



**The Corporation of the City of Stratford
Infrastructure, Transportation and Safety Sub-committee
Open Session
AGENDA**

Date: Wednesday, April 26, 2017
Time: 4:30 P.M.
Location: Council Chamber, City Hall
Sub-committee Present: Councillor McManus - Chair Presiding, Councillor Brown - Vice Chair, Councillor Beatty, Councillor Bunting, Councillor Henderson
Staff Present: Ed Dujlovic - Director of Infrastructure and Development Services, John Paradis - Fire Chief, Jodi Akins - Council Clerk Secretary, Joan Thomson - City Clerk, Mike Bellai - Stratford Police Chief

Pages

1. Call to Order

The Chair to call the Meeting to Order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

3. Delegations

3.1 Presentation by the Canadian Federation of University Women

5 - 7

Representatives of the Canadian Federation of University Women have requested to address Sub-committee regarding their request that City Hall actively promote the use of Stratford tap water, ban the use of single-use water bottles from all municipal premises and stop the provision of bottled water at all municipal functions.

Staff Recommendation: For the consideration of Sub-committee

4. Report of the Director of Infrastructure and Development Services

4.1 Trap Neuter Return (TNR) Agreement Extension (ITS17-020)

8 - 9

Motion by _____

Staff Recommendation: THAT the existing agreement between The Corporation of the City of Stratford and the Feline Friends Network of Stratford be extended for an additional three year term ending on June 30, 2020.

5. Report of the City Clerk

5.1 Stratford Summer Music 2017 – Firework Display Approval, Use of Municipal Property & Noise Control By-law 113-79 Exemption (ITS17-021)

10 - 17

Motion by _____

Staff Recommendation: THAT the request to set off fireworks on municipal property for the Stratford Summer Music Opening Fireworks Display on Monday, July 17, 2017 in Lower Queen's Park be approved, subject to Fireworks By-law 73-2006, and the necessary permits being obtained prior to the event;

THAT the request to temporarily place newspaper boxes on municipal property to distribute advertising material for the 2017 Summer Music events be approved, subject to prior approval of locations by the Infrastructure and Development Services Department;

THAT the request to temporarily place sandwich board signs on municipal property to promote the 2017 Summer Music events be approved, subject to obtaining sign permits from the City;

THAT the request to temporarily place a kiosk on municipal property at the banks of the Avon River at the location of the Music Barge, to provide

information for the 2017 Summer Music events, be approved;

THAT the request to temporarily permit four pianos to be placed on municipal property for the 2017 Summer Music events be approved, subject to prior approval of locations by the Infrastructure and Development Services Department;

THAT the request to operate a Music Barge on the Avon River during the 2017 Summer Music event, be approved, subject to the necessary permits being obtained;

AND THAT an exemption from Noise Control By-law 113-79 for the 2017 Summer Music events to permit singing and the use of musical instruments and from the unreasonable noise provision [Schedule 1 clause 8] from 7:00 a.m. to 8:00 a.m. for a musical production daily on August 3, 4, 5 and 5, 2017 on Tom Patterson Island be approved.

- 5.2 Request to operate All Terrain Vehicles (ATVs) on City Streets, Recreation Trails and Municipal Property for the 2017 Ontario Pork Industry Council Hog Jog (ITS17-022)

18 - 19

Motion by _____

Staff Recommendation: THAT the request for an exemption to permit the operation of All Terrain Vehicles (ATVs) on certain city streets, recreation trails and municipal property under the jurisdiction of The Corporation of the City of Stratford for the 2017 Ontario Pork Industry Council Hog Jog on June 21, 2017 be approved;

THAT By-law 65-2012 as amended, be further amended to authorize the operation of ATVs for the Ontario Pork Industry Council Hog Jog on June 21, 2017;

AND THAT the event organizers provide the required certificate of insurance in the amount of \$2 million per occurrence to the City prior to their event as described in this report.

6. Capital Project Update

Engineering to provide a verbal update on the status of various engineering capital projects.

7. Advisory Committee/Outside Board Minutes

20 - 24

The following Advisory Committee/Outside Board minutes are provided for the information of Sub-committee:

Accessibility Advisory Committee Minutes of March 7, 2017

8. Next Sub-committee Meeting

The next Infrastructure, Transportation and Safety Sub-committee meeting is May 24, 2017 at 4:30 p.m. in the Council Chamber, City Hall.

9. Adjournment

Meeting Start Time:

Meeting End Time:

Motion by _____

Sub-committee Decision: THAT the Infrastructure, Transportation and Safety Sub-committee meeting adjourn.



