



## Stratford City Council Regular Council Open Session AGENDA

**Meeting #:** 4606th  
**Date:** Monday, February 24, 2020  
**Time:** 7:00 P.M.  
**Location:** Council Chamber, City Hall  
**Council Present:** Mayor Mathieson - Chair Presiding, Councillor Beatty, Councillor Bunting, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos  
**Staff Present:** Joan Thomson - Acting Chief Administrative Officer, Tatiana Dafoe - Acting Clerk, David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Michael Humble - Director of Corporate Services, Kim McElroy - Director of Social Services, Jacqueline Mockler - Director of Human Resources, John Paradis - Fire Chief, Jeff Leunissen - Manager of Development Services, Jodi Akins - Council Clerk Secretary

Pages

### 1. Call to Order:

Mayor Mathieson, Chair presiding, to call the Council meeting to order.

Councillor Burbach provided regrets for this meeting.

Singing of O Canada

Moment of Silent Reflection

### 2. Declarations of Pecuniary Interest and the General Nature Thereof:

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

**3. Adoption of the Minutes:**

15 - 52

Motion by \_\_\_\_\_

**THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated February 10, 2020 be adopted as printed.**

**4. Adoption of the Addendum/Addenda to the Agenda:**

Motion by \_\_\_\_\_

**THAT the Addendum/Addenda to the Regular Agenda of Council and Standing Committees dated February 24, 2020, be added to the Agenda as printed.**

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 From the February 10, 2020 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered**

Appointment to Festival Hydro Inc., Board of Directors

(Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)))

Motion by \_\_\_\_\_

**Staff Recommendation: THAT Susan Nickle be appointed for a four year term to the Board of Directors of Festival Hydro Inc., to December 31, 2024.**

**5.2 At the February 24, 2020 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:**

- Labour relations or employee negotiations (section 239.(2)(d));
- Labour relations or employee negotiations (section 239.(2)(d));
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality of local board (section 239.(2)(k));

- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)), AND A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality of local board (section 239.(2)(k)).

## 6. Hearings of Deputations and Presentations:

None scheduled.

## 7. Orders of the Day:

### 7.1 Proclamation - Change Her World Day 53

Motion by \_\_\_\_\_

THAT City Council hereby proclaims September 8, 2020 as "Change Her World Day" in the City of Stratford.

### 7.2 Resolution - Columbarium Wall Niche Construction RFP Approval (COU20-012) 54 - 56

Motion by \_\_\_\_\_

Staff Recommendation: THAT the low bid from CFC Supply in the amount of \$113,904 (including HST) be approved for the design, supply and installation of a 200 niche columbarium in Avondale Cemetery.

### 7.3 Resolution - Housing Maintenance Van (COU20-013) 57 - 58

Motion by \_\_\_\_\_

Staff Recommendation: THAT the report of Director of Corporate Services, Director of Social Services and Manager of Housing dated 24<sup>th</sup> February 2020, regarding the capital purchase of a Housing maintenance van, be received;

THAT the capital purchase in the amount of \$65,000 (including HST) be approved;

AND THAT the purchase be initially funded from the City of Stratford's Social Services Capital Reserve R-R11-SSCA.

### 7.4 Resolution - Purchasing Policy – Emergency Purchase of One Heavy Duty One Ton Truck with Dump Box and Sander Unit for Community Services, Parks Division (COU20-014) 59 - 60

Motion by \_\_\_\_\_

Staff Recommendation: THAT Council receive the report titled Purchasing Policy-Emergency Purchase of One Heavy Duty One Ton Truck with

Dump Box and Sander Unit for Community Services, Parks Division as per Section 39.1.b. of the City of Stratford's Purchasing Policy P.5.1.

- 7.5 Resolution - Automotive Materials Stewardship Amending Agreement (COU20-015) 61 - 63

Motion by \_\_\_\_\_

**Staff Recommendation:** THAT the Corporation of the City of Stratford enter into an Amending Agreement with the Automotive Materials Stewardship Inc. for the collection and recycling of used automotive containers;

**AND THAT** the Mayor and City Clerk or their respective delegates, be authorized to sign the Amending Agreement.

- 7.6 Resolution - Community Transportation Pilot Project – Recommended Service Provider (COU20-016) 64 - 68

Motion by \_\_\_\_\_

**Staff Recommendation:** THAT Council accepts the proposal from Voyago (RFP-2019-63) in principle, for the Intercity Community Transportation Pilot Project for a 6-day service, with the option to expand to 7-day services, as determined by the City and its partners;

THAT Council's acceptance of the Voyago proposal is conditional upon the entering into of a Local Partnership Agreement with Stratford, St. Marys, and North Perth Councils.

**AND THAT** staff be directed to negotiate a service agreement with Voyago for the Intercity Community Transportation pilot project for the consideration of Council.

- 7.7 Resolution - Transit Capital Plan Update (COU20-017) 69 - 73

Motion by \_\_\_\_\_

**Staff Recommendation:** For the information of Council.

**8. Business for Which Previous Notice Has Been Given:**

None scheduled.

**9. Reports of the Standing Committees:**

**9.1 Report of the Infrastructure, Transportation and Safety Committee:**

Motion by \_\_\_\_\_

**THAT** the Report of the Infrastructure, Transportation and Safety



Committee dated February 24, 2020 be adopted as printed.

- |       |   |          |
|-------|---|----------|
| 9.1.1 | <b>Amending the Snow and Ice Removal By-law 225-2005 (ITS20-004)</b>  | 74 - 85  |
|       | <p>THAT the report on the Snow and Ice Removal By-law 225-2005 be received for information.</p>   |          |
| 9.1.2 | <b>Amending the Snow and Ice Removal By-law 225-2005 (ITS20-004)</b>  |          |
|       | <p>THAT the Core Area Sidewalk Clearing Map be referred to staff to review and make more consistent.</p>  |          |
| 9.1.3 | <b>Fluoride Action Plan Update – City of Stratford (ITS20-001)</b>  | 86 - 87  |
|       | <p>THAT the report entitled Fluoride Action Plan Update-City of Stratford be received for information.</p>  |          |
| 9.1.4 | <b>Glendon Road All-way Stop and Pedestrian Safety Review (ITS20-002)</b>   | 88 - 91  |
|       | <p>THAT the report titled Glendon Road All-way Stop and Pedestrian Safety Review be received for information.</p>   |          |
| 9.1.5 | <b>Signage at Intersections with One-way Streets (ITS20-005)</b>  | 92 - 95  |
|       | <p>THAT the existing signage at intersections with one-way streets throughout the City be maintained.</p>   |          |
| 9.1.6 | <b>40 km/h Speed Limits on Local Residential Roads (ITS20-008)</b>  | 96 - 131 |
|       | <p>THAT a pilot study for Area Speed Limit Signage be implemented in the area bounded by Huron Street to the south, O'Loane Avenue to the west, McCarthy Road to the north and Delamere Avenue/Mornington Street to the east, running until the end of Fall 2020;</p> |          |
|       | <p>THAT a pilot study for Area Speed Limit Signage be implemented in the area bounded by Huron Street to the north, the Avon River to the east, O'Loane Avenue to the west, and the Avondale Cemetery to the south, running until the end of Fall 2020;</p>           |          |
|       | <p>THAT Council approve a budget of \$11,000 for the pilot study to implement Area Speed Limit signage, with funding provided from the Trails, Bike and Pedestrian Master Plan capital budget;</p>  |          |

THAT a report be brought back to Council with the appropriate Traffic and Parking By-Law amendments to reduce the speed limit on all roads in the designated pilot study area to 40km/h;

THAT prior to implementation of the proposed pilot study in the Avon neighbourhood, the public be consulted for input regarding reducing the speed limit to 40 km/h on all residential roads in the City;

THAT Council approve a budget of up to \$1,500 for public consultation and a public education strategy related to Area Speed Limit signage, with funding provided from the Trails, Bike and Pedestrian Master Plan capital budget; and

AND THAT Council approve a formal traffic calming program with \$10,000 of funding provided from the Trails, Bike and Pedestrian Master Plan capital budget.

#### **9.1.7 Visibility on O'Loane Avenue at Brown Street (ITS20-009)**

132 - 135

THAT Council approve reducing the speed to 50 km/h on O'Loane Avenue between Lorne Avenue and Huron Street and the installation of a flashing amber beacon and a 40 km/h advisory sign, in the southbound direction on O'Loane Avenue at the railway tracks, mounted to the existing Restricted Visibility sign;

AND THAT the Traffic and Parking By-law 159-2008, Schedule 14 – Higher and Lower Speed Limits be amended

By Deleting:

| Street         | Between      | Between                      | Maximum Lin |
|----------------|--------------|------------------------------|-------------|
| O'Loane Avenue | Lorne Avenue | Perth Line 36 (Quinlan Road) | 60 km/h     |

#### **9.1.8 Access Aisle No-Parking Signs (ITS20-006)**

136 - 137

THAT the request from the Accessibility Advisory Committee to install no-parking signs at the access aisles beside accessible parking spaces be referred to Infrastructure and Development Services staff for review.

#### **9.1.9 Request for Exemption from Noise Control By-law 113-79 for**

138 - 140

**the 2020 "Movies Under the Stars" events at the Bruce Hotel (ITS20-003)**

THAT approval be given to the request from The Bruce Hotel management staff for the 2020 "Movies Under the Stars" events for exemptions from Noise Control By-law 113-79 at 89 Parkview Drive for amplification of sound in a commercial zone and a residential zone to the amplification of sound provision [Schedule 2 clause 2] from 8:00 p.m. to 10:00 p.m. and from the unreasonable noise provision [Schedule 1 clause 8] for the duration of the events from 8:00 p.m. to 10:00 p.m. on Sunday, June 7, 2020 with the rain date of Sunday, June 14, 2020 and on Sunday, September 6, 2020 with the rain date of Sunday, September 13, 2020.

