs and programs are headquartered out of the Kiwanis Community Centre, and our activities are open to those who are fifty-five years of age and older.

Pickleball is one of our many popular physical activities that is played indoors at the Burnside Agriplex Fieldhouse during the months of October through to May. When the weather turns for the better, our pickleball players turn to the outdoor public courts at S.E.R.C., on Milton Street and at Shakespeare Park.

We understand that the City of Stratford Community Services Department has come to the conclusion that the reserve funds meant to be applied toward the capital replacement of the now redundant Water Street tennis facility would be better spent at Shakespeare Park. It has been described to us that this is the preferred location due to its close proximity to the downtown core, the availability of on street parking, and will further support the City's broader vision to rehabilitate the park with a new all wheels park and play areas. We are open to be in a recreation environment having users of multiple generations.

To this end, we are pleased to support the recommendation to use the reserve capital funds toward the replacement of Shakespeare Park public courts. We have provided staff with advice on how best to incorporate pickleball and tennis into one multi-use facility and we trust that our members who play pickleball outdoors will be pleased with our endorsement. We understand and accept that the courts will remain on a first-come, first serve basis.

As a final demonstration of our support toward the recommendation, we would like to gift the City of Stratford \$5,000 to be used toward court amenities such as player/spectator seating and/or shade structures. We trust staff to use our gift appropriately. Additionally, we urge the City to consider the installation of washroom facilities within the park in the near future.

We thank you for your consideration of our group in your recreation facility planning efforts and look forward to project commencement and completion.

Sincerely,

Steve Kropf
 Stratford Lakeside Active Adults Association
 SK/bs

copy to Brad Hernden, Manager of Recreation & Marketing, City of Stratford



MANAGEMENT REPORT

Date: May 9, 2017
To: Community Services Sub-committee
From: Board of Park Management
Report#: COM17-009
Attachments: None

Title: North Shore Suspended Walkway

Objective: To provide information from the Board of Park Management to Sub-committee and Council as it pertains to the North Shore path stretching from the Thomas Orr Bridge to Waterloo Street.

Background: The City first entered into an agreement with nine property owners for the continued use of the North Shore path in 2002 for a term of two years. The City then entered into a five year agreement in 2005 with the registered home owners and renewed for an addition five years in 2010. The agreement expired in 2015 with no further renewal.

The agreement was an interim solution to resolve a dispute of the rights to the path, as per a survey prepared by Donald W.J. McNeil Limited dated July 31, 2000 which indicated that the lands of the nine registered owners extends into Lake Victoria.

A renewal letter was forwarded to the homeowners by the Community Services Department in 2015 but was not well received. Two homeowners proceeded with erecting a fence, stopping pedestrians from accessing the path.

Attempts were made by staff to contact the homeowners' representative but they were not receptive and the pathway remains blocked.

Analysis: At the June 6, 2016 Board of Park Management meeting, a concerned citizen made a presentation regarding this matter and asked the Board to consider a proposal to install in the river a suspended walkway around the two properties in question. The motion of the Board at that time was to direct staff to investigate dimensions and costing of such a walkway.

Staff investigation shows that the walkway would need to be 350 meters in length, running from the pergola to the Waterloo St. Bridge. The width would need to be 6ft and stabilization and railings would be required. Approximate cost would be \$500,000 and the design would include bench seating and entrance/exit ramps.

The Board identified various potential issues:

- Walkway blocks shoreline
- High maintenance
- Not useable in winter, closure required
- Challenge to clean
- Lighting issues
- UTRCA
- AODA compliant
- Residents dissatisfaction

At the April 10, 2017 Board of Park Management meeting the following motion was made:

That the Parks Board refer to the Community Services Sub-committee recommending further investigation into the floating boardwalk between William Hutt Bridge and the Thomas Orr Dam.

Financial Impact: Approximately \$500,000 for suspended walkway.

Staff Recommendation: **THAT staff be directed to include a suspended walkway as an option in ongoing design and reclamation work for future consideration of a new North Shore walkway by Council.**



Director of Community Services for
Board of Park Management



Rob Horne, Chief Administrative Officer



MANAGEMENT REPORT

Date: June 5, 2017
To: Community Services Sub-committee
From: Accessibility Advisory Committee
Report#: COM17-011
Attachments: Stratford Rotary Complex Property – Universal Design Pathways dated April, 2017

Title: Stratford Rotary Complex Property – Universal Design Pathways

Objective: The Stratford Accessibility Advisory Committee [AAC] would like to present some recommendations on matters to improve opportunities for persons with disabilities and provide for involvement in the identification, removal and prevention of barriers.

Background: The Accessibility Advisory Committee has worked over the past year to identify and discuss various solutions to the parking lot at the Rotary Complex. Items such as the entrance from McCarthy Road West, community hall entrance, arena entrance, pathways across various areas of the parking lot including from the Rotary Complex to the Agriculture Buildings. AAC would like to discuss observations and review possible solutions.

Analysis: The issues and observations are identified in the accompanying report "Stratford Rotary Complex Property – Universal Design Pathways" dated April 2017:

Navigating the complex property
 East entrance to property from McCarthy Road West
 Pathway to the Community Hall entrance
 Pathway to Arena entrance
 Pathway across the athlete bus loading zone
 Pathway to the Agriplex / Market entrance
 Pathway at rear of buildings
 West entrance to property from McCarthy Road West

Also included in the report are potential solutions provided by the AAC.

Financial Impact: Cost for consultant to do a peer review of the Stratford Accessibility Advisory Committee report titled "Stratford Rotary Complex Property Universal Design Pathways" is \$1000 plus HST.

Staff Recommendation: **THAT a parking consultant be engaged to undertake a peer review of the Accessibility Advisory Committee report titled "Stratford Rotary Complex Property Universal Design Pathways" at a cost of \$1000 plus HST;**

AND THAT the funds to pay for this review come from the Accessibility Advisory Committee budget.