Ms. Joan Thomson
Office of the City Clerk
Stratford, Ontario,
N5A 2M4
jthomson@city.stratford.on.ca

March 15, 2017

RE: Request to Appear at the April Meeting of the Infrastructure, Transportation, and Safety SubCommittee

The Canadian Federation of University Women (CFUW) Stratford has been in Stratford since 1954. It has an active membership of 70 members and is part of the 8000 member national federation which comprises 100 communities across Canada.

CFUW Stratford requests that City Hall actively promote the use of Stratford tap water and ban the use of single-use non-renewable plastic water bottles from all municipal premises and stop the provision of bottled water at all municipal functions.

Five Reasons to Ban Bottled Water:

(from information supplied by The Council of Canadians <http://Canadians.org> ; The Public Water Initiative at the University of Toronto - <https://pwiutoronto.wordpress.com> and Wellington Water Watchers)

1. Bottled water is not safer.

In order to persuade people to spend 200 -3,000 times what they spend on tap water, bottled water companies advertise their products as a “safer and healthier alternative.” Nothing can be further from the truth. Bottled water is regulated as a food product under the Canadian Food Inspection Agency. As such, water bottling plants are inspected on average only once every three years, according to the Polaris Institute, an Ottawa-based research organization. Tap water regulation, on the other hand, is far more stringent. Municipal tap water is tested continuously – both during and after treatment.

2. Our landfills cannot support bottled water.

Canadian municipalities are dealing with a waste management crisis and our landfills cannot support the amount of garbage generated by the bottled water industry. According to a recent Toronto Sun article, “as few as 50 per cent of the water bottles Torontonians consume everyday are actually being recycled. That means as many as 65 million empty plastic water bottles per year end up as garbage in a landfill waste site.” In some communities the percentage of water bottles that end up in landfills can be as high as 80 per cent. Bottles used to package water take over 1,000 years to bio-degrade and if incinerated, they produce toxic fumes.

3. Bottled water contributes to climate change.

The bottled water industry requires massive amounts of fossil fuels to manufacture and transport their products. According to the Bow River Keeper, a citizens’ group that protects the Bow River watershed in Alberta, one quarter of the 89 billion litres of bottled water consumed every year are bought outside of the country where they are produced. The transportation of the bottles produces large amounts of greenhouse gas emissions. The Bow River Keeper estimates that “the manufacturing and transport of a one kilogram bottle of Fiji water consumes 26.88 kilograms of water (7.1 gallons), 0.849 kilograms of fossil fuel (one litre or 0.26 gal), and emits 562 grams of greenhouse gases (1.2 pounds).”

4. Bottled water leads to water shortages.

According to the Earth Policy Institute, water shortages have been reported in the Great Lakes region near water bottling plants. Bottled water corporations PUMP MILLIONS of liters of groundwater per DAY disrupting local ecosystems and ground water supplies of small communities. In Guelph, Ontario, a citizen’s coalition called the Wellington Water Watchers (WWW) has a campaign against Nestlé. Despite severe droughts, the corporation is withdrawing millions of litres of water every day from an underground aquifer. Ground water is not renewable, when Nestle pumps on average of 3.6 million liters PER DAY, it is a concern because almost half of Canadians rely on groundwater and we have yet to map out how much we have left.

Manufacturing water bottles also requires huge amounts of water. It takes three to five litres of water to produce every one-litre plastic bottle. The demand for bottled water is also contributing to the global water crisis.

5. Water is a human right.

In July 2010, the United Nations General Assembly passed a resolution recognizing the human right to water and sanitation. The UN Human Rights Council has also passed resolutions outlining governments’ obligations concerning the right to water and sanitation...

Water is a human right and should be guaranteed to all people regardless of their ability to pay. The bottled water industry has worked hard to undermine our faith in public water. Canada has one of the best public drinking water systems in the world.

"In conclusion, bottled water companies are wasting resources and exacerbating climate change. Transport is the fastest growing source of greenhouse gas emissions, and transporting water adds to that. We could help reduce these damaging effects if we all simply drank water straight from the tap." - Dr. Michael Warhurst, Friends of the Earth's senior waste campaigner. Source: <http://www.independent.co.uk/environment/eau-no-clean-healthy-and-pure-hardly-bottled-water-is-killing-the-planet-6109336.html>

CFUW Stratford requests that The City of Stratford promotes public water services and bans bottled water from municipal facilities and events

In accordance with the following CFUW national policy resolutions:

- ENVIRONMENT—WASTE: "Excessive Use of Packaging Materials" 1972;
- PACKAGING REFORM: 1989;
- WASTE MANAGEMENT: 1989, as well as
- ENVIRONMENT—WATER: "Canadian Water" 1993 and "Canadian Water" 2001

We acknowledge the considerable steps which Stratford has already taken. We applaud the efforts made to use pitchers of water at city meetings and the installation of a number of water filling stations/fountains. We are hoping, however for increased public awareness about the safety of municipal water and a substantial increase in its availability in all city buildings, arenas, and city parks. We are aware of some municipalities where a city's water truck attends outdoor functions and parks to provide refills for the public's water bottles.