**9.2 Report of the Finance and Labour Relations Committee:**

Motion by \_\_\_\_\_

**THAT the Report of the Finance and Labour Relations Committee dated February 24, 2020, be adopted as printed.**

**9.2.1 Report of the 2020 Community Grants Evaluation Committee: One-Time and Multi-Year Funding (FIN20-001) 141 - 151**

THAT the management report entitled "Report of the 2020 Community Grants Evaluation Committee: One-Time and Multi-Year Funding" be received;

THAT Council approve the following 2020 One-Time grant recommendations of the Community Grants Evaluation Committee:

1. That a 2020 City grant in the amount of \$7,000 be provided to the Local Community Food Centre for funds to establish a water line to their community garden.
2. That a 2020 City grant in the amount of \$350 be provided to the Poppy Trust Fund of Branch 8 Royal Canadian Legion for support of veterans and related community activities.
3. That a 2020 City grant in the amount of \$9,000 be provided to the Kinsmen Club of Stratford to support the Canada Day Celebration parade and fireworks.
4. That a 2020 City grant in the amount of \$2,000 be provided to the Stratford Concert Band to provide funds for music and instruments.
5. That a 2020 City grant in the amount of up to \$6,215 be provided to the Kiwanis Club of Stratford for a 50% rental

reduction to use the Burnside Agriplex.

6. That a 2020 grant in the amount of \$800 be provided to the Stratford Festival Guthrie Awards Committee for its annual City of Stratford Guthrie award.

7. That a 2020 grant in the amount of \$1,300 be provided to the Kiwanis Festival of the Performing Arts Stratford for scholarships to Stratford residents participating in the Ontario Music Festival Association provincial competition.

8. That a 2020 City grant in the amount of \$1,000 be provided to Playmakers! Theatre School to fund lantern supplies, artist-instructors and entertainers for the Stratford Lantern Festival & Procession.

10. That a 2020 City grant in the amount of \$10,000 be provided to the Stratford Lawn Bowling Club to offset expenses.

12. That a 2020 City grant in the amount of \$800 be provided to Music & Opera Appreciation Inc. for support of performance costs for artists and City Hall rental.

14. That a 2020 City grant in the amount of \$2,000 be provided to Off the Wall Stratford Artists Alliance to support its summer and fall training program.

15. That a 2020 City grant of \$9,500 be provided to Family Services Perth-Huron to subsidize affordable counselling for Stratford residents.

16. That a 2020 City grant in the amount of \$10,000 be provided to ONE CARE Home & Community Support Services for support of accessible transportation provided to Stratford residents outside of City of Stratford service hours.

17. That a 2020 City grant in the amount of \$15,000 be provided to the Social Research and Planning Council (United Way Perth Huron) to support the MyPerthHuron website system development.

18. That a 2020 City grant in the amount of \$31,465 be provided to the United Way Perth Huron to support its ongoing programs, representing \$1.00 for every Stratford resident.

19. That a 2020 City grant in the amount of \$3,000 be provided to Community Living Stratford & Area to support its activities and programs for Stratford residents.

20. That a 2020 City grant in the amount of \$2,000 be provided to Stratford Arts & Culture Collective to continue with its development.

22. That a 2020 City grant in the amount of \$15,000 be

provided to Stratford Winterfest to support its annual event.

23. That a 2020 City grant in the amount of \$9,500 be provided to Hermione Presents SpringWorks Festivals to offset expenses.

24. That a 2020 City grant in the amount of \$2,000 be provided to the Stratford Dog Park Association to purchase liability insurance.

25. That a 2020 grant request of \$9,000 from Junior Achievement South Western Ontario for JA Company Program and Financial Literacy Program be denied.

26. That a 2020 grant request of \$3,000 from Kinsmen Club of Stratford for its 75<sup>th</sup> Anniversary Celebration be denied.

27. That a 2020 grant request of \$5,000 from Stratford Blues & Ribfest for its annual event be denied.

28. That a 2020 grant request of \$15,000 from Conrad Grebel University College for funding to conduct a detailed review of the Bike and Pedestrian Master Plan be denied.

30. That a 2020 grant request of \$4,800 from Stratford Lions Club for Rotary Complex hall rental costs for its Health, Wellness & Green Living Expo be denied.

32. That a grant request of \$50,000 from Gallery Stratford for funding to undertake an architectural feasibility study of 54 Romeo Street building be denied.

33. That an amount of \$53,815 be identified for contingency in the 2020 community grants budget.

THAT Council approve the following 2020 Multi-Year grant recommendations of the Community Grants Evaluation Committee in the amount of \$327,800:

1. That a 2020 City grant in the amount of \$250,000. be provided to the Stratford Perth Hospice Foundation toward the City's \$1,500,000 commitment.
2. That a 2020 City grant in the amount of \$700. be provided to the Civic Beautification & Environmental Awareness Committee; and that \$700. be provided in 2021 and 2022, subject to budget approval in each of those years.

3. That a 2020 City grant in the amount of \$52,100. be provided to the Gallery Stratford; and that annual cost of living increases be applied to the previous year's grant and provided to Gallery Stratford for 2021 and 2022, subject to budget approval in each of those years.
4. That a 2020 City grant in the amount of \$25,000. be provided to Stratford Summer Music for 2020; and that its multi-year application be reconsidered in 2021.
5. THAT a 2020 City grant in the form of a matching grant dollar for dollar up to \$4,000 be provided to the Stratford Power Squadron (Razzamajazz Committee) for funding of the Razzamajazz in 2020, 2021 and 2022.
6. That a grant request of \$500 from Stratford Senior Games for funding to allow increased member events and activities in 2020, 2021 and 2022 be denied.

AND THAT any appeals received from applicants be considered by the Finance and Labour Relations Sub-committee.

**9.2.2 Report of the 2020 Community Grants Evaluation Committee: One-Time and Multi-Year Funding (FIN20-001)**

THAT Council approve the following 2020 One-Time Grant recommendations of the Community Grants Evaluation Committee:

9. That a 2020 City grant in the amount of \$9,000 be provided to the Stratford & District Horticultural Society to fund maintenance of annual flower beds and public gardens.
11. That a 2020 City grant in the amount of \$7,000 be provided to Stratford Symphony Orchestra to fund program development and expand community outreach and communication.
13. That a 2020 City grant in the amount of \$500 be provided to INNERchamber Inc. for its outreach program in Stratford schools.
21. That a 2020 City grant in the amount of \$1,000 be provided to Cycle Stratford to offset expenses.

29. That a 2020 grant request of \$5,000 from Stratford & Perth Community Foundation for marketing support and outreach activities be denied.

## 10. Notice of Intent:

### 10.1 Notice of Consideration

At the March 9, 2020 Regular Council meeting, Councillors Vassilakos and Ingram intend to put forward the following motion for consideration:

In order to clean up our industrial land designation and inventory requesting the following motions be considered:

A:

That city staff identify vacant un-useable industrial land and:

1. Identify land that is suitable for re-zoning to create additional open space
2. Identify parcels that may be appropriate for projects that reduce our carbon footprint - eg Solar panel installations, woodlot creation etc.
3. Redesignate lands that are currently industrial which have recreational uses, hydro corridors, SWM ponds, and other similar uses.

B:

That city staff identify vacant, unserviced industrial land that may be divested by the corporation.

## 11. Reading of the By-laws:

The following By-laws require First and Second Readings and Third and Final Readings and could be taken collectively upon unanimous vote of Council present:

Motion by \_\_\_\_\_

**THAT By-laws 11.1 to 11.4 be taken collectively.**

Motion by \_\_\_\_\_

**THAT By-laws 11.1 to 11.4 be read a First and Second Time.**

Motion by \_\_\_\_\_

**THAT By-laws 11.1 to 11.4 be read a Third Time and Finally Passed.**

### **11.1 Amend Appointments By-law 178-2018 152**

To amend By-law 178-2018 as amended, to make appointments to Festival Hydro Inc.

### **11.2 Amendment to Traffic and Parking By-law 159-2008 153**

To amend a section of the Traffic and Parking By-law 159-2008 as amended, to amend the maximum speed limit on O'Loane Avenue.

### **11.3 Acceptance of Proposal for a 200 Niche Columbarium in Avondale Cemetery 154**

To authorize the acceptance of a proposal and the undertaking of the work by CFC Supply for the design, supply and installation of a 200 niche columbarium in Avondale Cemetery [RFP-2020-05].

### **11.4 Amending Agreement with Automotive Materials Stewardship Inc. 155 - 156**

To authorize the entering into and execution of an amending agreement with Automotive Materials Stewardship Inc., with respect to funding for the collection of used automotive containers.

## **12. Consent Agenda: CA-2020-023 to CA-2020-030 157 - 162**

Council to advise if they wish to consider any items listed on the Consent Agenda.

## **13. New Business:**

## **14. Adjournment to Standing Committees:**

The next Regular Council meeting is March 9, 2020 in the Council Chamber, City Hall.

Motion by \_\_\_\_\_

**THAT the Council meeting adjourn to convene into Standing Committees as follows:**

- **Planning and Heritage Committee [7:05 p.m. or thereafter following the**



Regular Council meeting];

- Social Services Committee [7:10 p.m. or thereafter following the Regular Council meeting]; and

and to Committee of the Whole if necessary, and to reconvene into Council.

