



**Stratford City Council
Regular Council Open Session
AGENDA**

Meeting #: 4574th
Date: Monday, March 25, 2019
Time: 7:00 P.M.
Location: Council Chamber, City Hall

Council Present: Deputy Mayor Ritsma - Chair Presiding, Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Sebben, Councillor Vassilakos

Staff Present: Rob Horne - Chief Administrative Officer, Joan Thomson - City Clerk, David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Michael Humble - Director of Corporate Services, Jacqueline Mockler - Director of Human Resources, John Paradis - Fire Chief, Jeff Leunissen - Manager of Development Services, Tatiana Dafoe - Deputy Clerk, Mike Beitz - Corporate Communications Lead

Pages

1. Call to Order:

Deputy Mayor Ritsma, Chair presiding, to call the Council meeting to order.

Singing of O Canada

Moment of Silent Reflection

Mayor Mathieson and Councillor Clifford provided regrets for this meeting.

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

3. Adoption of the Minutes:

10 - 25

Motion by _____

THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated March 4, 2019 be adopted as printed.

4. Adoption of the Addendum/Addenda to the Agenda:

Motion by _____

THAT the Addendum/Addenda to the Regular Agenda of Council and Standing Committees dated March 25, 2019, be added to the Agenda as printed.

5. Report of the Committee of the Whole In-Camera Session:

5.1 From the March 4, 2019 Session under the Municipal Act, 2001, as amended, matters concerning the following items were considered

Disposal of Part Lot 20 Wright Business Park

- Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years;

Motion by _____

That the By-law to authorize the sale of Part of Lot 20, Plan 44M-38 save and except Part 1 Plan 44R-5393 being all of PIN 53264-0151 (LT) in the Wright Business Park be listed for the March 25, 2019 Council meeting.

6. Hearings of Deputations and Presentations:

6.1 Presentation by Stratford Summer Music

Mark Fewer, Artistic Director of Summer Music, has requested to provide Council with an update on the upcoming Summer Music season and planned events.

Motion by _____

THAT the presentation by Mark Fewer regarding an update on Stratford Summer Music's 2019 program, be heard.

- 6.2 Zone Change Application Z02-19, 619 Huron Street, Public Meeting Planning Report (COU19-021) 26 - 33

Motion by _____

Staff Recommendation: THAT the Council meeting adjourn to Public Meetings under the Planning Act to hear Zone Change Application Z02-19 with respect to 619 Huron Street and to hear Zone Change Application Z03-19 with respect to 376 Church Street, to reconvene at the conclusion of the Public Meetings.

- 6.3 Zone Change Application Z03-19, 376 Church Street, Public Meeting Planning Report (COU19-022) 34 - 41

7. Orders of the Day:

- 7.1 Proclamation - National Deafblind Awareness Month 42 - 44

Motion by _____

THAT City Council hereby proclaims June 2019 as "National Deafblind Awareness Month" in the City of Stratford.

- 7.2 Correspondence - Essentials of Municipal Fire Protection Seminar 45 - 46

The Office of the Fire Marshal and Emergency Management is providing a decision makers seminar hosted by the Perth East Fire Department on April 17.

Members of Council wishing to attend are asked to make arrangements through the CAO's Office.

- 7.3 Correspondence - Upper Thames River Conservation Authority 2019 Budget 47 - 78

The UTRCA 2019 draft budget has been reviewed and approved by the UTRCA's Board of Directors.

There is a thirty (30) day appeal period from receipt of the levy notice should the City wish to appeal its apportionment of the 2018 levy.

The City's 2019 Levy is \$417,599.

Motion by _____

That the correspondence dated March 9, 2019 from the Upper Thames River Conservation Authority with respect to the 2019 Levy for the City of Stratford be received by City Council.

- 7.4 Resolution - Part Lot Control Application PLC01-19 for the lands known as 23, 25, 27, 29 Robertson Drive (COU19-019) 79 - 82

Motion by _____

Staff Recommendation: THAT Council approve Part Lot Control application PLC01-19 to exempt Block 82 Registered Plan 44M-44 from Part Lot Control for one year from the date of the passing of the By-law to create the Parts shown on Reference Plan 44R-5600 to create four parcels of land and two easements.

- 7.5 Statement of Council Remuneration and Expenses for 2018 (COU19-020) 83 - 86

Motion by _____

Staff Recommendation: THAT the report of the Director of Corporate Services dated March 25, 2019 regarding 2018 Council Remuneration and Expenses be received for information.

- 7.6 Proclamation - BeADonor Month 87 - 89

Every April, Ontarians celebrate BeADonor Month, a time in which all Ontarians are encouraged to show their support for organ and tissue donation by registering.

Motion by _____

THAT City Council hereby proclaims April 2019 as "BeADonor Month" in the City of Stratford.

8. Business for Which Previous Notice Has Been Given:

None scheduled.

9. Reports of the Standing Committees:

9.1 Report of the Finance and Labour Relations Committee:

Motion by _____

THAT the Report of the Finance and Labour Relations Committee dated

March 25, 2019, be adopted as printed.

9.1.1 Vacant / Excess Land Subclasses For Commercial and Industrial Properties (FIN19-006)

90 - 93

THAT the report of the Director of Corporate Services dated February 19, 2019 regarding tax policy considerations of vacant and excess land subclasses for commercial and industrial land be received for information;

AND THAT vacant/excess land subclasses for commercial and industrial properties be phased out as follows:

	<u>YearCommercial %</u>	<u>Industrial%</u>
2020	30% (current)	35% (current)
2021	15%	15%
2022	0%	0%

10. Notice of Intent:

10.1 Notice of Intent to Declare as Surplus and to Dispose

94

At the April 8, 2019 Regular Council meeting, City Council intends to declare the following city-owned land as surplus to the needs of The Corporation of the City of Stratford and to dispose of the land:

- Block A, Registered Plan 376 known municipally as 585 Douro Street.

The city-owned land is vacant and zoned General Industrial I(2) with frontage of approximately 40 feet and depth of approximately 1048 feet and irregular in shape.

The Council meeting begins at 7:00 pm in the Council Chamber City Hall. Questions about the subject land may be made to the City Clerk at clerks@Stratford.ca before April 4, 2019.

11. Reading of the By-laws:

The following By-laws require First and Second Readings and Third and Final Readings and could be taken collectively upon unanimous vote of Council present:

Motion by _____

THAT By-laws 11.1 to 11.2 be taken collectively.

Motion by _____

THAT By-laws 11.1 to 11.2 be given First and Second Readings.

Motion by _____

THAT By-laws 11.1 to 11.2 be given Third and Final Readings.

11.1 Part Lot Control - Robertson Drive 95 - 96

To exempt Parts 1, 2, 3, 4, 5 and 6 on Plan 44R-5600 (23, 25, 27, 29 Robertson Drive) from the provisions of part-lot control for a period of one year for the purpose of conveying townhouse dwelling units to individual owners and to grant easements to allow access to rear yards.

11.2 Conveyance to 2567217 Ontario Ltd. 97 - 99

To authorize the conveyance of Lot 20, Plan 44M-38 save and except Part 1 on Plan 44R-5393 in the Wright Business Park to 2567217 Ontario Limited.

12. Consent Agenda: CA-2019-025 to CA-2019-030 100 - 104

Council to advise if they wish to consider any items listed on the Consent Agenda.

13. New Business:

14. Adjournment to Standing Committees:

The next Regular Council meeting is April 8, 2019 in the Council Chamber, City Hall.

Motion by _____

THAT the Council meeting adjourn to convene into Standing Committees as follows:

- **Community Services Committee [7:20 pm or thereafter following the Regular Council meeting];**
- **Infrastructure, Transportation and Safety Committee [7:30 pm or thereafter following the Regular Council meeting];**

- Planning and Heritage Committee [7:40 pm or thereafter following the Regular Council meeting];
- Finance and Labour Relations Committee [7:50 pm or thereafter following the Regular Council meeting];

and to Committee of the Whole if necessary, and to reconvene into Council.

15. Council Reconvene:

15.1 Declarations of Pecuniary Interest made at Standing Committees

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on March 25, 2019 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

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15.2 Committee Reports

15.2.1 Infrastructure, Transportation and Safety Committee

Motion by _____

THAT Items 6.1, 8.1 and 8.2 of the Infrastructure, Transportation and Safety Committee meeting dated March 25, 2019 be adopted as follows:

6.1 2018 Water Summary Report (ITS19-006)

THAT the 2018 Water Summary Report be received for information.

6.1 2018 Water Summary Report (ITS19-006)

THAT staff develop and implement a plan, in consultation with the Health Unit, to increase public notice about possible risks regarding fluoride in the City's water, particularly to new parents.

8.1 Abandonment of a Portion of the Finnegan Municipal Drain and McFarlane Municipal Drain within City Limits (ITS19-007)

THAT the City of Stratford begin the process to abandon the portion of the Finnegan Municipal Drain that lies within the proposed development owned by Valleyview Heights (St. Jacobs) Ltd. and extends to the south side of Huron Street;

AND THAT the City of Stratford begin the process to abandon the portion of the McFarlane Municipal Drain that lies within the proposed development owned by Valleyview Heights (St. Jacobs) Ltd.

8.2 St. Vincent Street South – Watermain Replacement Project Phase 2 (ITS19-011)

THAT Council receive for information the description of the proposed design for St. Vincent Street South Watermain Replacement Phase 2 Project;

THAT Council receive for information the comments from the public open house conducted on January 16, 2019;
AND THAT Council approve the design for St. Vincent Street South Watermain Replacement Phase 2 Project for 2019 construction subject to funding in the 2019 budget.

15.2.2 Finance and Labour Relations Committee

Motion by _____

THAT Item 6.1 of the Finance and Labour Relations Committee meeting dated March 25, 2019 be adopted as follows:

6.1 2020 Stratfords of the World Reunion Logos and the Committee Logo (FIN19-009)

THAT subject to approval by Council of the use of the 2020

**Stratfords of the World Reunion Logos and the Committee
Logo, a sample of each logo be lodged with the City Clerk.**

15.3 Reading of the By-laws (reconvene):

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The following By-law requires First and Second Readings and Third and Final Readings:

By-law 11.3 - Confirmatory By-law

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on March 25, 2019.

Motion by _____

THAT By-law 11.3 be given First and Second Readings.

Motion by _____

THAT By-law 11.3 be given Third and Final Readings.

15.4 Adjournment of Council Meeting

Meeting Start Time:

Meeting End Time:

Motion by _____

THAT the March 25, 2019 Regular Council meeting adjourn.



**Stratford City Council
Regular Council Open Session
MINUTES**

Meeting #: 4573rd
 Date: Monday, March 4, 2019
 Time: 7:00 P.M.
 Location: Council Chamber, City Hall

Council Present: Mayor Mathieson - Chair Presiding, Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, *Councillor Ritsma, Councillor Sebben, Councillor Vassilakos

Staff Present: Rob Horne - Chief Administrative Officer, Joan Thomson - City Clerk, Ed Dujlovic - Director of Infrastructure and Development Services, Michael Humble - Director of Corporate Services, Jacqueline Mockler - Director of Human Resources/Acting Director of Social Services, John Paradis - Fire Chief, Jeff Leunissen - Manager of Development Services, Tatiana Dafoe - Deputy Clerk, Mike Beitz - Corporate Communications Lead, Kim McElroy - Manager of Ontario Works, Michael Mousley - Transit Manager, Rachel Tucker - Planner, Jeff Bannon - Planner, Stephanie Potter - Policy and Research Associate

Also Present: Members of the Public and Media

1. Call to Order:

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Singing of O Canada

Moment of Silent Reflection

2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

Councillor Ritsma declared a pecuniary interest on Items 9.1.1, 9.1.2, 11.1 and 11.2 as he is the owner of Kelly's Lane.

3. Adoption of the Minutes:

R2019-093

Motion by Councillor Henderson

Seconded By Councillor Ingram

THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated February 25, 2019 be adopted as printed.

Carried

4. Adoption of the Addendas to the Agenda:

R2019-094

Motion by Councillor Ritsma

Seconded By Councillor Beatty

THAT the two Addendas to the Regular Agenda of Council and Standing Committees dated March 4, 2019, to add Items 7.7, 11.8, 11.9 and an item to the Consent Agenda be added to the Agenda.

Carried

5. Report of the Committee of the Whole In-Camera Session:

5.1 At the March 4, 2019 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered

Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years);

Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (section 239.(2)(e)), Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)) and, A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons or organization (section 239.(2)(i));

Proposed or pending acquisition or disposal of land by the municipality or local board (section 239.(2)(c)) (includes municipal property leased for more than 21 years); and

ADDED - Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (section 239.(2)(e)), Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)).

At the In-camera Session, direction was given on all matters.

6. Hearings of Deputations and Presentations:

- 6.1 **Zone Change Application Z02-19, 45 Cambria Street and Pt Lot 30C, Plan 93, Public Meeting Planning Report (COU19-015)**
- 6.2 **Public Meeting Planning Report- Zone Change application Z01-19, 4272 Line 34 (COU19-016)**

R2019-095

Motion by Councillor Ingram

Seconded By Councillor Burbach

THAT the Council meeting adjourn to Public Meetings under the Planning Act to hear Zone Change Application Z04-19 with respect 45 Cambria Street and Pt Lot 30C, Plan 93, and for Zone Change Application Z01-19 with respect to 4272 Line 34, to reconvene at the conclusion of the Public Meetings.

Carried

*The Regular Council meeting adjourned to a Public meeting at 7:05 p.m.

*The Regular Council meeting resumed at 7:42 p.m.

7. Orders of the Day:

7.1 Local Planning Appeal Tribunal (LPAT) Decision regarding Official Plan Amendment Application 002-16 [PL180281] regarding Lot 41 and 42, Concession 1

Members were advised the decision of LPAT was to establish the planning policy framework and general land use pattern for the development of the subject property in a comprehensive manner and to designate recently annexed lands.

For the information of Council.

7.2 Proclamation - Human Values Day

R2019-096

Motion by Councillor Ritsma

Seconded By Councillor Bunting

THAT City Council hereby proclaims April 24, 2019 as "Human Values Day" in the City of Stratford.

Carried

7.3 Correspondence - 2019 OSUM Conference

Members were advised registration is now open for the 66th Annual Ontario Small Urban Municipalities (OSUM) Conference and Trade Show being held May 1-3, 2019.

Members of Council wishing to attend were asked to make arrangements with the CAO's office.

7.4 Resolution - Road Widening for Site Plan Application SP13-18, 677 Erie Street (COU19-017)

R2019-097

Motion by Councillor Gaffney

Seconded By Councillor Ingram

THAT Council authorize the conveyance of Parts 33 and 34 on Plan 44R-5197 from Rambri Management Inc., to the Corporation of the City of Stratford;

THAT Council authorize the removal of the easement in favour of the City of Stratford over Part 34 on 44R-5197 for storm sewer purposes;

AND THAT upon conveyance of Parts 33 and 34 Plan 44R-5197 to the City of Stratford, these lands be dedicated public highway.

Carried

7.5 Resolution - Leave of Absence request

A request for a four-month leave of absence (March to June, 2019) from the Accessibility Advisory Committee meetings has been received from Laurie Maloney Devlin.

R2019-098

Motion by Councillor Henderson

Seconded By Councillor Ritsma

THAT a four-month leave of absence from March to June, 2019 from the Accessibility Advisory Committee meetings be granted for Laurie Maloney Devlin.

Carried

7.6 Resolution - Provincial Community Transportation Grant Program – Inter and Intra Regional Transportation Funding (COU19-018)

R2019-099

Motion by Councillor Bunting

Seconded By Councillor Vassilakos

THAT the CAO be authorized to submit revised formal documentation to the Government of Ontario to support the execution of the transfer payment agreement under the Community Transportation Grant Program;

THAT the CAO be authorized to formalize an arrangement with Perth County to retain a Contract Transportation Coordinator;

THAT a detailed business plan and Local Partnership Agreement be provided to Council, with content based on the considerations described in this report;

THAT the Province of Ontario be required to deal with any licencing issues required by selected carrier(s);

AND THAT the City of Stratford and its partners ensure that the proposal call is made widely available to potential carriers, and is forwarded to Metrolinx.

Carried

7.7 ADDED - Outstanding Shared Services Matters with County of Perth

R2019-100

Motion by Councillor Clifford

Seconded By Councillor Ritsma

THAT the City of Stratford enter into new Boundary Roads and Settlement Agreements with the County of Perth, subject to the following:

- **Receipt of \$317,500 as a full and final payment of outstanding capital and operating costs of the City;**
- **The cancellation of billing to the City of Stratford of \$83,741.63 for work undertaken by the County on Perth Line 36 in 2014, for a total compensation of \$401,241.63 in favour of the City of Stratford;**
- **Contractual terms to ensure duplicate payments would not be required by the City for the same work through different agreements;**
- **Agreement by the County to apply a consistent calculation and billing of overhead charges for administration, building rent and fleet charges, by the City and County to each other in all matters; and**
- **Transitional arrangements being made to the satisfaction of the CAO and the City Treasurer, in a form satisfactory to the**

City Solicitor, for the County to pay full overhead costs due to the City within a fixed period of time.

THAT the City of Stratford and the County of Perth work with the Town of St. Marys toward addressing any related financial impacts;

THAT the CAO, the City Treasurer and the City Solicitor be authorized to prepare, complete and execute any requisite legal documents;

AND THAT the Mayor and Clerk also be authorized to execute any requisite legal documents.

Carried

8. Business for Which Previous Notice Has Been Given:

None scheduled.

9. Reports of the Standing Committees:

9.1 Report of the Planning and Heritage Committee:

An e-mail dated March 4, 2019 from the owner of Kelly's Lane was distributed at the Council meeting.

*Councillor Ritsma, having declared a pecuniary interest on Items 9.1.1 and 9.1.2 departed the meeting at 7:49 p.m.

R2019-101

Motion by Councillor Ingram

Seconded By Councillor Burbach

THAT the Report of the Planning and Heritage Committee dated March 4, 2019, be adopted as printed.

A request was made to amend the holding provision for Item 9.1.1 and to take the items separately.

Mayor Mathieson called the question on Item 9.1.1 as amended.

Carried

On Item 9.1.2, it was requested the motion be amended to include the formalization of any services provided on private roads.

Mayor Mathieson called the question on Item 9.1.2 as amended

Carried

*Councillor Ritsma returned to the meeting at 7:52 p.m. following the votes.

9.1.1 Official Plan and Zoning By-law Amendments 97 Kelly's Lane (City files Z03-16/O03-16) (PLA19-003)

THAT the City initiated Official Plan Amendment (file O03-16) and the Zone Change Application submitted by Barry Campbell and Abby Dietz (File Z03-16) for the property known municipally as 97 Kelly's Lane (private lane), located on the north side of Kelly's Lane and legally described as Pt Lots 44 and 45, Con 2 RP 44R-330 Pts 3 and 4 RP 44R-3250, Pt 5 RP 44R-3739 Pt 2, to add a special policy to permit development of one additional single detached dwelling on a private right-of-way and to change the zoning from a Future Residential (FR) Zone, a Park (P) Zone and a Park – Floodplain Overlay (P-FP) Zone, an Agriculture (A) Zone and an Adjacent Overlay Area (AL) Zone to a Residential First Density with site specific regulations R1(2)-___H Zone to permit an additional single detached dwelling with a Holding Provision than no new dwelling unit is constructed until the property owner enters into a private road agreement, a Residential First Density with site specific regulations R1(2)-___ Zone and Park Floodplain (P-FP) Zone be approved to recognize the existing situation and that Council had regard for public input.

9.1.2 Official Plan and Zoning By-law Amendments 97 Kelly's Lane (City files Z03-16/O03-16) (PLA19-003)

THAT staff look at the options around Kelly's Lane and the formalization of any services provided on other private roads in the City.

9.2 Report of the Social Services Committee

R2019-102

Motion by Councillor Henderson

Seconded By Councillor Vassilakos

THAT the Report of the Social Services Committee dated March 4, 2019, be adopted as printed.

Carried

9.2.1 Restoring Ontario's Competitiveness Act, Bill 66 proposed changes to the Child Care and Early Years Act, 2014 (SOC19-004)

THAT the letter "Re: Bill 66, Restoring Ontario's Competitiveness Act, 2018 submitted by OMSSA, January 17, 2019" be received for information.

9.2.2 New Digital Community Engagement Platform – letstalksocialservices.ca – provided by the software company, Bang the Table (SOC19-003)

THAT the report of the Social Services Department's launch of letstalksocialservices.ca be received for information.

9.2.3 City of Stratford Social Services Department's Participation in the National 20,000 Homes Campaign Collaborative (SOC19-001)

THAT Council support the Social Services Department's involvement in the 20,000 Homes Campaign Collaborative in order to move the community's goal of ending chronic homelessness forward.

9.2.4 Province announces plan for Social Assistance Reform (SOC19-005)

THAT the report "Province announces plan for Social Assistance Reform" be received for information.

9.2.5 2018 Auditor General Report; Ontario Works Value-for-Money Audit Report (SOC19-002)

THAT the report "Office of the Auditor General (OAGO) Ontario Works Value-for Money (VFM) Audit" be received for information.

10. Notice of Intent:

10.1 Negotiations

Councillor Ingram requested that the following motion be considered by Council:

"Strengthening our Community: Attracting People and Investment"

That all negotiations of surplus land or real estate transactions be completed by the CAO, the Director of Corporate Services or a designate from within the Corporate Services Department.

R2019-103

Motion by Councillor Ingram

Seconded By Councillor Burbach

THAT all negotiations of surplus land or real estate transactions be completed by the CAO, the Director of Corporate Services or a designate from within the Corporate Services Department.

Carried

10.2 Notice of Public Meeting under the Planning Act

Members were advised the City of Stratford Council will hold a public meeting on Monday, March 25, 2019 at 7:00 pm in the Council Chambers in City Hall, 1 Wellington Street, Stratford to hear all interested persons with respect to the Zone Change Application (File Z03-19) under Section 34 of the Planning Act, R.S.O. 1990.