David St. Louis, Director of Community Services



Rob Horne, Chief Administrative Officer

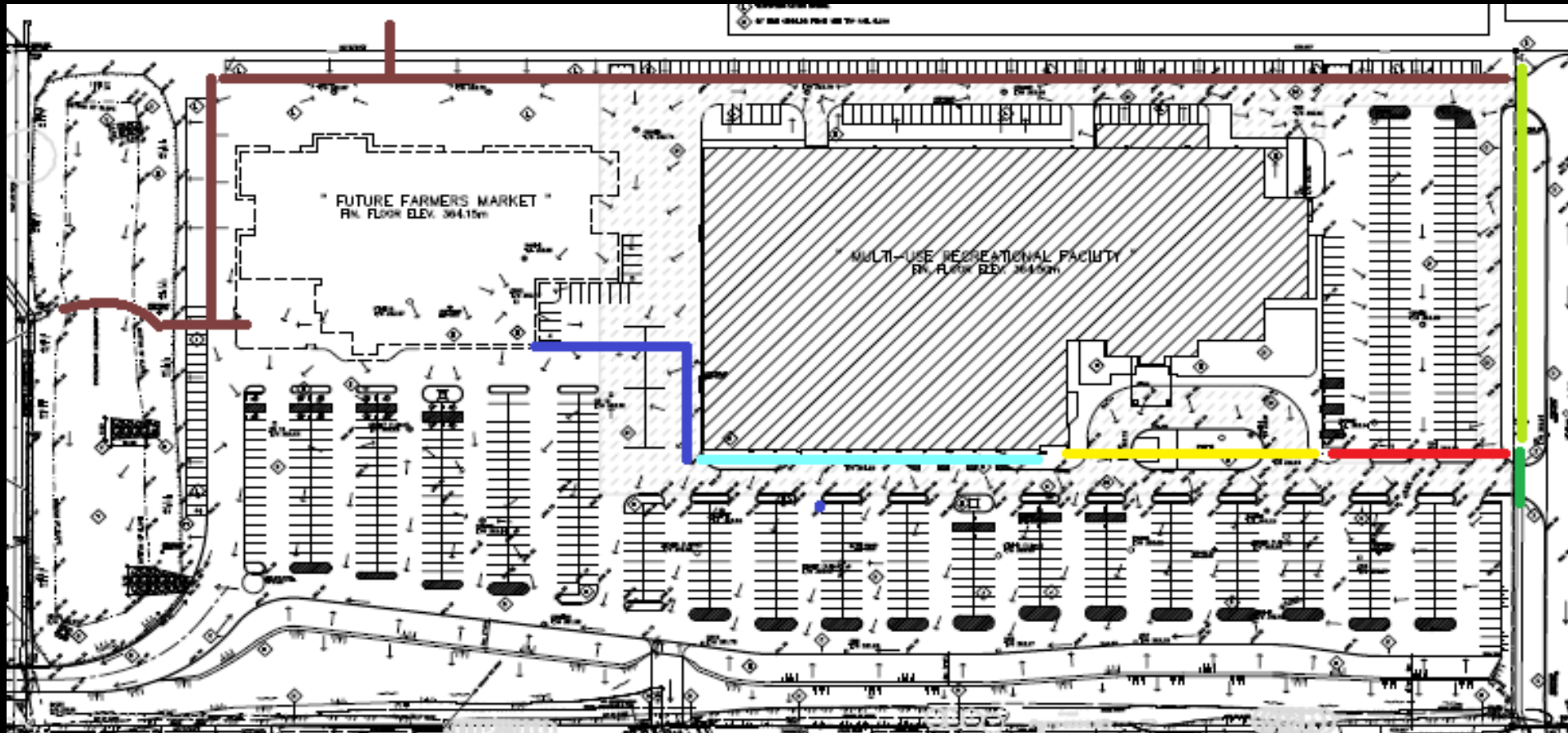
Navigating the Rotary Complex Property: Potential Solutions

Stratford **Accessibility** Advisory Committee

June 2017

Rotary Complex

Potential Solutions: Universal Design Pathways



Rotary Complex

East Entrance: To Property from McCarthy Street



Rotary Complex

Pathway: To the Community Hall Entrance



Rotary Complex

Pathway: To the Arena Entrance



Rotary Complex

Pathway: Across the Athlete Bus Loading Zone



Rotary Complex

Pathway: To the Agriplex / Market Entrance



Rotary Complex

Pathway: At Rear of Buildings



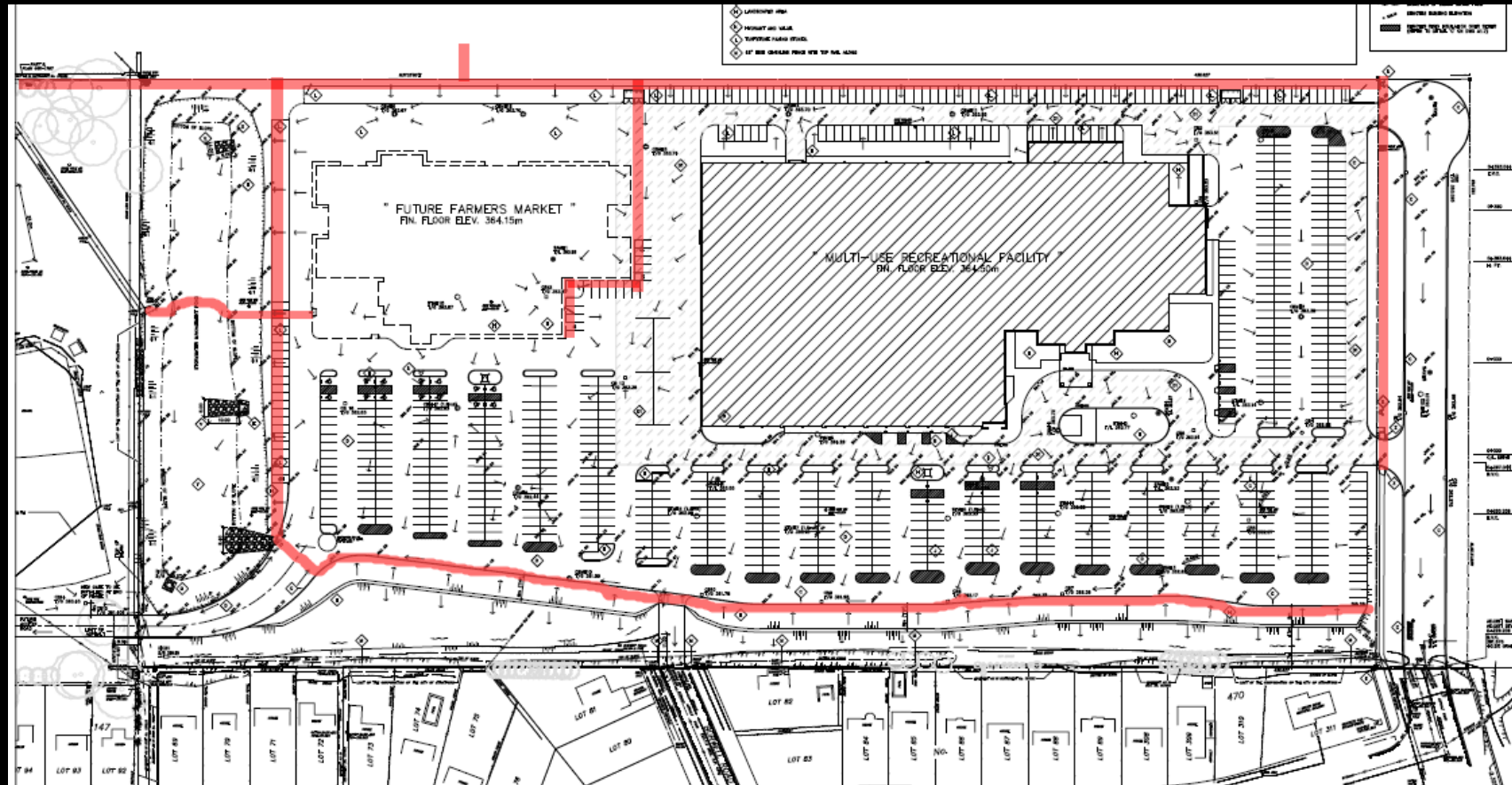
Rotary Complex

West Entrance: To Property from McCarthy Street



Rotary Complex

Potential Solutions: Perimeter Multi-Use Pathway



Thank You

Stratford **Accessibility** Advisory Committee

June 2017



Accessibility Advisory Committee

For:

Stratford Community Services

From:

Stratford Accessibility Advisory Committee

The Stratford Accessibility Advisory Committee (AAC) recommends and advises City Council on matters to improve opportunities for persons with disabilities and to provide for involvement in the identification, removal and prevention of barriers to full participation in the community.