## 15. Council Reconvene:

### 15.1 Declarations of Pecuniary Interest made at Standing Committees

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on February 24, 2020 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

Name, Item and General Nature of Pecuniary Interest

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### 15.2 Reading of the By-laws (reconvene):

163

The following By-law requires First and Second Readings and Third and Final Readings:

#### **By-law 11.5 Confirmatory By-law**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on February 24, 2019.

Motion by \_\_\_\_\_

**THAT By-law 11.5 be read a First and Second Time.**

Motion by \_\_\_\_\_

**THAT By-law 11.5 be read a Third Time and Finally Passed.**

### 15.3 Adjournment of Council Meeting

Meeting Start Time:

Meeting End Time:

Motion by \_\_\_\_\_

**THAT the February 24, 2020 Regular Council meeting adjourn.**



## Stratford City Council Regular Council Open Session MINUTES

Meeting #: 4605th  
 Date: Monday, February 10, 2020  
 Time: 7:00 P.M.  
 Location: Council Chamber, City Hall

Council Present: Mayor Mathieson - Chair Presiding, Councillor Beatty, Councillor Bunting, Councillor Burbach, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben, Councillor Vassilakos

Staff Present: Joan Thomson - Acting Chief Administrative Officer, Tatiana Dafoe - Acting Clerk, David St. Louis - Director of Community Services, Ed Dujlovic - Director of Infrastructure and Development Services, Michael Humble - Director of Corporate Services, Jacqueline Mockler - Director of Human Resources, John Paradis - Fire Chief, Jeff Leunissen - Manager of Development Services, Jodi Akins - Council Clerk Secretary, Nancy Bridges – Recording Secretary, Jeff Bannon – Planner, Quin Malott – Manager of Parks, Forestry and Cemetery, Lisa Francis – Customer Service Clerk II

Also Present: Julia Merritt- CEO of Stratford Public Library, Members of the Public, Media

### 1. **Call to Order:**

Mayor Mathieson, Chair presiding, called the Council meeting to order.

Singing of O Canada

Moment of Silent Reflection

## 2. **Declarations of Pecuniary Interest and the General Nature Thereof:**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and to otherwise comply with the *Act*.

### Name, Item and General Nature of Pecuniary Interest

Mayor Mathieson declared a pecuniary interest in Item 9.1.3 of the Regular Council agenda - OPA 03-18, 31T18-003 and Z10-18 Countryside Subdivision Planning Report, as he has a personal relationship with the developer.

Councillor Vassilakos declared a pecuniary interest in Item 5.1 of the Finance and Labour Relations Committee agenda - Report of the 2020 Community Grants Evaluation Committee: One-Time and Multi-Year Funding, as she volunteers with Cycle Stratford at their event and is a member of the Community Foundation.

Councillor Burbach declared a pecuniary interest in Item 5.1 of the Finance and Labour Relations Committee agenda - Report of the 2020 Community Grants Evaluation Committee: One-Time and Multi-Year Funding, as she has business relationships with the Stratford Symphony Orchestra, Inner Chamber, Stratford & District Horticultural Society and Cycle Stratford.

## 3. **Adoption of the Minutes:**

R2020-044

**Motion by** Councillor Gaffney

**Seconded By** Councillor Vassilakos

**THAT the Minutes of the Regular Meeting of Council of The Corporation of the City of Stratford dated January 27, 2020 and the Special Meeting of Council dated February 4, 2020 be adopted as printed.**

**Carried**

## 4. **Adoption of the Addenda to the Agenda:**

R2020-045

**Motion by** Councillor Beatty

**Seconded By** Councillor Burbach

**THAT the Addenda to the Regular Agenda of Council and Standing Committees dated February 10, 2020 to add Items 5.5, 11.8 and 11.9, be added to the Agenda as printed.**

Carried

**5. Report of the Committee of the Whole In-Camera Session:**

**5.1 At the January 27, 2020 Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:**

- Security of municipal property of the municipality or local board (section 239.(2)(a)).

**5.2 From the January 27, 2020 Session, under the Municipal Act, 2001, as amended, a matter concerning the following item:**

Municipal Modernization Service Delivery Review (COU20-011)

[Security of municipal property of the municipality or local board (section 239.(2)(a))]

R2020-046

**Motion by** Councillor Clifford

**Seconded By** Councillor Vassilakos

**THAT City staff be authorized to issue an RFP to retain consulting services for the development of a Municipal Modernization Service Delivery Review;**

**AND THAT in accordance with section 11.3.2.2 of the City's Purchasing By-law/Policy requiring three (3) members of Council and two (2) members of staff to sit on the RFP evaluation team, that Council appoint the Mayor, the Chair and Vice-Chair of the Finance and Labour Relations Committee, as well as the CAO and Director of HR or their respective delegates to the evaluation team.**

Carried

**5.3 At the February 4, 2020 Session, under the Municipal Act, 2001, as amended, a matter concerning the following item was considered:**

- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)).

Direction was given at the In-camera Session on this item.

**5.4 At the February 10, 2020 Session, under the Municipal Act, 2001, as amended, matters concerning the following items were considered:**

- Advice that is subject to solicitor-client privilege including communications necessary for that purpose (section 239.(2)(f)) and Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board (section 239.(2)(e));
- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b));
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239.(2)(k));
- Personal matters about an identifiable individual(s) including municipal employees or local board employees (section 239.(2)(b)).

Direction was given at the In-camera Session on all items.

**5.5 ADDED Health Unit Merger - Cost Sharing Agreement with the City, St. Marys, County of Perth and adding County of Huron**

(A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board (section 239.(2)(k)))

R2020-047

**Motion by** Councillor Ingram

**Seconded By** Councillor Burbach

**THAT a Cost Apportionment Termination Agreement between The Corporation of the City of Stratford, The Corporation of the Town of St. Marys and The Corporation of the County of Perth with respect to the Perth District Health Unit shared services, be adopted;**

**THAT a revised cost apportionment agreement between The Corporation of the City of Stratford, The Corporation of the Town**

**of St. Marys, The Corporation of the County of Perth and The Corporation of the County of Huron, be adopted;**

**AND THAT the Mayor and Clerk, or their respective delegates, be authorized to sign the agreements.**

**Carried**

**6. Hearings of Deputations and Presentations:**

**6.1 Revisions to draft approved Plan of Subdivision 31T18-001A, 40, 48, 50, 60, 66 and 72 Daly Avenue, Public Meeting Planning Report (COU20-008)**

R2020-048

**Motion by** Councillor Ingram

**Seconded By** Councillor Bunting

**THAT the Council meeting adjourn to a Public Meeting under the Planning Act to hear draft approved plan of subdivision (our file 31T18-001A), to reconvene at the conclusion of the Public Meeting.**

**Carried**

\*The Regular Council meeting adjourned to a public meeting at 7:06 p.m., and reconvened at 8:32 p.m.

**7. Orders of the Day:**

**7.1 Proclamation - Heritage Day**

R2020-049

**Motion by** Councillor Ingram

**Seconded By** Councillor Burbach

**THAT City Council hereby proclaims February 17, 2020 as Heritage Day in the City of Stratford in celebration of our past and our future, and to inspire Canadians to embrace, explore and enjoy our enduring heritage.**

**Carried**

**7.2 Resolution - Blues & Ribfest Municipal Significance**

Blues & Ribfest organizers requested designation of the 2020 Stratford Blues & Ribfest to be held June 19, 20 and 21, 2020 in the York Street parking lot and around the Veterans Drive Bandshell, as a municipally

significant event for the purpose of obtaining a liquor licence.

City Departments did not express any concerns with the request.

R2020-050

**Motion by** Councillor Beatty

**Seconded By** Councillor Henderson

**THAT City Council hereby designates the Stratford Blues & Ribfest to be held June 19-21, 2020 in the York Street parking lot and on Veterans Drive as having municipal significance for the purpose of obtaining liquor licences from the AGCO, subject to the necessary permits being obtained, compliance with the City's Municipal Alcohol Risk Policy and the required certificates of insurance being provided.**

**Carried**

### **7.3 Resolution - Municipal Accommodation Tax – Next Steps (COU20-005)**

Concern was noted on whether this would be good for the City and that the funds will be indistinguishable in the budget instead of lowering taxes. The Director of Corporate Services explained how the tax proceeds would work. 50% would go to the tourism agency to fund tourism related activities and 50% would go to the municipality with no restrictions on how it is used. Staff are recommending directing the proceeds to two reserves for the first year or two.

A request was made, if this project is approved, to remove the membership component of the Stratford Tourism Alliance and have them promote all Stratford businesses.

In response to what the STA budget is and what percentage comes from their membership fees, the Director of Corporate Services advised that the City's contribution in 2020 is \$609,000. A Council member suggested that the membership contribution is an additional \$100,000.

R2020-051

**Motion by** Councillor Clifford

**Seconded By** Councillor Gaffney

**THAT the report entitled “Municipal Accommodation Tax – Next Steps” be received for information;**

*A vibrant city, leading the way in community-driven excellence.*



**THAT Council supports, in principle:**

- **the establishment of a mandatory Municipal Accommodations Tax for accommodators in the City of Stratford effective January 1, 2021; and**
- **a sharing model of 50/50 for the Stratford Tourism Alliance and the City of Stratford;**

**THAT the creation of a Municipal Accommodation Tax Reserve Fund, to separate the City's portion of the Municipal Accommodation Tax revenues for uses to be determined by Council, be supported;**

**THAT the City Clerk, or designate, be authorized to draft the necessary Agreement with the Stratford Tourism Alliance for the use of the 50% of the Municipal Accommodation Tax, in consultation with the City Solicitor;**

**THAT the City Clerk, or designate, be authorized to draft an agreement and pursue a third-party administrator of the MAT Program;**

**AND THAT staff be directed to commence public consultation on this project and to prepare a management report to be considered at an upcoming Finance and Labour Relations Committee meeting.**

**Carried**

#### **7.4 Resolution - Consideration of a Climate Emergency Declaration and Action Plan (COU20-007)**

R2020-052

**Motion by** Councillor Burbach

**Seconded By** Councillor Henderson

**THAT Annemarie Reimer, Anne Carbert, Emily Adam and Rachael Stephan be heard.**

**Carried**

Annemarie Reimer and Anne Carbert, referring to a PowerPoint presentation, advised that over 170 signatures were collected urging the City to declare a climate emergency during a student-led walk-out in

which 300 people gathered in Market Square as part of the international climate strike movement.