The proposed Zone Change Amendment affects the property municipally known as 376 Church Street and legally described as Lot 141 Plan 41. The subject lands have an approximate area of 891 m², a lot frontage of 20.1 m and are located on the west side of Church Street between Monteith Street and Easson Street.

10.3 Notice of Public Meeting under the Planning Act

Members were advised the City of Stratford Council will hold a public meeting on Monday, March 25, 2019 at 7:00 pm in the Council Chambers in City Hall, 1 Wellington Street, Stratford to hear all interested persons with respect to the Zone Change Application (File Z02-19) under Section 34 of the Planning Act, R.S.O. 1990.

The proposed Zone Change Amendment affects the property municipally known as 619 Huron Street and legally described as Pt Lot 8 Plan 450. The subject lands have an approximate area of 941 m², a lot frontage of 21.3 m and are located on the south side of Huron Street between the City limit and O'Loane Avenue.

11. Reading of the By-laws:

*Councillor Ritsma having declared a pecuniary interest on Items 11.1 and 11.2 departed the meeting at 7:56 p.m.

The following By-laws required First and Second Readings and Third and Final Readings and could have been taken collectively upon unanimous vote of Council present.

A request was made to defer Item 11.6 and that additional information be provided on how it affects the tax base.

R2019-104

Motion by Councillor Clifford
Seconded By Councillor Gaffney
THAT By-law 11.6 be deferred.

Carried

R2019-105

Motion by Councillor Vassilakos
Seconded By Councillor Bunting
THAT By-laws 28-2019 and 29-2019 be taken collectively.

Carried

As the motion to take collectively was not unanimous, separate readings were required.

R2019-106

Motion by Councillor Henderson
Seconded By Councillor Clifford
THAT By-law 28-2019 be given First and Second Readings.

Carried two-thirds support

R2019-107

Motion by Councillor Beatty
Seconded By Councillor Ingram
THAT By-law 28-2019 be given Third and Final Readings.

Carried

R2019-108

Motion by Councillor Ingram
Seconded By Councillor Vassilakos
THAT By-law 29-2019 be given First and Second Readings.

Carried two-thirds support

R2019-109

Motion by Councillor Henderson

Seconded By Councillor Ingram

THAT By-law 29-2019 be given Third and Final Readings.

Carried

*Councillor Ritsma returned to the meeting at 8:02 p.m.

R2019-110

Motion by Councillor Bunting

Seconded By Councillor Burbach

THAT By-laws 30-2019 to 34-2019 be taken collectively.

Carried unanimously

R2019-111

Motion by Councillor Ingram

Seconded By Councillor Beatty

THAT By-laws 30-2019 to 34-2019 be given First and Second Readings.

Carried two-thirds support

R2019-112

Motion by Councillor Gaffney

Seconded By Councillor Ritsma

THAT By-laws 30-2019 to 34-2019 be given Third and Final Readings.

Carried

11.1 Official Plan Amendment No. 27 for 97 Kelly's Lane-By-law 28-2019

To adopt Official Plan Amendment No. 27 to the Official Plan of the City of Stratford for 97 Kelly's Lane, located off of Romeo Street North on the north side of Kelly's Lane.

11.2 Zone Change Application Z03-16 - 97 Kelly's Lane-By-law 29-2019

To amend By-law 201-2000 as amended, with respect to zone change application Z03-16 to rezone 97 Kelly's Lane, located off of Romeo Street North on the north side of Kelly's Lane.

11.3 Conveyance from Rambri Management Inc., of Parts 33 and 34, 44R-5197-By-law 30-2019

To accept the transfer (conveyance) from Rambri Management Inc. of Parts 33 and 34 on 44R-5197 as a condition of site plan application SP13-18 for 677 Erie Street.

**11.4 Dedicate as public highway forming part of Lorne Avenue East-
 By-law 31-2019**

To dedicate Parts 33 and 34 on Reference Plan 44R-5197 as public highway forming part of Lorne Avenue East.

11.5 Release of Easement-By-law 32-2019

To consent to the release of a storm sewer easement over Part 34, Plan 44R-5197 registered as Instrument 368718.

11.6 Adoption of 2019 Budget- Deferred

To adopt the budget (estimates of revenues and expenditures) for tax supported and user pay purposes for the year 2019.

**11.7 ADDED - Court Security and Prisoner Transportation Program
 2019 Agreement - By-law 33-2019**

To authorize the entering into and execution of an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Community Safety and Correctional Services, with respect to the continuation of the Court Security and Prisoner Transportation Program (CSPT) for 2019.

**11.8 ADDED - Boundary Roads Cost Sharing Agreement - By-law 34-
 2019**

To authorize the entering into and execution of a new Boundary Roads Cost Sharing Agreement between The Corporation of the City of Stratford and The Corporation of the County of Perth.

12. Consent Agenda: CA-2019-022 to CA-2019-023

Council did not advise of any items to be considered on the Consent Agenda, including the added item, CA-2019-024.

13. New Business:

13.1 Posting of Addendas

A request was made for the Clerk's Office to make every effort to publish council and committee addendas as soon as possible after the meeting.

14. **Adjournment to Standing Committees:**

The next Regular Council meeting is March 25, 2019 in the Council Chamber, City Hall.

R2019-113

Motion by Councillor Beatty

Seconded By Councillor Burbach

THAT the Council meeting adjourn to convene into Standing Committees as follows:

- **Community Services Committee [7:20 pm or thereafter following the Regular Council meeting]**
- **Finance and Labour Relations Committee [7:30 pm or thereafter following the Regular Council meeting]:**

and to Committee of the Whole if necessary, and to reconvene into Council.

Carried

15. **Council Reconvene:**

15.1 **Declarations of Pecuniary Interest made at Standing Committees**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on March 4, 2019 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

Councillor Ritsma declared a pecuniary interest on Item 9.1.1, 9.1.2, 11.1 and 11.2 of the Regular Council meeting agenda as he is the owner of Kelly's Lane.

15.2 Committee Reports

15.2.1 Finance and Labour Relations Committee

R2019-114

Motion by Councillor Clifford

Seconded By Councillor Ritsma

THAT Item 5.1 of the Finance and Labour Relations Committee meeting dated March 4, 2019 be adopted as follows:

5.1 Local Improvement – Past Practice and Policy Update (FIN19-005)

THAT the Local Improvement process remain as an option to recover costs of municipal infrastructure projects, where applicable;

THAT Policy L.3.1 be amended such that Local Improvement projects will only be engaged when the recoverable charges exceed \$40,000;

THAT Policy L.3.1 be amended such that sidewalks, road work and storm sewer, be subject to Local Improvement Charges based on 60% of costs attributable to the City and 40% of the costs attributable to the Owners;

THAT Policy L.3.1 be amended such that the Local Improvement Charges of sidewalks for collector and arterial roads be based on 50% of costs attributable to Development Charges and 50% of costs attributable to the City;

THAT Policy L.3.1 be amended such that residential sidewalk flankage exemption is increased from 30 m to 40 m;

THAT Policy L.3.1 be amended such that watermains be included as infrastructure eligible for Local Improvement charges, in the same manner as sanitary sewers;

AND THAT Council adopt the new Policy L.3.1 – Local Improvement Charges.

Carried

15.3 Reading of the By-laws (reconvene):

The following By-laws require First and Second Readings and Third and Final Readings:

By-law 11.7 Confirmatory By-law 35-2019

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on March 4, 2019.

R2019-115

Motion by Councillor Henderson

Seconded By Councillor Burbach

THAT By-law 35-2019 be given First and Second Readings.

Carried two-thirds support

R2019-116

Motion by Councillor Gaffney

Seconded By Councillor Vassilakos

THAT By-law 35-2019 be given Third and Final Readings.

Carried

15.4 Adjournment of Council Meeting

R2019-117

Motion by Councillor Gaffney

Seconded By Councillor Bunting

THAT the March 4, 2019 Regular Council meeting adjourn.

Carried

Meeting Start Time: 7:00 P.M.

Meeting End Time: 8:04 P.M.

Reconvene Meeting Start Time: 9:03 P.M.

Reconvene Meeting End Time: 9:05 P.M.

Mayor - Daniel B. Mathieson

Clerk - Joan Thomson



MANAGEMENT REPORT

Date: March 25, 2019
To: Mayor and Council
From: Jeff Leunissen, Manager of Development Services
Report#: COU19-021
Attachments: None

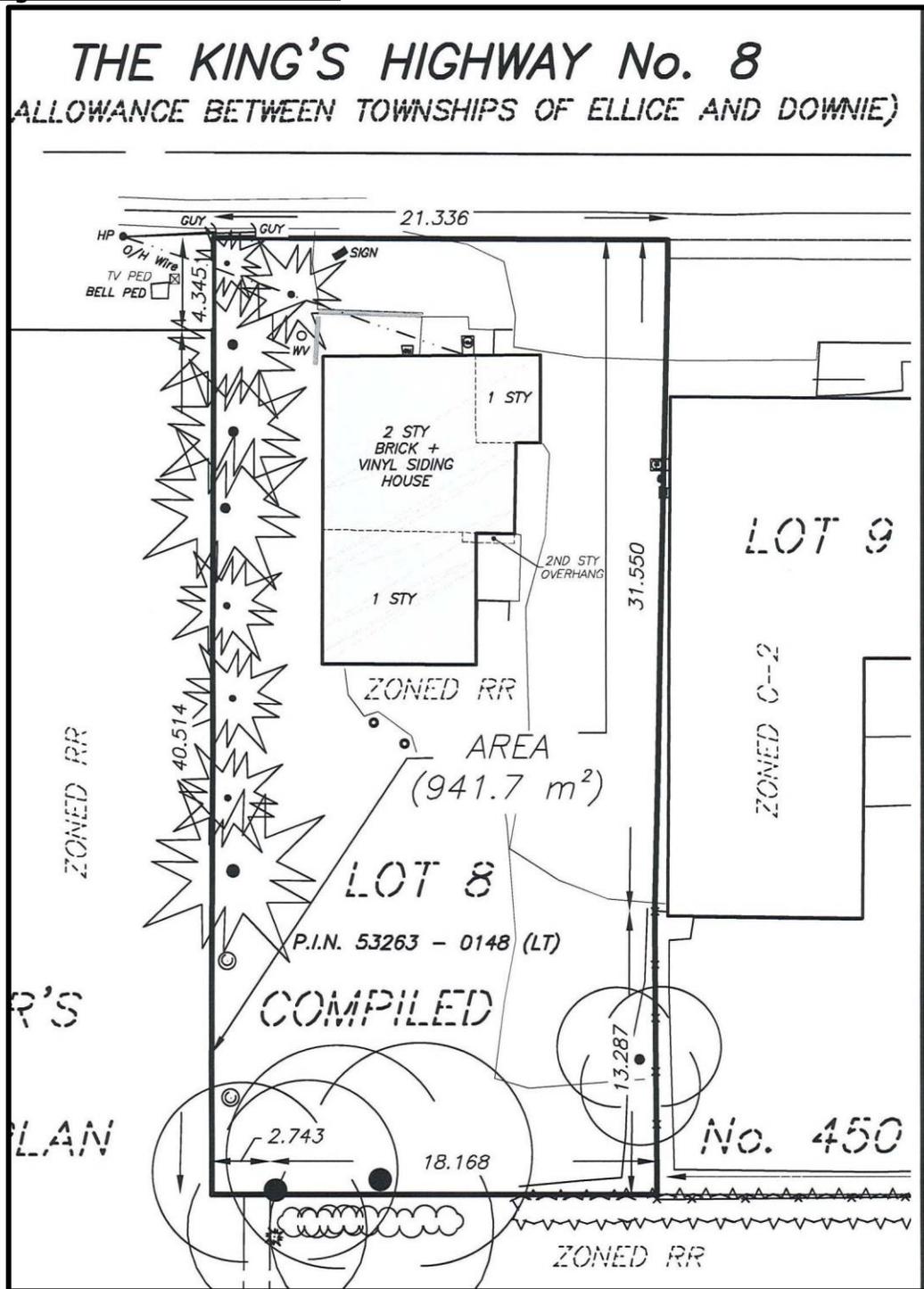
Title: Zone Change Application Z02-19, 619 Huron Street, Public Meeting Planning Report

Objective: The purpose of this report is to describe the Zone Change application by A & D Groenestege Farms Ltd. (Trevor McNeil, agent) to rezone 619 Huron Street from Rural Residential – RR Zone in inherited Township of Perth South Zoning By-law to Highway Commercial – C2 Zone in the City of Stratford Zoning By-Law No. 201-2000 to permit a range of commercial uses including automotive uses, financial institutions, hotels, neighbourhood stores, retail stores and supermarkets.

The Zone Change application was accepted on January 21, 2019.

There were no additional planning studies or reports submitted with the application.

Existing Plan – 619 Huron Street



Background:

The subject lands are located on the south side of Huron Street between the City limit and O'Loane Avenue and are legally described as Pt Lot 8 Plan 450. The subject lands have 21.3 m of frontage on Huron Street and an approximate area of 941 m².

Site Characteristics:

Existing Use: Residential Dwelling
Frontage: 21.3 m (70 ft)
Depth: 44.8m (147 ft)
Area: 941 m² (0.23 ac)
Shape: Rectangular

Surrounding Land Uses:

North: Commercial Plaza
East: Commercial Plaza
West: Residential Dwelling
South: Single Family Dwelling

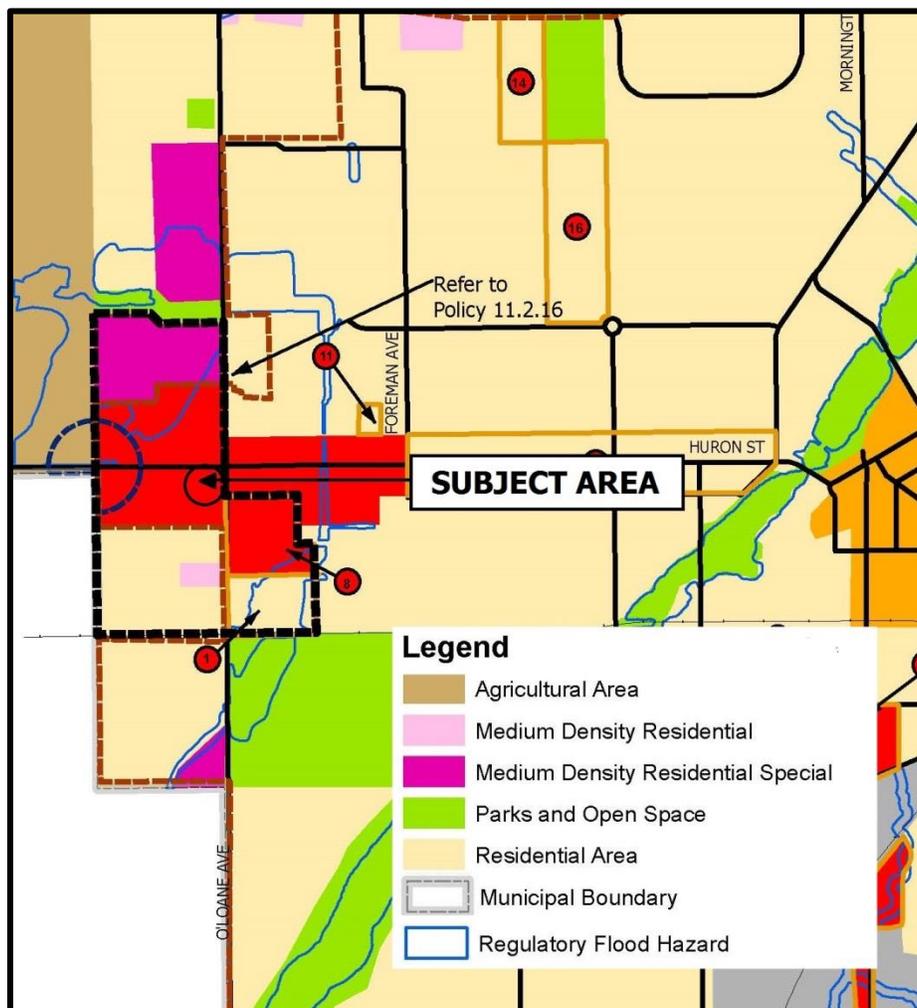
Subject Lands - 619 Huron Street

Official Plan Designation

The property is designated as Commercial Area with special policy 11.2.16 in the Official Plan. The primary commercial uses will be those uses which require large land requirements for buildings, on-site parking, and outdoor storage, as well as, uses engaged in convenience goods and services. The special policy identifies lands through the City's Commercial Needs Study and Official Plan Amendment No. 10 as the potential location for large format retail development that cannot be accommodated or attracted to the Downtown Core. The future building size must be below the threshold of 1,858m² or further planning reports, traffic impact studies, and a retail market demand/impact study would be required with any site plan application.

O'Loane Avenue and Huron Street are both classified as arterial streets.

Excerpt from Schedule "A" - Official Plan, General Land Use Plan



Zoning By-Law

The lands are zoned Rural Residential – RR in inherited Township of Perth South Zoning By-law. The RR Zone permits single detached dwellings, home occupations and bed and breakfast establishments.

The applicant is requesting the Highway Commercial C2 Zone in City of Stratford Zoning By-law No. 201-2000 which would permit a range of commercial uses including automotive uses, financial institutions, hotels, neighbourhood stores, retail stores and supermarkets.

Existing Zoning Map



Agency Comments

Circulation of the application to various agencies produced the following comments to date (March 15, 2019):

Engineering Services

- Engineering Services have reviewed the notice of zone change and has no objection to the zone change. Engineering Services notes there are no municipal services (sanitary or water) available to this property. At the Site Plan stage, stormwater management (quantity and quality control) will be required.

Building Services

- No concerns at this time.

Fire Department

- No issues.

Upper Thames River Conservation Authority

- No objection.

Township of Perth East

- No concerns.

Festival Hydro

- No concerns, outside of territory.

The remaining agency comments will be provided in a future report that will be provided to the Planning and Heritage Committee.

Additional Information

On September 28, 2018, Council passed a Zoning By-law Amendment for 615 Huron Street, the property to the immediate east, to change the zoning from Light Industrial (M1-4) in the Township of Perth South Zoning By-law to Highway Commercial C2 in the City of Stratford Zoning By-law. There were no appeals to this zoning amendment.

Public Comments

No comments have been received from the public.

Financial Impact: To be reported in a future planning report.

Staff Recommendation: THAT Council hear all interested persons with respect to Zone Change Application Z02-19.



Prepared by: Jeff Bannon, MCIP, RPP – Planner



Recommended by: Jeff Leunissen, MCIP, RPP – Manager of Development Services



Rob Horne, Chief Administrative Officer



MANAGEMENT REPORT

Date: March 25, 2019
To: Mayor and Council
From: Jeff Leunissen, Manager of Development Services
Report#: COU19-022
Attachments: None

Title: Zone Change Application Z03-19, 376 Church Street, Public Meeting Planning Report

Objective: The purpose of this report is to describe the Zone Change application, submitted by Pol Quality Homes (GSP Group Inc., agent), to change the zoning of 376 Church Street from a Second Density - R2(1) Zone to Residential Third Density - R3 Zone to permit converted dwellings, triplex dwellings, quadruplex dwellings, boarding house dwellings, religious institutions, day care centres and elementary schools. The applicant is proposing a quadruplex dwelling.

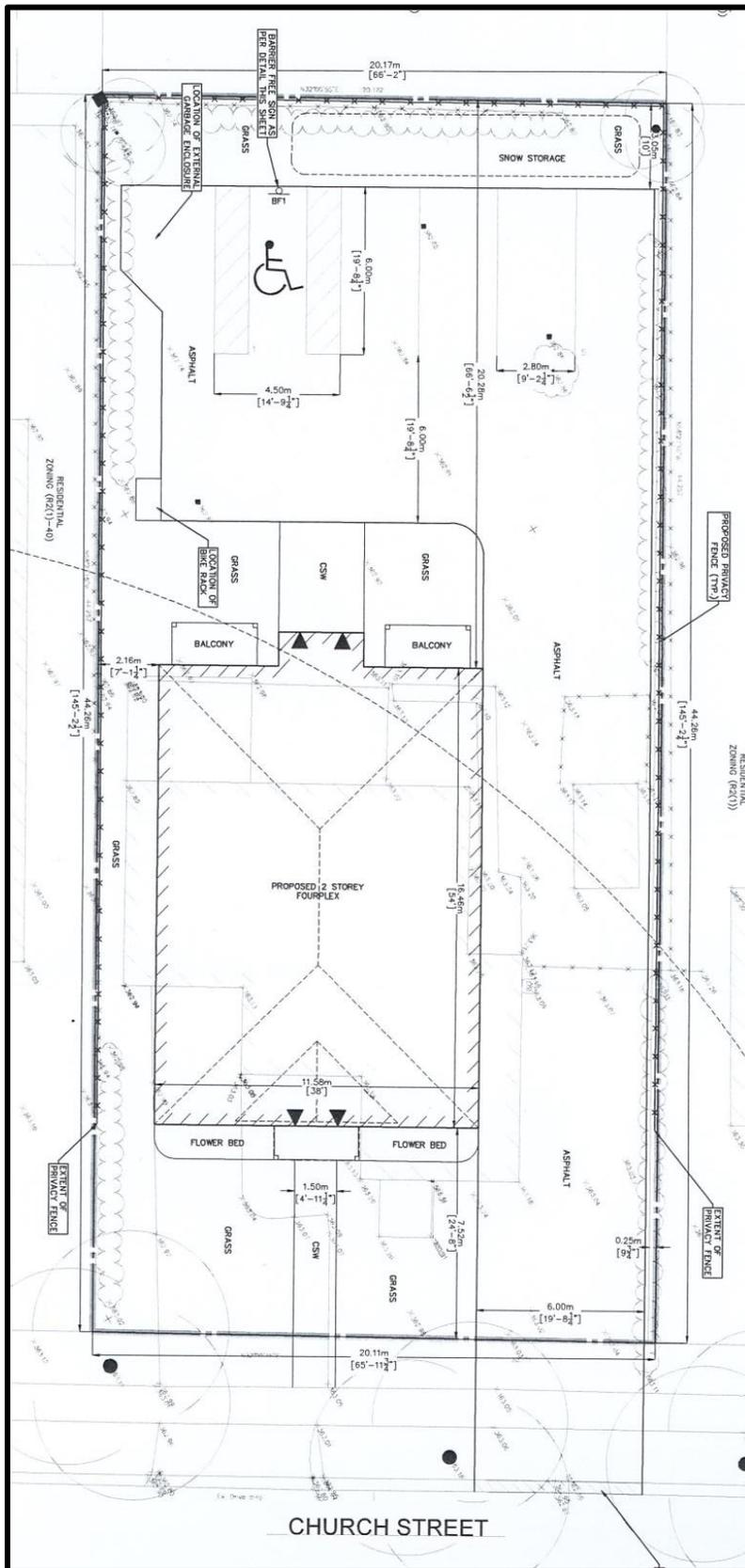
The application was accepted on January 21, 2019.