Sincerely,

Mary Jane Amey
President, CFUW Stratford

Louise McColl
Advocacy Committee Chair



MANAGEMENT REPORT

Date: March 17, 2017
To: Infrastructure, Transportation and Safety Sub-committee
From: Ed Dujlovic, Director of Infrastructure and Development Services
Report#: ITS17-020
Attachments: None

Title: Trap Neuter Return (TNR) Agreement Extension

Objective: To extend the existing agreement between The Corporation of the City of Stratford and the Feline Friends Network of Stratford (FFN) for an additional three years.

Background: In June of 2014, the City of Stratford entered into a three year agreement with the FFN to provide a community wide TNR program, as it was proven to be a fiscally responsible and effective means of managing the feral and homeless cat population in the City of Stratford. The agreement is set to expire on June 30, 2017. The agreement contains a clause stating the agreement can be extended by an additional three years by mutual agreement. A request from FFN was received in late 2016 to extend the agreement.

Analysis: FFN has provided information on their activities and statistics on the number of feral cats. The number of colonies and feral cats continue to decline. Each year they are finding fewer cats that are actually feral. In addition to the TNR, FFN operates a program to subsidize spay/neuter surgery for those individuals in need. This program does help in reducing the number of cats that are abandoned.

Neither the City of Stratford nor FFN are proposing any changes to the existing agreement, as no concerns have been raised since its signing.

Financial Impact: There are no financial impacts to the City of Stratford as all costs associated with the TNR program are borne by the Feline Friends Network of Stratford.

Staff Recommendation: THAT the existing agreement between The Corporation of the City of Stratford and the Feline Friends Network of Stratford be extended for an additional three year term ending on June 30, 2020.



Ed Dujlovic, Director of Infrastructure and Development Services



Rob Horne, Chief Administrative Officer



MANAGEMENT REPORT

Date: April 10, 2017
To: Infrastructure, Transportation and Safety Sub-committee
From: Joan Thomson, City Clerk
Report#: ITS17-021
Attachments: Stratford Summer Music Request Letter for 2017 Event

Title: Stratford Summer Music 2017 – Firework Display Approval, Use of Municipal Property & Noise Control By-law 113-79 Exemption

Objective: To consider the request from Stratford Summer Music:

- To use municipal property for the Opening Fireworks Display in Lower Queens Park.
- To place newspaper boxes on municipal property to distribute advertising material.
- To place a kiosk on the banks of the Avon River at the location of the Music Barge to distribute information to visitors.
- To place sandwich board signs on municipal property to promote the event.
- To operate a Music Barge on the Avon River during the 2017 event.
- To play music on the banks of the Avon River for the public.
- To place street pianos at four locations in the downtown core.

Background: Each year, Stratford Summer Music features different events, temporary street closings and promotional activities. For the 2017 event, the items requiring Council approval are noted in their request.

Staff have reviewed this year's request and advise of the following:

- Fireworks Permit from the Fire Chief must be obtained, required fees paid and inspections completed.
- Sign permits will be required for the sandwich board type signs on municipal property.
- That a tent permit for the kiosk be obtained, if applicable.

- That the location of the newspaper boxes be approved by Infrastructure and Development Services prior to installation.
- That the location of the four *Play Me I'm Yours* pianos be approved by Infrastructure and Development Services Department prior to installation.

Noise Control By-law

The event organizers have requested an exemption from the City's Noise Control By-law. The production, reproduction or amplification of sound is one of the sounds regulated by Noise Control By-law 113-79 as follows:

The operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro-mechanical transducers, and intended for the production, reproduction or amplification of sound. [Schedule 2 clause 2]
"Prohibited Zones and Times:

Quiet Zone – Prohibited at all times;

Residential Zone – Prohibited all day Sundays and Statutory Holidays, and from 7:00 p.m. of one day to 7:00 a.m. next day;

Commercial Zone - Prohibited all day Sundays and Statutory Holidays, and from 11:00 pm of one day to 7:00 a.m. the next day (Monday to Thursday) and from 12:00 midnight of one day to 7:00 am next day (Friday and Saturday)

Park Zone – Prohibited from 11:00 p.m. of one day to 7:00 a.m. next day; 9:00 a.m. on Sundays"

Noise By-laws are designed to reduce and control both unnecessary and excessive sound which can be a nuisance and generally degrade the quality and peacefulness of neighbourhoods.

Analysis: The Stratford Summer Music Committee has requested exemptions from Noise Control By-law 113-79 to permit singing and the use of musical instruments and from the unreasonable noise provision [Schedule 1 clause 8] from 7:00 a.m. to 8:00 a.m. for a musical production daily on August 3, 4, 5 and 5, 2017 on Tom Patterson Island.