Re:

Stratford Rotary Complex Property -
Universal Design Pathways

Prepared By:

Roger Koert & Peter Zein

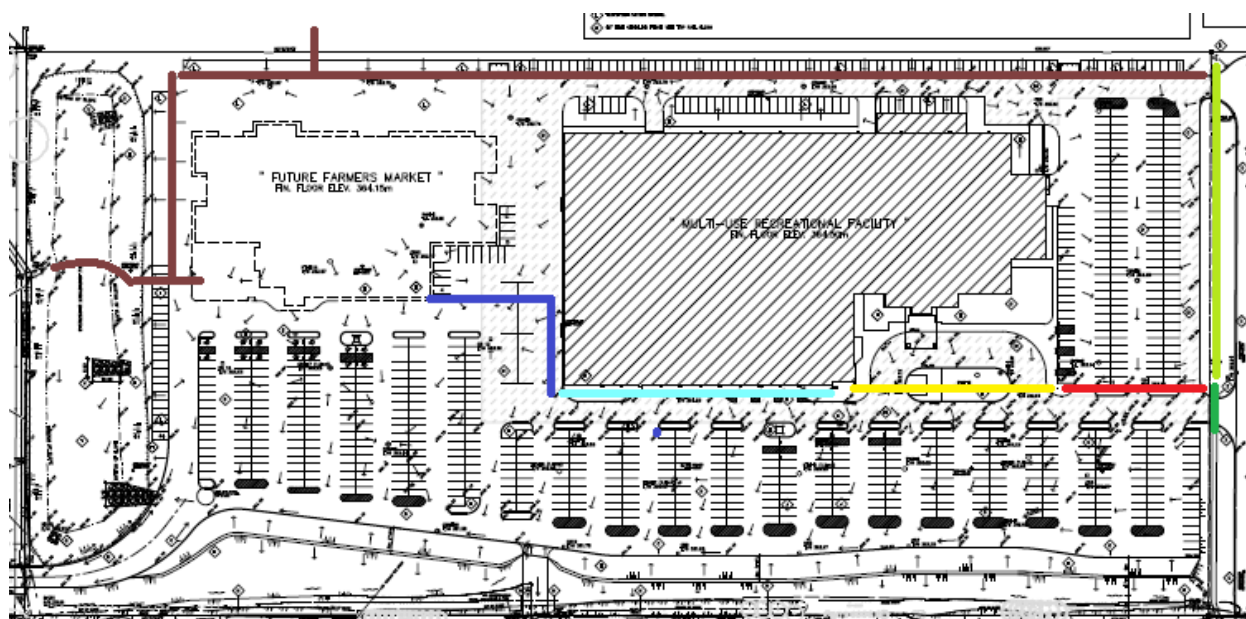
May 2017

Stratford Rotary Complex Property: Universal Design Pathways

Issue Identified:

Navigating the Rotary Complex Property – for all persons – is considerably dangerous given the current built environment. Individuals not using a motor vehicle, including pedestrians, wheelchair users, families with strollers, cyclists, etc. take risk to gain access to the property and entrances of the existing buildings;

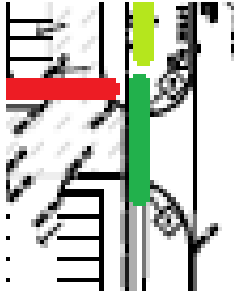
- ■ **East Entrance: To Property from McCarthy Street**
- **Pathways:**
 - ■ **To the Community Hall Entrance**
 - ■ **To the Arena Entrance**
 - ■ **Across the Athlete Bus Loading Zone**
 - ■ **To the Agriplex / Market Entrance**
 - ■ **At Rear of Buildings**
- ■ **West Entrance: To Property from McCarthy Street**



Members of the Accessibility Advisory Committee have experienced and observed dangerous situations as people travel on existing pathways to the entrances to the buildings. As a result of this, the AAC has discussed these issues and safety concerns and feel it is necessary to take immediate action to improve the situation before a serious injury occurs to a pedestrian trying to access the buildings.

As the designated City Committee who advises Council on accessibility concerns in our own Community, we have observed and recommend the follow potential solutions to the identified areas noted above.

East Entrance: To Property from McCarthy Street



Observations:

Pedestrians, Wheelchair Users, Families with Strollers and young children using bicycles have been observed navigating and weaving through traffic at the property's entrance in order to gain access to / exit from the provided sidewalks of the Rotary Complex property.

Potential Solutions:

- Clear markings on pavement separating pedestrian pathways, including vehicle stop markings on pavement
- Tactile grates at the intersection
- Speed bumps to slow down traffic
- Improved pathway to the building entrances so pedestrians or bicycles can safely decide the most direct and safest route

Potential Problems to Solutions:

- Traffic entering/exiting the driveway entrance will not observe markings in winter
- Pedestrians will continue to take the shorter route to avoid crossing intersection

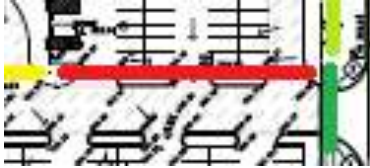
Idea: Raised wide surface speed bump with pavement, including painted yellow markings



- This will reduce speed at entrance for vehicular traffic
- Vehicles stop as to not block pedestrian traffic to pathway that crosses entrance
- Discourage strollers and wheelchairs from taking the driveway route

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Pathway: To the Community Hall Entrance



Observations:

From the East Entrance at McCarthy Street, the expected pathway through the parking lot has too many vehicle traffic openings and unidentified paths for safe pedestrian crossing. The expected right-of-way for pedestrians along this path is difficult to navigate due to the numerous changes in elevation and the designated path is not recognizable to either pedestrians or vehicles.

Potential Solutions:

- Painted lines and extended traffic island at Northern most point. By extending the sidewalk from McCarthy Street East entrance to end of first traffic island, thereby, removing the first entrance to the West parking lot.
- This will eliminate the vehicular traffic from quickly turning into pedestrian traffic. This is recommended on the East side as well, without the sidewalk but curbs instead.
- Eliminate the four parking spaces that are closest to the new curbs so vehicular traffic can "circle" to avoid turning around to exit.
- Sidewalk in pavement with yellow painted edges
- Raised walkway with curb cuts and flat surfaces



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Pathway: To the Arena Entrance



Observations:

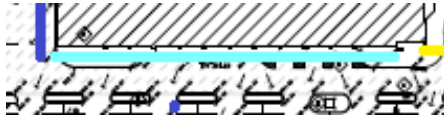
There is no path directly to the Arena Entrance from the McCarthy Street entrance for pedestrians to take without travelling an extended distance along the horseshoe driveway of the drop-off zone to the Community Hall. A human's tendency is to take the shortest and straightest path to their destination. Because of this and given the current situation, Pedestrians will travel on the roadway with traffic as opposed to travel the extended distance to achieve the quickest route to the Arena's entrance.

Potential Solutions:

- Sidewalk with curb cuts through garden
- Signage and tree needs relocation

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Pathway: Across the Athlete Bus Loading Zone



Observations:

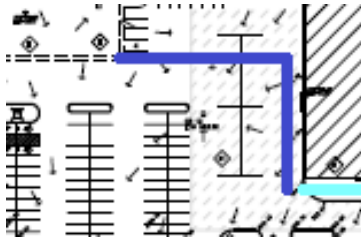
The sidewalk was not designed for pedestrian/wheelchair walkway. Buses for athletic teams use this area to load the equipment and participants on the buses. It is filled with athletic baggage as well as the players and coaches. It is too narrow and it ends at the garden and does not extend to the end of the Arena. Original designers of the Rotary Complex did not provide a safe pathway for pedestrians to access the Agriplex Building. Pedestrian, wheelchairs, families with strollers and all people without vehicles must travel on roadways and through parking areas to go to and from the Arena or the Community Hall.

Potential Solutions:

- Extend sidewalk to maximize distance from brick columns to end of sidewalk.
- Extend sidewalk to the end of the arena build with a railed extended sidewalk complete with tactile plates to avoid a "blind" collision with vehicular traffic.
- Extend the sidewalk to meet existing sidewalk at the Agriplex Building.
 - *The path of the sidewalk is still undetermined due to the dangerous nature of the existing vehicular pathway. Clear markings and speed bumps would need to be strategically placed to ensure safety – See the next section.*

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Pathway: To the Agriplex / Market Entrance



Observations:

This is a dangerous pathway because there is no lineage or other indicators to control the flow of the directional pathway for either vehicular or pedestrian traffic. Currently this is the only way to connect the two building complexes. This also includes heavy usage by staff, or ice surface vehicles (Zambonis), and other staff truck pathways. This makes it extremely difficult for pedestrian traffic to cross between buildings safely.