A Planning Justification Report and Functional Servicing Report were also submitted with the application.

Location Map



Concept Plan – 376 Church Street



Background:

The subject lands are located on the west side of Church Street between Monteith Avenue and Easson Street, are legally described as Lot 141 Plan 41, and have an approximate area of 891 m² and a lot frontage of 20.1 m.

Site Characteristics:

Existing Use:	Single Detached Dwelling
Frontage:	20.1 m (66 ft)
Depth:	44 m (144 ft)
Area:	891 m ² (0.22 ac)
Shape:	Rectangular

Surrounding Land Uses:

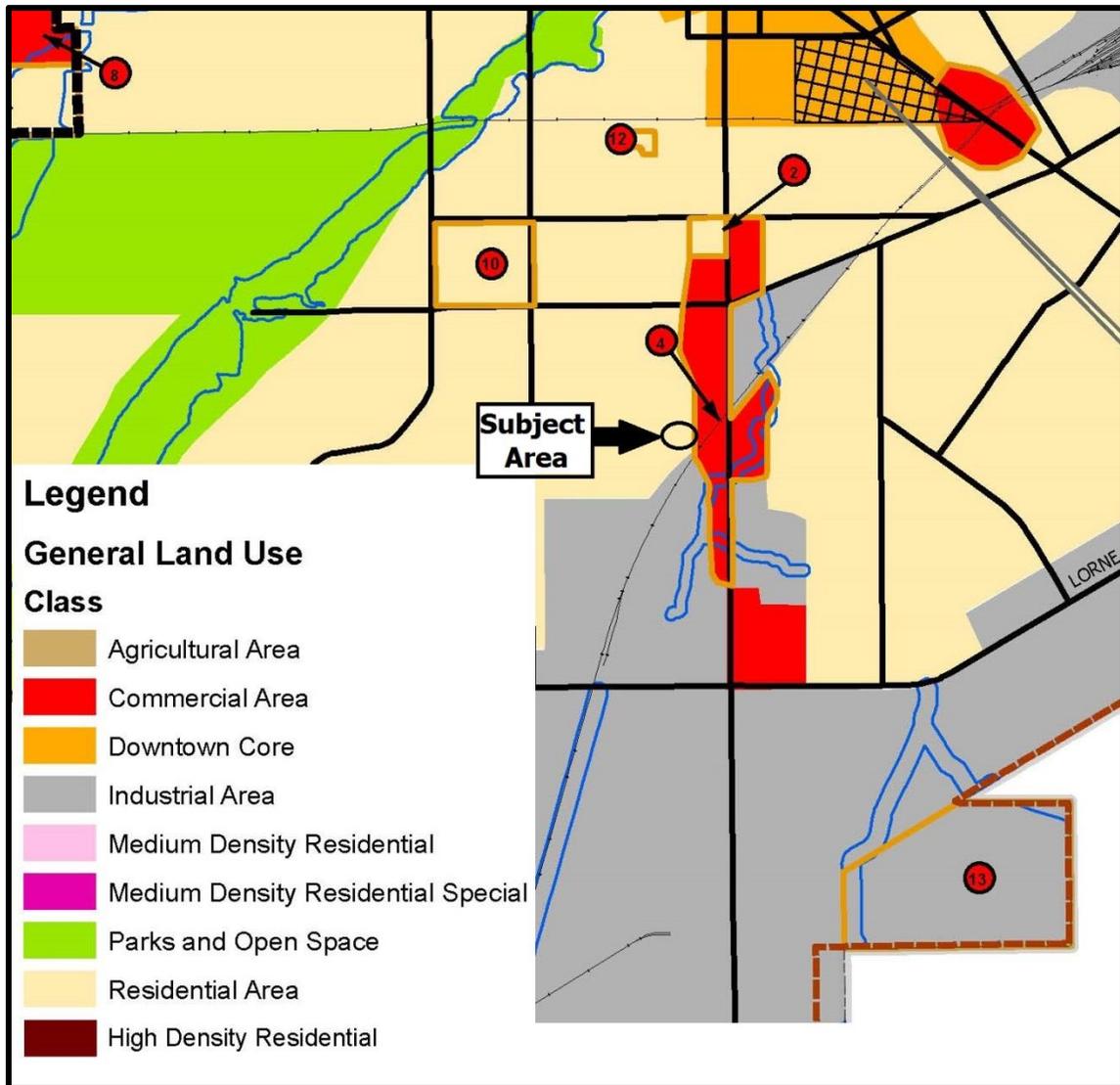
North:	Single Detached Dwelling
East:	Service Trade
West:	Single Detached Dwelling
South:	Single Detached Dwelling

Subject Lands – 376 Church Street

Official Plan Designation

The property is designated Residential Area. The Residential Area policies allow for a range of dwelling types from single detached and semi-detached dwellings to townhouses and low-rise apartment buildings. Church Street is classified as a local street.

Excerpt from Schedule "A" - Official Plan, General Land Use Plan

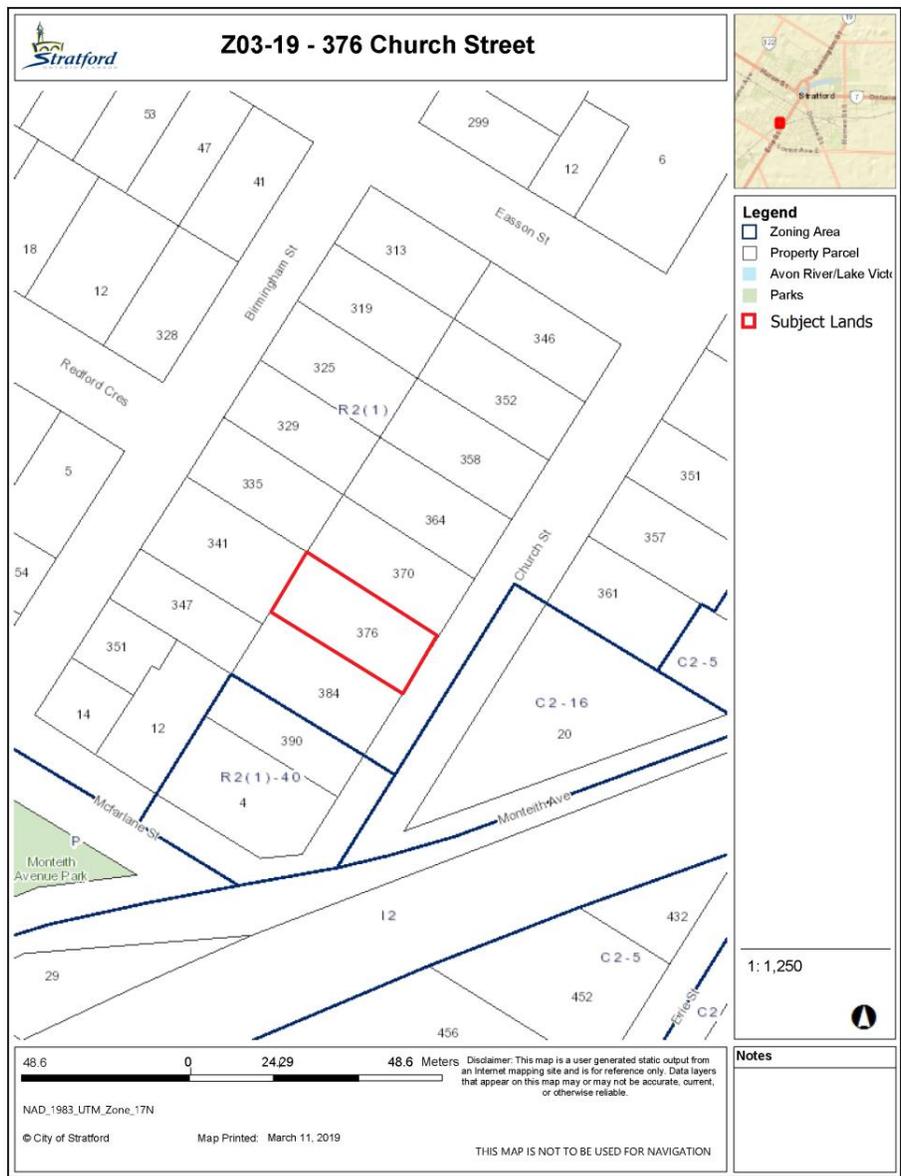


Zoning By-Law

The lands are zoned Residential Second Density R2(1) Zone which allows a boarding house dwelling, converted dwelling, duplex dwelling, single detached dwelling, semi-detached dwelling, day nursery, elementary school, group home, home occupation, and a religious institution.

The Residential Third Density R3 Zone permits converted dwellings, triplex dwellings, quadruplex dwellings, boarding house dwellings, religious institutions, day care centres and elementary schools. Quadruplex dwellings require a minimum lot frontage of 18 m and a minimum lot area of 550 m². The applicant is proposing a quadruplex dwelling.

Existing Zoning



Agency Comments

Circulation of the application to various agencies produced the following comments to date (March 15, 2019):

Engineering Services

Engineering Services have reviewed the notice of zone change and has no objection to the zone change. Engineering Services notes that at the Site Plan stage the following will apply.

- New municipal services (sanitary, storm and water) are required as per City standards.
- Stormwater management (quantity and quality control) is required.

Building Services

- No concerns at this time.

Fire Department

- No issues.

Upper Thames River Conservation Authority

- No objection.

Huron Perth Catholic District School Board

- No concerns.

Festival Hydro

- No concerns.

The remaining agency comments will be provided in a future report that will be provided to the Planning and Heritage Committee.

Public Comments

Two written and one verbal response have been received to date. One written respondent has expressed a concern with having a quadruplex in the area and noted that they would be satisfied with a semi-detached dwelling or duplex dwelling. The second written respondent has concerns with the amount of traffic and noise already on Church Street and that they believe the development would devalue their property. Both respondents expressed a desire to see only a duplex on the subject lands.

The verbal respondent, from an adjacent property owner, expressed concerns with the size of the proposed dwelling, the impacts of parking and lights on neighbouring properties, and the potential for runoff from the snow storage onto their property. They are also concerned with problems from having outdoor garbage storage and the general maintenance of the property.

Financial Impact: To be reported in a future planning report.

Staff Recommendation: THAT Council hear all interested persons with respect to Zone Change Application Z03-19.



Prepared by: Jeff Bannon, MCIP, RPP – Planner



Recommended by: Jeff Leunissen, MCIP, RPP – Manager of Development Services



Rob Horne, Chief Administrative Officer

From: emailofficeofthMayor@stratford.ca [<mailto:emailofficeofthMayor@stratford.ca>]
Sent: March-12-19 11:48 AM
To: Patricia Shantz
Subject: [External Email] New Response Completed for Email the Office of the Mayor

Hello,

Please note the following response to Email the Office of the Mayor has been submitted on Tuesday March 12th 2019 11:47 AM with reference number 2019-03-12-003.

- **Subject:**
National Deafblind Awareness Month
- **Full name:**
Lee Simpson
- **Email address:**
lsimpson@chkc.org
- **Daytime phone number:**
(416) 730-9501
- **Street# and name:**
101-422 Willowdale Ave.
- **City:**
Toronto
- **Message:**
June is National Deafblind Awareness Month. We encourage you to spread the word about deafblindness and make a wave from coast to coast.

The National Deafblind Awareness Month working group includes individuals who are deafblind, service providers and consumer groups working in partnership to plan annual awareness campaigns each June that celebrate the achievements and contributions that individuals who are deafblind make from coast to coast. Our goal is to share information with members of the public about the unique disability of deafblindness and the supports, available through Intervenor Services. We are interested in helping members of the public, media and elected officials understand the distinct disability of deafblindness so that they can learn how to remove barriers that individuals who are deafblind face in their daily lives.

Please join us in proclaiming June as National Deafblind Awareness Month. Let's make a wave from coast to coast.

Regards,

Lee Simpson

Community Services Coordinator/ Coordonnatrice / Coordonnateur des services communautaires

Canadian Helen Keller Centre
Centre canadien Helen Keller
101-422 Willowdale Avenue
Toronto, ON M2N 5B1
Tel/Tél: (416) 730-9501
TTY/ATS: (416) 730-9187
Fax/Télé: (416) 730-1350

lsimpson@chkc.org

www.chkc.org

www.junefest.ca

- **File name/description:**

1. [National Deafblind Awareness Month Proclamation 2019.docx \[96.5 KB\]](#)



June is National DeafBlind Awareness Month

June 2019

WHEREAS, deafblindness is a unique disability that incorporates the loss of both sight and hearing. Individuals who are deafblind can live full, meaningful lives as independently as possible with the right supports in place, such as intervenor services;

and

WHEREAS, Canadian Helen Keller Centre is a not-for-profit organization that supports individuals who are deafblind to increase their independence and improve their quality of life through specialized services;

and

WHEREAS, everyone is encouraged to help promote deafblindness by attending an awareness event and proclaiming June as National Deafblind Awareness Month in your community and checking out the calendar of events at www.deafblindnetworkontario.com that includes flag raisings and lighting up of local landmarks in communities across Canada;

and

WHEREAS, June should be designated as National Deafblind Awareness Month to recognize and celebrate the contributions that individuals who are deafblind make in their communities with the support of intervenors who serve as a bridge to communication for individuals who are deafblind ;

THEREFORE, I, (your name), Mayor of the City of (your city), do hereby proclaim June as National Deafblind Awareness Month in (your city).



DEAFBLIND AWARENESS MONTH
Make a *wave* from coast to coast

MOIS DE LA SENSIBILISATION À LA SURDICÉCITÉ
Créez une *vague* d'un océan à l'autre

ESSENTIALS SEMINAR INVITATION



The Office of the Fire Marshal and Emergency Management (OFMEM) and the Perth East Fire Department are pleased to announce the availability of the one-day ***Essentials of Municipal Fire Protection - A Decision Makers' Guide Seminar.***

The seminar is being delivered on **Wednesday, April 17, 2019** from 08:30 hrs to 16:30 hrs, at **the Milverton Fire Station** (21 Yost Court, Milverton, ON). If you would like to attend you can do so by filling out the attached **Essentials Seminar Registration Form** and returning it by **Friday, April 12, 2019**. A guidebook will be provided at no cost and participants will be responsible for any associated travel, and/or accommodation costs.

Lunch & coffee break refreshments are provided – cost is \$17.00 per person
(payment required on the day of the seminar - please note any dietary requirements on the Essentials Seminar Registration Form).

Attached:

1. Essentials Seminar Information
2. Registration Form
3. Location & Parking Information

For more information, please contact:

Tanya Bettridge, Admin. Assistant/Public Educator
Perth East Fire Department
P: 519-595-2800 ext. 233
F: 519-595-2801
tbettridge@pertheast.ca





The Office of the Fire Marshal and Emergency Management (OFMEM)

PRESENTS:

Essentials of Municipal Fire Protection - A Decision Makers' Guide

WHO should attend this one day seminar?

- Senior Municipal Leaders (members of council, CAO's, clerks, directors, commissioners)
- Fire Chiefs appointed for the fire departments in their municipalities
- Deputy/Assistant Fire Chiefs appointed for the fire departments in their municipalities
- Senior fire department officers with the authority to act on behalf of the Fire Chief

WHY should you attend?

The *Essentials of Municipal Fire Protection - A Decision Makers' Guide Seminar* is a collaborative project of Office of the Fire Marshal (OFM) staff representatives, along with a broad group of municipal and fire service stakeholders.

This one-day seminar incorporates key fire protection service information that decision-makers have expressed they need to know: i.e. what they must do, what service delivery options they have, how they can determine which services to provide in their municipalities, and what tools are available to them. OFM Field and Advisory Services staff use a combination of the supplied Guidebook, PowerPoint programs and interactive case studies to deliver these key messages.

WHAT will you learn?

The Guidebook provided is intended as a reference and companion document to the *Essentials Seminar*, which incorporates key information for municipal decision-makers to assist them with a general understanding of municipal responsibilities under the *Fire Protection and Prevention Act, 1997* and the *Ontario Fire Code*.

The seminar will also provide you with an overall understanding of: the structure of the OFMEM, the principals behind promoting public safety and safer communities, elements of the *Fire Protection and Prevention Act, 1997*, various municipal requirements and responsibilities, enforcement of offences under the FPPA, determining municipal fire protection service delivery options, legislation, regulations and standards.

For more information, please contact our OFMEM Advice and Assistance Unit toll free number at **1-844-638-9560** and a unit member will assist you.

If you wish to have a response in writing please send your email to OFMEM-FAS-AA@ontario.ca.



"Inspiring a Healthy Environment"

March 8, 2019

City of Stratford
 1 Wellington street
 Box 818
 Stratford, ON N5A 6W1

RECEIVED

MAR 11 2019

CITY CLERK'S OFFICE

Attention: Joan Thomson, City Clerk

Dear Ms. Thomson:

The Upper Thames River Conservation Authority (UTRCA) hosted its Annual General Meeting on February 21, 2019. As part of this meeting the Board of Directors approved the 2019 Budget which includes revenue generated from municipal levy as authorized under the *Conservation Authorities Act*. This notice and levy invoice is being provided via registered mail to the Clerk of each member municipality and stipulates the amount of levy owing for 2019 along with the basis for levy apportionment.

Conservation Authority levies are apportioned to their member municipalities based on relative benefits received. Apportionment of the municipal levy for 2019 has been established in accordance with the formula set forth in Ontario Regulation 670/00 which assesses benefit pursuant to the modified current value assessment of each municipality. A second method of apportionment is used for much of the flood control section of the levy which considers benefits received from the flood control structure itself (e.g., Wildwood Dam) rather than using current value assessment. Apportionment values are detailed in the 2019 UTRCA Municipal Levy table at the back of the budget document.

The UTRCA's Board of Directors approved two resolutions regarding the budget (see below). The first approves an overall operating budget of nearly \$16 million. The second approves capital expenditures of approximately \$5 million. Note that municipal levy is only a proportion of these total amounts:

- 1. That the UTRCA Board of Directors approve the 2019 Draft Operating Budget under Section 27 of the *Conservation Authorities Act* in the amount of \$15,744,571 and that staff be directed to circulate the Approved Budget to member municipalities as part of the required 30 day review period. Please note the 2019 new levy component of the operating budget of \$5,282,716 will be apportioned to member municipalities based on a general levy formula as developed by the Ontario Ministry of Natural Resources and Forestry using Current Value Assessment data from the Municipal Property Assessment Corporation and by Special Benefitting Percentages for structure operations.**
- 2. That the UTRCA Board of Directors approve the 2019 Capital Budget under Section 26 of the *Conservation Authorities Act* in two parts:**

- a) **The amount of \$4,463,950 to support the Authority's 20 year Flood Control Capital Plan. Apportionment of the flood control portion of the 2019 capital levy of \$1,749,604 is based on Special Benefiting Percentages, by structure, as presented in the 2019 Draft Budget. It is noted this levy amount has been set based on cooperative discussions with participating municipalities and assumes that the majority of the works will receive a matching funding contribution through the provincial Water and Erosion Control Infrastructure Program (WECI).**
- b) **The amount of \$732,258 to support the Authority's other (non-flood control) capital spending needs. The municipal levy share of this capital amount is \$171,690 and will be apportioned to member municipalities based on a general levy formula as developed by the Ontario Ministry of Natural Resources and Forestry using Current Value Assessment data from the Municipal Property Assessment Corporation.**

A copy of the 2019 Approved Budget is attached for your reference.

This letter and attachments have been forwarded to your municipal clerk by registered mail as required by the *Conservation Authorities Act* and triggers the beginning of the thirty day notice period, during which time municipalities have the right to consider an appeal of the levy.

Should you have any questions regarding the UTRCA's Approved Budget please contact the undersigned.

Yours truly
UPPER THAMES RIVER CONSERVATION AUTHORITY



Ian Wilcox
General Manager/ Secretary Treasurer

Attachments:

1. UTRCA 2019 Approved Operating Budget
2. Levy Invoice

cc: Rob Horne, CAO

UPPER THAMES RIVER
CONSERVATION AUTHORITY



2019 APPROVED BUDGET

February 21, 2019

Upper Thames River Conservation Authority



2019 UTRCA Approved Budget

February 21, 2019

The Upper Thames River Conservation Authority (UTRCA) 2019 Approved Budget (expenditures) is forecast at \$20,940,779. This total is split between operating expenses (\$15,744,571) and capital (\$5,196,208).