The Stratford Summer Music Committee circulated a letter to residents within 120m between April 7 and 9 detailing the Noise By-law Exemption request with a deadline for comments of April 18, 2017. As of the deadline no comments were received by the organizers.

A copy of the request from Stratford Summer Music and maps of proposed locations for the various items is provided with this Agenda.

With respect to the exclusive use of Tom Patterson Island, this request has been dealt with by Board of Park Management, the temporary street closures are being dealt with through delegated authority to staff

Financial Impact: None identified.

Staff Recommendation: **THAT the request to set off fireworks on municipal property for the Stratford Summer Music Opening Fireworks Display on Monday, July 17, 2017 in Lower Queen's Park be approved, subject to Fireworks By-law 73-2006, and the necessary permits being obtained prior to the event;**

THAT the request to temporarily place newspaper boxes on municipal property to distribute advertising material for the 2017 Summer Music events be approved, subject to prior approval of locations by the Infrastructure and Development Services Department;

THAT the request to temporarily place sandwich board signs on municipal property to promote the 2017 Summer Music events be approved, subject to obtaining sign permits from the City;

THAT the request to temporarily place a kiosk on municipal property at the banks of the Avon River at the location of the Music Barge, to provide information for the 2017 Summer Music events, be approved;

THAT the request to temporarily permit four pianos to be placed on municipal property for the 2017 Summer Music events be approved, subject to prior approval of locations by the Infrastructure and Development Services Department;

THAT the request to operate a Music Barge on the Avon River during the 2017 Summer Music event, be approved, subject to the necessary permits being obtained;

AND THAT an exemption from Noise Control By-law 113-79 for the 2017 Summer Music events to permit singing and the use of musical instruments and from the unreasonable noise provision [Schedule 1 clause 8] from 7:00 a.m. to 8:00 a.m. for a musical production daily on August 3, 4, 5 and 5, 2017 on Tom Patterson Island be approved.



Joan Thomson, City Clerk



André Morin, Director of Corporate Services



Rob Horne, Chief Administrative Officer

STRATFORD SUMMER MUSIC

JOHN A MILLER, ARTISTIC PRODUCER

RECEIVED
FEB 22 2017
CITY CLERK'S OFFICE

February 21, 2017

Joan Thomson, City Clerk
The Corporation of the City of Stratford
PO Box 818
City Hall, 1 Wellington St
Stratford, ON
N5A 6W1

Re: Stratford Summer Music 2017 Season

Dear Ms Thomson,

Following is a list of events for which Stratford Summer Music respectfully requests permission from the City of Stratford for our 17th Anniversary music festival.

Monday July 17 – Festival Opening Night on Tom Patterson Island

We request arrangements that are similar to previous years:

1. Use of Tom Patterson Island, 7 am to 11 pm

Stratford Summer Music's opening event on the island is planned for invited guests including season volunteers, government officials, sponsors and community partners. This year we will feature a traditional Indigenous fire circle ceremony prior to a fireworks display taking place at dusk. The *Grand Illumination* will be set off from Lower Queens Park; the entire community will be invited to enjoy them. Island set up (stage, sound equipment, chairs for guests) will begin shortly after 8 am. Guests begin to arrive approximately 8pm, and depart following the completion of the fireworks. Complete clean up of the Island will be conducted by our staff and volunteers following the event.

2. Lower Queens Park and Lakeside Drive, 7 am to 11 pm

We request the closure of Lakeshore Drive between 7:00 am and 11:00pm between Queen Street and the base of Snake Hill to ensure that no cars are parked here during the fireworks. We will have volunteers at the barricade locations throughout this time. Jeff Clarmo from North Star Fireworks Entertainment will contact the Fire Department once again regarding the fireworks plan, and ensure the area is completely cleaned up afterwards.

This event will be free and open to the Stratford community. Set up of equipment necessary for the fireworks and accompanying sound will require closure of the road bordering Lower Queen's Park. Fireworks will begin at approximately 9:30pm, finishing by 10:00pm. The area will be monitored at all times, and the appropriate paperwork submitted to City Hall and Fire Services for permits and road closures as necessary.

We will be requesting police assistance to stop traffic on Lakeshore Drive from 8:00pm to the end of the fireworks display at approximately 10:00 pm.

Wednesday July 19 – Thursday July 20 – *Mobile Homme*, A Market Square Aerial Presentation

At 12:30 pm on each of these dates we will present a group of marching drummers, *Les Tambours*, from the performing arts group Transe-Express in France for a 45 minute show that will be free of charge to the public in Stratford's newly created Market Square.