The community is ready to work with the City and a declaration of climate emergency recognizes the urgency in which action is required.

Background was provided on various levels of government declaring climate emergencies, emissions targets and private businesses taking action to make decisions with environmental sustainability in mind.

Many municipalities have declared climate emergencies and are leading the way with low carbon solutions. Current and future solutions were provided as examples.

Ms. Reimer urged City Council to declare a climate emergency and view all future plans and policies through the climate lens.

Anne Carbert stated that acknowledgment of the urgency of the matter and getting the community on board is needed quickly. She requested the City look at quick wins that can be achieved and locating responsibility of the plan with the Infrastructure, Transportation and Safety Subcommittee. Several suggestions for initiatives were noted.

She was pleased with how much scientific preamble was in the declaration, however, suggested it be strengthened by setting clearer goals of carbon neutrality by 2050 and reduction targets for 2030 and that those targets be presented within three months.

Items from the report were highlighted that would make a difference such as installation of additional electric vehicle charging stations, adopting a Private Tree By-law, replacing the refrigeration system at the Rotary Complex and retrofitting City facilities with green technology.

Emily Adams and Racheal Stephan, referring to a PowerPoint presentation, explained the purpose of a climate emergency declaration as a moral commitment designed to implement maximum impact.

The scope of the climate crisis was highlighted and severity was emphasized. Climate change has resulted in rising sea levels, ocean acidification and species endangerment. It has directly affected Stratford with increased days above 30 degrees C, increased flooding and decreased agricultural production, among other issues. It was suggested

that the declaration would provide legal support for initiatives and create the proper mindset for change.

Examples of other municipalities that have made declarations were noted. Council was cautioned from adopting a declaration without completing an action plan.

Issues that Stratford should focus on include transportation, single use plastics, the health of the river and surrounding watershed and becoming a carbon neutral city in the semi-near future.

It was suggested that urgency is needed and if municipalities work effectively, it becomes easier to pressure the provincial and federal levels of government for change.

Almost 900 people have signed an online petition urging Council to declare a climate emergency.

It was suggested by a member of Council that the target of achieving net zero by 2050 be included in the resolution. It was also requested that staff begin looking at day to day decisions through an environmental lens and see what is working in other municipalities.

Short term solutions, 2030 targets and related costs were requested in a report back to the Infrastructure, Transportation and Safety Sub-committee within three months.

Several suggestions were made for action items, including increasing plant-based meals, adding a section on staff reports on how the subject meets the climate action plan and incorporating corporate and community strategies within the plan.

R2020-053

**Motion by** Councillor Gaffney

**Seconded By** Councillor Vassilakos

**THAT the report entitled “Climate Emergency Declaration” be received for information;**

**AND THAT the following Climate Emergency Declaration be approved:**

**"Whereas climate change is currently contributing to billions of dollars in property and infrastructure damage worldwide, stressing local and international economies;**

**Whereas climate change is currently jeopardizing the health and survival of many species and other natural environments worldwide, stressing local and international eco systems;**

**Whereas climate change is currently harming human populations through rising sea levels and other extraordinary phenomena like intense wildfires worldwide, stressing local and international communities;**

**Whereas recent international research has indicated a need for massive reduction in carbon emissions in the next 10 years to avoid further and devastating economic, ecological, and societal loss;**

**Whereas the climate in Canada is warming at twice the rate of the rest of the world, as per Canada's Changing Climate report;**

**Whereas an emergency can be defined as "an often dangerous situation requiring immediate action";**

**Whereas municipalities such as Kingston, Vancouver, London and Hamilton have already declared climate emergencies;**

**Therefore, a climate emergency be declared by the City of Stratford for the purposes of naming, framing, and deepening our commitment to protecting our economy, our eco systems, and our community from climate change."**

- it being noted that the above-noted Declaration is not intended to invoke the City of Stratford's Emergency Response Plan or to interfere with the responsibilities and power delegated to the Mayor to declare or to terminate a local emergency under the Emergency Management and Civil Protection Act, 1990;**
- it being further noted that a climate emergency is distinct from the kinds of emergencies contemplated under the Emergency Management and Civil Protection Act, 1990, as it is a global emergency with impacts extending beyond Stratford.**

**Carried**

R2020-054

**Motion by** Councillor Vassilakos

**Seconded By** Councillor Burbach

**THAT a plan outlining targets to be reached by 2030 and 2050 to reduce greenhouse gas emissions, including strategies and initiatives to reach those goals, be referred to staff;**

**AND THAT a report be presented to the Infrastructure, Transportation and Safety Sub-committee within three (3) months.**

**Carried**

R2020-055

**Motion by** Councillor Ingram

**Seconded By** Councillor Vassilakos

**THAT a long term corporate and community strategy to eliminate greenhouse gas emissions, including incentive programs for green initiatives, be referred to the 2021 budget.**

**Carried**

## **7.5 Resolution - 2020 Pruning, Removal & Disposal of Designated Trees & Stumps – Tender Award Update (COU20-009)**

\*Following the Regular Council meeting, an administrative error was identified in the management report. The report noted the costs for the two services were including HST; however they are actually excluding HST. As an administrative error, the costs including HST have been amended in the by-law and in the recommendation below.

R2020-056

**Motion by** Councillor Ritsma

**Seconded By** Councillor Gaffney

**THAT Tender T2019-49 be awarded as follows:**

**1877980 Ontario Inc. o/a Kodiak Tree Services is awarded the removal of trees and stumps in 2020 in the amount of \$72,313.40 (including HST);**

**AND Lange Bros. (Tavistock) Limited is awarded the regular, overtime and emergency pruning in 2020 up to the amount of \$228,825 (including HST).**

**Carried**

**7.6 Resolution - Community Safety and Wellbeing Plan [CSWB Plan]  
Request For Proposals (COU20-010)**

R2020-057

**Motion by** Councillor Henderson

**Seconded By** Councillor Burbach

**THAT The Corporation of the City of Stratford accepts the proposal from DPRA for the undertaking and preparation of the Community Safety and Wellbeing Plan for Stratford, St. Marys, North Perth, West Perth, Perth East, and Perth South for a total cost of \$152,250;**

**AND THAT the Mayor and Clerk of the City be authorized to execute all documents necessary with respect to the acceptance of the proposal.**

**Carried**

**8. Business for Which Previous Notice Has Been Given:**

None scheduled.

**9. Reports of the Standing Committees:**

**9.1 Report of the Planning and Heritage Committee:**

Due a declared pecuniary interest on Item 9.1.3, the Mayor requested that Item 9.1.3 be taken separately.

R2020-058

**Motion by** Councillor Ingram

**Seconded By** Councillor Burbach

**THAT Items 9.1.1 and 9.1.2 of the Report of the Planning and Heritage Committee dated February 10, 2020 be adopted as printed.**

**Carried**

\*The Deputy Mayor assumed the Chair at 9:15 p.m., and the Mayor departed the meeting.

The Acting Clerk advised proposed amendments to Item #50 and #62 were placed on the member's desk for their review and consideration. In addition, Councillor Ingram requested a new condition be added.

R2020-059

**Motion by** Councillor Ingram

**Seconded By** Councillor Burbach

**THAT Item 9.1.3 of the Report of the Planning and Heritage Committee dated February 10, 2020 be adopted to include amendments to conditions #50, #62 and a new condition #71.**

**Carried**

\*The Mayor returned to the meeting and resumed the Chair at 9:16 p.m.

**9.1.1 Planning Report-Zone Change Application Z10-19, 3194 Vivian Line 37 (PLA20-002)**

THAT the application Z10-19 to amend the zoning on 3194 Vivian Line 37, located on the north side of Vivian Line 37 between Romeo Street North and Harrison Street from a Future Residential-Special (FR) in the City of Stratford Zoning By-law 201-2000 and an Agricultural (A) Zone in the Township of Perth East Zoning By-law 30-1999 to a R5(1)-20 Special Zone to allow an apartment dwelling, a nursing home, a seniors' apartment dwelling and a retirement home/ lodge with a maximum density of 65 units per hectare, with a parking rate for an apartment dwelling of 1.25 parking spaces per dwelling unit and 0.25 visitor parking spaces per dwelling unit and 0.25 bicycle parking spaces per dwelling unit and to identify that the lands are subject to the Stratford Municipal Airport Zoning Regulations

BE APPROVED for the following reasons:

- I. Public interest and input was considered;
- II. The zone change is consistent with the Provincial Policy Statement;
- III. The zone change is consistent with the City of Stratford Official Plan;

- IV. The recommended zone change will facilitate development that is compatible with surrounding lands and appropriate for the lands and is considered to be sound land use planning;
- V. The zone change will provide additional housing to meet the needs of existing and future residence; and
- VI. The recommended zone change will encourage efficient use of land and infrastructure.

**9.1.2 Planning Report-Zone Change Application Z10-19, 3194 Vivian Line 37 (PLA20-002)**

THAT staff be directed to work with developers during the site plan approval process to ensure any removed trees are replaced on site, where possible.

**9.1.3 OPA 03-18 31T18-003 and Z10-18 Countryside Subdivision Planning Report (PLA20-003)**

THAT Official Plan Amendment No \_\_ to the allow for a minimum density of 18 units per hectare be refused because:

the requested reduction is not required to allow for the proposed development

THAT Official Plan Amendment No. 29 to the City of Stratford Official Plan submitted by Zelinka Priamo Ltd., on behalf of Countryside Development Inc. for a Plan of Subdivision for Part of Lot 5, Concession 2 (Geographic Township of Ellice) now in the City of Stratford re-designate a portion of the subject lands from 'Medium Density Residential Special' to "Medium Density Residential", 'Parks and Open Space' and to 'Residential Area' on Schedule 'A', General Land Use Plan, and to update Schedule 'A' to relocate the Regulatory Flood Hazard Limit, to update Schedule 'B', Natural Heritage and Natural Hazards, to relocate the Flood Hazard, Erosion Hazards and UTRCA Regulation Limits to match the drainage course in accordance with the Court and McNamara Drain Master Drainage Plan be approved because:

- The proposed development is consistent with the Provincial Policy Statement;



- Satisfies the goals and objectives of the Official Plan;

Is an efficient use of existing infrastructure; and

The public was consulted during the Official Plan circulation and comments that have been received in writing or at the public meeting have been reviewed, considered and analyzed within the Planning report.