Key influences on the 2019 Budget include:

1. Continued Implementation of the UTRCA's Environmental Targets Strategic Plan

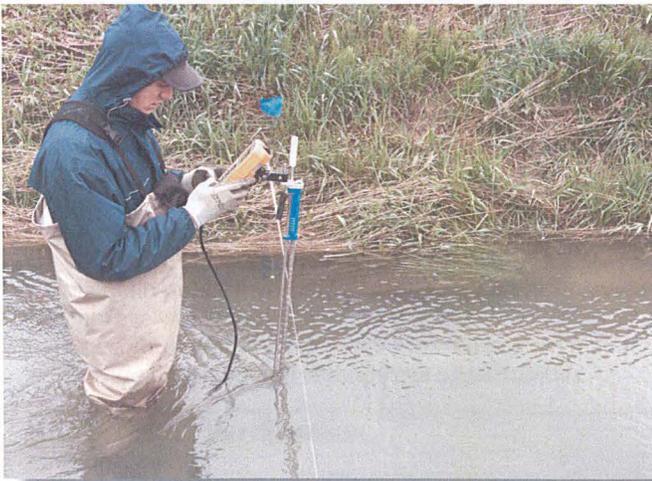
The Board of Directors approved a new Environmental Targets Strategic Plan in June 2016. The Plan represents the most significant programming change in the UTRCA's nearly 70 year history and is designed to ensure measurable improvements in watershed health by setting Watershed Targets.



These Targets are designed to advance achievement of the UTRCA's Ends:

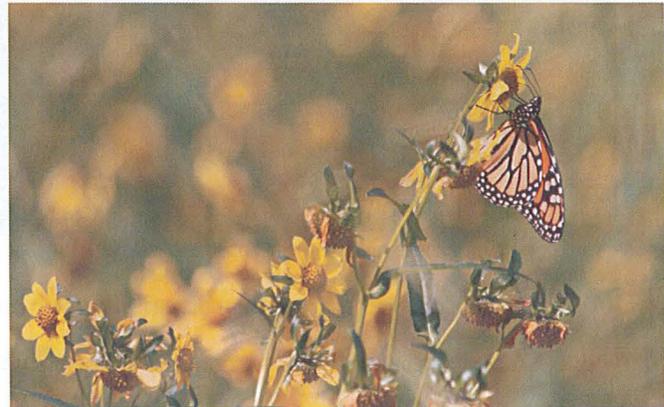
1. Protecting people and their property from flooding and erosion,
2. Protecting and improving water quality,
3. Managing and expanding natural areas, and
4. Providing outdoor recreation/education opportunities.

Monitoring data has clearly shown that progress in achieving these Ends has plateaued during the past 20 years. That is not to suggest current conservation efforts have been ineffective. In fact, maintaining these measures as status quo is a form of success, in a landscape facing increasing stressors such as development, population growth, climate change and invasive species. However, the UTRCA has a responsibility to do more



than simply "maintain." The Environmental Targets represent an organizational commitment to achieve measurable improvements in our watershed's health. This in turn supports economic development, human health, and makes the watershed more attractive and resilient. The Environmental Targets are aggressive but realistic. The UTRCA has the tools, experience, expertise and relationships to achieve these Targets. Funding needed to support this work is also significant; however, given partner support and a phased approach to implementation, the plan is practical and achievable.

For 2019, a total of \$288,130 in new levy funding has been included for this, the third year of the proposed four year funding phase-in. This new revenue is needed to support water quality improvements and the expansion of natural cover in the watershed. Note that new funding from senior levels of government as well as user fees are also being requested to help support the plan's implementation.



2. Inflation

An inflationary increase of 2.1% (April 2017- April 2018 Consumer Price Index for Ontario) has been applied to the 2019 budget.

3. Finance System Modernization

The UTRCA continues to revise its internal systems to improve budgeting accuracy. More comprehensive planning on the part of management, a clear separation of operating and capital expenditures, and realistic projections of capital costs have led to much more realistic budgeting. Comparisons of the 2019 Approved Budget with past years suggests rapid organizational growth and, while there has certainly been an element of growth, better and more accurate budgeting accounts for a significant portion of what appears to be an increased total budget. As the new system becomes normalized, more accurate comparisons, projections and reporting will result.

2019 Approved Budget



- 1 -

Flood & Erosion Hazard Protection

Program Examples

- Operation and maintenance of dams and dykes
- Floodplain and hazard regulations
- Flood forecasting and warning
- Plan review
- River Safety education program
- Fanshawe Dam education program

- 1 - Flood & Erosion Hazard Protection

Flood / Water & Erosion Control

(Water & Information Management Unit budget)



What we do:

- Reduce the risk of property damage and loss of lives due to flooding by providing flood forecasting and warning programs
- Operate and maintain water control structures to control flood flows and augment stream flow during dry periods
- Operate and maintain recreational water control structures on behalf of municipalities

Examples:

- Providing and maintaining flood situation emergency plans and a flood warning system
- Continually monitoring stream flow, reservoirs and watershed conditions, and forecasting floods
- Collecting and maintaining flood damage information and historical flooding data
- Maintaining and expanding stream gauge network in order to improve stream flow, climatic and water quality monitoring
- Improving and calibrating flood forecasting models
- Coordinating, maintaining, and improving stream flow through flow augmentation reservoirs
- Coordinating the upper Thames River watershed's Low Water Response Team, which is planning for drought response to meet the needs of watershed residents and business, while protecting natural systems and human health
- Operating, inspecting, and maintaining flood control dams, dyke systems, channels, and erosion control structures, constructed in partnership with municipalities
- Operating, inspecting, and maintaining medium sized municipal recreation dams and Conservation Area dams
- Undertaking major maintenance projects on water and erosion control structures, and assessing municipal erosion control works
- Undertaking dam safety studies, and improving public safety around dams
- Updating operation and maintenance manuals
- Securing capital maintenance funding for water and erosion control infrastructure
- Providing technical expertise to identify natural hazards (such as floodplains and steep slopes) with the goal of protecting people and property from these natural hazards
- Providing, interpreting and maintaining floodplain mapping
- Updating hazard modelling and mapping in support of Environmental Planning & Regulations unit
- Securing senior government funding support for flood hazard mitigation

Why:

- Reduce property damage, injury and loss of life
- Comply with legislative requirements and guidelines at the local level
- Maintain public investment in infrastructure to prevent catastrophic loss
- Improve water quality and stream flow
- Key component of a comprehensive floodplain management program
- Provide park land and recreational opportunities

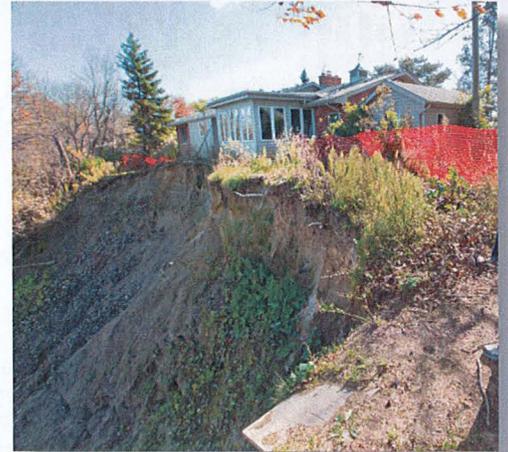
Who benefits/ participates:

- Municipalities
- Watershed residents and businesses potentially affected by flooding or drought
- Conservation area users
- Province (through reduced flood damages)

- 1 - Flood & Erosion Hazard Protection

Environmental Planning & Regulations

(Environmental Planning & Regulations
Unit budget)



What we do:

- Administer the Conservation Authorities Act related to the Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulations
- Assist municipalities with fulfilling their Planning Act responsibilities by identifying natural hazard areas and natural heritage features, and providing policy support
- Respond to Planning Act and Conservation Authorities Act inquiries
- Provide municipalities with access to policy and technical experts in various disciplines including hydrology, hydrogeology, ecology, fisheries, bioengineering, engineering, stream morphology and land use planning
- Perform a planning advisory role to municipalities which may include, but is not limited to, matters related to the assessment or analysis of environmental impacts associated with activities near or in the vicinity of sensitive natural features such as wetlands, river and stream valleys, fish habitat and significant woodlands; hydrogeology; and stormwater management studies

Examples:

- Providing comments to assist municipalities with processing Official Plan and zoning by-law amendments, severances, variances and plans of subdivision
- Answering questions from the public on the environmental aspects of land use planning
- Responding to property inquiries (legal, real estate, and general information)
- Providing resource mapping as well as technical reviews and clearances
- Administering approvals and investigating violations related to regulations made pursuant to the Conservation Authorities Act
- Screening and commenting on mitigation related to projects requiring federal Fisheries Act review or approval
- Liaising between municipalities and other government agencies

Why:

- Reduce the risk to life and property from natural hazards such as flooding and unstable slopes
- Conservation Authorities have delegated responsibilities to represent provincial interests regarding natural hazards encompassed by Section 3.1 of the Provincial Policy Statement, 2014 (MMAH, 2014). These delegated responsibilities require CAs to review and provide comments on policy documents (Official Plans and comprehensive zoning by-laws) and applications submitted pursuant to the Planning Act as part of the Provincial One-Window Plan Review Service.
- Promote the maintenance and enhancement of natural heritage features and areas such as woodlands, wetlands and threatened species
- Protect and promote the wise use of groundwater resources
- Complement other UTRCA mission centres such as Water & Information Management, Watershed Planning, Research & Monitoring, and Conservation Services
- Comply with legislative requirements

Who benefits/ participates:

- Municipal decision makers (planning committee, committee of adjustment, and council)
- General public
- Ratepayers associations and other special interest groups
- Landowners, developers, private planning and engineering consultants, lawyers, real estate agents
- Municipal planners, building officials, engineers, parks and recreation services staff
- Provincial ministries, Local Planning Appeal Tribunal, and Mining and Lands Tribunal
- Academic community



- 2 -

Water Quality Protection & Improvement

Program Examples

- Clean Water Program
- Drinking Water Source Protection Planning
- Provincial Water Quality Monitoring Network
- Provincial Groundwater Monitoring Network
- Benthic monitoring program
- Thames River Clear Water Revival
- Watershed Report Cards
- Watershed Report Card education program
- Developing and implementing community-based watershed strategies
- Environmental education programs for 20,000 students annually at Fanshawe and Wildwood Conservation Areas
- Children's Water Festival

- 2 - Water Quality Protection & Improvement

Environmental Monitoring

(Watershed Planning, Research & Monitoring Unit budget)



What we do:

- Provide watershed scale environmental monitoring, summarized every 5 years in a comprehensive Watershed Report Card document, to understand current health and emerging trends as a basis for setting environmental management priorities and tracking progress on Environmental Targets

Examples:

- Working in partnership with the Ontario Ministry of the Environment, Conservation & Parks (MECP) and municipal Health Units to collect and analyze surface water samples at 24 sites as part of the Provincial Water Quality Monitoring Network (PWQMN)
- Working in partnership with the MECP to collect and analyze groundwater samples at 24 sites as part of the Provincial Groundwater Monitoring Information System
- Undertaking expanded water quality and stream health monitoring, in support of efforts identified in the Environmental Targets Strategic Plan, at 13 additional sites to fill gaps in data collection
- Working in partnership with member municipalities to undertake detailed local water quality studies to better understand local water quality issues identified in Watershed Report Cards
- Compiling water quality and aquatic community health data in a comprehensive and standardized time series database that is integrated with water quantity and available to watershed partners
- Monitoring aquatic community health including benthic invertebrates at approximately 100 sites annually and fisheries as an indicator of environmental health
- Monitoring aquatic species at risk, including fish, reptiles and freshwater mussels, to identify priority areas for implementation of best management practices and stewardship aimed at improving habitat
- Continuing a monitoring program in Wildwood, Pittock and Fanshawe Reservoirs for parameters such as dissolved oxygen, to ensure operations of the structures do not negatively impact water quality
- Developing interactive GIS tools for use by UTRCA staff to track project work and progress towards achieving Environmental Targets
- Developing UTRCA Watershed Report Cards to summarize and report all monitoring data and trends

Why:

- To gather long term data and create information to measure outcomes related to the UTRCA Environmental Targets Strategic Plan
- Changes in environmental health must be monitored and understood to help guide the conservation authority, municipalities, government agencies and community groups in implementing restoration and rededication programs
- Monitoring can detect problems before serious damage occurs and result in considerable cost saving and improved environmental health in the watershed

Who benefits/ participates:

- Watershed residents
- Municipalities
- Agencies
- Schools, universities, colleges

- 2 - Water Quality Protection & Improvement

Watershed Planning

(Watershed Planning, Research & Monitoring Unit budget)

What we do:

- Develop and maintain watershed, subwatershed and property specific management plans in cooperation with government agencies, municipalities and community groups

Examples:

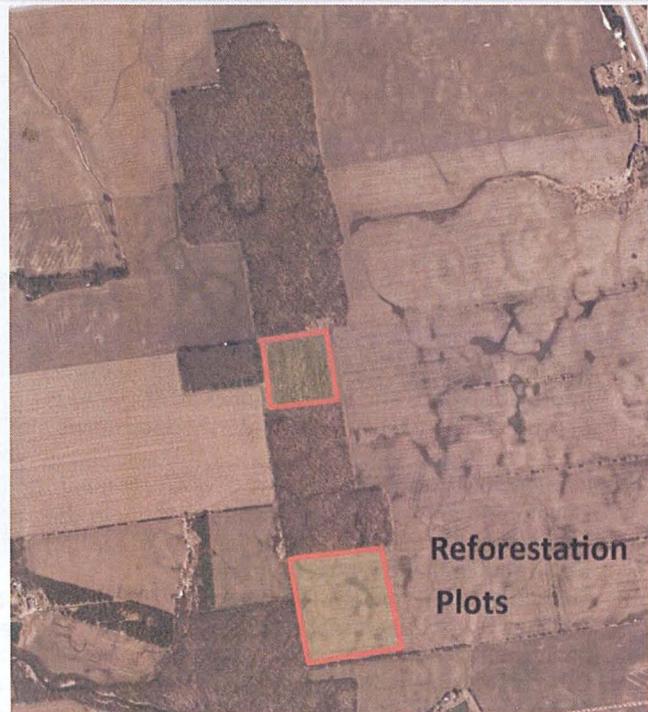
- Supporting the development of natural heritage targets for the watershed and participating in property assessment and acquisition projects in partnership with other UTRCA units in order to characterize, protect and rehabilitate natural features and systems
- Participating in the ongoing implementation of recovery strategies for aquatic and terrestrial species at risk
- Developing and maintaining Geographic Information System (GIS) databases, performing spatial analysis and producing mapping and GIS tools to support watershed planning initiatives, assist in property management and support regulatory activities
- Developing and maintaining Internet-based GIS mapping tools to support UTRCA staff
- Developing land management plans for UTRCA properties, such as the Lowthian Flats and Fullaraton area lands, in partnership with the Conservation Areas and Lands & Facilities units
- Presenting findings on environmental conditions in the watershed's 28 subwatersheds through watershed report cards
- Providing technical support and review for applications related to planning advisory services for the Environmental Planning & Regulations unit
- Facilitating the development of an updated Water Management Plan for the Thames River watershed that serves to refine water management objectives, in collaboration with a broad group of stakeholders
- Participate in senior government working groups related to development of a Domestic Action Plan to reduce phosphorus loads to Lake Erie

Why:

- Solving environmental problems and implementing plans to improve watershed health requires a broad geographic perspective and knowledge of current resources, research and implementation practices
- Private landowners ultimately manage the majority of lands and, therefore, need to help determine the future of these properties; we provide the forum for the community to work collectively toward a common vision for the watershed

Who benefits/ participates:

- Watershed residents
- Community groups
- Municipalities
- Agencies



- 2 - Water Quality Protection & Improvement

Research

(Watershed Planning, Research & Monitoring Unit budget)

What we do:

- Implement research studies to fill resource information gaps and develop innovative methods of protecting and enhancing watershed resources

Examples:

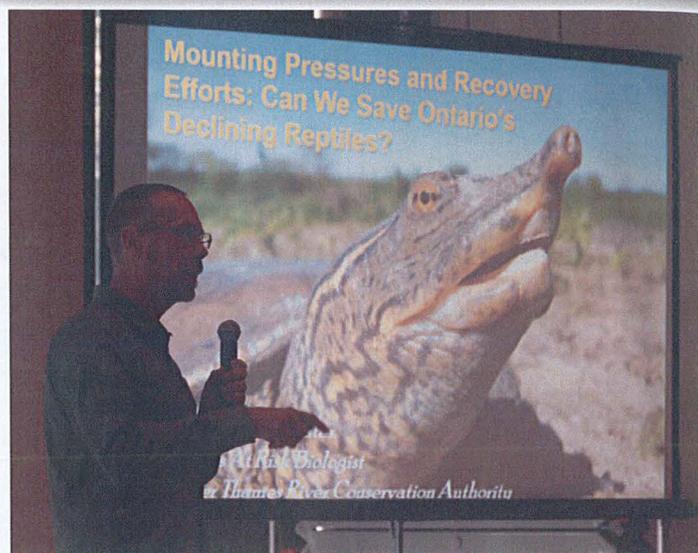
- Developing an assessment of water quality in the Thames River watershed based on analysis of existing data, modeling and long term trends
- Studying threatened and endangered wildlife species and their habitat requirements (such as the spiny softshell turtle, queen snake, black redhorse fish and freshwater mussels) that are indicators of watershed health
- Participating in multi-agency research projects, such as Conservation Ontario's Provincial Information Technology Forum, Conservation Authorities Aquatics Group, Lake St. Clair Management Plan, and Lake Erie Lakewide Action & Management Plan
- Providing technical lead in the development of natural heritage system studies and models for determining natural heritage system significance (such as the Perth and Elgin County Natural Heritage System Studies)
- Spatially quantifying natural heritage feature gains and losses to identify areas of concern and guide our advocacy for protection/restoration

Why:

- New information and solutions are required for existing environmental problems to ensure we can live in healthy communities
- To advocate for natural heritage feature protection and restoration in the watershed as identified in UTRCA Environmental Targets
- Provide clean water for community use and for the enjoyment of future generations
- Decrease the health risk to humans and animals
- Improve habitat for fish and wildlife

Who benefits/ participates:

- Private landowners, the local community and municipal partners
- Industry gains new technology and products
- Individuals and agencies share new ideas and expertise
- Landowners, community groups and municipalities benefit from funding that they could not access on their own



- 2 - Water Quality Protection & Improvement

Soil Conservation

(Conservation Services budget)



What we do:

- Provide comprehensive in-field and in-stream conservation planning services to address soil and water quality concerns

Examples:

- Working under the auspices of Environment & Climate Change Canada (ECCC) to deliver the Medway Creek Watershed Phosphorus Reduction Initiative
- Working under auspices of the Agricultural Adaptation Council to deliver the Medway Creek Watershed Demonstration Project for Phosphorus Reduction
- Working under the auspices of ECCC to gather background water quality data from agriculture-based selected Thames River subwatersheds
- Managing demonstration and research efforts, including: controlled drainage, engineered vegetated filter strips, saturated buffers, constructed wetlands, and surface inlet effectiveness, with the Ontario Ministry of Agriculture, Food & Rural Affairs (OMAFRA)
- Managing biofilter demonstration and research efforts with the Universities of Waterloo and Guelph
- Partnering with Agriculture & Agri-Food Canada on edge-of-field research efforts to monitor phosphorus movement on agricultural cropland
- Continuing with monitoring of several demonstration projects implemented through the Ministry of the Environment, Conservation & Parks's Showcasing Water Innovation program, including on-farm stormwater management, the use of slag filters for phosphorus removal in barnyard and silage leachate runoff, wetland restoration, and sub-irrigation/drainage projects
- Working with local communities and agency funders to improve the overall watershed health of the Avon River, as well as Cedar, Halls and Stoney Creeks
- Focusing efforts to restore natural stream flow and structure in Medway Creek in order to improve the stream's aquatic health
- Working with the community to implement a low impact development program across the watershed
- Working with OMAFRA on the Soil Health Project to determine the state of agricultural soils in Ontario and demonstrate methods for improvement
- Implementing practical, cost-effective alternatives for landowners and other agency staff with water quality concerns, such as bioengineering to control streambank erosion and slope instability, natural channel design in disturbed watercourses and drainage systems, and constructed wetlands to treat industrial, septic and agricultural wastewater
- Working with the Great Lakes and St. Lawrence Cities Initiative on the Thames River Phosphorus Reduction Collaborative to reduce phosphorus input to the Thames River

Why:

- Reduce watercourse pollution and maintenance costs by keeping soil on the land
- Stabilize streams experiencing pressure from surrounding land uses
- Improve water quality and habitat for fish and wildlife
- Reestablish natural aquatic linkages
- Protect topsoil for agriculture

Who benefits/ participates:

- Groups and individuals in the participating communities
- Private landowners and the local community can sustain crop yields, avoid costly drain maintenance and keep local water resources clean
- Local contractors carry out much of the work
- Industry gains new technology and products
- Agencies and individuals share new ideas and expertise

- 2 - Water Quality Protection & Improvement

Clean Water Program

(Conservation Services budget)



What we do:

- Provide technical assistance and financial incentives to rural landowners for implementing measures that improve surface water and groundwater quality and contribute to sustainable agriculture operations. CWP is funded by the Counties of Oxford, Middlesex and Perth, the Town of St. Marys and the Cities of Stratford and London. Additional funding is provided by Environment & Climate Change Canada's Habitat Stewardship Program. The program is delivered by the Ausable Bayfield, Catfish Creek, Grand River, Kettle Creek, Long Point Region, Maitland Valley, St. Clair Region, and Upper Thames River Conservation Authorities.
- Provide technical delivery of Agriculture & Agri-Food Canada's Greencover Program
- Deliver the Ontario Drinking Water Stewardship Program to eligible landowners throughout the Thames-Sydenham and Region Source Protection Region

Examples:

- Eligible projects include the following:
 - milkhouse washwater disposal
 - clean water diversion
 - livestock access restriction to watercourses
 - nutrient management plans
 - wellhead protection
 - decommissioning unused wells
 - fertilizer, chemical and fuel storage or handling
 - septic systems
 - erosion control structures
 - fragile land retirement
 - woodlot and wetland enhancement

Why:

- To address locally identified priority water quality impairment issues
- To maintain working relationships between various municipalities, local farm groups, government agencies and interested groups or associations that have a direct stake in the issue of agriculture, water quality and future health of our watersheds
- To protect municipal drinking water sources