At about 10 pm or following the end of productions at the Avon Theatre on each of these dates we will present the same drummers, with the additional of a trapeze artist, in an aerial presentation in the form of a mobile called *Mobile Homme*. The artists will be suspended above Market Square by a huge crane, and highlighted with follow spot lights. This dramatic presentation will also be presented free of charge. This troupe comes to Stratford after appearing in the Montreal 375 celebrations and is fully self-insured, internationally; additionally Stratford Summer Music carries \$5 million insurance through Orr Insurance Company.

Thursday July 27 – Sunday Aug 27 – BargeMusic

Free music concerts will once again be offered on Stratford Summer Music's MusicBarge, daily on Thursdays and Fridays at 12:00, twice daily (12:00 and 3pm) on Saturdays and Sundays. The MusicBarge will be installed on the Avon River, with an off-shore mooring in the river, and a shore mooring just east of the York St Visitors' Centre, below the Cenotaph. Performances are free; audiences sit on the lawns adjacent to the MusicBarge and around the Cenotaph. Sound equipment will be installed, along with a small kiosk style tent to protect the sound board and tech staff from the sun. Summer Music's kiosk will be installed close to the MusicBarge to facilitate distribution of materials, sale of artist CDs and as a place to obtain general information about the festival.

The MusicBarge will be put into the river during the week of July 17 and will be removed from the park / river on or around August 28. Sound equipment will be installed specific to each performer's needs and will be uninstalled, along with all kiosks, following each performance. The MusicBarge will be removed from its moorings when not in use. All technical staff who operate the MusicBarge are required to have Boat Smart cards and to wear lifejackets when the MusicBarge is being operated in the water. Permission has been granted for these events by the Parks Board.

Sunday July 30, Sunday August 13, Sunday August 27 – *Bach Walks* in the TJ Dolan Natural Area

On three Sundays we will again feature a popular event at Stratford Summer Music: free one-hour walking tours of the T J Dolan Trail with interpretive guides supplied by the Stratford Field Naturalists, who have already agreed to partner with us for these events. The trail guides will describe flora and fauna along the walking route.

At intervals along the trail, there will be small groups of classical musicians and the walkers will stop for five-minute breaks to enjoy the music, before proceeding to the next stop. As the walkers circle back through the natural area trail, the full group of musician (approximately seven) will play one work together as a finale.

Thursday August 3 – Sunday August 6 – *Music for an Avon Morning* on Tom Patterson Island

For the past several years, Stratford Summer Music has successfully presented a series of early morning musical events featuring musicians and singers performing sounds of nature set to music by prominent Canadian composers on Tom Patterson Island. For 2017, on the mornings of August 4, 5, 6 (and a rehearsal on August 3) Summer Music would like to recreate the sense of these presentations, this year honouring our Indigenous artists from Ontario, curated by the Canadian composer, Barbara Croall. Music for an Avon Morning will be presented each morning at 7am, lasting up to 45 minutes.

For this event we request the following:

1. Use of Tom Patterson Island for rehearsal on Thursday August 3, 7am – 10am.
2. Use of Tom Patterson Island for performances on August 4, 5 and 6 from 7am – 8am.

In the past, the city cooperated by ensuring no service or lawn maintenance vehicles operated during this time on either side of the river. Additionally Lakeside Drive was barricaded between Queen and Front Streets. We would appreciate such efforts again this year.

Tuesday August 1 – Sunday August 27 - *Play Me I'm Yours* Street Pianos in Stratford City Centre

Play Me I'm Yours street pianos will once again be situated around the downtown area of Stratford. This year we will feature four pianos (instead of the previous nine) painted by local noteworthy artists in keeping with the Canada 150 theme. Proposed locations are all within the city centre, and nearby businesses will be assigned as 'caretakers', that is participating merchants who will monitor the daily opening and closing of the pianos and ensure the instruments are protected in case of inclement weather. The pianos will be available from 9 am to 7pm for the public to play, free of charge, during the month of August. Proposed piano locations are:

- Ontario Street in front of Treasures
- Ontario Street in front of Memorial Gardens
- Tir na nOg garden beside CIBC and
- Market Square in front of Agora Gallery

Saturday August 5 – Sunday August 13 – *Carillon Festival* in Market Square

On these dates we would like to park a large mobile carillon, 21 feet long and 13 feet high, on the perimeter of Market Square. Twice daily, during lunch hour and early evening, a series of guest carilloneurs from Ontario and Quebec will perform 30 minute recitals. These performances are timed to complement Avon theatre performances, entertaining city centre visitors and pre-theatre guests. The performances are free to the public. When not in use the mobile carillon will be secured as has been the case when the instrument is featured in cities across North America.