Potential Solutions: Presently Undetermined

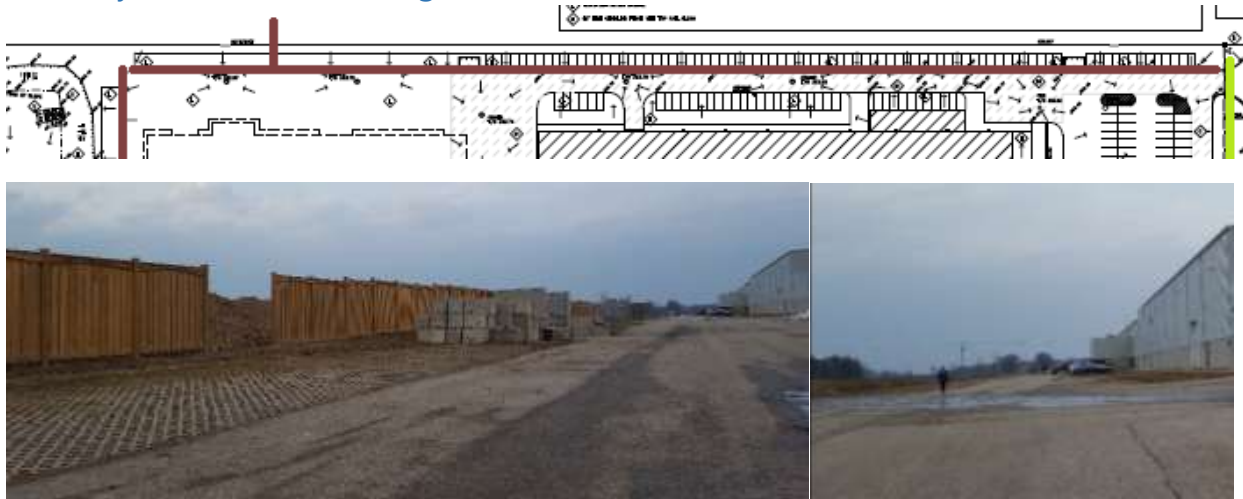
- Painted lines to direct pedestrian flow through parking lot to existing Agriplex Building sidewalk. A sidewalk can be imbedded into the pavement for clearer markings. This will most likely not be used by those who use wheelchairs because pavement is smoother than concrete sidewalks (see image below). This is not the most ideal solution, especially in the winter when the pathway lines are covered in snow. It will be difficult to enforce the vehicles, bicycles and pedestrians to stay within the designated areas of travel.

- Construction of a pedestrian sidewalk along the south end of the Arena may not be possible because of the location along building of the staff vehicle entrances, such as utility trucks or ice surface vehicles (Zambonis). It is also very unlikely to be used as it is not a direct path to the buildings.



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Pathway: At Rear of Buildings



Observations:

The rear of the buildings is not pedestrian friendly.

Potential Solutions: Presently Undetermined

- It is yet to be determined if a safe pathway is still possible due to a number of “permanent” utility storage areas have recently been constructed along where a pathway could have been made.
 - Construction of a fence is currently underway and it may present a problem of the pathway depending on the plans of the city department.
 - “Cross-hatched” stone pavers imbedded in the ground may cause a problem in constructing a pathway in this area. The cement is along the proposed location of the fence beside the existing paved driveway.
- A pathway from the West subdivision through the recently constructed fence directly to a sidewalk along the North side of the Agriplex Building would make access easier for pedestrians to the building. This, however, does not make it easy to access the Arena from this location.
- A safe path of travel on the North end of the Agriplex Building may be difficult due to existing building entrances and parking lines. A solution may be possible but needs more investigation. This would create a pathway for those who are travelling from the West side subdivision, if a pathway through the fence is made to the subdivision.

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West Entrance: To Property from McCarthy Street



Observations:

The sidewalk is missing.

Potential Solutions: Presently Undetermined

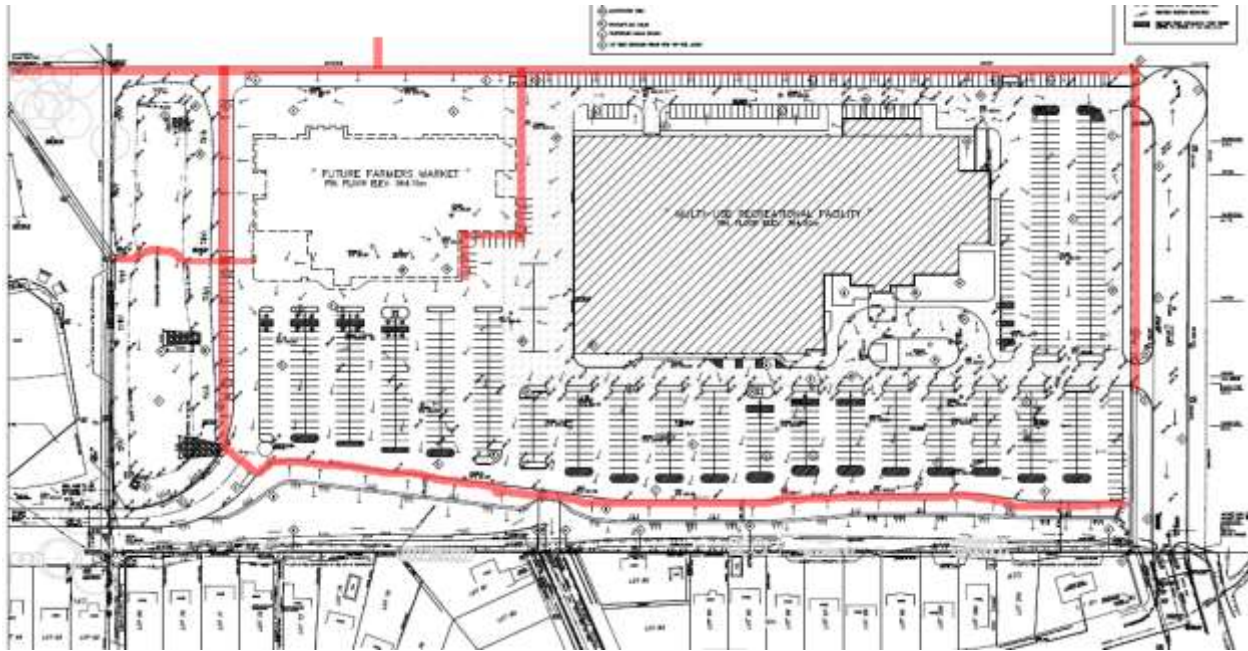
The West end sidewalk is incomplete and the direction it is taking is unknown. If it was to take a direct path to the East entrance off McCarthy Street, there are a number of obstacles, such as the sign for the Rotary Complex, that are in the way of the direct route.

As explained earlier, people tend to take the most direct path to the buildings, therefore, a proposed pathway from the West may need to be made on the West end of the buildings. The AAC needs to be clear on the City's plan before it is too late to modify. A call has been made to those who are involved in the development.

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[AAC Previously Discussed Multi-Use Pathway](#)

Upon further investigation with the plan that was previously discussed at our AAC meeting, a multi-use path outlining the perimeter of the property, we felt there were a number of obstacles to overcome because of the existing design of the property. Although we have not abandoned this plan, we are presenting the alternative solutions detailed above which may be more feasible to City Staff.