Who benefits/ participates:

- Landowners within the Counties of Oxford, Perth and Middlesex, the Cities of Stratford and London and the Town of St. Marys
- Municipalities, by joining together, enjoy environmental programs and services that would otherwise be too costly for individual municipalities
- Everyone benefits from improved environmental health

- 2 - Water Quality Protection & Improvement

Source Water Protection

(Environmental Planning & Regulations Unit budget)

What we do:

- Work with our partners to develop and implement a Source Protection Plan that will:
 - protect human health, and
 - protect present and future municipal drinking water sources (quality and quantity)
- The Upper Thames River, Lower Thames Valley, and St. Clair Region Conservation Authorities are working together in a partnership with the Province and our member municipalities
- The UTRCA, as the lead CA, is responsible for the overall project administration

Examples:

- Provide risk management services to regulate identified risks to drinking water sources
- Support municipalities in the implementation of the Source Protection Plan
- Provide education and outreach related to the Source Protection Plan
- Monitor and report on implementation progress
- Support the Source Protection Committee
- Ensure transparent, multi-stakeholder involvement
- Provide technical information and resources
- Integrate drinking water source protection into other program areas
- Update technical information in Assessment Reports
- Develop a water budget
- Manage and maintain data

Why:

- The Walkerton Inquiry recommended a multi-barrier approach to protecting drinking water, with drinking water source protection as the first barrier
- Protecting our surface water and groundwater from becoming contaminated or overused will ensure that we have a sufficient supply of clean, safe drinking water now and for the future
- Clean and sustainable drinking water sources are critical to healthy and economically sustainable communities
- Protecting drinking water sources is more cost-effective than remediating water quantity and/or quality, if remediation is even possible
- Required by the Clean Water Act

Who benefits/ participates:

- Province
- Conservation authorities
- Municipalities
- Stakeholders
- Water users





- 3 -

Natural Areas Protection & Expansion

Program Examples

- Private land tree planting
- Communities for Nature program
- Tree Power program
- Various management plans (e.g., Ellice Swamp, Sifton Bog Environmentally Significant Area)
- Watershed Report Cards
- Property management
- Wetlands education program
- Developing and implementing community-based watershed strategies
- Creating value for the UTRCA and the environment by linking the Authority and its information with the watershed residents and their ability to take action

- 3 - Natural Areas Protection & Expansion

Forestry

(Conservation Services budget)

What we do:

- Offer a range of tree planting and woodlot management services to improve the health of the local environment and provide a learning experience



Examples:

- Providing a wide range of forestry services including tree planting plans (including technical assistance, planting or supplying appropriate stock, and maintenance assistance), woodlot management, non-native vegetation control (with the EZJect system and other herbicide and manual methods), and planning and auditing for the Managed Forest Tax Incentive Program
- Initiating inventories and management plans for UTRCA-owned plantations and other wooded areas
- Carrying out controlled burns to sustain Communities for Nature native grass and wildflower plantings, with the UTRCA's Environmentally Significant Areas team
- Planning and implementing naturalization projects through the Communities for Nature program, which gives 4,000 people each year a hands-on educational experience enhancing their local environment, through community forestry, wildflower and aquatic planting, and provides local businesses with an opportunity to provide lands and/or financial support
- Coordinating the George Furtney, Woodstock, Zorra, Thames Centre, and St. Marys Area Memorial Forests, to improve the local environment while commemorating people or events
- Partnering with the Canadian Forestry Service on Emerald Ash Borer (EAB) parasitoid research for control of EAB
- Partnering with the Forest Gene Conservation Association to establish a Southwest Ontario Butternut Tree Archive site at Pittock Conservation Area, to help preserve the genetics of this endangered species
- Providing tree marking and woodlot management advice for private landowners
- Providing technical assistance to the London airport tree trimming project

Why:

- Improve crop yields and water quality by reducing soil erosion
- Provide habitat for wildlife
- Improve air quality
- Shade and protect buildings, reducing heating and cooling costs
- Reduce snow drifting and snow removal costs
- Provide timber products
- Provide recreational opportunities and aesthetics

Who participates/ benefits:

- Farmers and rural landowners
- Students, non-profit groups, service clubs and community associations
- General public
- Municipalities
- Private tree nurseries
- Funeral homes
- Corporations/ businesses

- 3 - Natural Areas Protection & Expansion

Lands & Facilities (Lands & Facilities Unit budget)



What we do:

- Work in partnership with the community to ensure the long-term protection of natural areas, such as woodlands and wetlands, and provide a variety of recreational opportunities on UTRCA-owned/ managed lands
- Lease structures and properties to clubs and community groups, individuals and municipalities for activities that complement the UTRCA's programs and services

Examples:

- Providing passive day-use recreational opportunities on 1900 hectares of rural properties, including woodlands, wetlands, agreement forests and 7 rural conservation areas
- Initiating asset management plan as per the UTRCA Strategic Plan
- Initiating or assisting with capital development projects
- Managing UTRCA fleet vehicles and equipment system
- Working with the local community to implement the Ellice and Gads Hill Swamps Management Strategy
- Performing comprehensive risk management and safety inspections on UTRCA-owned properties
- Assessing hunting opportunities on UTRCA-owned properties and, where appropriate, implementing a controlled hunting program
- Responding to infringement and encroachment related issues on UTRCA-owned properties
- Leasing 24 UTRCA-owned agricultural properties totalling approximately 475 hectares
- Leasing 5 residential homes and managing/maintaining 7 storage buildings located throughout the watershed
- Maintaining lease agreements with 7 community-based groups for the management and maintenance of our rural conservation areas
- Maintaining lease agreements with more than 20 clubs for recreational opportunities within Fanshawe, Wildwood and Pittock Conservation Areas
- Maintaining lease agreements for 80 cottages at two locations
- Maintaining leases with groups and individuals for a variety of activities at properties throughout the watershed

Why:

- Natural areas are highly valued by the community
- Wetlands provide storage for flood waters, help reduce the impacts of drought, and improve water quality by trapping sediments and storing nutrients
- Natural areas provide habitat to a variety of plants and animals
- Provide safe access to UTRCA owned/managed lands for permitted activities
- When acquiring lands for the development of the reservoirs, the UTRCA was obliged to purchase entire holdings (farms); some of these lands are not needed to support the flood management and recreational programs of the UTRCA and have been made available to the community

Who benefits/ participates:

- Local communities enjoy access to day-use opportunities in nearby parks and natural areas
- Local economies benefit from tourism
- Tenants, club members, cottagers, outdoor enthusiasts

- 3 - Natural Areas Protection & Expansion

Environmentally Significant Areas (Lands & Facilities Unit budget)

What we do:

- As of January 2019, the UTRCA is in an agreement with the City of London to manage 11 Environmentally Significant Areas (ESAs) covering 735.6 hectares: the Coves, Kains Woods, Kelly Stanton, Kilally Meadows, Lower Dingman, Meadowlily Woods, Medway Valley, Pottersburg Valley, Sifton Bog, Warbler Woods, and Westminster Ponds/Pond Mills Conservation Area
- Our management goals are to protect the ESAs, encourage partnership and education, ensure public safety, and promote and enforce proper use

Examples:

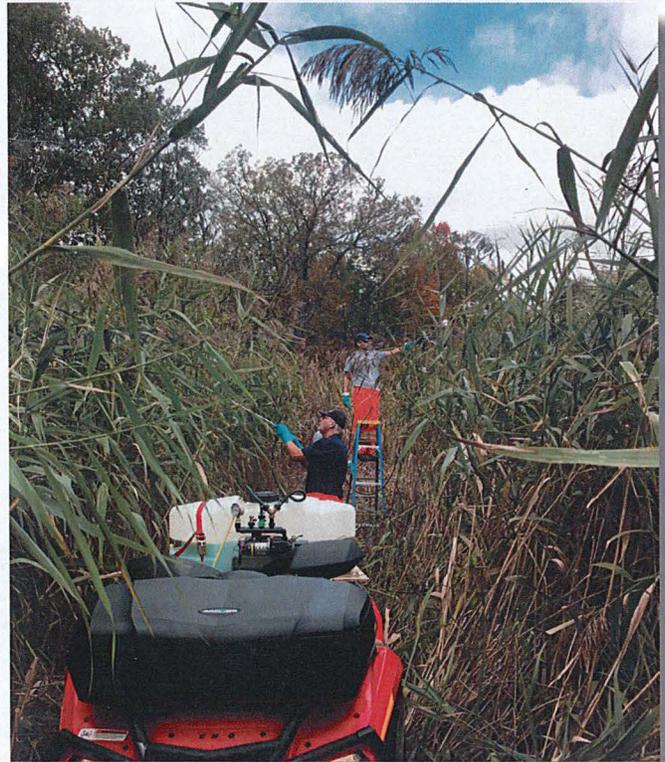
- Working with the local community to implement ESA Conservation Master Plans, in partnership with the City of London
- Implementing site planning and trail design, and installing signs and trail markers
- Maintaining and constructing bridges, boardwalks, staircases, railings, barricades and other trail structures
- Working with the City of London to develop and implement an encroachment management strategy
- Implementing management strategies for wildlife (e.g. coyote, beaver, Species at Risk) in partnership with agencies, the City of London and stakeholders
- Undertaking tree risk assessment and hazard tree mitigation on ESA trails and boundaries
- Restricting unofficial access points by installing barricades to protect sensitive vegetation
- Enforcing rules to protect vegetation, wildlife and people under the Provincial Offences Act and the City of London's Parks & Recreation By-law
- Working with local interest groups and schools to build valuable partnerships and provide education
- Implementing invasive species management programs, including inventory, removal and monitoring, using the most current Best Management Practices
- Developing and implementing restoration projects including tree, shrub and wildflower planting, bioengineering and erosion control
- Providing co-op students, volunteers and summer students with placement opportunities where they enhance their skills and knowledge and make career decisions to work in the environmental/ conservation field

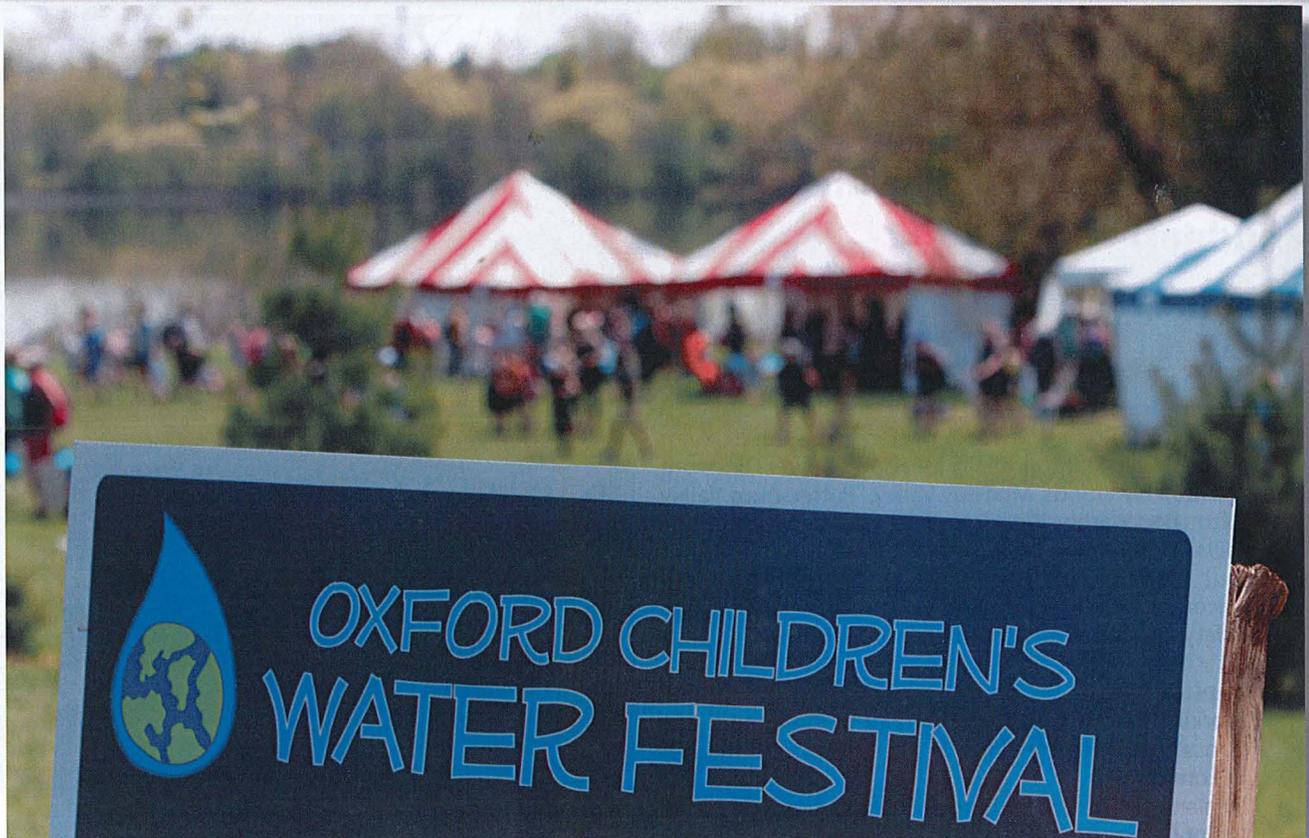
Why:

- ESAs provide excellent examples of a variety of natural habitats, including upland forests, wetlands, meadows, ponds and river corridors
- ESAs are highly valued by the community, enhance quality of life and provide educational opportunities for students and the public

Who benefits/ participates:

- All City of London and area residents and visitors





- 4 -

Provide Outdoor Recreation & Education Opportunities

Program Examples

- Camping
- Day use, hiking, biking
- Boating, fishing, hunting
- Pavilion rentals, special events
- Cottages
- Environmental education programs for 20,000 students annually at Fanshawe & Wildwood Conservation Areas

- 4 - Provide Outdoor Recreation & Education Opportunities

Conservation Areas (Conservation Areas Unit budget)



What we do:

- Provide a variety of recreational and educational opportunities and facilities on 3200 hectares of conservation lands at Fanshawe, Wildwood and Pittock Conservation Areas. Our target is to reach 1M annual visitors to our conservation areas by 2037 and ensure their experience includes a conservation message to take with them.

Examples:

- Over 1300 seasonal and nightly camping sites, including new back country camp sites
- Over 50 km of trail systems for biking, hiking and nature watching
- Water-based recreational opportunities including rental equipment
- Variety of special events and programs in partnership with local organizations for all ages to enjoy, including:
 - bike workshops and races
 - dragon boat festivals
 - cross country run events
 - reptile shows
 - campfire programs
 - trail days
- Day use opportunities including picnic areas, pavilion rentals, disc golf, geocaching, sand volleyball, yoga classes
- Cottage program
- Hunting program
- Assisting other UTRCA units with a range of activities and programs, including:
 - flood control operations and snow course readings
 - risk management for community education program areas
 - grounds maintenance of the Watershed Conservation Centre
 - tree storage and pick up locations for tree planting programs
 - Memorial Forests and dedication services
- Land Management Agreement with the City of Woodstock for portions of the north shore and the entire south shore of Pittock Reservoir
- Using our conservation areas as demonstration sites for environmental projects completed by other Units (e.g., rain garden, fish habitat creation, shoreline erosion solutions)
- Ensuring conservation area lands comply with applicable legislation and associations including but not limited to the Conservation Authorities Act, Safe Drinking Water Act, Electrical Safety Authority, Swimming Pool Safety Act, and Occupational Health and Safety Act
- Setting annual goals and implementing strategies to continue to improve the current services and investigate opportunities for new ones

Why:

- Lands that were acquired for the development of flood control reservoirs also serve as multi-purpose recreational facilities
- Create value for the environment by providing outdoor recreational opportunities
- Provide safe access to UTRCA-owned lands and permitted activities

Who benefits/ participates:

- 500,000 people visit Fanshawe, Pittock and Wildwood CAs annually, mostly from local communities
- 22 non-profit organizations are based on UTRCA properties
- Local economies benefit from tourism
- Local communities enjoy access to day use opportunities in nearby parks
- Visitors can step into nature without traveling far
- Opportunity to work in partnership with local businesses and agencies to promote an outdoor experience

Community Partnerships (Community Partnerships Unit budget)



What we do:

- Motivate watershed residents to adopt stewardship (behaviours that protect and restore the environment) by facilitating access to environmental and conservation information, and involvement in stewardship activities

Examples:

- Coordinating community involvement in planning and implementing environmental restoration, information sharing and education projects in the Trout, Medway, South Thames, Cedar Creek, Stoney and Forks watersheds and the Dorchester Mill Pond
- Providing environmental education programs and hands-on resource management opportunities in local natural areas and in class, to students and community groups (e.g., stream health monitoring, stream rehabilitation, Watershed Report Card and Wetlands Education programs)
- Building partnerships with First Nation communities
- Delivering a "Focus on Flooding" awareness and education program to help communities recognize flood prone areas and minimize their risk
- Continuing to assist communities in learning about and implementing Low Impact Development (LID) for stormwater projects, including hosting professional development and training sessions and the Stream of Dreams (Fish on Fences) community art program
- Continuing GREEN education program partnership with GM Canada to foster environmental youth leadership
- Working with corporate partners to naturalize industrial properties (GM Canada - Ingersoll, Toyota - Woodstock)
- Partnering with the City of Woodstock to re-naturalize Burgess Park and restore the Brick Ponds Wetland Complex
- Facilitating involvement of the community, industry and corporations in environmental clean up and community events
- Assisting, as a member of the Oxford County Trails Council, with development and promotion of trails throughout Oxford County, and protection and enhancement of natural heritage within trail corridors
- Creating opportunities for Specialist High Skills Major students to obtain environmental and leadership accreditations
- Partnering with Cargill Cares and Ontario Power Generation to deliver the Watershed Report Card education program and the Sifton Bog Wetland education program
- Introducing student use of and accreditation for new environmental technologies (GPS)
- Coordinating the 2019 London Middlesex Children's Water Festival and planning for a Perth County Children's Water Festival in 2020

Why:

- Create value for a healthy environment by providing opportunities to experience and learn about conservation
- Accrue future benefits for the environment from citizens with an environmental stewardship ethic
- Provide hands-on learning opportunities to help the environment
- Empower people to take action in their local community
- Help people make informed environmental decisions

Who benefits/ participates:

- 20,000 students from regional boards of education visit our two outdoor education centres each year
- Landowners, community groups and municipalities benefit from funding that they could not otherwise access
- Watershed residents participate in restoration projects in their local communities
- Municipalities benefit by having an involved and informed constituency

Corporate & Support Services

Corporate & Support Services (Service Cost Centres budget)

What we do:

- Support the Conservation Authority's staff, members of the Board of Directors, and programs



Examples:

- Corporate and strategic planning, governance policy development, and implementation
- Financial control support including development of procedures, systems integration and efficiency projects
- Continue efforts to develop the General Ledger for management reporting purposes
- Adopting new accountings standards
- Developing the treasury function including investment programs
- Implementing an acquisition policy and automated system
- Human resources administration, benefits administration
- Payroll and health and safety initiatives
- Engaging communities of interest through interactive social media channels
- Assessing community needs and opportunities through communications and marketing
- Administrative, clerical, systems, communications and graphic design support
- Providing information products including printed materials, GIS mapping and Geoportal, and websites to watershed residents, the Board of Directors and staff
- Professional development opportunities
- Coordinating community volunteers

Why:

- Ensure programs are consistent with watershed resources, management needs, community values, and political and financial realities
- Ensure accountability to the community, partners, and municipal and senior government
- Inform staff, members, stakeholders and the public of the UTRCA's programs and policies
- Provide programs that are cost-effective
- Maintain competent, highly trained, safe and motivated staff to implement the UTRCA's programs
- Maintain efficient systems and equipment to support the organization

Who benefits/ participates:

- Municipalities benefit from targeted programs tailored to their specific environmental needs and economic realities
- Taxpayers receive the most value for their dollars
- UTRCA suppliers and customers
- UTRCA staff and members
- Community volunteers such as students

Who pays:

- All Corporate & Support Services costs are allocated among the programs of the UTRCA

2019 Approved Budget: Summary

February 21,

Operating Budget 2019

	2018 Budget	2019 Budget	% Incr (decr)	Notes
REVENUES:				
Levy Funding				
Municipal General Levy	3,605,251	3,963,386	9.9%	Includes Targets Year 3 funding
Deferred Municipal Levy	-	66,359		
Dam and Flood Control Levy	1,351,126	1,286,282	-4.8%	
Deferred Dam and Flood Control Levy	-	59,755		
Operating Reserve Levy	32,400	33,048	2.0%	
	<u>4,988,777</u>	<u>5,408,830</u>		
MNRF Transfer Payment	351,020	351,016	-0.0%	
Contracts and Grants				
Municipal within UTR Watershed	812,337	864,151	6.4%	
Municipal outside of UTR Watershed	75,840	107,340	41.5%	
Provincial	930,411	742,759	-20.2%	Anticipated provincial funding red
Federal	993,815	1,326,772	33.5%	NDMP funding continues through
All Other	1,636,069	1,603,495	-2.0%	
	<u>4,448,472</u>	<u>4,644,517</u>	4.4%	
User Fees and Other Revenues				
Conservation Areas	3,559,859	3,646,079	2.4%	
Planning and Permit Fees	195,000	220,140	12.9%	Increased levels of activity
Education Fees	129,700	145,000	11.8%	
	<u>3,884,559</u>	<u>4,011,219</u>	3.3%	
Other Revenues	2,132,186	1,275,227	-40.2%	Lower investment revenue and don
Funding from Reserves	1,491,366	65,304	-95.6%	
TOTAL REVENUES	17,296,380	15,756,112	-8.9%	
EXPENDITURES:				
Mission Cost Centres				
Community Partnerships	1,448,396	1,580,567	9.1%	Significant Targets effort
Water & Information Management	2,686,574	2,732,311	1.7%	
Environmental Planning & Regulations	1,858,588	1,902,382	2.4%	
Conservation Services	1,689,792	2,182,862	29.2%	Expenses related to new grants
Watershed Planning, Research & Monitoring	1,036,483	1,057,218	2.0%	
Conservation Areas	4,544,804	4,445,099	-2.2%	
Lands & Facilities	3,641,273	1,562,177	-57.1%	Skewed from 2018 due to land trans
Service Cost Centres	104,368	96,071	-7.9%	
Program Operating Expenditures	17,010,278	15,558,687	-8.5%	
Desired Transfer to Reserves	165,407	185,884	12.4%	
TOTAL EXPENDITURES	17,175,685	15,744,571	-8.3%	
NET SURPLUS (DEFICIT)	120,695	11,541		
Depreciation Expense	828,446	1,033,045	24.7%	
CASH SURPLUS (DEFICIT)	949,141	1,044,586		