Street Box Outdoor Locations:

Our season guide boxes will be placed in the following locations:

- Beside Gallery Indigena
- In front of TD Canada Trust
- In front of Stratford Summer Music office (25 Ontario Street)
- At the foot of the bridge to Tom Patterson Island
- Near the location of the MusicBarge

Information Kiosk

An information kiosk will be placed next to the MusicBarge, to the east of the barge. The kiosk will be installed Thursday through Sunday weekly for the duration of the festival, between 11:00 am and 4:00 pm and will be removed each day. At the kiosk we will be selling artist CDs, SSM event tickets and providing visitors with information about SSM. We would like to access the available hydro at this location, and have made this request in our application.

Sandwich Boards – locations

Sandwich boards announcing daily activities will be placed near the corner of York Street and Veterans' Drive during MusicBarge performance times, and the SSM offices / box office at 25 Ontario Street during office hours.

Please contact me if you have any questions or concerns. Artistic Producer John Miller and I would be happy to meet with any department head who would like us to explain aspects of our programming which may impact city services.

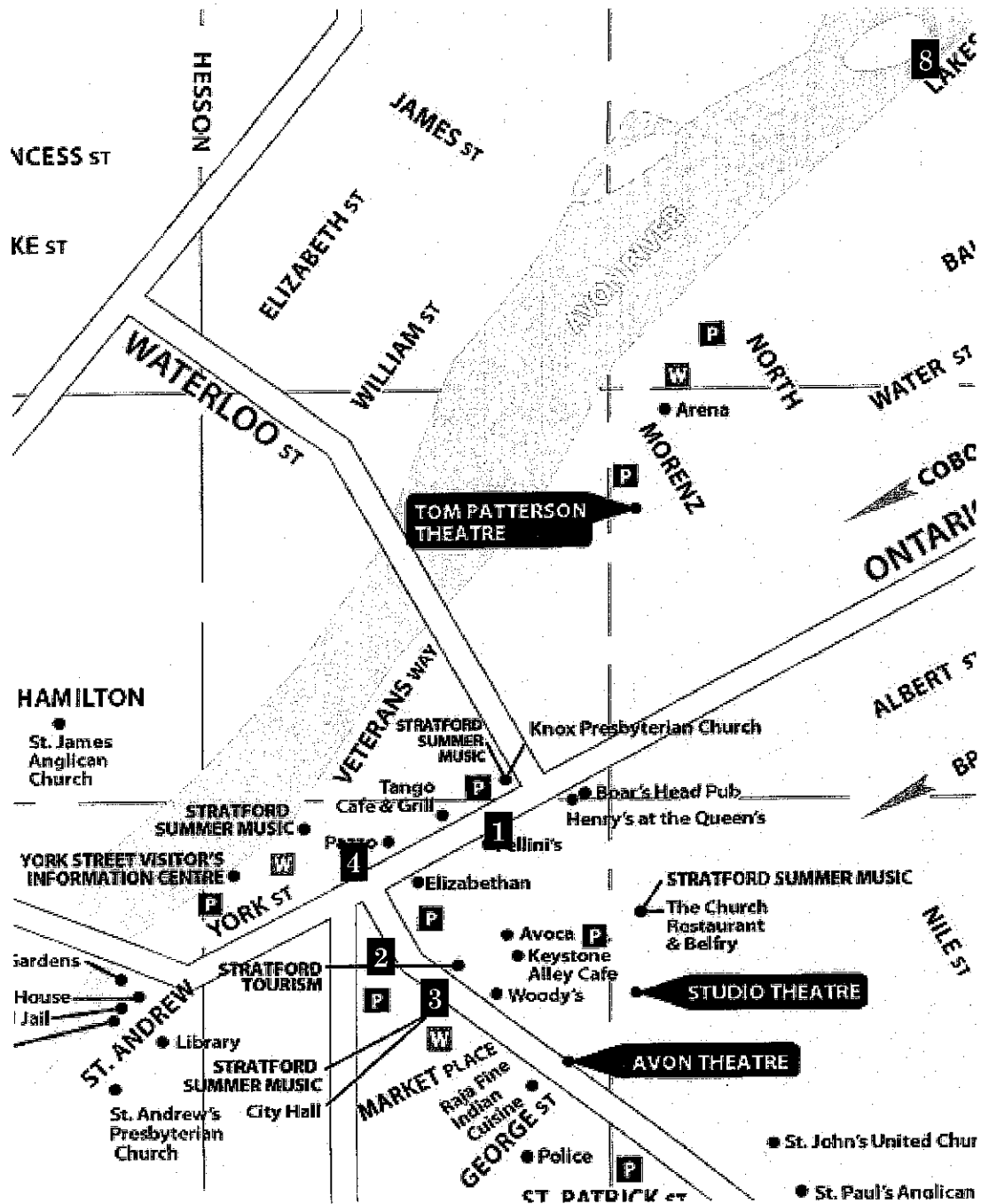
Best regards,

Judy Matheson

General Manager

jmatheson@stratfordsummermusic.ca / 519-271-2101

STRATFORD SUMMER MUSIC PIANO LOCATIONS—PLAY ME I'M YOURS 2017



1	Artist: Allan Dhingra Ontario Street west of Waterloo (Treasures)
2	Artist: James Colbeck Tir Na Nog Land of Youth
3	Artist: Lasha Mutual Stratford Market Square
4	Artist: Maxine Noel Cenotaph/Memorial Garden