THAT Council pass a resolution that no further notice is required under Section 34(17) of the Planning Act.

THAT Zone Change application Z05-18, submitted by Zelinka Priamo Ltd., on behalf of Countryside Development Inc. to amend the zoning on the lands legally described as Part of Lot 5, Concession 2 (Geographic Township of Ellice) now in the City of Stratford from an Agriculture (A) Zone and Adjacent Land Overlay Area (AL) in the Township of Perth East Zoning By-law 30-1999 to a Residential First Density R1(5) Zone, a Residential Fourth Density R4(2)-26 special provision Zone, a Park (P) Zone and a Park-Flood Plain (P-FP) Zone in the City of Stratford Zoning By-law No. 201-2000 be approved for the following reasons:

- The proposed zone change is consistent with the Provincial Policy Statement;
- The proposed zone change is consistent with the City of Stratford Official Plan;
- The application was circulated to the public and regard for their response was had in the recommended By-law;
- The proposed zone will result in sound land use planning and is considered appropriate for the development of the land.

THAT Plan of Subdivision application 31T18-003, submitted by Zelinka Priamo Ltd., on behalf of Countryside Development Inc. for a Plan of Subdivision, prepared by MTE, certified by Trevor McNeil O.L.S., Drawing No. DP1 dated Nov. 21, 2019 as red-line amended, legally described as Part of Lot 5, Concession 2 (Geographic Township of Ellice) now in the City of Stratford be approved by the City of Stratford pursuant to Section 51(31) of the Planning Act subject to the conditions listed below for the following reasons:

- the proposed plan of subdivision is deemed to be consistent with the Provincial Policy Statement;
- The proposed plan of subdivision is consistent with the City of Stratford Official Plan;
- The application was circulated to the public and regard for their response was had in the recommended plan and conditions of approval;
- The proposed plan of subdivision will result in sound land use planning and is considered appropriate for the development of the land.

#### Conditions of Draft Approval

That the City of Stratford pursuant to Section 51(31) of the Planning Act grant draft approval to Plan of Subdivision 31T18-003 subject to the following conditions:

1. This draft approval applies to the draft plan submitted by Zelinka Priamo Ltd., prepared by MTE, certified by Trevor McNeil O.L.S., Drawing No. DP1 dated Nov. 21/2019, as red line amended, which shows a total of 98 single detached residential lots, 1 multiple unit development block, 1 park block, 1 access block, 2 stormwater management blocks, 3 open space blocks, 2 road widenings blocks and 8-0.3m reserve blocks all served by 3 new local streets.
2. This approval of the draft plan applies for seven years, and if final approval is not given by that date, the draft approval shall lapse, except in the case where an extension has been granted by the Approval Authority.
3. The road allowances included in this draft plan shall be shown on the face of the plan and dedicated as public highways.
4. Prior to final approval, appropriate zoning shall be in effect for this proposed subdivision.
5. Prior to final approval, the street(s) shall be named to the satisfaction of the Manager of Development Services.

6. The municipal addresses shall be assigned to the satisfaction of the Manager of Development Services.
7. Prior to final approval, the Owner shall submit to the Approval Authority a digital file of the plan to be registered in a format compiled to the satisfaction of the City of Stratford and referenced to NAD83UTM Zone 17 horizon control network for the City of Stratford mapping program.
8. The Owner shall satisfy all the requirements, financial and otherwise, of the City of Stratford in order to implement the conditions of this draft approval.
9. The subdivision agreement between the Owner and the City of Stratford shall be registered against the lands to which it applies.
10. The Owner shall grant to the appropriate authorities such easements and/or land dedications as may be required for utility, road, drainage or other municipal purposes.
11. Phasing of this subdivision (if any) shall be to the satisfaction of the Manager of Development Services and the Director of Infrastructure and Development Services.
12. Temporary works, if required, shall be to the satisfaction of the City. The cost of any temporary works shall be borne by the Owner. The Owner shall remove the temporary works when no longer required, all to the satisfaction of the City.
13. Prior to the receiving a clearance for building permits from the Manager of Engineering for each construction stage of this subdivision, all servicing works for the stage must be completed and operational, all to the specification and satisfaction of the City.
14. Prior to Final Approval, all required connections from this plan to municipal services shall be available.
15. The Owner shall dedicate all 0.3 m reserve block (Blocks 107 to 114, both inclusive) to the City of Stratford free of encumbrances, to the satisfaction of the City.

16. In conjunction with the submission of Engineering drawings, the Owner shall submit a report prepared by a qualified consultant, and if necessary a detailed hydro geological investigation carried out by a qualified consultant, to determine the effects of the construction associated with this subdivision on the existing ground water elevations and domestic or farm wells in the area, to the satisfaction of the City's Infrastructure and Development Services Department. If necessary, the report shall also address any potential contamination impacts that may be anticipated or experienced as a result of the said construction. Any recommendations outlined in the report shall be reviewed and approved by the City's Director of Infrastructure and Development Services, included in the pertinent agreement(s) with the City of Stratford prior to any work on the site. Should any remedial works be recommended in the report, the Owner shall complete these works prior to issuance of Certificate of Approval, to the satisfaction of the City, at no cost to the City.
17. Prior to any grading on the site, the Owner shall decommission and permanently cap any abandoned water wells located on the property, in accordance with the Ontario Water Resources Act and the Ministry of Environment requirements and file the necessary reports with the Ministry of the Environment and the City of Stratford.
18. The Owner's professional engineer shall provide inspection services for all work required for the development of the plan, and have its professional engineer supply the City with a certificate of compliance upon completion in accordance with the plans approved by the Director of Infrastructure and Development Services. The Owner's professional engineer shall provide full time inspection for all underground works.
19. The Owner shall comply with all City of Stratford standards, guidelines and requirements in the design of this draft plan including required engineering drawings. Any deviation to the City's standards, guidelines, or requirements shall be completed to the satisfaction of the Director of Infrastructure and Development Services.

20. Prior to final approval the Owner shall pay in full all financial obligations/encumbrances owing to the City on the said lands, including property taxes and local improvement charges.
21. The Owner shall pay in full all Engineering Administration fees, as determined by the Director of Infrastructure and Development Services, prior to any construction activity on the site.

#### PARKLAND

22. The Owner shall dedicate Block 105 to the City of Stratford for Park purposes and pay the City cash-in-lieu for 0.731 ha of parkland pursuant to the provisions of Section 51.1 of the Planning Act. The dedication of Block 105 and cash-in-lieu for 0.731 ha shall satisfy the parkland dedication requirements for all lands within the boundary of this draft plan and within the boundary of draft approval 31T-12001A. All costs associated shall be borne by the Owner.
23. In conjunction with the submission of engineering drawings, the Owner shall submit park design and grading and servicing plans, for review and approval by the Director of Infrastructure and Development Services, which accommodate an east-west pathway on Blocks 102 and 104 to the satisfaction of the Director of Community Services and the Director of Infrastructure and Development Services.
24. The Owner shall grade, service and seed Block 105 within one year of final approval of the appropriate phase, to the satisfaction of the Director of Community Services and the Director of Infrastructure and Development Services.

#### Fencing

25. Within one year of final approval of the appropriate phase, the Owner shall fence all lots adjacent to park and open space areas to be assumed by the City, with a 1.5 metre chain link fence with no gates. Any other fencing arrangements shall be to the satisfaction of the Manager of Development Services.
26. The Subdivision Agreement shall contain a provision requiring the Owner to construct a fence of similar design, material and

height along the residential lot line of lots designed backing onto, or flanking, McCarthy Road West and Perth Line 36 within this subdivision, to the satisfaction of the Manager of Development Services.

#### Trails/Bikeways/Pedestrian Easements

27. Prior to final approval, the Owner shall dedicate a blanket easement for public access through Blocks 102, 103, 104 & 106 in favour of the City to the satisfaction of the Manager Development Services.

#### Noise Attenuation

28. In conjunction with the engineering drawings submission, the Owner shall have a qualified acoustical consultant prepare a noise study concerning the impact of traffic noise from McCarthy Road West and Perth Line 36 which considers alternative noise abatement measures that are to be applied in accordance with the requirements of the City Official Plan policy to be reviewed and accepted by the City. The final accepted recommendations shall be constructed or installed by the Owner or may be incorporated into the subdivision agreement.

#### SANITARY:

29. The Owner shall construct and connect the proposed sanitary sewers to serve this subdivision to the satisfaction of the Director of Infrastructure and Development Services. The Owner shall in its servicing drawings, make provisions for extending the sanitary mains on lands external to the Draft Plan to an appropriate outlet, and accommodate flows from lands external to the subdivision to the satisfaction of the Director of Infrastructure and Development Services. The owner may submit a claim in accordance with the Development Charges By-law #45-2017.
30. The Owner shall have its consulting professional engineer design and supervise the construction of the sanitary servicing works, including any temporary works, to the satisfaction of the Director of Infrastructure and Development Services.