2019 Approved Budget: Summary

February 21, 2019

Capital Budget 2019

	2018 Budget	2019 Budget	% Incr (decr)	Notes
Capital Funding for Flood Control				
Flood Control Capital Levy	2,189,754	1,749,604		
Federal - National Disaster Mitigation Program (NDMP)	1,874,231	1,576,227		
Provincial - Water & Erosion Control Infrastructure (WECl)	1,401,535	827,104		
Funding from reserves	217,255	308,288		
Total funding for Flood Control Capital	5,682,775	4,461,223	-21.5%	
Capital Projects				
Fanshawe Dam	1,139,866	20,006		
Wildwood Dam	220,685	175,022		
Pittock Dam	41,339	65,021		
London Dykes	3,195,600	3,394,754		
St Marys Flood Wall	738,513	444,560		
RT Orr Dam	14,284	100,021		
Mitchell Dam	30,000	30,005		
Small dams	6,127	109,561		
Transfer to structure reserves	225,000	125,000		
Total Flood Control Capital Spending	5,611,414	4,463,950	-20.4%	
Net Flood Control Capital Budget	71,360	(2,727)		
Capital Funding for Other Capital needs				
Capital Maintenance Reserve Levy	168,324	171,690	2.0%	
From other reserves	-	330,259		\$226K parks, \$104K property reserve
	168,324	501,949	198.2%	
Land	-	104,258		Hydro property, approved Sept 2018
Land Improvements	176,000	86,000	-51.1%	
Buildings and Building Systems	50,000	60,000	20.0%	
Infrastructure	70,000	50,000	-28.6%	
Furniture and Fixtures	50,000	67,000	34.0%	
Vehicles and Equipment	104,500	255,000	144.0%	2 tractors plus 1 new vehicle
Technology Equipment	110,000	110,000	0.0%	
	560,500	732,258	30.6%	
Net Other Capital Budget	(392,176)	(230,309)		
Surplus (Deficit) in Capital Spending Activities	(320,816)	(233,036)		

Water & Information Management - All Activities Except Capital

	2018 Budget	2019 Budget	Change from last year	Notes
Revenues				
Municipal Levies	1,624,822	1,637,206	0.8%	
Government Transfer Payments	322,068	322,064	-0.0%	Assumes no reduction; unchanged since 1995
Contracts	565,700	884,800	56.4%	Includes multi-year federal funding
User Fees	-	60,000		New services contract obtained
All Others incl deferred amounts	180,400	65,304	-63.8%	
Total Revenues	2,692,990	2,969,374	10.3%	
Operating Expenditures				
Wages, Benefits, Per Diems	1,393,766	1,265,516	-9.2%	Considers reallocation of personnel to other projects/u
Training	26,350	4,900	-81.4%	Error found late - should be \$15,000 budget
Legal, Audit, Insurance	32,366	23,000	-28.9%	
Services	55,000	57,000	3.6%	
Computers, Property and Utilities	210,607	214,725	2.0%	
Supplies	140,350	87,550	-37.6%	
Depreciation Expenses	248,009	457,461	84.5%	Includes best estimate from 2018 depreciation costs
Allocated Costs	580,126	622,159	7.2%	
Total Operating Expenditures	2,686,574	2,732,311	1.7%	
Desired Transfers to Reserves	113,007	32,836	-70.9%	
Total Unit Budget	(106,591)	204,227	-291.6%	

Water & Information Management - Capital Activities Only

	2018 Budget	2019 Budget	Change from last year	Notes
Revenues				
Municipal Levies	2,189,754	1,749,604	-25.2%	
Contracts	3,275,766	2,538,331	-22.5%	
All Others incl deferred amounts	217,255	308,288	41.9%	
Total Revenues	5,682,775	4,596,223	-19.1%	Capital projects vary year to year
Capital Expenditures				
Wages, Benefits, Per Diems	188,921	257,525	36.3%	Staff needs for capital works now more accurately project
Services	4,327,219	3,575,275	-17.4%	
Computers, Property and Utilities	824,014	473,964	-42.5%	
Supplies	46,260	167,186	261.4%	
Total Capital Expenditures	5,386,414	4,473,950	-16.9%	
Desired Transfers to Reserves	225,000	125,000	-44.4%	
Total Unit Budget	71,360	(2,727)	-103.8%	

2019 Approved Budget: Mission Centres

February 21, 2019

Lands & Facilities

	2018 Budget	2019 Budget	Change from last year	Notes
Revenues				
Municipal Levies	591,579	553,155	-6.9%	Reductions due to redistribution to other units
Contracts	913,243	806,045	-11.7%	Golf course revenues expected to continue decreasing
User Fees	2,100	2,000	-4.8%	
All Others incl deferred amounts	1,982,000	25,000	-98.7%	Little requirement for use of reserves in 2019
Total Revenues	3,488,922	1,386,200	-60.3%	
Operating Expenditures				
Wages, Benefits, Per Diems	942,748	866,448	-8.1%	
Training	8,850	10,100	14.1%	
Legal, Audit, Insurance	32,575	20,900	-35.8%	
Services	1,969,200	85,000	-95.7%	See use of reserves above
Computers, Property and Utilities	124,986	124,400	-0.5%	
Supplies	98,400	45,100	-54.2%	2019 Budget reflects actual more closely
Flow Through Expenses	9,000	8,000	-11.1%	
Depreciation Expenses	17,572	17,572	0.0%	
Allocated Costs	437,942	384,657	-12.2%	
Total Operating Expenditures	3,641,273	1,562,177	-57.1%	
Total Unit Budget	(152,351)	(175,977)	15.5%	

Conservation Areas

	2018 Budget	2019 Budget	Change from last year	Notes
Revenues				
Municipal Levies	109,830	1,455	-7446.6%	2019 levy is deferred from earlier years
Contracts	703,287	838,075	19.2%	Increase reflects new land management agreement with City of Woodstock
User Fees	3,557,759	3,644,079	2.4%	
All Others incl deferred amounts	88,000	226,000	156.8%	Deferred projects from 2018
Total Revenues	4,458,876	4,709,609	5.6%	
Operating Expenditures				
Wages, Benefits, Per Diems	1,986,878	2,019,592	1.6%	
Training	17,250	22,990	33.3%	Implementation of new seasonal staff training program
Legal, Audit, Insurance	107,250	82,000	-23.5%	Did not overestimate insurance as in the past
Services	308,111	157,100	-49.0%	Includes airport runway project hazard tree management
Computers, Property and Utilities	886,200	1,003,924	13.3%	Improved communication devices (2-way radios) and
Supplies	376,907	309,800	-17.8%	property tax increases
Depreciation Expenses	76,301	76,373	0.1%	
Allocated Costs	785,907	773,320	-1.6%	
Total Operating Expenditures	4,544,804	4,445,099	-2.2%	
Capital Expenditures	296,000	226,000	-23.6%	
Total Unit Budget	(381,928)	38,510	-110.1%	

2019 Approved Budget: Mission Centres

February 21, 2019

Environmental Planning & Regulations

	2018 Budget	2019 Budget	Change from last year	Notes
Revenues				
Municipal Levies	710,000	893,309	20.5%	Includes Targets water quality efforts
Government Transfer Payments	28,952	28,952	0.0%	
Contracts	717,497	815,877	13.7%	
User Fees	195,000	220,140	12.9%	Increasing activity level for inquiries, permits and regulations management
All Others incl deferred amounts	303,278	85,381	-71.8%	Deferred RMO services as per service agreement
Total Revenues	1,954,727	2,043,659	4.5%	
Operating Expenditures				
Wages, Benefits, Per Diems	1,198,710	1,211,106	1.0%	
Training	10,600	13,500	27.4%	Anticipated 2019 staff changes; may require add'l training
Legal, Audit, Insurance	22,000	27,000	22.7%	Increase planned primarily for legal expenses
Services	185,975	171,500	-7.8%	
Computers, Property and Utilities	25,400	27,750	9.3%	
Supplies	7,750	8,400	8.4%	
Allocated Costs	408,153	443,126	8.6%	
Total Operating Expenditures	1,858,588	1,902,382	2.4%	
Total Unit Budget	96,139	141,277	47.0%	

Watershed Planning, Research & Monitoring

	2018 Budget	2019 Budget	Change from last year	Notes
Revenues				
Municipal Levies	695,408	698,962	0.5%	Added Targets funding but decreasing general levy allocation
Contracts	174,875	173,200	-1.0%	
User Fees	-	-		
All Others incl deferred amounts	10,941	10,000	-8.6%	
Total Revenues	881,224	882,162	0.1%	
Operating Expenditures				
Wages, Benefits, Per Diems	715,363	708,323	-1.0%	
Training	5,250	5,250	0.0%	
Services	23,000	23,000	0.0%	
Computers, Property and Utilities	10,500	8,500	-19.0%	
Supplies	15,001	16,000	6.7%	
Depreciation Expenses	2,176	2,176	0.0%	
Allocated Costs	265,193	293,969	10.9%	
Total Operating Expenditures	1,036,483	1,057,218	2.0%	
Total Unit Budget	(155,259)	(175,056)	12.8%	Reflects continuing Targets efforts

2019 Approved Budget: Mission Centres

February 21, 2019

Conservation Services

	2018 Budget	2019 Budget	Change from last year	Notes
Revenues				
Municipal Levies	614,538	763,077	19.5%	Natural heritage and water quality Targets workplan year 3
Contracts	774,040	819,750	5.9%	New ECCC and Agricultural Adaptation Council contracts
User Fees	130,000	151,500	16.5%	Increased tree costs passed on to landowners
All Others incl deferred amounts	794,698	514,746	-35.2%	Ongoing multi-year contracts
Total Revenues	2,313,276	2,249,073	-2.8%	
Operating Expenditures				
Wages, Benefits, Per Diems	750,378	797,456	6.3%	Specific to Targets efforts
Training	1,000	9,000	800.0%	More concentrated training related to specific contracts
Services	62,800	40,700	-35.2%	
Computers, Property and Utilities	50,675	187,603	270.2%	All expenses related to contract obligations
Supplies	291,130	423,133	45.3%	
Flow Through Expenses	73,500	243,361	231.1%	Cost sharing opportunities to landowners as part of contracts
Depreciation Expenses	2,403	2,403	0.0%	
Allocated Costs	457,906	479,206	4.7%	
Total Operating Expenditures	1,689,792	2,182,862	29.2%	
Total Unit Budget	623,484	66,211	-89.4%	

Community Partnerships

	2018 Budget	2019 Budget	Change from last year	Notes
Revenues				
Municipal Levies	610,200	764,448	20.2%	Includes Year 3 Targets-directed efforts
Contracts	599,830	305,270	-49.1%	Provincial and federal contract ending
User Fees	129,700	145,000	11.8%	
All Others incl deferred amounts	8,935	278,200	3013.6%	Deferred revenues from ongoing programs
Total Revenues	1,348,665	1,492,918	10.7%	
Operating Expenditures				
Wages, Benefits, Per Diems	815,513	714,028	-12.4%	
Training	4,200	4,100	-2.4%	
Services	28,250	228,736	709.7%	
Computers, Property and Utilities	71,520	47,220	-34.0%	
Supplies	111,430	167,827	50.6%	
Flow Through Expenses	9,350	31,700	239.0%	Budgeting closer to 2018 actuals
Depreciation Expenses	1,442	1,442	0.0%	
Allocated Costs	406,691	385,514	-5.2%	
Total Operating Expenditures	1,448,396	1,580,567	9.1%	
Total Unit Budget	(99,731)	(87,649)	-12.1%	

Service Cost Centres

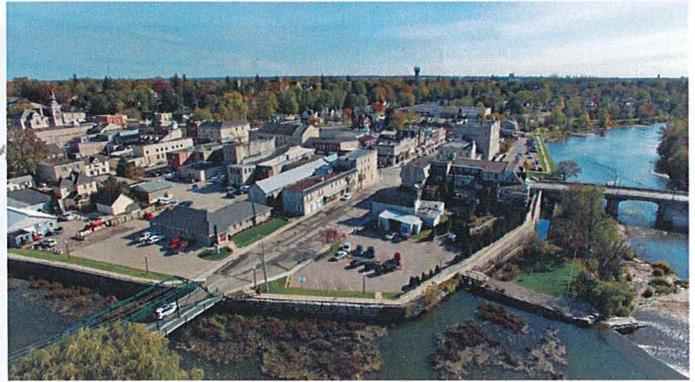
	2018 Budget	2019 Budget	Change from last year	Notes
Revenues				
Municipal Levies	32,400	97,217	66.7%	Includes operating reserve levy and deferred levies
Contracts	-	1,500		
User Fees	3,300	3,300	0.0%	
All Others	122,000	147,100	20.6%	
Total Revenues	157,700	249,117	58.0%	
Operating Expenditures				
Wages, Benefits, Per Diems	2,066,300	2,046,954	-0.9%	
Training	40,900	37,000	-9.5%	
Legal, Audit, Insurance	205,851	204,394	-0.7%	
Services	32,250	48,000	48.8%	Includes new investment management fees
Computers, Property and Utilities	444,975	476,200	7.0%	Increases are primarily utility costs
Supplies	188,500	189,100	0.3%	
Depreciation Expenses	480,543	475,618	-1.0%	
Allocated Costs	(3,354,951)	(3,381,195)	0.8%	
Total Operating Expenditures	104,368	96,071	-7.9%	
Desired Transfers to Reserves	52,400	153,048	192.1%	Operating reserve, WCC building reserve, sick leave res
Total Unit Budget	932	(2)	-100.2%	

All Units, All Activities

	2018 Budget	2019 Budget	Change from last year	Notes
Revenues				
Municipal Levies	7,346,855	7,330,124	-0.2%	Dam & Flood Control Levy portion reduced for 2019
Government Transfer Payments	351,020	351,016	-0.0%	
Contracts	7,724,238	7,182,848	-7.0%	Provincial contracts expected to fall
User Fees	4,017,859	4,226,019	5.2%	
All Others incl deferred amounts	3,707,507	1,764,278	-52.4%	Investment returns are volatile, deferreds lower in 2019
Total Revenues	23,147,479	20,854,284	-9.9%	than 2018, use of reserve funding reduced for 2019
Operating Expenditures				
Wages, Benefits, Per Diems	10,058,577	9,886,948	-1.7%	Some reductions in staff hours planned
Training	114,400	106,840	-6.6%	
Legal, Audit, Insurance	400,042	357,294	-10.7%	Estimates reflect actual experience more closely
Services	6,991,805	4,386,311	-37.3%	Reductions related to changes in provincial grants
Computers, Property and Utilities	2,648,877	2,564,286	-3.2%	
Supplies	1,275,728	1,414,096	10.8%	
Flow Through Expenses	91,850	283,061	208.2%	Incentive programs well funded for 2019
Depreciation Expenses	828,446	1,033,045	24.7%	
Allocated Costs	(13,033)	756	-105.8%	
Total Operating Expenditures	22,396,692	20,032,637	-10.6%	
Capital Expenditures	560,500	732,258	30.6%	
Desired Transfers to Reserves	390,407	310,884	-20.4%	
Total Budget All Units	(200,121)	(221,495)	10.7%	

2019 Approved Flood Control Capital Levy

February 21, 2019



The UTRCA operates and manages a number of water and erosion control structures on behalf of its member municipalities. The operation and maintenance costs for these structures are apportioned to municipalities on a beneficiary pays basis. The UTRCA also maintains and operates a number of recreation dams on behalf of member municipalities. The benefiting municipality for these recreational structures is the municipality within which they are located. Capital maintenance of all of these structures is funded in the same proportions as operating, as shown in the table below.

The UTRCA Board of Directors has approved a 20 Year Capital Maintenance Plan for Water and Erosion Control Structures. This long term plan has been developed to coordinate the timing and financing of major capital repairs to the water and erosion control structures. The plan is reviewed and updated annually, to maintain a rolling 20 year estimate for planning and financing purposes.

With the plan in place, the UTRCA is able to leverage the municipal contributions to pursue senior government funding support for specific projects. The long term cost projections are also used to lobby senior levels of government to continue providing major capital repair grant programs, such as Ontario's Water and Erosion Control Infrastructure program. In 2019, the UTRCA has again obtained funding from the National Disaster Mitigation Program for Major Capital Maintenance Projects.

The amounts for the annual fixed contributions from the affected municipalities have been calculated based on long term flood control capital repair estimates. The 20 Year Capital Maintenance Plan includes provisions for reviews and for the adjustment of the municipal contributions, depending on updated studies and cost estimates. The 2019 Approved Flood Control Capital Levy is described in the following table.

Flood Control Capital Levy Summary

Municipality	Structure	Apportionment	2019 FC Capital Levy Total
Oxford County	Wildwood Dam	0.97%	\$125,000
	Pittock Dam	62.07%	
	Ingersoll Channel	100.00%	
City of London	Fanshawe Dam	100.00%	\$1,486,104
	Wildwood Dam	83.96%	
	Pittock Dam	36.86%	
	London Dykes & Erosion Control Structures	100.00%	
	Springbank Dam	100.00%	
Town of St. Marys	St. Marys Floodwall	100.00%	\$102,000
	Wildwood Dam	14.10%	
City of Stratford	RT Orr Dam & Channel	100.00%	\$25,000
Municipality of West Perth	Fullarton Dam	100.00%	\$5,000
Township of Zorra	Embroid Dam	100.00%	\$1,500
	Harrington Dam	100.00%	\$5,000
Total Flood Control Capital Levy			\$1,749,604

2019 Approved Flood Control Capital Levy

2019 UTRCA Approved Budget: Municipal Levy February 21, 2019

Municipality	Current Year Operations														Year over Year Increase	
	General Levy		Operating Reserve Levy		Dam and Flood Control Levy (see table below for details)		Specific Project Funding		Env Targets Year 3 of 4	Total Municipal Operational Funding						
	2018 CVA	2019 CVA	2018	2019	2018	2019	2018	2019	2018	2019	2019	2018	2019	\$	%	
Oxford County	16.373	16.551	573,096	590,927	5,305	5,470	194,300	185,042			47,690	772,701	829,129	56,428	7.3%	
London	65.045	64.698	2,276,729	2,309,891	21,075	21,382	854,866	857,719	105,000	105,000	186,415	3,257,670	3,480,407	222,737	6.8%	
Lucan/Biddulph	0.309	0.318	10,827	11,350	100	105	2,176	2,018			916	13,103	14,388	1,285	9.8%	
Thames Centre	3.157	3.217	110,499	114,848	1,023	1,063	27,272	25,585			9,269	138,794	150,764	11,970	8.6%	
Middlesex Centre	2.287	2.287	80,051	81,637	741	756	16,068	14,501			6,588	96,860	103,483	6,623	6.8%	
Stratford	7.322	7.285	256,292	260,097	2,372	2,408	125,219	96,533			20,991	383,883	380,028	(3,856)	-1.0%	
Perth East	1.326	1.373	46,402	49,012	430	454	11,861	11,298			3,955	58,693	64,720	6,027	10.3%	
West Perth	1.365	1.419	47,769	50,651	442	469	47,956	43,583			4,088	96,167	98,791	2,624	2.7%	
St. Marys	1.532	1.509	53,632	53,882	496	499	41,792	27,396			4,348	95,920	86,125	(9,795)	-10.2%	
Perth South	1.087	1.143	38,037	40,812	352	378	7,622	7,229			3,294	46,011	51,712	5,701	12.4%	
S Huron/Usborne	0.198	0.200	6,917	7,148	64	66	1,384	1,265			577	8,365	9,056	691	8.3%	
Zorra		0		-	-	-	15,000	8,500			-	15,000	8,500	(6,500)	-43.3%	
SW Oxford				-	-	-	5,610	5,610			-	5,610	5,610	-	0.0%	
Total	100	100	3,500,251	3,570,256	32,400	33,048	1,351,126	1,286,279	105,000	105,000	288,130	4,988,777	5,282,713	293,936	5.9%	

2019 UTRCA Draft Budget: Dam & Flood Control Levy - Details

Municipality	2018 CVA	2019 CVA	Flood Forecasting	Plan & Tech Studies	Small Holdings	Wildwood Dam		Pittock Dam	
			\$	\$	\$	%	\$	%	\$
Oxford County	16.373	16.551	94,896	6,835	1,134	0.97	1,095	62.07	58,582
London	65.045	64.698	370,940	26,718	4,432	83.91	94,757	36.81	34,741
Lucan/Biddulph	0.309	0.318	1,823	131	22	0.02	23	0.02	19
Thames Centre	3.157	3.217	18,443	1,328	220	0.19	215	0.19	179
Middlesex Centre	2.287	2.287	13,110	944	157	0.14	158	0.14	132
Stratford	7.322	7.285	41,768	3,009	499	0.44	497	0.44	415
Perth East	1.326	1.373	7,871	567	94	0.08	90	0.08	76
West Perth	1.365	1.419	8,134	586	97	0.08	90	0.08	76
St. Marys	1.532	1.509	8,653	623	103	14.10	15,923	0.10	94
Perth South	1.087	1.143	6,554	472	78	0.06	68	0.06	57
South Huron/Usborne	0.198	0.200	1,148	83	14	0.01	11	0.01	9
Zorra									
South West Oxford									
Total Member Municipalities	100.00	100.00	573,340	41,296	6,850	100.00	112,927	100.00	94,380