RECEIVED

APR 06 2017

CITY CLERK'S OFFICE



MANAGEMENT REPORT

Date: April 10, 2017
To: Infrastructure, Transportation and Safety Sub-committee
From: Joan Thomson, City Clerk
Report#: ITS17-022
Attachments: None

Title: Request to operate All Terrain Vehicles (ATVs) on City Streets, Recreation Trails and Municipal Property for the 2017 Ontario Pork Industry Council Hog Jog.

Objective: To consider the request from event organizers of the 2017 Ontario Pork Industry Council Hog Jog to operate All-Terrain Vehicles (ATVs) on city streets, recreation trails and municipal property on June 21, 2017.

Background: The City has been approached by organizers of the 2017 Hog Jog for permission to operate ATVs in Stratford.

The *Off-Road Vehicles Act* (ORVA) and the *Highway Traffic Act* (HTA) govern off-road vehicle users and set out the registration, licensing, insurance, road access and safety requirements.

Information obtained from the Ministry of Transportation regarding off-road vehicles provides that:

"municipalities have the authority to determine whether or not off-road vehicles (ORVs) should be allowed access to roads under their authority. Municipalities must put a by-law in place for ORVs to be allowed access to their roads. Municipalities can determine which roads, where on the road, time of day and season that ORVs are allowed access. They can also set speed limits that are lower than those set out in the regulation. If a by-law does not exist, ORVs are not allowed access to that municipality's roads."

The request by the 2017 Hog Jog organizers is specific to their event so that ATVs can be used for assisting the participants.

If approved by Council, the permission would be specific to the event and conditional upon receiving the required certificate of insurance prior to the event.

Analysis: By-law 65-2012 was passed by City Council to permit and control the operation of ATVs on certain highways and streets, recreational trails and municipal property under the jurisdiction of The Corporation of the City of Stratford during certain hours for certain special events.

The request from the event organizers is similar to previous requests. No concerns were raised by staff or Stratford Police Services regarding this annual request.

Financial Impact: None identified.

Staff Recommendation: **THAT the request for an exemption to permit the operation of All Terrain Vehicles (ATVs) on certain city streets, recreation trails and municipal property under the jurisdiction of The Corporation of the City of Stratford for the 2017 Ontario Pork Industry Council Hog Jog on June 21, 2017 be approved;**

THAT By-law 65-2012 as amended, be further amended to authorize the operation of ATVs for the Ontario Pork Industry Council Hog Jog on June 21, 2017;

AND THAT the event organizers provide the required certificate of insurance in the amount of \$2 million per occurrence to the City prior to their event as described in this report.



Joan Thomson, City Clerk



André Morin, Director of Corporate Services



Rob Horne, Chief Administrative Officer



STRATFORD ACCESSIBILITY ADVISORY COMMITTEE

The March meeting of the committee was held on
Tuesday March 7, 2017 – 11:30 a.m.
City Hall Annex – Avon Room, 82 Erie Street, Stratford ON

Members Present: Roger Koert – Chair presiding, Councillor Bonnie Henderson, Diane Beckner, Peg Huettlin, *Paul Schoonderwoerd, Judith Hopf, Jessica Jantzi, Peter Zein, *Julie Patterson

Staff Present: *Dan Sykes – Development Coordinator, Infrastructure & Development services, Julia Opie – Accessibility Coordinator, *Derek Pigozzo – Chief Building Official, *Jeff Leunissen – Manager of Development Services, Barb Smith – Recording Secretary

Also Present: Alisha Pol

Regrets: Peg Huettlin

MINUTES

1.0 Call To Order

Roger Koert called the meeting to order at 11:30 a.m.

2.0 Disclosure of Pecuniary Interest

None declared at the March 7, 2017 meeting.

3.0 Delegate: Derek Pigozzo – Facility Accessibility Design Standards (FADS)

Derek discussed the Facility Accessibility Design Standards (FADS) for the City of Stratford. Derek pointed out some of the highlighted sections indicating changes to the existing Stratford document.

He would like to receive input from the committee with any recommendations or changes they would like to see included in the manual.

Julia Opie added that the purpose of the document is to clarify for developers or staff the requirements in the Building Code and the Design of Public Spaces Standard.

Roger Koert spoke about the accessible icon project. He would like to see the wording modified in the Stratford document where it talks about the painting of the symbol of access. He stated that there are a number of cities that are using the new icon and he would like to see it used in the City of Stratford as well. The old symbol was designed in 1965 and there has been a lot of consideration that has been put into the new design and that the new Market Square would be the perfect platform to roll out the new design.