31. The Owner shall not connect any weeping tile connections into the sanitary sewers within this plan.

STORMWATER SERVICING:

32. The Owner shall design the stormwater management system for this plan of subdivision in accordance with the accepted Floodplain and Stormwater Management Analysis Court Drain and McNamara Drain Final Report, prepared by McCormick Rankin Corporation and dated December 2007, which was completed as part of the West Secondary Plan.
33. Concurrent with final approval of the plan, the Owner shall provide all required and adequate land dedications related to the stormwater works, including Blocks 100 & 101, satisfactory to the City.
34. In conjunction with the submission of the engineering drawings, the Owner shall have their consulting engineer submit a stormwater servicing report/plan (functional report where facilities are proposed) satisfactory to the Director of Infrastructure and Development Services. This report shall include identification of the major and minor stormwater overland flow routes for the entire catchment area to the satisfaction of the Director of Infrastructure and Development Services.
35. In conjunction with the submission of the engineering drawings, the Owner shall have their consulting engineer submit plans satisfactory to the Director of Infrastructure and Development Services, that will identify all erosion and sediment control measures to be used during construction and implementation of the plan. The Owner shall implement and monitor the measures to the satisfaction of the Director of Infrastructure and Development Services. The Owner shall correct any deficiencies of the erosion and sediment control measures forthwith. The City will install or rectify failing erosion and sediment control if the owner fails to do so within 10 working days upon written request to do from the City.
36. The Owner shall address forthwith any deficiencies of the stormwater works and/or monitoring program.

37. Prior to assumption, the Owner shall construct and have operational stormwater servicing works and major overland flow routes satisfactory to the Director of Infrastructure and Development Services.
38. Prior to assumption, the Owner shall operate, monitor and maintain the proposed stormwater management works. The Owner shall have their professional engineer submit semi-annual monitoring reports to the Director of Infrastructure and Development Services demonstrating that the works perform in accordance with the approved design criteria. The reports are to provide test results on the volume and nature of the sediment accumulating in the works. The Owner shall ensure that the monitoring program commences when building permits have been issued on fifty percent (50%) of the lots in the plan and shall continue until assumption.
39. The Owner shall ensure that any removal and disposal of sediment from the stormwater management facility is to an approved site satisfactory to the Director of Infrastructure and Development Services.
40. The Owner shall indemnify the City against any damage or claim for damages arising out of or alleged to have arisen out of such increased or accelerated stormwater runoff from this subdivision.

WATER:

41. The Owner shall construct and connect the proposed water mains to serve this subdivision to the satisfaction of the Director of Infrastructure and Development Services.
42. In conjunction with the engineering drawings submission, the Owner shall engage the consultant referred by the Manager of Engineering to conduct a hydraulic evaluation using the City's Water Model to assess the efficacy of the proposed water servicing and provide an assessment of the impacts of the development on the City water distribution system.
43. In conjunction with the engineering drawings submission, the Owner shall submit an overall water plan for this subdivision



which is to be compatible with adjacent subdivisions and approved by the City's Director of Infrastructure and Development Services.

44. The Owner shall in its servicing drawings for the appropriate phase make provisions for extending the water mains on lands external to the Draft Plan in order to provide required connections and looping. The Owner may submit a claim in accordance with the Development Charges By-law #45-2017.
45. The Owner shall have its professional engineer determine if there is sufficient water turnover to ensure water quality and determine how many homes need to be built and occupied to maintain water quality in the water system. If the water quality cannot be maintained in the short term, the Owner shall install automatic blow offs, where necessary, to the satisfaction of the Manager of Environmental Services, or make suitable arrangements with Water Operations for the maintenance of the system in the interim.

#### TRANSPORTATION:

46. The Owner shall construct all roads shown in this plan of subdivision such that alignments match joining roads outside this plan to the satisfaction of the Director of Infrastructure and Development Services.
47. Where the plan is to be phased, any dead ends and open sides of road allowances shall be terminated in 0.3 metre reserves to be conveyed to the City of Stratford until required for the future production of such road allowance.
48. The Owner shall terminate Street 'A' and Street 'B' at the limit of this Plan to the satisfaction of the Director of Infrastructure and Development Services.
49. At the time of final approval, the Owner shall dedicate "daylighting triangles" at the intersection of McCarthy Road West and Street 'A', at the intersection of Street 'B' and Perth Line 36 and at the intersection of O'Loane Avenue and Perth Line 36 to the satisfaction of the City. Such "daylighting

triangles" shall be shown and dedicated as public highways on the final plan.

50. The Owner shall
  - i) construct a 1.5 metres (5') sidewalk on the following streets to the satisfaction of the City Engineer within a time-frame as directed by the City Engineer:
    - a) Street 'A' - abutting the frontage of lots 31 to 58
    - b) Street 'B' - abutting the exterior side yard of lot 59 and the frontage of lots 59 to 74 including Blocks 99, 101 and 105.
    - c) Street 'C' – abutting one side of the street
  - ii) construct or provide cash in lieu of construction for a 1.5 metres (5') sidewalk on the following streets to the satisfaction of the City Engineer within a time-frame as directed by the City Engineer:
    - a) O'Loane Avenue along the East side
    - b) Perth Line 36 along the South side
  
51. The Owner shall establish and maintain a Traffic Management Plan (TMP), when directed by the City, in conformance with City guidelines and to the satisfaction of the Director of Infrastructure and Development Services for any construction activity that will occur on existing public roadways needed to provide services for this plan of subdivision. The TMP is a construction scheduling tool intended to harmonize a construction project's physical requirements with the operational requirements of the City of Stratford, the transportation needs of road users and access concerns of area property owners. The Owner's contractor(s) shall undertake the work within the prescribed operational constraints of the TMP. The TMP will be submitted and become a requirement of the subdivision servicing drawings for this plan of subdivision.

#### Connecting Roads/Terminations

52. At the time of final approval, the Owner shall dedicate and construct as public highways, satisfactory terminations within this Plan of the existing streets, at the eastern limit of the plan, to the approval of the Manager of Development Services and

Manager of Engineering and at no cost to the City of Stratford. Prior to final approval, the Owner shall have its engineer submit to the City detailed plans showing proposed turnaround facilities complete with provisions for snow storage, the configuration of the turnaround facilities must accommodate maintenance and emergency vehicles, for the review and acceptance of the Director of Infrastructure and Development Services.

Should temporary turning facilities be required they shall be shown on the final plans as easements. These easements shall be conveyed to and held by the City of Stratford until the extension of the road allowance, when the easements shall be conveyed without charge to the owners of abutting Lots or Blocks. The Owner is responsible for all costs associated with obtaining the easement, the release of the easement and the construction and removal of all temporary turning facilities.

53. The Owner shall have the common property line of McCarthy Road West, Perth Line 36 and O'Loane Avenue graded in accordance with the City of Stratford standards at no cost to the City.

54. The Owner shall convey road widening Blocks 115 and 116 to the City of Stratford free of encumbrances and at no cost to the City to the satisfaction of the City.

55. The City shall permit access across Block 112 to public vehicular traffic by by-law at a time determined by the City's Manager of Engineering. Notwithstanding any bonding arrangements, no building permits shall be issued inclusive of Lots 59 to 98, both inclusive, until such road is open to vehicular traffic.

At such time as a temporary or full second means of access has been constructed to the East of the termination of Street "B". Street "B" is required to be extended easterly and opened to vehicular traffic. The temporary access road on Block 112 in this Plan will no longer be required and is required to be removed. The Owner agrees to remove the road to the satisfaction of the City and at no cost to the City. The City acknowledges that at such time, Block 112 will become a 0.3m reserve.

56. The Owner shall maintain a paved emergency access road on Lot 31 to City standards on lands at no cost to the City until such time as a second permanent access route to Street 'A' is provided to the satisfaction of the Manager of Engineering.
57. The Owner shall construct all municipal services for the subject lands at the sole expense of the Owner to the satisfaction of the Director of Infrastructure and Development Services.

#### Conservation Regulation Area And FLOODPLAIN

58. Prior to undertaking any works or site alteration including filling, grading, construction or alteration to a watercourse in a Conservation Regulated Area, the Owner shall obtain a permit or receive clearance from the Upper Thames River Conservation Authority.
59. In conjunction with the submission of engineering drawings, the Owner shall have a detailed geotechnical evaluation prepared by a geotechnical engineer to the satisfaction of the City and the Upper Thames River Conservation Authority.
60. The regrading and channelization of Blocks 102, 103 and 104 is to be completed all at once generally in keeping with the Master Drainage Plan prepared by McCormick Rankin Corporation and approved report, 2007 to the satisfaction of the Director of Infrastructure and Development Services and Upper Thames River Conservation Authority. No works shall be completed in contravention of the Drainage Act.
61. Channelization and regrading within Blocks 102, 103 and 104 is to occur prior to any excavation or regrading within the existing flood plain limits to ensure flood storage is maintained. The Owner agrees to provide certification the channelization and regrading noted above has been completed in accordance with the approved plans to the satisfaction of the Director of Infrastructure and Development Services and Upper Thames River Conservation Authority.
62. The Owner shall complete the tree removal compensation plantings within this plan that were required as part of the Packham Avenue development to the satisfaction of the Director of Infrastructure and Development Services in

consultation with the Upper Thames River Conservation Authority.

If there is insufficient area to complete all of the required compensation plantings in this subdivision, the owner shall make other arrangements to the satisfaction of the Director of Infrastructure and Development Services in consultation with the Upper Thames River Conservation Authority.

#### ELECTRICAL PROVIDER

63. Prior to the entering into a subdivision agreement, the Owner shall advise the City who the electrical provider will be for the subdivision.

64. Shall obtain approval from the City and the electrical provider. Any new addition and/or relocation of existing electrical infrastructure will be at the Owner's expense.

65. In conjunction with the submission of Engineering drawings, the Owner may be required to submit a street lighting plan for approval by both the City and either Festival Hydro or Hydro One.

#### OTHER

66. The subdivision agreement shall make provision for the planting of trees in the boulevard to the satisfaction of the Director of Community Services.

67. The subdivision agreement shall make provision for the physical location of Community Mail Boxes which satisfies the requirements of Canada Post.