Capital Investments							2019 Totals		2019 Totals		2019 Totals	
Capital Maintenance		Flood Control Capital Levy			Total Municipal Capital Funding		Year over Year Increase		Total Municipal Funding for Operations and Capital		Year over Year Increase	
2018	2019	Structure	2018	2019	2018	2019	\$	%	2018	2019	\$	%
27,560	28,111	WWD & PTTK Dams	124,407	125,000	151,967	153,111	1,144	0.8%	924,668	982,240	57,572	6.2%
109,485	111,675	Total Structures ¹	1,906,526	1,486,104	2,016,011	1,597,779	(418,232)	-20.7%	5,273,681	5,078,186	(195,495)	-3.7%
521	531				521	531	10	2.0%	13,624	14,920	1,296	9.5%
5,314	5,420				5,314	5,420	106	2.0%	144,108	156,185	12,077	8.4%
3,850	3,927				3,850	3,927	77	2.0%	100,710	107,410	6,700	6.7%
12,325	12,572	RT Orr Dam		25,000	12,325	37,572	25,247	204.8%	396,208	417,599	21,391	5.4%
2,231	2,276				2,231	2,276	45	2.0%	60,924	66,996	6,072	10.0%
2,297	2,343	Fullarton Dam		5,000	2,297	7,343	5,046	219.7%	98,464	106,134	7,670	7.8%
2,579	2,631	St. Marys Floodwall	100,000	102,000	102,579	104,631	2,052	2.0%	198,499	190,756	(7,744)	-3.9%
1,829	1,866				1,829	1,866	37	2.0%	47,840	53,577	5,737	12.0%
333	340				333	340	7	2.0%	8,698	9,396	698	8.0%
		Harrington \$5,000 Embro \$1,500		6,500	-	6,500	6,500		15,000	15,000	-	0.0%
					-	-	-		5,610	5,610	-	0.0%
168,324	171,690		2,130,933	1,749,604	2,299,257	1,921,294	(377,963)	-16.4%	7,288,034	7,204,008	(84,026)	-1.2%

¹Total City of London Structures (Flood Control Capital Levy)

Fanshawe Dam	10,000
Wildwood & Pittock Dams	120,000
London Dykes	1,356,104
Total London Structures	1,486,104

100% Structures		2018	2019
Structure	\$		
Ingersoll Channel	22,500	194,300	185,042
Total Structures ²	326,131	854,866	857,719
		2,176	2,018
Dorchester Mill Pond Dam & Dorchester CA Dam (\$2,600 ea)	5,200	27,272	25,585
		16,068	14,501
RT Orr Dam & Channel	50,345	125,219	96,533
Shakespeare Dam	2,600	11,861	11,298
Mitchell Dam (\$32,000) & Fullarton Dam (\$2,600)	34,600	47,956	43,583
St. Marys Floodwall	2,000	41,792	27,396
		7,622	7,229
		1,384	1,265
Harrington Dam & Embro Dam	8,500	15,000	8,500
Centreville Dam	5,610	5,610	5,610
	457,486	1,351,126	1,286,279

²Total City of London Structures (Dam & Flood Control Levy)

Fanshawe Dam	300,825
Springbank Dam	14,616
London Dykes/Erosion Control	10,690
Total London Structures	326,131

2019
Approved Budget
February 21, 2019



MANAGEMENT REPORT

Date: March 25, 2019
To: Mayor and Council
From: Jeff Leunissen, Manager of Development Services
Report#: COU19-019
Attachments: None

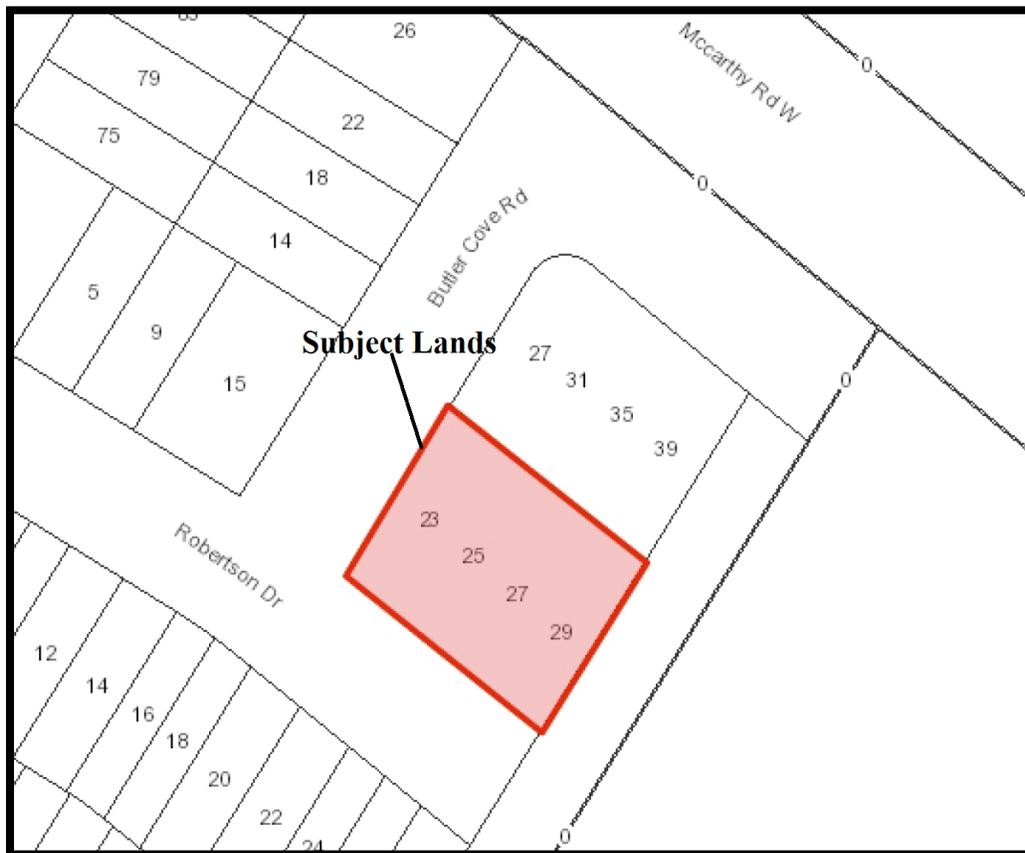
Title: Part Lot Control Application PLC01-19 for the lands known as 23, 25, 27, 29 Robertson Drive

Objective: The purpose of Part Lot Control Application (PLC01-19) is to exempt Block 82, Plan 44M-44 from Part Lot Control and to subdivide the lands as shown on 44R-5600 to create four parcels of land and two easements.

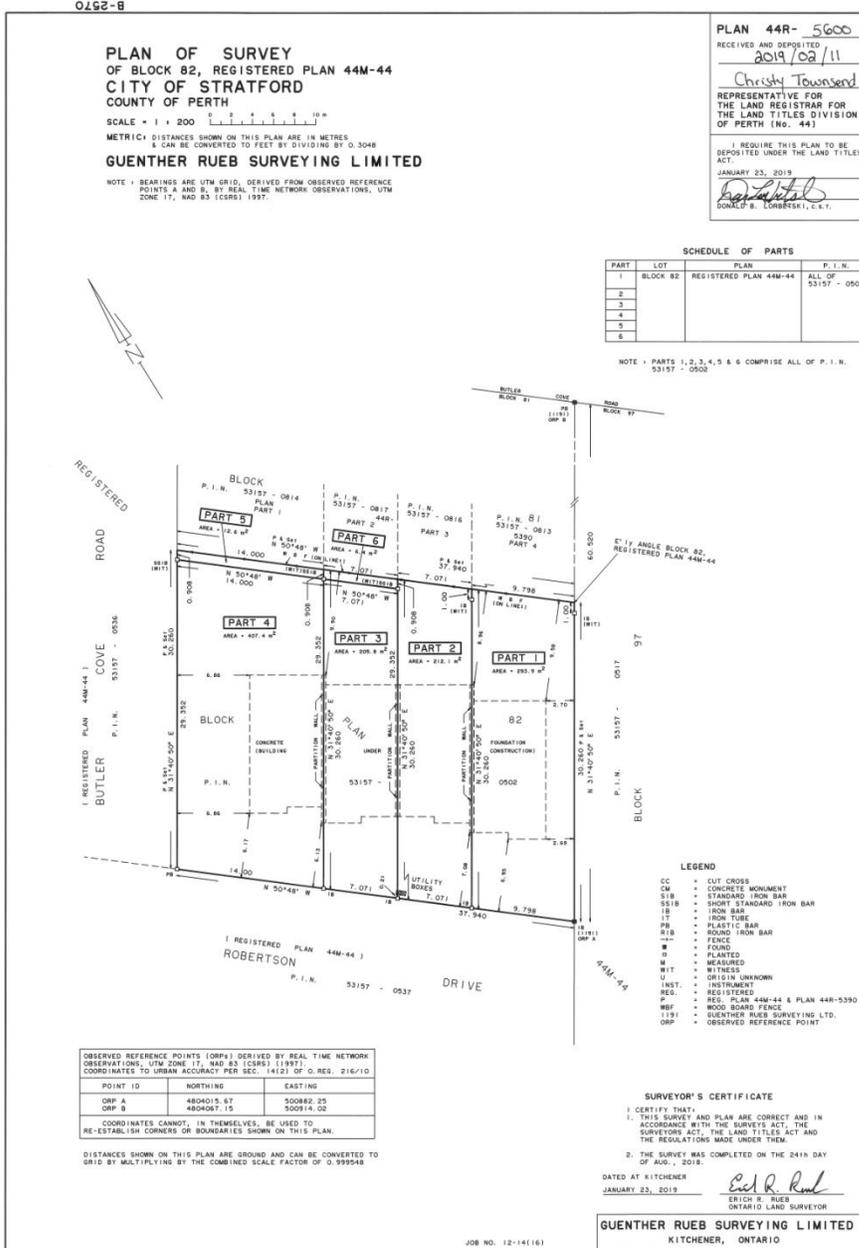
Background: A complete application for an exemption from Part Lot Control was received on February 13, 2019 to allow the owner of the lands known municipally as 23, 25, 27, and 29 Robertson Drive to sell each of the street townhouse dwellings (Parts 1, 2, 3 and 4) and to create two easements (Part 5 and Part 6). The easements are required at the rear of Parts 3 and 4 to allow the owners of Parts 2 and 3 to access their rear yard.

In 2011, the lands were rezoned from Agriculture (A) Zone in the Township of Perth East Zoning By-law 30-1999 to a Residential Fourth Density R4(2) Zone in the City of Stratford Zoning By-law 201-2000 (our file Z03-10). The zoning on this site allows for both cluster and freehold street townhouse dwellings. The subject lands comprise all of Block 82 in Registered Plan 44M-44. Site plan approval was granted on the subject lands for a four unit cluster townhouse development on June 30, 2014 (our file SP01-14). A building permit was issued on March 16, 2018.

Location Map



Reference Plan 44R-5600



Click here to enter text.

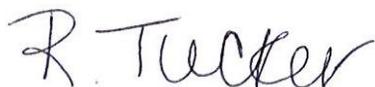
Analysis: Allowing freehold street townhouse dwellings is in keeping with the zoning and site plan approval. Exempting the lands from Part Lot Control will facilitate the sale of the lands, the creation of two easements to allow access to the rear yard, and is considered appropriate for the lands.

The applicant has provided staff with a copy of the wording for the easements that their solicitor will be incorporating into the description of the transfers once the lands are sold. Planning staff have no concern with the proposed wording of the easements.

The Engineering Division had requested confirmation that the services were installed in accordance with the approved drawings to ensure that the services will not cross over the proposed lot lines. Engineering has received confirmation that the services do not cross over the proposed lot lines and have no objection to the part lot control application.

Financial Impact: None.

Staff Recommendation: THAT Council approve Part Lot Control application PLC01-19 to exempt Block 82 Registered Plan 44M-44 from Part Lot Control for one year from the date of the passing of the By-law to create the Parts shown on Reference Plan 44R-5600 to create four parcels of land and two easements.



Rachel Tucker, Planner



Jeff Leunissen, Manager of Development Services



Rob Horne, Chief Administrative Officer



MANAGEMENT REPORT

Date: March 25, 2019
To: Members of Council
From: Michael Humble, Director of Corporate Services
Report#: COU19-020
Attachments: 2018 Statement of Remuneration and Expenses

Title: Statement of Council Remuneration and Expenses for 2018

Objective: To report on Council remuneration and expenses in 2018 in accordance with S.284(1) of the Municipal Act.

Background: In accordance with the Municipal Act, 2001:

284 (1) The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,

(a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;

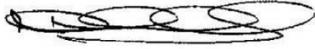
(b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and

(c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.

Analysis: All payments were authorized by City By-law #20-98 as amended.

Financial Impact: There are no financial implications to this report. It is presented in accordance with S.284 of the Municipal Act.

Staff Recommendation: THAT the report of the Director of Corporate Services dated March 25, 2019 regarding 2018 Council Remuneration and Expenses be received for information.



Michael Humble, Director of Corporate Services



Rob Horne, Chief Administrative Officer



**2018 STATEMENT OF REMUNERATION AND EXPENSES
CITY OF STRATFORD**

MAYOR & COUNCILLORS

	¹ BASE REMUNERATION	² PER DIEMS	MILEAGE	CONFERENCE & ³ MEETING EXP	CONFERENCES/ GUEST SPEAKER	TOTALS
Mayor Dan Mathieson	65,488		1,697	15,319	2,101	84,605
Deputy Mayor Martin Ritsma	13,550			376		13,926
Councillor Brad Beatty	11,870	1,410	50	2,360		15,690
Councillor George Brown	11,870	960		70		12,900
Councillor Jo-Dee Burbach	934			228		1,162
Councillor Tom Clifford	11,870	1,260	526	2,074		15,730
Councillor David Gaffney	934			228		1,162
Councillor Bonnie Henderson	11,870	4,620		433		16,923
Councillor Frank Mark	11,870	360		148		12,378
Councillor Kerry McManus	11,870	540				12,410
Councillor Graham Bunting	11,870	2,280	576	2,135		16,861
Councillor Danielle Ingram	11,870	1,800		3,103		16,773
Councillor Cody Sebben	934			198		1,132
Councillor Kathy Vassilakos	11,870	6,390		443		18,703
TOTALS	\$ 188,670	\$ 19,620	\$ 2,849	\$ 27,115	\$ 2,101	\$ 240,355

¹ includes all meetings of Council, Standing Committees & Sub-Committees

^{1/2} base remuneration & remuneration for meetings is 1/3 tax exempt

² includes meetings of local Boards & Committees, except as noted below

³ includes cell phone costs for Mayor Mathieson of \$1,621.

ADVISORY COMMITTEES OF COUNCIL

	BASE REMUNERATION	PER DIEMS	MILEAGE	CONFERENCE & MEETING EXP	CONFERENCES/ GUEST SPEAKER	TOTALS
<u>Communities in Bloom:</u>						
Barb Hacking			87	1,572		1,659
Carys Wyn Hughes			30	1,424		1,454
TOTALS	\$ -	\$ -	\$ 117	\$ 2,996	\$ -	\$ 3,113

LOCAL BOARDS & COMMITTEES

	BASE REMUNERATION	PER DIEMS	MILEAGE	CONFERENCE & MEETING EXP	CONFERENCES/ GUEST SPEAKER	TOTALS
<u>Committee of Adjustments:</u>						
Roger Black	333					333
Patrick O'Rourke	375					375
Pargat Sehra	333					333
Karen Smythe	333					333
	\$ 1,374	\$ -	\$ -	\$ -	\$ -	\$ 1,374
<u>Festival Hydro Inc.:</u>						
Councillor Brad Beatty	3,000	300				3,300
Darcy Delamere	5,250	360	224			5,834
Gerry Guthrie	4,200	360	493			5,053
Wally Malcolm	8,500	1,200	496			10,196
Councillor Frank Mark	3,000	420				3,420
Mayor Dan Mathieson	3,000	60				3,060
David Scott	4,200	180				4,380
John Tapics	4,200	180	288			4,668
	\$ 35,350	\$ 3,060	\$ 1,501	\$ -	\$ -	\$ 39,911

	BASE REMUNERATION	PER DIEMS	MILEAGE	CONFERENCE & MEETING EXP	CONFERENCES/ GUEST SPEAKER	TOTALS
<u>Festival Hydro Services Inc.:</u>						
Dave Collier		360				360
Darcy Delamere		600				600
Ron Kurtz		420	116			536
Wally Malcolm	500	840	267			1,607
Councillor Frank Mark		360				360
Mayor Dan Mathieson		300				300
Councillor Kerry McManus		120				120
Geoff William		300				300
	\$ 500	\$ 3,300	\$ 383	\$ -	\$ -	\$ 4,183
<u>Police Services Board:</u>						
Mayor Dan Mathieson	3,950					3,950
Councillor Graham Bunting	3,250					3,250
Tim Doherty	3,250					3,250
Rosemary Tanner	3,250					3,250
Peter Hyde	3,250					3,250
	\$ 16,950	\$ -	\$ -	\$ -	\$ -	\$ 16,950
<u>Stratford City Centre Business Improvement Area:</u>						
Rob Russell				\$ 319		319
Leigh Cooney				\$ 319		319
Darcy Krahn				\$ 319		319
	\$ -	\$ -	\$ -	\$ 957	\$ -	\$ 957
<u>Upper Thames River Conservation Authority:</u>						
Joe Salter		\$ 476	\$ 580			1,056
	\$ -	\$ 476	\$ 580		\$ -	\$ 1,056
TOTALS	\$ 54,174	\$ 6,836	\$ 2,464	\$ 957	\$ -	\$ 64,431

This statement is in accordance with the Municipal Act 2001, section 284(1), and City of Stratford By-law # 20-98 as amended.

From: RLevy@GiftofLife.on.ca [<mailto:RLevy@GiftofLife.on.ca>]

Sent: March-15-19 1:09 PM

To: RLevy@GiftofLife.on.ca

Subject: [External Email] April is BeADonor Month in Ontario: Get Involved!

Good afternoon,

Every April, Ontarians celebrate BeADonor Month, a time in which all Ontarians are encouraged to show their support for organ and tissue donation by registering.

Trillium Gift of Life Network (TGLN) is pleased to offer you the enclosed social media messaging and graphics, and would be grateful for your involvement in promoting the awareness month to your constituents and networks to encourage organ and tissue donor registration.

5 EASY Ways You Can Get Involved from April 1st – April 30th

1. Register: Register as an organ and tissue donor at www.beadonor.ca and take a video of yourself registering to post on social media. Registering to be a donor takes only 2 minutes. Use the hashtag **#beadonor** and tag **@TrilliumGift** so we can share your posts!

2. Green Shirt Day: April 7 is Green Shirt Day across Canada in honour of the Logan Boulet Effect. Logan Boulet died in the Humboldt bus crash last year. He was an organ donor and saved six lives and inspired 100,000 organ donor registrations across the country.

Since April 7 is a Sunday, schools and workplaces are being asked to wear green shirts on Monday, April 8, to show their support for national green shirt day. You can purchase the inaugural Green Shirt Day t-shirt here:

<https://greenshirtday.go.customprintcenter.ca/>, or wear anything green. For more information on Green Shirt Day, you can visit <https://greenshirtday.ca/>.

On April 7 or 8, to honour Green Shirt Day, post a photo of yourself on social media **wearing a green shirt.**

Here is a draft tweet you can use:

TODAY is #GreenShirtDay! Show support for those who are currently waiting for a lifesaving transplant by wearing your green shirt & if you're in #Ontario, register as an organ and tissue donor at www.BeADonor.ca #beadonor @TrilliumGift @greenshirtday

3. Social Media: Tweet the following messages, or create your own!

Graphic 1: *April is #BeADonor Month in Ontario & registered organ and tissue donors can be proud because as an organ donor you could save 8 lives someday! Register today at www.BeADonor.ca. @TrilliumGift*

Graphic 2: *It's never too late to be giving. This #BeADonor Month make sure you're a registered organ and tissue donor or register today at www.BeADonor.ca. @TrilliumGift*
Follow TGLN on Twitter @TrilliumGift and share our posts.

4. Issue a BeADonor Month Proclamation in Your City: Raise awareness about BeADonor Month by issuing a Mayor Proclamation for BeADonor Month during the month of April.

5. Create an Online Registration Drive: Create a registration drive at www.beadonor.ca/spread-the-word. Share your individual registration drive on social media to see how many clicks to register you can collect. Challenge your colleagues to see who can get the most clicks to register!

Quick Facts about Organ and Tissue Donation and Transplantation:

- One organ donor can save up to 8 lives and enhance as many as 75 lives through tissue donation.
- Today, there are more than 1,600 men, women and children in Ontario waiting for a life-saving organ transplant.
- Every 3 days, someone in Ontario dies a preventable death waiting for a transplant.
- You are 5 times more likely to *need* an organ than to donate one.
- **It takes less than 2 minutes to register as an organ and tissue donor online at beadonor.ca.**

Thank you for your support this BeADonor Month!

Sincerely,

Rachel Levy
Advisor, Communications
Trillium Gift of Life Network
Phone: (416) 619-2285
Email: rlevy@giftoflife.on.ca

Follow TGLN on Twitter: @TrilliumGift

-Register today at beadonor.ca

One donor can save up to eight lives and improve life for up to 75 others.



MANAGEMENT REPORT

Date: February 19, 2019
To: Finance and Labour Relations Sub-Committee
From: Michael Humble, Director of Corporate Services
Report#: FIN19-006
Attachments: None

Title: Vacant / Excess Land Subclasses For Commercial and Industrial Properties

Objective: To provide Council with background on the discounted tax subclasses that are currently in place for vacant / excess commercial and industrial land, and to seek Council direction on the policy changes that are available.