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MANAGEMENT REPORT

Date: May 25, 2017
To: Community Services Sub-committee
From: Brad Hernden, Recreation & Marketing Manager
Report#: COM17-007
Attachments: None

Title: Renewal of Agreement for the Burnside Agriplex

Objective: To consider a 1-year extension of a lease agreement between the City of Stratford ("City") and the Stratford and District Agricultural Society ("Society") for use of the Burnside Agriplex ("Venue") at 357 McCarthy Road West.

Background: The City owns all buildings and lands associated with the Venue at 357 McCarthy Road West. The Venue has several tenants including the Society, Stratford Volleyball Club, Stratford Badminton Club, Stratford Optimist Basketball Association, Stratford Soccer Association, Stratford Lakeside Active Adults Association, 1739770 (Bingo), and several weekend farmer's market vendors.

On June 13, 2007, executed under By-law 99-2007, the City entered into an agreement with the Society to lease the Venue for \$1.00 per year for a period of ten years. Under the terms and conditions of the lease, the Society occupies the Venue and manages daily facility operations. The City and the Society share Venue revenue and expenses as per Schedule A of the agreement.

Analysis: In the summer of 2017, the Society will commence a strategic planning effort to review their vision for the future and financial picture. As a result, the Society is requesting a 1-year extension to the current agreement to allow the strategic planning effort to be completed and for a future agreement to be considered. Staff agrees to extend the agreement for the period of 1-year, starting June 13, 2017 and ending June 12, 2018.

Financial Impact: The City would continue to obtain \$1.00 per year from the Society to occupy and manage the Venue. The City and Society would continue to share Venue revenue and expenses as per Schedule A of the current agreement.

Staff Recommendation: THAT the City of Stratford enter into a 1-year renewal agreement starting June 13, 2017 and ending June 12, 2018 with the Stratford and District Agricultural Society to occupy and operate the Burnside Agriplex, under the same terms and conditions of the existing agreement.



Manager of Recreation & Marketing



Director of Community Services



Rob Horne, Chief Administrative Officer



MANAGEMENT REPORT

Date: May 24, 2017
To: Community Services Sub-committee
From: Brad Hernden, Recreation & Marketing Manager
Report#: COM17-010
Attachments: Bicycle Parking Implementation Plan

Title: Bicycle Parking Implementation Plan

Objective: To consider adopting and investing in the Bicycle Parking Implementation Plan.

Background: In February 2014, the City of Stratford's Bike and Pedestrian Master Plan ("BPMP") was officially adopted by Council, and is to be used as a guide for the development and management of bikeways and trail connections over the next 20+ years. Section D.4.3.1. of the BPMP speaks to "trip end facilities", suggesting that having adequate bicycle parking facilities is essential to encourage greater bicycle use in Stratford. The BPMP outlines key considerations on bicycle facilities including parking locations and types of racking.

At the September 26, 2016 meeting of City Council, the recommendation of Community Services Committee was for staff to prepare a Bicycle Parking Report. Staff has developed a 2017 Bicycle Parking Implementation Plan, attached.

Analysis: The intent of the Implementation Plan is to drill down even further than the BPMP to provide specific recommendations on identifying optimal bike facility locations, required inventory of racks, and wayfinding/signage solutions. The goal of the plan is to further Stratford as a "Bike Friendly Community."

An eight-step recommendation is provided within the Plan, and it includes investing in 3 types of bike parking facilities, launching an online "request at bike ring" program, and developing a promotional plan and map to support the release of new bike facilities.

Financial Impact: \$45,000.00 including taxes. Two options are being recommended. Option A: to invest \$45,000.00 in the 2018 budget to implement the full Bicycle Parking Plan for the downtown core. Option B: Invest \$45,000.00 phased in equal amounts of \$22,500.00 over a two-year period in 2018 and 2019.

Staff Recommendation: THAT the Bicycle Parking Implementation Plan be received and that the funding required to implement the downtown core Bicycle Parking Plan be referred to the 2018 budget process.



Brad Hernden, Recreation & Marketing Manager



David St. Louis, Director of Community Services



Rob Horne, Chief Administrative Officer

BICYCLE PARKING IMPROVEMENT PLAN

CITY OF STRATFORD

'17



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INTRODUCTION

Purpose

In February 2014, the City of Stratford's Bike and Pedestrian Master Plan ("BPMP") was officially adopted by Council, and is to be used as a guide for the development and management of bikeways and trail connections over the next 20+ years.

Section D.4.3.1. of the BPMP speaks to "trip end facilities", suggesting that having adequate bicycle parking facilities is essential to encourage greater bicycle use in Stratford. The BPMP outlines key considerations on bicycle facilities including parking locations and types of racking.

The Current Situation

The City of Stratford's Parks Division maintains bike racks within the park system, while the Public Works Division maintains bike racks in all other areas, including the downtown core. Typically, two types of racks are utilized:

- a) Temporary "grid-style" racks that only support the wheel, leaving the bicycle vulnerable to damage
- b) Post and ring-style units, permanently fixed to the ground

Currently, no funding is allocated in the City's 2017 budget for improvement of bike parking facilities. The City's Active Transportation and Advisory Committee has a small reserve at \$5,000 for the promotion and support of active transportation initiatives and activities.



Photo 1: Grid-style bike rack

Intent

This improvement plan will drill down even further than the BPMP to provide specific recommendations on identifying optimal bike facility locations, required inventory of racks, and wayfinding/signage solutions. The goal of the plan is to further Stratford as a "Bike Friendly Community."



Photo 2: Post and ring rack

HISTORY

- | | |
|------|---|
| 2005 | <ul style="list-style-type: none"> Bicycle Friendly Master Plan Committee was formed to continue the work of the Cycling Advisory Committee. |
| 2008 | <ul style="list-style-type: none"> At the February 25th meeting of City Council, a report from the Bicycle Friendly Master Plan Committee was received and the following motion was passed:
 <i>"That the Report of the Bicycle-Friendly Master Plan Committee be received and referred to Public Works Sub-committee."</i> - February 25, 2008 |
| 2010 | <ul style="list-style-type: none"> The City's Master Transportation Plan noted a commitment to "research, review and develop opportunities and options for pedestrian and cycling strategies". A conceptual plan for a McCarthy Road multi-use path was provided. During the City's 2010 Capital Budget deliberations, the proposed multi-use path from Romeo to Greenwood was not approved. |
| 2011 | <ul style="list-style-type: none"> Introduction of Bicycle lanes to Stratford. A Bicycle Parking Questionnaire was distributed, and promoted on Facebook. The objective of the survey was to get input on parking and bike racks so the committee had solid information to take to Council regarding the need for more bicycle parking. It was determined that 75% of respondents bicycle between 3-7 times per week, bike safety was a focus and that there was a gap in bicycle parking. |
| 2012 | <ul style="list-style-type: none"> The City of Stratford retained MMM Group to complete a Bike and Pedestrian Master Plan (BPMP). Master Plan Request for Proposal (August 2012) |
| 2013 | <ul style="list-style-type: none"> A series of stakeholder workshops were held to contribute to the BPMP:
 Workshop #1: Presentation Slides
 1st Draft of Bike and Pedestrian Network Concept
 Workshop #2: Presentation Slides
 2nd Draft of BPMP, Proposed Facility Types and Phasing (June 2013), Proposed Priority Projects (June 2013), Proposed Facility Types (June 2013) At a December 2013 meeting of City Council, the following motion was passed:
 <i>"That the Community Services Department be authorized to spend up to \$1,000 to purchase standalone bike racks for installation near the York Street Boathouse and Memorial Gardens in Ontario Street for a trial basis."</i> At the February 10th meeting of City Council, Stratford's first Bike and Pedestrian Master Plan was adopted. |
| 2014 | <ul style="list-style-type: none"> A post and ring unit was installed at the Kiwanis Centre for testing, at a cost of \$500.00. |
| 2016 | <ul style="list-style-type: none"> A post and ring unit was installed at the Memorial Gardens for testing, at a cost of \$500.00. At the September 26th meeting of City Council, the following recommendation of the Community Services Committee was adopted:
 <i>"That staff prepare a Bicycle Parking Report as requested by ATAC prior to February 1, 2017, including outlining different types of bicycle parking, identifying optimal locations, and highlighting needs around the City which will also align with the downtown parking report, wayfinding and signage ideas and, provide a copy to the City Centre BIA and Heritage Stratford for comments prior to forwarding to ATAC."</i> |

