



**The Corporation of the City of Stratford
Finance and Labour Relations Committee
Open Session
AGENDA**

Date: Monday, November 20, 2017

Time: 5:00 P.M.

Location: Council Chamber, City Hall

Committee Present: Councillor Clifford - Chair Presiding, Councillor Mark - Vice Chair, Councillor Beatty, Councillor Brown, Councillor Bunting, Councillor Henderson, Councillor Ingram, Councillor McManus, Councillor Ritsma, Councillor Vassilakos

Staff Present: Rob Horne - Chief Administrative Officer, Ed Dujlovic - Director of Infrastructure and Development Services, Carole Desmeules - Director of Social Services, John Paradis - Fire Chief, Tatiana Dafoe - Deputy Clerk, Jodi Akins - Council Clerk Secretary, Julia Merritt - CEO of Stratford Public Library, Glenn Roach - Interim Director of Human Resources

Pages

1. Call to Order

The Chair to call the Meeting to Order.

Mayor Mathieson provided regrets for this meeting.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

3. Delegations

None scheduled.

4. Review of Draft 2018 Operating Budgets by Department

Please refer to 2018 budget binder, operating section.

4.1 Human Resources - Glenn Roach (G112 pg 13 and attached business case)

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Motion by _____

Staff Recommendation: That the 2018 Human Resources Business Case dated November 20, 2017, for an Organizational Development staff position be received for information.

Motion by _____

Staff Recommendation: That the 2018 Human Resources operating budget G112 be adopted as presented at the November 20, 2017, Finance and Labour Relations Committee meeting, for a 2018 net operating budget of \$705,202.

4.2 Stratford Public Library - Julia Merritt (G411 pg 75)

Motion by _____

Staff Recommendation: That the 2018 Stratford Public Library operating budget G411 be adopted as presented at the November 20, 2017, Finance and Labour Relations Committee meeting, for a 2018 net operating budget of \$2,213,870.

4.3 Corporate Services - Rob Horne

4.3.1 Financial Services/Tax (G131 pg 21)

Motion by _____

Staff Recommendation: That the 2018 Financial Services operating budget G131 be adopted as presented at the November 20, 2017, Finance and Labour Relations Committee meeting, for a 2018 net operating budget of \$1,303,850.

4.3.2 General Financial Services (G139 pg 35)

Motion by _____

Staff Recommendation: That the 2018 General Financial Services operating budget G139 be adopted as presented at the November 20, 2017, Finance and Labour Relations Committee meeting, for a 2018 net operating budget of \$6,318,478.

4.3.3 Information Technology (G134 pg 24)

Motion by _____

Staff Recommendation: That the 2018 Information Technology operating budget G134 be adopted as presented at the November 20, 2017, Finance and Labour Relations Committee meeting, for a 2018 net operating budget of \$853,761.

4.3.4 General Revenues (G100 pg 1)

Motion by _____

Staff Recommendation: That the 2018 General Revenues budget G100 be adopted as presented at the November 20, 2017, Finance and Labour Relations Committee meeting, for a 2018 net budget of (\$2,350,750.)

4.3.5 Requisitions from Others (G810 pg 133)

Motion by _____

Staff Recommendation: That the 2018 Requisitions from Others operating budget G810 be adopted as presented at the November 20, 2017, Finance and Labour Relations Committee meeting, for a 2018 net operating budget of \$8,446,100.

4.3.6 Other Municipal Services (G820 pg 183)

Motion by _____

Staff Recommendation: That the 2018 Other Municipal Services operating budget G820 be adopted as presented at the November 20, 2017, Finance and Labour Relations Committee meeting, for a 2018 net operating budget of \$203,166.

Motion by _____

Staff Recommendation: That the 2018 Communities in Bloom Advisory Committee budget request of an additional \$10,000 to be put towards a reserve for new gateways be adopted as

presented at the November 20, 2017, Finance and Labour Relations Committee meeting.

4.3.7 Community Grants (G872 pg 204)

Update to be provided at the meeting.

4.4 Social Services - Carole Desmeules

4.4.1 Social Services/Ontario Works (G611 pg 82)

Motion by _____

Staff Recommendation: That the 2018 Social Services/Ontario Works operating budget G611 be adopted as presented at the November 20, 2017, Finance and Labour Relations Committee meeting, for a 2018 net operating budget of \$615,479.

4.4.2 Anne Hathaway Day Care (G613 pg 89)

Motion by _____

Staff Recommendation: That the 2018 Anne Hathaway Day Care operating budget G613 be adopted as presented at the November 20, 2017, Finance and Labour Relations Committee meeting, for a 2018 net operating budget of (\$28,424.)

4.4.3 Housing (G615 pg 95)

Motion by _____

Staff Recommendation: That the 2018 Housing operating budget G615 be adopted as presented at the November 20, 2017, Finance and Labour Relations Committee meeting, for a 2018 net operating budget of \$1,970,692.

4.4.4 Child Care (G616 pg 106)

Motion by _____

Staff Recommendation: That the 2018 Child Care operating budget G616 be adopted as presented at the November 20, 2017, Finance and Labour Relations Committee meeting, for a 2018 net operating budget of \$330,137.

4.4.5 Early Learning (G617 pg 107)

Motion by _____

Staff Recommendation: That the 2018 Early Learning operating budget G617 be adopted as presented at the November 20, 2017, Finance and Labour Relations Committee meeting, for a 2018 net operating budget of \$0. (\$5,465,786. revenue and expenses)

5. New Business

6. 2017 Budget Dates

Committee members are reminded of these upcoming scheduled budget meeting dates:

| DATE | TIME | LOCATION |
|---|---------|------------------------------|
| December 5, 2017 | 5:15 pm | City Hall – Council Chambers |
| December 12, 2017 -will be rescheduled if needed | 5:15 pm | City Hall – Council Chambers |

7. Adjournment

Meeting Start Time:

Meeting End Time :

Motion by _____

THAT the Finance and Labour Relations Committee 2018 budget meeting of November 20, 2017 adjourn.

BUSINESS CASE

Description: Organizational Development Position

Completed by: Jacquie Mockler/Glenn Roach

Date: Nov. 20/17

| Budget Impact | Existing | Proposed |
|-----------------------------------|----------|-----------|
| 2018 (start date of June 1, 2018) | | \$63,229 |
| Annualized | | \$106,678 |

Other Comments:

This position is being proposed to champion and coordinate the Citizen Centred Service Delivery Model. It will be responsible for leading staff engagement, conducting training to enhance and reinforce standards, develop key performance indicators, coordinate leadership and development training and assist with other activities.