Background: Since 1998, Provincial legislation has required Municipalities to have mandatory tax subclasses that discount the tax paid on vacant/excess commercial and industrial land.

Section 313 (1) of the Municipal Act specifies that the *tax rates that would otherwise be levied for municipal purposes for the subclasses prescribed under subsection 8 (1) of the Assessment Act shall be reduced in accordance with the following rules:*

- *30 percent reduction, or such other percentage as may be prescribed, to the tax rates that would otherwise be levied for municipal purposes on commercial properties to the **commercial** vacant/excess land subclasses; and*
- *35 percent reduction, or such other percentage as may be prescribed, to the tax rates that would otherwise be levied for municipal purposes on industrial properties to the **industrial** vacant/excess land subclasses.*

As a result of changes to the Municipal Act under Bill 70, municipalities now have the option, via Council resolution and with approval from the Ministry of Finance, to alter the existing tax subclasses for vacant / excess commercial and industrial land.

- eliminate the discounts completely;
- maintain the status quo;
- decrease the discount percentage.

The increased flexibility will now allow each municipality to design tax subclasses that align with, and support Council strategic direction.

In order to make changes to this tax policy direction, the process required is the same as changes to the Tax Rebate Program for vacant industrial / commercial properties.

- A consultation with the business community,
- A resolution of Council confirming the changes desired, and
- Submission to the Ministry of Finance for approval.

Analysis:

Eligibility for the vacant/excess land subclasses is determined by the Municipal Property Assessment Corporation (MPAC) annually and reflected in the year-end tax roll provided to the municipality, effectively discounting the upfront annual tax bill for such property owners.

2018 Impact of Vacant/Excess Land Tax Subclasses For Industrial/Commercial Properties

Summary of Commercial / Industrial Vacant/Excess Lands Property Tax Classes (2018 Data)						
Property Tax Class	Property Count	CVA (2018)	Discounted Property Tax (2018)	At Full Rate Property Tax (2018)	Cost to the City	Cost to the Province (Education)
Commercial	51	\$ 5,754,200	\$ 148,635	\$ 214,268	\$ 41,982	\$ 23,650
Industrial	93	\$ 7,644,069	\$ 230,142	\$ 354,613	\$ 89,520	\$ 34,951
TOTAL	144	\$ 13,398,269	\$ 378,778	\$ 568,880	\$ 131,502	\$ 58,601

There are 144 affected properties, based on the current tax roll: 51 commercial properties and 93 industrial properties.

The cost to the City of continuing to offer these tax subclasses is \$131,502 plus \$58,601 cost to the Province for education taxes.

The phase-out of this program would provide an incentive to develop these properties or convert them to active uses leading to increased economic development and future property taxes.

While it has not been as popular a tax policy tool as the elimination of the Vacancy Rebate program, there has still been considerable interest in amending these tax subclasses by a number of municipalities

VACANT AND EXCESS LAND SUBCLASSES

TABLE 6: MUNICIPALITIES THAT PROPOSE TO PHASE-OUT AND ELIMINATE DISCOUNT

Municipality	2018	2019	2020	2021
City of Greater Sudbury	Phase-out			
City of St. Thomas	Phase-out			
Elgin County	Phase-out			
Town of Thessalon	Phase-out			
Village of Hilton Beach	Phase-out			
Town of Espanola	Phase-out	Eliminate		
Municipality of Oliver Paipooonge		Eliminate		
Township of Nairn and Hyman		Eliminate		
Durham Region	Phase-out	Phase-out	Eliminate	
Town of St. Marys	Phase-out	Phase-out	Eliminate	
Haldimand County	Phase-out	Phase-out	Phase-out	Eliminate

Phase-out
Eliminate

TABLE 7: HOW MUNICIPALITIES WILL PHASE-OUT DISCOUNT

MUNICIPALITY	DESCRIPTION
Town of Espanola	<ul style="list-style-type: none"> Reduce commercial and industrial discounts to 15% in 2017
Durham Region	<ul style="list-style-type: none"> Reduce commercial discount to 20% in 2018 and 10% in 2019 Reduce industrial discount to 23.33% in 2018 and 11.67% in 2019
Town of St. Marys	<ul style="list-style-type: none"> Reduce commercial and industrial discounts to 20% in 2018 and to 10% in 2019
Haldimand County	<ul style="list-style-type: none"> Reduce commercial discount to 22.5% in 2018, 15% in 2019 and 7.5% in 2020 Reduce industrial discount to 26.25% in 2018, 17.5% in 2019 and 8.75% in 2020

Should Council consider a phase-out of the commercial and industrial vacant/excess property subclasses, this could be achieved over a 2 year period, starting in 2020 and ending 2021. The intent of the four year phase-out is to match the property re-assessment cycle of MPAC. By matching MPAC's reassessment cycle, it will allow for a "fresh" start in 2021 when the property values are next updated.

A suggested phase-out plan is summarized in the below table:

Phase-Out of Vacant/Excess Land Tax Subclasses		
Year	Vacant/Excess Land	
	Commercial	Industrial
2019 - Current Rate	30%	35%
2020	15%	15%
2021 and Onwards	0%	0%

If so directed, staff would follow a communication plan similar to that required to vary the Vacancy Rebate program. The process would involve extensive consultation with the business community through various media and face-to-face meetings.

A resolution of Council would then follow that confirms the desired changes to the tax subclasses.

All of which would then need to be submitted to the Ministry of Finance for approval.

Financial Impact: The financial cost to the City of maintaining vacant/excess property subclasses for Industrial and Commercial properties is \$131,502 in 2018 dollars.

Encouraging development of vacant land will lead to an increased assessment base and higher tax revenue to the City.

Staff Recommendation:

THAT the report of the Director of Corporate Services dated February 19, 2019 regarding tax policy considerations of vacant and excess land subclasses for commercial and industrial land be received for information;

AND THAT direction be given to staff regarding any changes to the existing taxation policy.



Michael Humble, Director of Corporate Services



Rob Horne, Chief Administrative Officer



Stratford Map



Legend

-  Property Parcel
-  Avon River/Lake Victo
-  Parks
- Aerial 2015 20cm

Perth East

1: 4,000



155.4 0 77.72 155.4 Meters

Disclaimer: This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Notes

585 Douro St.

NAD_1983_UTM_Zone_17N

© City of Stratford

Map Printed: February 21, 2019

THIS MAP IS NOT TO BE USED FOR NAVIGATION



BY-LAW NUMBER -2019
OF
THE CORPORATION OF THE CITY OF STRATFORD

BEING a By-law to exempt Parts 1, 2, 3, 4, 5 and 6 on Plan 44R-5600 (23, 25, 27, 29 Robertson Drive) from the provisions of part-lot control for a period of one year for the purpose of conveying townhouse dwelling units to individual owners and to grant easements to allow access to rear yards.

WHEREAS Section 50 subsection 7 of the *Planning Act, R.S.O. 1990*, Chapter P.13, as amended, provides that Council of a local municipality may, by by-law, provide that the part-lot control provisions contained in Section 50 subsection 5 do not apply to the lands designated in the by-law;

AND WHEREAS application has been made to the City of Stratford to remove certain lands described in Section 2 herein from the part-lot control provisions of the *Planning Act* for the purpose of conveying townhouse dwelling units to individual owners;

AND WHEREAS with the passing of legislation by the Province of Ontario proclaimed on May 22, 1996, whereby Ministry of Municipal Affairs and Housing approval of part-lot control exemption by-law authorized by council, including Council of The Corporation of the City of Stratford, is no longer required;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

1. That Subsection 5 of Section 50 of the *Planning Act, R.S.O. 1990*, Chapter P.13, as amended, does not apply to those parcels of land and premises situated in the City of Stratford, in the County of Perth and Province of Ontario as described as Parts 1, 2, 3, 4, 5 and 6 on Plan 44R-5600 (23, 25, 27, 29 Robertson Drive) Stratford, for the purpose of conveying townhouse dwelling units to individual owners and to grant easements to allow access to rear yards.
2. That this exemption shall be in effect for a period of one (1) year from the date of passage of this by-law.
3. That Plan 44R-5600 is attached as Schedule "A" to this By-law.
4. That the Municipal Solicitor is authorized to have this By-law registered in the Perth County Land Titles Office.

READ a FIRST, SECOND and THIRD time and

FINALLY PASSED this 25th day of March, 2019.

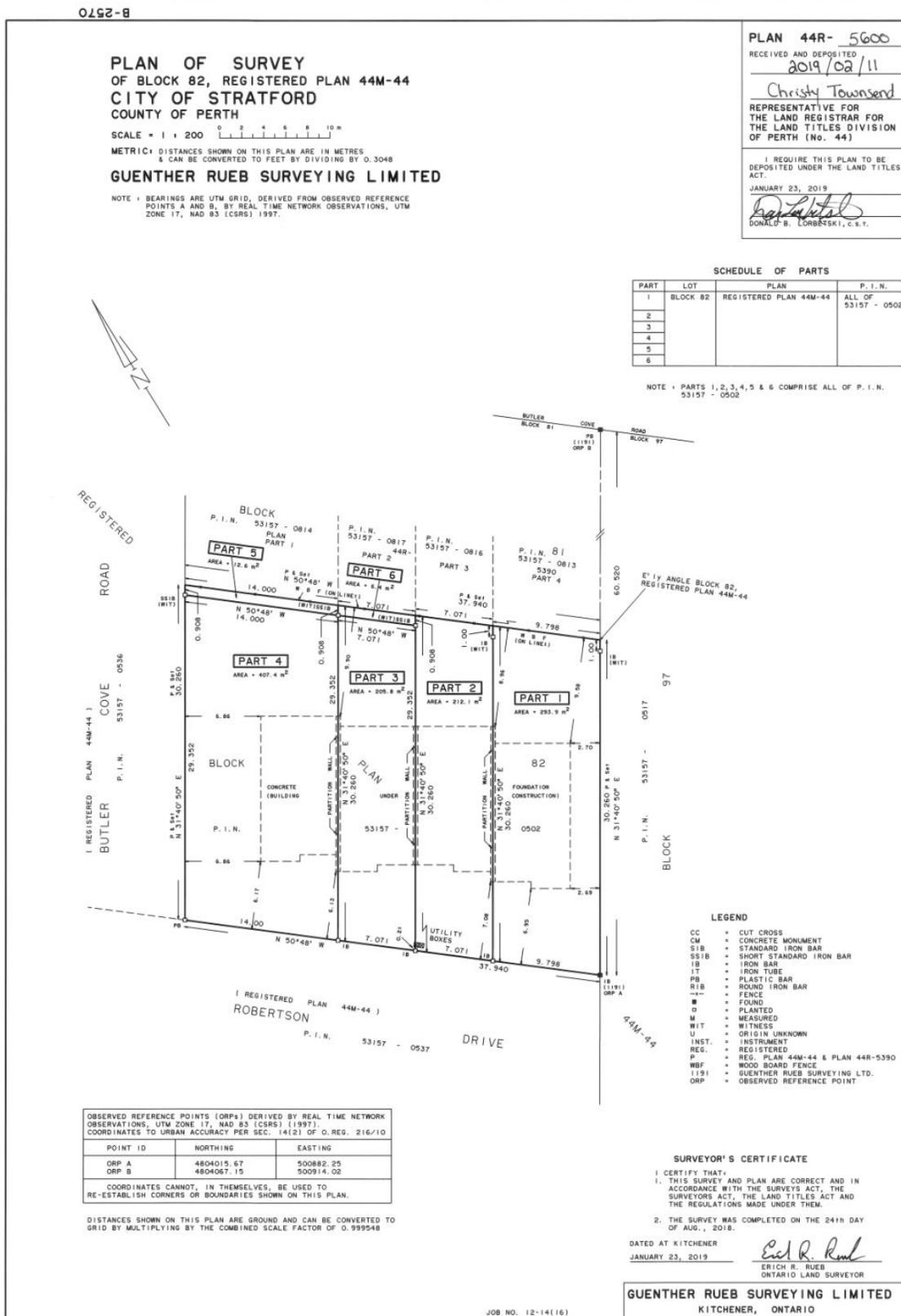
Deputy Mayor – Martin Ritsma

Clerk – Joan Thomson

This is Schedule "A" to By-law -2019

adopted this 25th day of March, 2019

Plan 44R-5600





BY-LAW NUMBER -2019
OF
THE CORPORATION OF THE CITY OF STRATFORD

BEING a By-law to authorize the transfer (conveyance) to 2567217 Ontario Limited of Lot 20, Plan 44M-38, save and except Part 1 on Plan 44R-5393 City of Stratford, County of Perth being all of PIN 53264-0151(LT) in the Wright Business Park.

WHEREAS Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS Section 9 of the *Municipal Act, 2001*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS Section 10.(1) of the *Municipal Act 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

AND WHEREAS Section 10(2) of the *Municipal Act 2001* provides that a single-tier municipality may pass by-laws respecting economic, social and environment well-being of the municipality;

AND WHEREAS the Council of The Corporation of the City of Stratford delegated authority by By-law 135-2017 as amended, to the Chief Administrative Officer to enter into agreements of purchase and sale in accordance with established Council policies, for vacant city-owned land in the Wright Business Park or in city-owned land in an industrial plan of subdivision, or in a city-owned designated business park, under certain conditions;

AND WHEREAS The Corporation of the City of Stratford entered into an Agreement of Purchase and Sale dated the 22nd day of February, 2019 with 2567217 Ontario Limited for certain property described in Paragraph 2 herein;

AND WHEREAS a condition of the Agreement of Purchase and Sale is the passage of a by-law to authorize the sale of the property upon the terms and conditions contained in the Agreement by Council of The Corporation of the City of Stratford;

NOW THEREFORE BE IT ENACTED by Council of The Corporation of the City of Stratford as follows:

1. That the lands described in Paragraph 2 herein shall be conveyed to 2567217 Ontario Limited.
2. That the lands referred to in Section 1 hereof are described as Lot 20, Plan 44M-38, save and except Part 1 on Plan 44R-5393 City of Stratford, County of Perth being all of PIN 53264-0151(LT) in the Wright Business Park, City of Stratford, Council of Perth as shown on Schedule "A" attached to this By-law.
3. That the Mayor and Clerk or their respective delegates, representing The Corporation of the City of Stratford, are hereby authorized to execute all necessary documents to transfer (convey) the lands described in Paragraph 2 herein to 2567217 Ontario Limited, that have been prepared by or reviewed by the City's Solicitor.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 25th day of March, 2019.

Deputy Mayor – Martin Ritsma

Clerk – Joan Thomson



STRATFORD CITY COUNCIL CONSENT AGENDA

March 25, 2019

REFERENCE NO. CONSENT AGENDA ITEM

CA-2019-025 In accordance with By-law 102-2008 and By-law 135-2017, the City Clerk provides notification that the following streets were/will be temporarily closed for parades/street events:

- Matilda Street from the southwest Matilda Street parking lot entrance to Oakdale Avenue on Tuesday, May 7 from 7:30 am to 5:30 pm for the Miller Cup.
- McLagan Drive from John Street North to Avon Street on Saturday, April 19 from 1:00 pm to 3:00 pm for the Way of the Cross.
- On Sunday, April 7, 2019 as follows:
 - 8:00 am – 4:00 pm:
Morenz Drive from Lakeside Drive to Water Street
 - 12:00 pm- 4:00 pm:
Lakeside Drive from Waterloo Street N to North Street
 - 1:45 pm – 2:45 pm:
Lakeside Drive from North Street to Front Street and North Street from Lakeside Drive to William Allman Arena parking lot entrance

For the Annual Swan Parade

Emergency Services were notified.

CA-2019-026 In accordance with By-law 135-2017 the Infrastructure and Development Services Department provides notification that the following streets were temporarily closed to through traffic, local traffic only:

- Avondale Avenue from Caledonia Street to Hibernia Street on Thursday, March 14 for 1 day only for a water main repair.
- Front Street from Douro Street to Grange Street on Monday, March 18 for 1 day only for a water main repair.
- Matilda Street from Huron Street to Hibernia Street on Wednesday, March 20 for 1 day only for a water main repair.

Emergency Services were notified.

CA-2019-027 Notification that, subject to budget approval, the Infrastructure and Development Services Department, Public Works Division, intends to call quotations in accordance with the City's Purchasing Policy for cracksealing on various streets.

CA-2019-028 Resolution from City of Quinte West regarding reduction of bottled water usage and promotion of use of municipal water.

Attachment – Letter from Quinte West dated March 8, 2019

Endorsement of the resolution is requested.

CA-2019-029 Resolution from City of Guelph supporting the re-establishment of the multi-stakeholder working group of the Ministries of Municipal Affairs and Finance, AMCTO, MPAC, Elections Canada and Elections Ontario in exploring and identifying ways to create and maintain the Voters' List for Municipal Elections.

Attachment – Letter from Guelph dated March 12, 2019

Endorsement of this resolution is requested.

CA-2019-030 Municipal Information Form for Liquor Licence Application for an indoor and outdoor area at 10 George Street West.

Section 1 and 2 to be completed by the City Clerk.

Section 3 – Asking if Council has specific concerns regarding zoning, non-compliance with by-law or general objections to this application

The Health Unit and Fire Department did not express concerns with this application.

CITY OF QUINTE WEST

*Office of the Mayor
Jim Harrison*



**P.O. Box 490
Trenton, Ontario, K8V 5R6**

**TEL: (613) 392-2841
FAX: (613) 392-5608**

March 8, 2019

Via Email

RE: Resolution – Bottled Water

Dear: Government Organizations,

Please be advised that the Council for the Corporation of the City of Quinte West passed the following resolution at its meeting held on March 4, 2019:

Motion No. 19-058 – Notice of Motion – Councillor Cassidy

Moved by Cassidy

Seconded by Kuntze

Whereas water is essential for human life to exist on earth, and access to clean drinkable water should be a basic human right, and water has been commodified by the sale of bottled water;

And Whereas Canada is a participant to the Paris Agreement on Climate Change;

And Whereas the United Nations has called on all countries to reduce green house gas emissions;

And Whereas single use plastics are significant items of unnecessary waste that damage our environment;

And Whereas Canada as a country and all of the provinces and territories are not likely to reach our targets to reduce green house gas emissions by 2030;

And Whereas many scientists and environmental advocates are asking us to end the fossil fuel based economy as soon as possible;

And Whereas the City of Quinte West has undertaken initiatives to limit the use of bottled water and promote the use of municipal drinking water in recent years;

Be it resolved that the City of Quinte West will undertake a review/audit in 2019 of the City facilities to identify areas where the use of municipal water can be further optimized and the use of bottled water can be reduced or eliminated wherever possible;

And further that a policy be developed to promote the use of municipal drinking water in the City;

And further be it resolved that the City of Quinte West will encourage our immediate neighbours to do the same;

And further be it resolved that the City of Quinte West will forward this motion as an aspirational objective to the following partners: All municipalities in Ontario, AMO, all other similar provincial and territorial organizations in Canada, all Premiers and the Prime Minister and the leaders of all Provincial and Federal Parties in Canada with the request that they enact legislation to do the same.

Carried

We hope that you will take such actions into consideration within your own organization in an effort to reduce bottled water usage and promote the use of municipal water.

Yours Truly,

CITY OF QUINTE WEST

A handwritten signature in cursive script that reads "Jim Harrison". The signature is written in black ink and is positioned above the printed name and title.

Jim Harrison,
Mayor



March 12, 2019

Carla Y. Neil
 Vice President, Municipal and Stakeholder
 Relations
 Municipal Property Assessment Corporation
 1340 Pickering Parkway, Suite 101
 Pickering ON
 L1V 0C4

Jamie McGarvey, President
 Association of Municipalities of Ontario
 200 University Ave., Suite 801
 Toronto ON
 M5H 3C6

RE: Maintaining the Voters' List for Municipal Elections

Please be advised that Guelph City Council at its meeting of February 25, 2019, approved the following motion which reads as follows:

1. That the Council of the City of Guelph supports the re-establishment of the multi-stakeholder working group between the Ministry of Municipal Affairs, Ministry of Finance, AMCTO, MPAC, Elections Canada and Elections Ontario in exploring and identifying ways to create and maintain the Voters' List for Municipal Elections.
2. That Council requests an update to be provided from this Voters' List Working Group on the transformational solutions being discussed.
3. That representatives from MPAC be invited to a future Council meeting to hear the City of Guelph's concerns and advise the City of what steps MPAC will be taking in the future.
4. That a copy of this motion, respecting the Voter's List for Municipal Elections be circulated to all municipalities and the Association of Municipalities of Ontario (AMO).

On behalf of Guelph City Council, we thank you for your consideration respecting this important matter and look forward to your response.

Sincerely,

Dylan McMahon
 Manager, Legislative Services / Deputy City Clerk
 Corporate Services, City of Guelph

City Hall
 1 Carden St
 Guelph, ON
 Canada
 N1H 3A1

CC
 All Ontario Municipalities

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guelph.ca



BY-LAW NUMBER -2019
OF
THE CORPORATION OF THE CITY OF STRATFORD

BEING a By-law to confirm the proceedings of Council of
The Corporation of the City of Stratford at its meeting held
on March 25, 2019.

WHEREAS subsection 5(1) of the *Municipal Act, 2001, S.O. 2001 c.25* as amended, provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS subsection 5(3) of the *Act* provides that the powers of council are to be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS it is deemed expedient that the proceedings of the Council of The Corporation of the City of Stratford at this meeting be confirmed and adopted by By-law;

NOW THEREFORE BE IT ENACTED by the Council of The Corporation of the City of Stratford as follows:

1. That the action of the Council at its meeting held on March 25, 2019 in respect of each report, motion, resolution, recommendation or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Council and the proper officers of the City are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required, and, except where otherwise provided, to execute all documents necessary in that behalf in accordance with the by-laws of the Council relating thereto.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 25th day of March, 2019.

Mayor – Daniel B. Mathieson

Clerk – Joan Thomson