DEMONSTRATING A CASE FOR BETTER BIKE FACILITIES

In the BPMP, the message was clear that better bike facilities are a priority for a cycling community. The following represents the feedback received:

- Bike racks are needed throughout the City, not just at municipal buildings.
- Consideration must be made for the security of the racks from theft and vandalism.
- Consider a pilot “on-street” bike parking corral at one or two locations in place of a parking space.
- Identify bike rack facilities on local transit maps and at bus stops.
- Local businesses should be given the opportunity to supply and implement bike racks outside of their place of business.
- Bike racks should be installed along identified bike routes.
- Consideration should be given to bike racks that can be rented for events (i.e.: bike rack valet)
- The type of bike facility installed should vary depending on destinations and demand.
- The OTM Book 18 provides guidelines for bike rack installations.

BIKE FACILITY TYPES

The provision of bicycle parking facilities is essential for encouraging more bicycle use in the City of Stratford. The lack of adequate bicycle parking supply or type can deter many from considering using their bicycle as a basic mode of transportation. Bicycle parking can be divided into two categories; **bicycle racks** and **bicycle lockers**.

The following tables provide highlights from the Bicycle Parking section of the Bike and Pedestrian Master Plan. To read the full report, please refer to Section D4.3.2. of the [Bike and Pedestrian Master Plan](#).

Bicycle Racks

When designing bicycle facilities, the following components must be considered.

The Rack Element: <i>The portion of a bike rack that supports the bike</i>	The Rack: <i>A grouping of rack elements</i>	The Rack Area: <i>The “bicycle parking lot” or area where more than one bicycle rack is installed</i>
Key Considerations: <ul style="list-style-type: none"> • May be used to accommodate a varying number of bicycles securely in a particular location. • Rack should support the bicycle by its frame in two places and prevent the wheel from tipping over. • Should allow front in parking and back in parking. 	Key Considerations: <ul style="list-style-type: none"> • Consist of a grouping of the rack elements either by attaching them to a single frame or allowing them to remain as single elements mounted in close proximity to one another. • Should be securely fastened to a mounting surface to prevent the theft of a bicycle attached to a rack. • Be easily and independently accessed by the user. • Be arranged in a way that is quick, easy and convenient for a cyclist to lock and unlock their bicycle to and from the rack. 	Key Considerations: <ul style="list-style-type: none"> • The recommended minimum width between aisles should be 1.2 m. • A 1.8 m depth should be provided for each row of parked bicycles. • If possible, the rack area should be sheltered to protect the bicycles from the elements. • Bicycle racks should be placed as close as possible to the entrance, no more than 15 m, and should be clearly visible along a major building approach line but not impede pedestrian traffic. Bicycle Racks should not be placed in the following areas: <ul style="list-style-type: none"> • Bus loading, delivery, taxi, emergency vehicle, hotel zones; • Within 4.0 m of a fire hydrant; • Within 2.5 m of a driveway or access lane; and • Within 10.0 m of an intersection.



Bicycle Corrals

Bicycle corrals are seasonal on-street bicycle parking that use a car-sized parking spot in the curb lane to park bicycles without further congesting the sidewalk. Typically, 24 hour on-street car parking spots are used, parking up to 8-12 bikes where one motorist would normally park.

Corrals are removed before plowing season and re-installed in the springtime.

Bolting racks to the street allows more flexibility in size. The self-contained parking stall is 5.5 metres long, the space of a single car parking stall.

Bicycle Valet Service

Bicycle Valet provides a temporary bicycle parking facility that can be set up for events large and small. It is offered to event organizers who wish to provide supervised bike parking for their patrons.

There is usually no charge to cyclists for this service. Bicycles are stored in a supervised compound and need not be locked.

The convenience of this free service can bring in patrons who might otherwise be deterred by the expense and hassle of other forms of transportation. Having a safe place to park their “wheels” can make the difference between attending an event and staying home.



Bicycle Lockers

Bicycle lockers are individual storage units. They are weather protected, enclosed and operated by a controlled access system. Some locker systems are set up for multiple users (i.e. coin operated or secured with personal locks). On average, two standard car parking spaces (of 5.6 m x 2.6 m each) can accommodate 10 individual bicycle locker spaces but this may differ depending on the locker model.

8 STEP RECOMMENDATION: STRATFORD BICYCLE PARKING PLAN

1. Invest in 3 bike parking facility types;

- a. post and rings units
- b. bike corrals
- c. temporary bike valets

2. Replace the “grid-style bike rack” with secure and accessible “post and rings”

See new installation recommendations on bike facilities map, Appendix A.

3. Sell “grid-style bike racks” to third party

The grid-style bike racks are thought to belong to the Stratford City Centre BIA. The BIA has indicated support for the replacement of the grid-style racks with post and ring facilities, and would consider allowing the City to sell the racks to a third party as a cost-recovery measure for new post and ring units.

4. Introduce a bike corral within the downtown core

Launch a single pilot installation to monitor the function and frequency of use.

5. Launch an online “Request a Bike Ring” Program

Currently, the City has the ability to receive electronic applications and requests through the city website at www.stratford.ca. The “Request a Bike Ring” program would allow for a citizen to submit an electronic request for a bike facility to be introduced into a new public location. Upon receipt of the request, staff would review the request against established criteria, complete a site inspection, and make a determination of the requested installation. The electronic service could be utilized to report maintenance or repair of existing bike parking facilities.

6. Develop a promotional plan and map supporting the release of the new bike facilities

7. Develop brand artwork for “bike parking” signage to be installed in and around bike facility locations, and consider bike facility sponsorship opportunities.

8. Develop a Bike Valet Program

Program considerations would speak to access, storage, security deposit/insurance, management and service of units, pick up/delivery of units.

BIKE PARKING PLAN PROPOSED BUDGET

Expense

Item	Notes	# of Units	Approx. Cost/Unit (2017)	Total cost
Post and Ring Unit	Preferred	120	\$250.00	\$30,000.00
Corral Unit		3	\$3,500.00	\$10,500.00
Installation	Completed by Public Works	n/a	\$0.00	\$0.00
Valet Units	8 bikes/unit	10	\$100.00	\$1,000.00
Facility/Branding Signs				\$5,000.00
Marketing	ATAC Budget		\$2,500.00	\$0.00
Total Investment				\$46,500.00