Motion by Bonnie Henderson and Judy Hopf.

That the wording in the Stratford Accessibility guidelines be changed from “Symbol of Access” to “Dynamic Symbol of Access”. Carried

When available, Derek will provide an update on the Stratford document to the Committee.

4.0 Delegate: Jeff Leunissen – AAC Reviewing Future Site Plans

Jeff Leunissen explained that he would like to have a process in place to involve the AAC Committee members in reviewing Site Plans and to have any comments returned so that their time frame can be continued.

He suggested that a sub-committee be set up with 3-4 members of the committee and they would be provided a checklist, sketch and an evaluation form so that they could come to one consensus among themselves and responses can be returned in a timely manner.

Site Plans will be sent to Julia Opie for the time being.

*Jeff Leunissen no longer present. (12:45 p.m.)

5.0 Adoption of Previous Minutes – February 7, 2017

Motion by Bonnie Henderson and seconded by Julie Patterson

That the minutes dated February 7, 2017 be adopted as printed. Carried.

6.0 Infrastructure & Development Services Update – Dan Sykes

Curb Cut & Budget Update

Dan Sykes stated that this year's budget is \$50,000 which is to repair and correct areas that do not meet the accessibility requirements. Roger Koert suggested that members of the committee refer to the Bike & Pedestrian Master Plan map and 2017 Accessibility Master Plan Document that has been provided to them to map areas of concern that may need repair or updating. Dan Sykes stated that Public Works employees routinely go around the entire City and earmark areas that are in need of repair.

Update on 2017 Projects

Oxford Street – Romeo St. to Burritt St. (no new sidewalks)

Guelph Street – Downie St. to Nile St. (no new sidewalks)

St. Vincent Street – Lorne Ave to Patricia St. (new sidewalks)

Lorne Avenue @ Wright Blvd. turning lane (no new sidewalks)

Dawson Street sidewalk (pending OMB decision)

*Dan Sykes is no longer present (1:05 p.m.)

*Derek Pigozzo is no longer present (1:05 p.m.)

*Alisha Pol is no longer present (1:05 p.m.)

7.0 Site Plan Review Sub-Committee Update

Julia Opie will develop a process for the Site Plan Review Committee and follow-up with an e-mail.

Julia also distributed copies of the AODA Consultation Requirements for the City of Stratford and explained that it is part of the site plan review process as it is the responsibility of the Planning Dept. to bring Site Plans to the Accessibility Advisory Committee.

8.0 AAC Projects Update

(a) Update on Rotary Complex Parking Lot Review – R. Koert/P. Zein

Roger Koert and Peter Zein are continuing to work on this project.

(b) Promoting Accessibility with STA – Councillor Henderson/Roger Koert/Peter Zein

No update

(c) Stratford Home Show (April 8-9, 2017)

Julia reported that the booth will be a 10 x 10 in size and she will send out a doodle pol to the Committee to see who is able to attend.

*Julie Patterson is no longer present (1:25 p.m.)

9.0 Business Arising from Previous Minutes

(a) Purchasing Portable Ramps for Rotary Complex Events – Julia Opie

Julia Opie provided copies of the pricing and diagram for the new ramps at the Rotary Complex for the Committee to review.

Motion by Jessica Jantzi and Diane Beckner

That D. R. Robinson Fabricating Ltd. proceed with their design for the ramps at the Rotary Complex provided the slope is to the proper standard. Carried

*Paul Schoonderwoerd is no longer present (1:35)

(b) Update on Accessible Ramp at Courthouse – Julia Opie

Julia reported that Council has approved to go ahead with the ramp, but are not in favor of the design. A grant has been received from the Federal Government, so they will come up with a new design to utilize those funds which must be used by January, 2018.

(c) Update on Accessible Taxi Fees in Stratford – Julia Opie

Nothing to report. Julia will follow-up.

(d) Update on Transportation to City Run Events – Peter Zein

Peter Zein reported that he had communicated with Cherry Bus Lines and has been advised by Pat Shantz that a new bus has been purchased.

10.0 New Business: AAC Provincial Forums

Julia reported that there are sessions being held in London April 19th and in Kitchener May 23rd.

Registration must be done on-line for anyone interested in attending and there is no registration fee.

Motion by Peter Zein and Jessica Jantzi

That those members of the Committee interested in attending the AAC Provincial Forum may do so and that mileage will be reimbursed. Carried

11.0 Next Meeting: April 4, 2017, 11:30 a.m. – 82 Erie Street, Avon Room

12.0 Adjournment

Motion by Jessica Jantzi, and seconded by Diane Beckner

That the meeting adjourn. Carried

1:50 p.m.