



**The Corporation of the City of Stratford  
Infrastructure, Transportation and Safety Committee  
Open Session  
AGENDA**

**Date:** Monday, July 23, 2018

**Time:** 6:20 P.M.

**Location:** Council Chamber, City Hall

**Committee Present:** Councillor McManus - Chair Presiding, Councillor Brown - Vice Chair, Mayor Daniel Mathieson, Councillor Beatty, Councillor Bunting, Councillor Clifford, Councillor Henderson, Councillor Ingram, Councillor Mark, Councillor Ritsma, Councillor Vassilakos

**Staff Present:** Joan Thomson - City Clerk, Ed Dujlovic - Director of Infrastructure and Development Services, Jacqueline Mockler - Director of Human Resources, Michael Humble - Director of Corporate Services, Carole Desmeules - Director of Social Services, David St. Louis - Director of Community Services, Tatiana Dafoe - Deputy Clerk, Jeff Leunissen - Manager of Development Services, Mike Beitz - Corporate Communications Lead

Pages

**1. Call to Order**

The Chair to call the Meeting to Order.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

### 3. Delegations

None scheduled.

### 4. Report of the Project Engineer

#### 4.1 Noise By-law Exemption for Romeo Street Bridge Rehabilitation Project (ITS18-039)

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\*This item is also listed for consideration on the July 23, 2018 reconvene Council agenda.

Motion by \_\_\_\_\_

**Staff Recommendation:** THAT an exemption from Noise Control By-law 113-79 be granted to National Structures 2011 Incorporated for working on Sundays;

**AND THAT** an exemption from Noise Control By-law 113-79 be granted to National Structures 2011 Incorporated to start work at 5:00 a.m.

### 5. Report of the City Clerk

#### 5.1 Request for Exemptions for the 2018 Dragon Boat Festival

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Motion by \_\_\_\_\_

**Staff Recommendation:** THAT City Council grant an exemption to permit the operation of ATVs on municipal property under the jurisdiction of The Corporation of the City of Stratford for the 2018 Dragon Boat Festival, and that the event organizers provide the required certificate of insurance in the amount of \$2 million per occurrence to the City prior to their event;

**AND THAT** the North side of Cobourg Street from Front Street to Waterloo Street and Nile Street from Ontario Street to Water Street be designated as temporary No Parking areas on Saturday, September 15, 2018.

### 6. Adjournment

Meeting Start Time:

Meeting End Time:

Motion by \_\_\_\_\_

**Committee Decision:** THAT the Infrastructure, Transportation and

Safety Committee meeting adjourn.



## MANAGEMENT REPORT

**Date:** July 16, 2018  
**To:** Infrastructure, Transportation and Safety Committee  
**From:** Taylor Crinklaw, Project Engineer  
**Report#:** ITS18-039  
**Attachments:** None

**Title:** Noise By-law Exemption for Romeo Street Bridge Rehabilitation Project

**Objective:** To obtain an exemption to Noise By-law 113-79 to allow National Structures 2011 Incorporated to work Sundays; and to start work at 5:00 a.m.

**Background:** National Structures Incorporated was awarded the Tender for the Rehabilitation of Romeo Street Bridge. Progress for the project is slower than anticipated. This is partially the result of several lost work days due to heavy rain and excessive heat.

The Contractor has proposed to work weekends in an effort to complete the project on schedule. In an attempt to reduce future lost days, the Contractor has proposed to start work at 5:00 a.m., two hours earlier than currently permitted.

**Analysis:** The location of the project is reasonably removed from residential dwellings. The nearest dwellings on both north and south sides of the bridge are approximately 250 m away. River Garden's Retirement Residence is much closer. In discussion with the General Manager of the facility, noise is not anticipated to have a negative impact on the residents as the sleeping quarters are on the other end of the HVAC controlled building.

The loudest equipment that would be permitted to work outside the Noise By-law hours would be a concrete truck.

Upon approval from Council, the Engineering Division would only permit work to occur earlier than 7:00 a.m. on days where the temperatures were anticipated to exceed 28 degrees Celsius.

**Financial Impact:** The Contractor would not be permitted to complete work on weekends that requires inspection by the City or their Consultant. If such work were to be permitted, the Contractor would be required to pay for such inspections.

**Staff Recommendation: THAT an exemption from Noise Control By-law 113-79 be granted to National Structures 2011 Incorporated for working on Sundays;**

**AND THAT an exemption from Noise Control By-law 113-79 be granted to National Structures 2011 Incorporated to start work at 5:00 a.m.**



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Taylor Crinklaw, Project Engineer



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Ed Dujlovic, Director of Infrastructure and Development Services



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Rob Horne, Chief Administrative Officer



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## MANAGEMENT REPORT

**Date:** July 23, 2018  
**To:** Infrastructure, Transportation and Safety Committee  
**From:** Joan Thomson, City Clerk  
**Report#:** ITS18-038  
**Attachments:** None

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**Title:** Request for Exemptions for the 2018 Dragon Boat Festival

**Objective:** To consider the requests from event organizers of the 2018 Rotary Club of Stratford Dragon Boat Festival for an exemption to operate All-Terrain Vehicles on city streets, recreation trails and municipal property and for temporary No Parking areas on Saturday, September 15, 2018.

**Background:** The City has been approached by organizers of the 2018 Rotary Club of Stratford Dragon Boat Festival for permission to operate ATVs on park property during their event.

The *Off-Road Vehicles Act* (ORVA) and the *Highway Traffic Act* (HTA) govern off-road vehicle users and set out the registration, licensing, insurance, road access and safety requirements.

Information obtained from the Ministry of Transportation regarding off-road vehicles:

"Municipalities have the authority to determine whether or not off-road vehicles (ORVs) should be allowed access to roads under their authority. Municipalities must put a by-law in place for ORVs to be allowed access to their roads. Municipalities can determine which roads, where on the road, time of day and season that ORVs are allowed access. They can also set speed limits that are lower than those set out in the regulation. If a by-law does not exist, ORVs are not allowed access to that municipality's roads."

If approved by Council, the permissions would be specific to this event and conditional upon receiving the required certificate of insurance prior to the events.

By-law 65-2012 was passed to permit and control the operation of all-terrain vehicles (ATVs) on certain highways and streets, recreational trails and municipal property under

the jurisdiction of The Corporation of the City of Stratford during certain hours for certain special events.

Additionally, organizers have requested that the North side of Cobourg Street from Front Street to Waterloo Street and Nile Street from Ontario Street to Water Street be designated as temporary "No Parking" areas for September 15, 2018 to reduce congestion and complaints from surrounding residents.

**Analysis:** Approval for an ATV Exemption and temporary "No Parking" areas has been granted in previous years and no concerns have been received by the Clerk's Office.

**Financial Impact:** None identified.

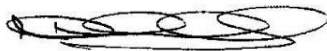
**Staff Recommendation:** **THAT City Council grant an exemption to permit the operation of ATVs on municipal property under the jurisdiction of The Corporation of the City of Stratford for the 2018 Dragon Boat Festival, and that the event organizers provide the required certificate of insurance in the amount of \$2 million per occurrence to the City prior to their event;**

**AND THAT the North side of Cobourg Street from Front Street to Waterloo Street and Nile Street from Ontario Street to Water Street be designated as temporary No Parking areas on Saturday, September 15, 2018.**




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Joan Thomson, City Clerk




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Michael Humble, Director of Corporate Services




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Rob Horne, Chief Administrative Officer