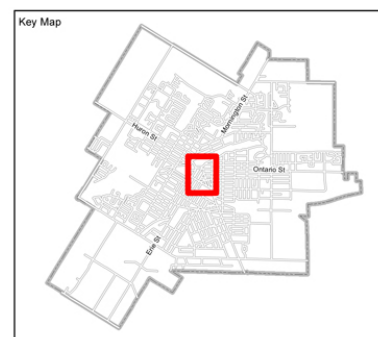
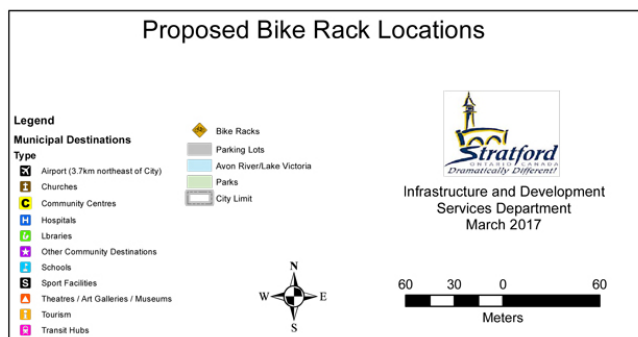
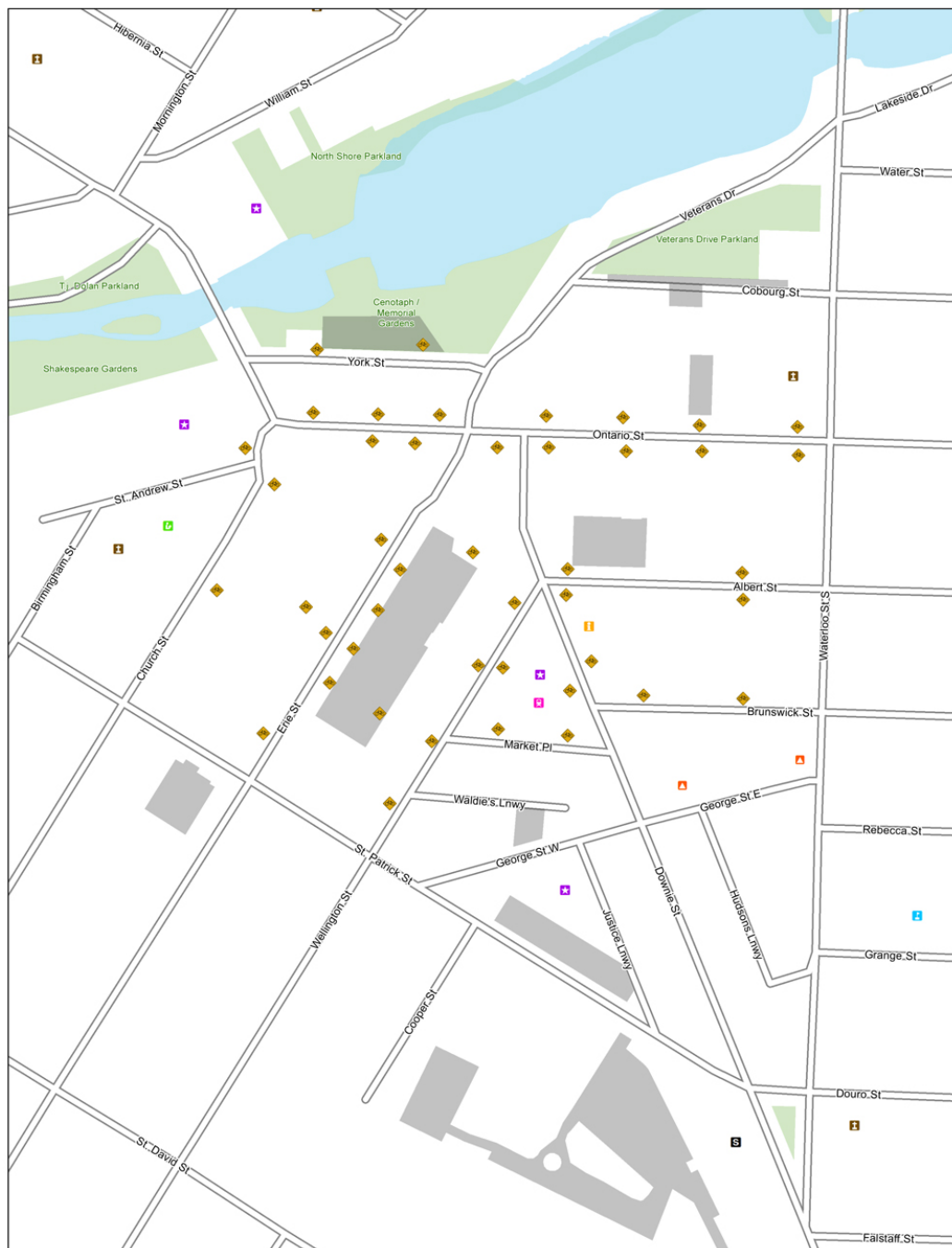
Revenue

Item	Notes	# of Units	Approx. Cost/Unit (2017)	Total cost
Sale of current racks		40		\$1,500.00
Total Revenue				\$1,500.00

Final Recommendation:

Option A Invest \$45,000.00 in 2018 to implement full Bicycle Parking Plan.

Option B Invest \$45,000.00 over 2 years (\$22,500.00 in 2018 and \$22,500.00 in 2019) to implement Bicycle Parking Plan in two financial phases.





BY-LAW NUMBER -2017
OF
THE CORPORATION OF THE CITY OF STRATFORD

BEING a By-law to repeal the award of the tender to
 Armstrong Paving and Materials Group Ltd., for the Lorne
 Avenue Multi Use Trail [T17-08].

WHEREAS Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the *Municipal Act, 2001*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10.(1) of the *Municipal Act 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

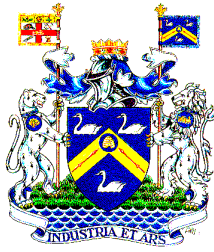
1. That By-law 97-2017 adopted by Council of The Corporation of the City of Stratford is hereby repealed.
2. That this By-law shall come into force and take effect upon final passage thereof.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 24th day of July, 2017.

Mayor – Daniel B. Mathieson

Clerk – Joan Thomson



BY-LAW NUMBER -2017
OF
THE CORPORATION OF THE CITY OF STRATFORD

BEING a By-law to authorize the acceptance of the tender, execution of the contract and the undertaking of the work by Steve Smith Construction Corporation for the Lorne Avenue Multi Use Trail [T17-08].

WHEREAS Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the *Municipal Act, 2001*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10.(1) of the *Municipal Act 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

1. That the tender of Steve Smith Construction Corporation for the Lorne Avenue Multi Use Trail [T17-08] be accepted, and the Mayor and Clerk or their respective delegates are hereby authorized to execute the contract for the said work on behalf of The Corporation of the City of Stratford and to affix the corporate seal thereto.
2. That the accepted contract value is \$132,978.40 including HST.
3. That Steve Smith Construction Corporation is authorized to undertake the said work in accordance with the accepted tender and as further directed by the Director of Infrastructure and Development Services or authorized delegate.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 24th day of July, 2017.

Mayor – Daniel B. Mathieson

Clerk – Joan Thomson



**BY-LAW NUMBER -2017
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to authorize the entering into and execution of a lease agreement with Tailwind Investments Ltd. for a hangar at the Stratford Municipal Airport.

WHEREAS The Corporation of the City of Stratford is the owner of certain lands situated in the Township of Perth East on which are located the Stratford Municipal Airport;

AND WHEREAS the Council of The Corporation of the City of Stratford has previously agreed to the construction of airport hangars at the Stratford Municipal Airport;

AND WHEREAS the Council of The Corporation of the City of Stratford entered into a lease agreement in 1992 with F.C.F. - Bowers Inc., for the use of its lands for a hangar at the Stratford Municipal Airport;

AND WHEREAS F.C.F. – Bowers Inc., changed its name to Steelcraft Industries Ltd., by Articles of Amendment filed the 4th day of December, 1996;

AND WHEREAS The Corporation of the City of Stratford agreed to the assignment of the Steelcraft Industries Ltd., lease agreement to Tailwind Investments Ltd. in 2004 to allow for the continued use of its lands for a hangar at the Stratford Municipal Airport;

AND WHEREAS the previous lease agreement with Tailwind Investments Ltd., has now expired;

AND WHEREAS The Corporation of the City of Stratford and Tailwind Investments Ltd. have agreed to enter into a new lease agreement for the continued use of certain lands at the Stratford Municipal Airport for a hangar by Tailwind Investments Ltd.;

NOW THEREFORE BE IT ENACTED by the Council of The Corporation of the City of Stratford as follows:

1. That the Lease Agreement dated the 16th day of June, 2017 between The Corporation of the City of Stratford and Tailwind Investments Ltd. be entered into, and the Mayor and Clerk or their respective delegates be and are hereby authorized to execute the said agreement on behalf of and for this corporation and to affix the corporate seal thereto.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 24th day of July, 2017.