68. The Owner shall not burn any materials on site.

69. For the purpose of satisfying any of the conditions of draft approval herein contained, the Owner shall file, with the City, complete submissions consisting of all required studies, reports, data, information or detailed engineering drawings, all to the satisfaction of the Manager of Development Services and the Director of Infrastructure and Development Services. The Owner acknowledges that, in the event that a submission does not include the complete information required by the City, such

submission will be returned to the Owner without detailed review by the City.

70. Prior to final approval, for the purposes of satisfying any of the conditions of draft approval herein contained, the Owner shall file with the Approval Authority a complete submission consisting of all required clearances, fees, and final plans, and to advise the Approval Authority in writing how each of the conditions of draft approval has been, or will be, satisfied. The Owner acknowledges that, in the event that the final approval package does not include the complete information required by the Approval Authority, such submission will be returned to the Owner without detailed review by the City.
71. The Owner shall construct a four season active transportation pathway that connects Street 'A' to Street 'B' to the satisfaction of the City Engineer and at no cost to the City within a time-frame as directed by the City Engineer.

#### NOTES TO DRAFT APPROVAL

1. The applicant is directed to Section 51(39) and 51(43) of the Planning Act, R.S.O. 1990 as amended, regarding referral of any imposed conditions to the Local Planning Appeals Tribunal. Requests for referrals are to be directed to the Subdivision Approval Authority of the City of Stratford.
2. It is the applicant's responsibility to fulfill the conditions for draft approval and to ensure that the required clearance letters are forwarded by the appropriate agencies to the City of Stratford, to the attention of the Manager of Development Services, Infrastructure and Development Services Department, City of Stratford, quoting the above-noted file number.
3. All plans are to be prepared using total station survey and compatible with the latest version of AutoCAD. The final plan submitted for final approval, engineered design drawings and construction record drawings are to be provided in print and digital format referenced to a control network compiled to the satisfaction of the City of Stratford Engineering Department in accordance with Ontario Basic Mapping (U.T.M. Grid 1:2000), for future use within the City's geographical information system.

4. The Owner/developer is advised that the provisions of the Development Charge By-law apply to this draft approval.
5. Required agreements with the municipality will be prepared by the City of Stratford upon written request being received by the Manager of Engineering of the City of Stratford Infrastructure and Development Services Department from the applicant.
6. The applicant should consult with an Ontario Land Surveyor for this proposed plan concerning final approval requirements relative to the Certification of Titles Act.
7. The final plan approved by The Corporation of the City of Stratford must be registered within thirty (30) days or the Corporation may withdraw its approval under Section 51(59) of the Planning Act, R.S.O. 1990 as amended.
8. All plans of subdivision are to be prepared and presented in metric units.
9. Easements required for utility or drainage purposes should be granted to the appropriate authority. Contact the Infrastructure and Development Services Department prior to any transfer of easements to the City of Stratford.
10. Some of the conditions of draft approval will be cleared through the inclusion of appropriate requirements in the subdivision agreement, where acceptable to the City of Stratford.
11. An electrical distribution line operating at below 50,000 volts might be located within the area affected by this development or abutting this development. Section 186 - Proximity - of the Regulations for construction Projects in the Occupational Health and Safety Act, requires that no object be brought closer than 3 metres (10 feet) to the energized conductor. It is the proponent's responsibility to be aware, and to make all personnel on site aware, that all equipment and personnel must come no closer than the distance specified in the Act. They should also be aware that the electrical conductors can raise or lower without warning, depending on the electrical demand placed on the line. Warning signs should be posted on wooden poles supporting the conductors stating "DANGER - Overhead

Electrical Wires" in all locations where personnel and construction vehicles might come in close proximity to the conductors.

12. Privacy fences shall be placed on private properties. Fencing designs will be consistent with City standards and shall be the responsibility of the individual property Owners; and any noise walls required shall not be placed on City property namely Noise barriers on Arterial Roads.
13. Inauguration, or extension of a piped water supply, a sewage system or a storm drainage system, is subject to the approval of the Ministry of the Environment under Section 23 and 24 of the Ontario Water Resources Act, R.S.O. 1980.
14. If final approval is not given to this Plan, within seven years of the draft approval date, and no extensions have been granted, draft approval shall lapse under subsection 51(32) of the Planning Act, R.S.O., 1990. If the Owner wishes to request an extension to draft approval, a written explanation, together with a resolution from the local municipality, must be received by the Approval Authority 60 days prior to the lapsing date.

Please note that an updated review of the plan, and revisions to the conditions of approval, may be necessary if an extension is to be granted.

15. Any ornamental gateways proposed for the subdivision shall not be allowed on City lands and the City shall assume no responsibility for their maintenance.
- v) AND THAT City Council authorize staff to explore acquisition options and to enter into negotiations for the purchase of the open space blocks (Block 102, Block 103 and Block 104).

## 9.2 Report of the Social Services Committee

R2020-060

**Motion by** Councillor Henderson

**Seconded By** Councillor Burbach

**THAT the Report of the Social Services Committee dated February 10, 2020 be adopted as printed.**



**Carried**

**9.2.1 Achieving a Quality By-Name-List as a Built for Zero Canada Participating Community (SOC20-001)**

THAT the report titled "Achieving a Quality By-Name-List as a Built for Zero Canada Participating Community" be received for information.

**9.2.2 Opening of the Britannia Street Affordable Housing Building (SOC20-002)**

THAT Stratford City Council endorse the occupancy plan for 230 Britannia Street, Stratford.

**10. Notice of Intent:**

None scheduled.

**11. Reading of the By-laws:**

The following By-laws required First and Second Readings and Third and Final Readings and could have been taken collectively upon unanimous vote of Council present.

Due to a declared pecuniary interest, the Mayor requested that by-laws 11.1 and 11.2 be taken separately.

R2020-061

**Motion by** Councillor Burbach

**Seconded By** Councillor Bunting

**THAT By-laws 10-2020 to 15-2020 be taken collectively.**

**Carried** unanimously

R2020-062

**Motion by** Councillor Beatty

**Seconded By** Councillor Henderson

**THAT By-laws 10-2020 to 15-2020 be read a First and Second Time.**

**Carried** two-thirds support

R2020-063

**Motion by** Councillor Gaffney

**Seconded By** Councillor Vassilakos

**THAT By-laws 10-2020 to 15-2020 be read a Third Time and Finally Passed.**

**Carried**

\*The Deputy Mayor assumed the Chair for the readings of draft by-laws 11.1 and 11.2.

R2020-064

**Motion by** Councillor Beatty

**Seconded By** Councillor Henderson

**THAT By-law 16-2020 be read a First and Second Time.**

**Carried** two-thirds support

R2020-065

**Motion by** Councillor Vassilakos

**Seconded By** Councillor Ingram

**THAT By-law 16-2020 be read a Third and Finally Passed.**

**Carried**

R2020-066

**Motion by** Councillor Bunting

**Seconded By** Councillor Clifford

**THAT By-law 17-2020 be read a First and Second Time.**

**Carried** two-thirds support

R2020-067

**Motion by** Councillor Gaffney

**Seconded By** Councillor Henderson

**THAT By-law 17-2020 be read a Third Time and Finally Passed.**

**Carried**

\*The Mayor having declared a pecuniary interest on Items 11.1 and 11.1 abstained from voting and resumed the Chair following the vote.

### **11.1 Adoption of Official Plan Amendment No. 29 – By-law 16-2020**

To adopt Official Plan Amendment No. 29 to re-designate Part of Lot 5, Concession 2, City of Stratford from 'Medium Density Residential Special' to 'Medium Density Residential, 'Parks and Open Space' and 'Residential Area' designations.

**11.2 Amendment to Zoning By-law 201-2000 for zone change application Z05-19 for Part Lot 5, Concession 2 – By-law 17-2020**

To amend By-law 201-2000 with respect to zone change application Z05-19 by Countryside Development Inc., to rezone Part of Lot 5, Concession 2 (Geographic Township of Ellice).

**11.3 Amendment to Zoning By-law 201-2000 for zone change application Z10-19 for 3194 Vivian Line 37 - By-law 10-2020**

To amend By-law 201-2000 with respect to Zone Change Application Z10-19 by POL Quality Homes to amend the Future Residential- Special (FR) and Agricultural (A) zoning on 3194 Vivian Line 37 located on the north side of Vivian Line 37 between Romeo Street North and Harrison Street in the City of Stratford.

**11.4 2020 BIA Tax Levy - By-law 11-2020**

To levy a special charge upon the rateable property in the business improvement area for Stratford City Centre Business Improvement Area (BIA) for 2020.

**11.5 Award of Tender for 2020 Pruning, Removal and Disposal of Designated Trees and Stumps - By-law 12-2020**

To authorize the acceptance of a tender, execution of the contract and the undertaking of the work by 1877980 Ontario Inc. o/a Kodiak Tree Services for removal and disposal of designated trees and stumps in 2020 and Lange Bros. (Tavistock) Limited for regular, overtime and emergency pruning services in 2020 [T-2019-49].

**11.6 Acceptance of Proposal for Preparation of a Community Safety and Wellbeing Plan – By-law 13-2020**

To authorize the acceptance of a proposal and the undertaking of the work by DPRA Canada Inc. for preparation of the Community Safety and Wellbeing Plan for Stratford, St. Marys, North Perth, West Perth, Perth East and Perth South [RFP-2019-64].

**11.8 ADDED - Cost Apportionment Termination Agreement – By-law 14-2020**

To authorize the entering into and execution of a Cost Apportionment Termination Agreement between The Corporation of the City of Stratford,

The Corporation of the Town of St. Marys and The Corporation of the County of Perth with respect to the Perth District Health Unit shared services.

### **11.9 ADDED - Revised Cost Apportionment Agreement – By-law 15-2020**

To authorize the entering into and execution of a revised cost apportionment agreement between The Corporation of the City of Stratford, The Corporation of the Town of St. Marys, The Corporation of the County of Perth and The Corporation of the County of Huron with respect to the provision of public health programs and services.