Mayor – Daniel B. Mathieson

Clerk – Joan Thomson



**BY-LAW NUMBER -2017
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to authorize the acceptance of the tender, execution of the contract and the undertaking of the work by OnX Enterprise Solutions Ltd., for a Unified Communications Hardware and Software solution [T17-07].

WHEREAS Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the *Municipal Act, 2001*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10.(1) of the *Municipal Act 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

1. That the tender of OnX Enterprise Solutions Ltd., for a Unified Communications Hardware and Software solution [T17-07] is hereby accepted by The Corporation of the City of Stratford.
2. That the accepted tender value is \$213,704.10 including HST.
3. That OnX Enterprise Solutions Ltd., is authorized to undertake the said work in accordance with the accepted tender and as further directed by the Director of Corporate Services or authorized delegate.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 24th day of July, 2017.

Mayor – Daniel B. Mathieson

Clerk – Joan Thomson



STRATFORD CITY COUNCIL CONSENT AGENDA

July 24, 2017

REFERENCE NO. CONSENT AGENDA ITEM

CA-2017-74 Email from OPG Nuclear enclosing a letter from the municipalities of Kincardine and Clarington stating their support for the Ontario Power Generation's proposed deep geologic repository at the Bruce Nuclear site and urging municipal councils across Ontario to support the project for the sake of the environment and Great Lakes.

Attachment – Email dated July 7, 2017 from OPG Nuclear with letter attached.

CA-2017-75 In accordance with By-law 102-2008, the City Clerk provides notification that the following streets were/will be temporarily closed for parades/street events:

- Matilda Street from north entrance of tennis parking lot to Bell Court, Oakdale Avenue from O'Loane Avenue to Forman Avenue for the Patrick Cook Memorial Cross Country meet on Tuesday, October 3, 2017 from 3:00 p.m. to 6:00 p.m. Oakdale Avenue from Forman will be left open for buses and emergency personnel only.
- Market Place from Downie Street to Wellington Street for the Slow Food Summer Celebration on Saturday, August 19, 2017 from 11:00 p.m. to Sunday, August 20, 2017 at 2:00 p.m.
- North Street from Lakeside Drive to Water Street; Front Street from Ballantyne Avenue to Cobourg Street; Trow Avenue from Cobourg Street to Water Street; Cobourg Street from Trow Avenue to Queen Street; Water Street from Queen Street to Morenz Drive; Ballantyne Avenue from Queen Street to North Street from 7:00 a.m. to 10:00 p.m. AND Lakeside Drive from Queen Street to Morenz Drive; Front Street from Lakeside Drive to Ballantyne Avenue from 5:00 a.m. to 9:00 p.m. on Saturday, September 16, 2017 for the Rotary Dragon Boat Festival.

Emergency Services were notified.

- CA-2017-76 Municipal Information Form for Liquor Licence Application for an outdoor area at the front of 46 Ontario Street
Section 1 and 2 to be completed by the City Clerk.
Section 3 – Asking if Council has specific concerns regarding zoning, non-compliance with by-law or general objections to this application

Stratford Police Services, the Perth District Health Unit, and City Departments have not expressed concerns with this application.
- CA-2017-77 Municipal Information Form for Liquor Licence Application for an outdoor area at the rear of 72 Wellington Street
Section 1 and 2 to be completed by the City Clerk.
Section 3 – Asking if Council has specific concerns regarding zoning, non-compliance with by-law or general objections to this application

Stratford Police Services, the Perth District Health Unit, and City Departments have not expressed concerns with this application.

From: POWERS Kevin -STAKEREL [<mailto:kevin.powers@opg.com>]
Sent: July-07-17 11:25 AM
To: Joan Thomson
Subject: Municipal Support for Deep Geologic Repository

Joan Thomson, City Clerk
City of Stratford
Stratford, ON

July 07, 2017

Dear Joan Thomson,

Please see the enclosed letter from two municipal leaders – Mayor Adrian Foster of Clarington, and Mayor Anne Eadie of Kincardine – urging that municipal councils across Ontario support OPG's Deep Geologic Repository, for the sake of the environment and the Great Lakes. I hope you find their letter relevant to your own municipal interests.

Best regards,
Kevin Powers
Director, Public Affairs, OPG Nuclear

Phone: (416) 592-8470
Email: Kevin.powers@opg.com



July 06, 2017

To municipal councils in Ontario,

Re: Municipal Support and Endorsement for Ontario Power Generation Proposal to Develop a Deep Geologic Repository for Low- and Intermediate-Level Radioactive Waste in Kincardine

We are writing to confirm our full support for the proposal by Ontario Power Generation (OPG) to develop a Deep Geologic Repository (DGR) at the Bruce Nuclear site. We recognize that other municipalities in Ontario may have an interest in this project.

The Municipality of Kincardine – as host community for the DGR – has reaffirmed its support for the project for more than a decade, from an agreement with OPG that council ratified in October 2004, to a resolution of support that council passed this past February 2017.

As the most recent Kincardine council resolution states, "Council has based its support on the solid scientific evidence and strong community social license for the proposal." The resolution concludes with a recommendation that the federal Minister of Environment and Climate Change "approve the project and take the necessary steps to move the project forward."

The DGR proposal has been the subject of thorough study, including extensive public consultation, hearings and scrutiny by a Joint Review Panel under the auspices of the Canadian Nuclear Safety Commission (CNSC) and the Canadian Environmental Assessment Agency (CEAA). The panel's report in 2015 leaves no doubt that the DGR is a safe and prudent way to permanently dispose of the low- and intermediate-level waste, which is currently stored on an interim basis above ground at the Bruce site.

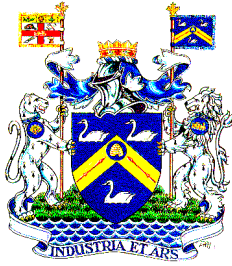
We urge you to avail yourself of information available from OPG, the CNSC and the CEAA on the DGR's safety case. This project, supported by public review and volumes of scientific studies, deserves the support of municipal leaders and councils across Ontario, given our constituents' shared interests in obtaining safe, low-cost and clean energy, dealing responsibly with nuclear waste and protecting the environment.

We welcome any questions you may have about our evidence-based support for the DGR.

Best regards,

Anne Eadie
Mayor, Municipality of Kincardine

Adrian Foster
Mayor, Municipality of Clarington
Chair, Canadian Association of Nuclear Host Communities



**BY-LAW NUMBER -2017
OF
THE CORPORATION OF THE CITY OF STRATFORD**

BEING a By-law to confirm the proceedings of Council of
The Corporation of the City of Stratford at its meeting held
on July 24, 2017.

WHEREAS subsection 5(1) of the *Municipal Act, 2001, S.O. 2001 c.25* as amended, provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS subsection 5(3) of the *Act* provides that the powers of council are to be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the City of Stratford at this meeting be confirmed and adopted by By-law;

NOW THEREFORE BE IT ENACTED by the Council of The Corporation of the City of Stratford as follows:

1. That the action of the Council at its meeting held on July 24, 2017 in respect of each report, motion, resolution, recommendation or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Council and the proper officers of the City are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required, and, except where otherwise provided, to execute all documents necessary in that behalf in accordance with the by-laws of the Council relating thereto.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 24th day of July, 2017.

Mayor – Daniel B. Mathieson

Clerk – Joan Thomson