## **12. Consent Agenda: CA-2020-016 to CA-2020-022**

### **12.1 CA-2020-017**

**Motion by** Councillor Vassilakos

**Seconded By** Councillor Ritsma

THAT CA-2020-017, being a Resolution from the City of Sarnia regarding Ontario Power Generation's Deep Geologic Repository Project, be endorsed.

R2020-068

**Motion by** Councillor Clifford

**Seconded By** Councillor Gaffney

**THAT CA-2020-017, being a Resolution from the City of Sarnia regarding Ontario Power Generation's Deep Geologic Repository Project, be referred to Infrastructure and Development Services staff for a report.**

**Carried**

### **12.2 CA-2020-020**

In response to whether this work would impact the Tom Patterson Theatre construction, the Mayor advised the work started today and would take 2-3 weeks.

## **13. New Business:**

No new business was stated.

#### 14. **Adjournment to Standing Committees:**

The next Regular Council meeting is February 24, 2020 in the Council Chamber, City Hall.

R2020-069

**Motion by** Councillor Burbach

**Seconded By** Councillor Ingram

**THAT the Council meeting adjourn to convene into Standing Committees as follows:**

- **Infrastructure, Transportation and Safety Committee [7:15 p.m. or thereafter following the Regular Council meeting];**
- **Planning and Heritage Committee [7:20 p.m. or thereafter following the Regular Council meeting];**
- **Finance and Labour Relations Committee [7:25 p.m. or thereafter following the Regular Council meeting];**

**and to Committee of the Whole if necessary, and to reconvene into Council.**

**Carried**

#### 15. **Council Reconvene:**

##### 15.1 **Declarations of Pecuniary Interest made at Standing Committees**

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

Declarations of Pecuniary Interest made at Standing Committee meetings held on February 10, 2020 with respect to the following Items and re-stated at the reconvene portion of the Council meeting:

##### Name, Item and General Nature of Pecuniary Interest

Councillor Vassilakos declared a pecuniary interest in Item 5.1 of the Finance and Labour Relations Committee agenda - Report of the 2020

Community Grants Evaluation Committee: One-Time and Multi-Year Funding, as she volunteers with Cycle Stratford at their event and is a member of the Community Foundation.

Councillor Burbach declared a pecuniary interest in Item 5.1 of the Finance and Labour Relations Committee agenda - Report of the 2020 Community Grants Evaluation Committee: One-Time and Multi-Year Funding, as she has business relationships with the Stratford Symphony Orchestra, Inner Chamber, Stratford & District Horticultural Society and Cycle Stratford.

## **15.2 Committee Reports**

### **15.2.1 Infrastructure, Transportation and Safety Committee**

R2020-070

**Motion by** Councillor Vassilakos

**Seconded By** Councillor Burbach

**THAT Item 9.1 of the Infrastructure, Transportation and Safety Committee meeting dated February 10, 2020 be adopted as follows:**

**9.1 Request to Use Reserve Towards Purchase of Bike Corrals in 2020 (ITS20-010)**

**THAT the purchase of two bike corrals be approved with an upset limit of \$9,000.**

**AND THAT funding be drawn from reserve G-R18-BRDS-0000.**

**Carried**

### **15.2.2 Finance and Labour Relations Committee**

R2020-071

**Motion by** Councillor Clifford

**Seconded By** Councillor Henderson

**THAT Item 4.1 of the Finance and Labour Relations Committee meeting dated February 10, 2020 be adopted as follows:**

**4.1 Perth County Information Network Purchase of Delivery Van (FIN20-002)**

**THAT the report of the Director of Corporate Services and CEO of the Stratford Public Library dated 10<sup>th</sup> February 2020, regarding the capital purchase of a Perth County Information Network delivery van, be received;**

**THAT the capital purchase in the amount of \$80,495.10 (including HST) be approved;**

**THAT the purchase be initially funded from the Library Capital Reserve R-R11-LIBR;**

**AND THAT the City of Stratford contribution be \$28,656, with \$51,839 recovered by Stratford Public Library from the other members of the Perth County Information Network.**

**Carried**

### **15.2.3 Planning and Heritage Committee**

R2020-072

**Motion by** Councillor Ingram

**Seconded By** Councillor Burbach

**THAT Item 5.1 of the Planning and Heritage Committee meeting dated February 10, 2020 be adopted as follows:**

**THAT the request by Mr. Jim Strawbridge, for a Sign By-law exemption in order to erect two additional fascia address signs, measuring 2.1m<sup>2</sup> (23.25sq.ft) and 1.7m<sup>2</sup> (18.75sq.ft) at 93 St. Vincent Street North, be approved.**

**Carried**

### **15.3 Reading of the By-laws (reconvene):**

The following By-law required First and Second Readings and Third and Final Readings:

#### **By-law 11.7 Confirmatory By-law – By-law 17-2020**

To confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on February 10, 2020.

R2020-073

**Motion by** Councillor Sebben

**Seconded By** Councillor Vassilakos

**THAT By-law 17-2020 be read a First and Second Time.**

**Carried** two thirds support

R2020-074

**Motion by** Councillor Gaffney

**Seconded By** Councillor Bunting

**THAT By-law 17-2020 be read a Third Time and Finally Passed.**

**Carried**

#### **15.4 Adjournment of Council Meeting**

R2020-075

**Motion by** Councillor Clifford

**Seconded By** Councillor Ingram

**THAT the February 10, 2020 Regular Council meeting adjourn.**

**Carried**

Meeting Start Time: 7:00 P.M.

Meeting End Time: 9:21 P.M.

Reconvene Meeting Start Time: 10:24 P.M.

Reconvene Meeting End Time: 10:26 P.M.

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Mayor - Daniel B. Mathieson

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Acting Clerk – Tatiana Dafoe



## PROCLAMATION

Whereas we acknowledge the unjust oppression of girls and women in the developing world, the daily suffering and indignities of their lives and

Whereas we are aware that no nation can prosper fully without the contribution of all its citizens and

Whereas we recognize that removing barriers of poverty, gender inequality and traditional cultural practices can empower girls and women to access education to reach their potential and

Whereas Change Her World is celebrating ten years of bringing education, hope and opportunity to such girls in Malawi, Africa

I declare September 8, 2020 to be Change Her World Day in the city of Stratford.



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## MANAGEMENT REPORT

**Date:** February 14, 2020  
**To:** City Council  
**From:** Quin Malott – Parks, Forestry & Cemetery Manager  
**Report#:** COU20-012  
**Attachments:** Bid Summary

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**Title:** Columbarium Wall Niche Construction RFP Approval

**Objective:** To authorize the award of RFP-2020-05 for the design, supply and installation of a 200 niche columbarium in Avondale Cemetery.

**Background:** In order to keep up with the increasing demand of niche interments, the addition of a 200 niche columbarium wall was included in the 2020 capital budget.

**Analysis:** An RFP was released on January 15<sup>th</sup> and closed on February 12<sup>th</sup> with three proposals received. The project includes one 72-unit columbarium and two 64-unit columbarium in a garden design, along with concrete pad foundations.

**Financial Impact:** Total cost of the low bid is \$113,904 (including HST). Cost to the budget is \$102,574.08 which includes the 1.76% non-refundable HST.


The approved capital budget is \$100,000. This financial impact has been reviewed by the Director of Corporate Services.

### **Alignment with Strategic Priorities:**

#### **Developing our Resources**

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

**Staff Recommendation: THAT the low bid from CFC Supply in the amount of \$113,904 (including HST) be approved for the design, supply and installation of a 200 niche columbarium in Avondale Cemetery.**



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Quin Malott – Parks, Forestry & Cemetery Manager



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David St. Louis, Director of Community Services



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Joan Thomson, Acting Chief Administrative Officer

## RFP-2020-05

## Avondale Cemetery - Columbarium Wall Niche Construction Fields 2

Closing Date: Wednesday, February 12, 2020

Submission Summary

| Vendor                               | City/Province      | Submission Name | Unofficial Value or Notes |
|--------------------------------------|--------------------|-----------------|---------------------------|
| Sunset Memorial & Stone Ltd          | CALGARY, Alberta   | Submission 1    |                           |
| CFC Supply                           | Maidstone, Ontario | Submission 1    |                           |
| Carrier Mausoleums Construction Inc. | Montreal, Quebec   | Submission 1    |                           |

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 Witness (Print Name)

Signature

Date

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 Witness (Print Name)

Signature

Date

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 Witness (Print Name)

Signature

Date



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## MANAGEMENT REPORT

**Date:** February 24, 2020  
**To:** Mayor and Council  
**From:** Michael Humble, Director of Corporate Services  
Kim McElroy, Director of Social Services  
Eden Grodzinski, Manager of Housing  
**Report#:** COU20-13  
**Attachments:** None

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**Title:** Housing Maintenance Van

**Objective:** To seek approval to fund the capital purchase of a maintenance van for the Housing Division of the Social Services Department.

**Background:** The City of Stratford's Social Services Department is responsible for the operation, capital repairs and maintenance of 699 rent-geared-to-income and affordable housing units (19 apartment buildings; 164 family homes) located throughout Stratford, Perth County and St. Marys. In 2019, the maintenance department completed 2,858 work orders. With the addition of a new property at 230 Britannia St. and the aging of the community housing portfolio, it is anticipated that the demand on the housing maintenance workload will continue to increase.

The annual operating cost of \$8,500 for an additional maintenance van was approved in the 2020 budget. The capital cost of the van purchase was not addressed, so we seek approval now for the expenditure to be funded from City of Stratford's Social Services Reserve Fund R-R11-SSCA.

**Analysis:** Capital expenditures outside of the budget process and the use of City reserve funds require the approval of Council.

It is recommended that the initial capital purchase of the maintenance van be funded from the City of Stratford's Social Services Reserve Fund R-R11-SSCA.

**Financial Impact:** The purchase price of the van is \$65,000 (including HST).

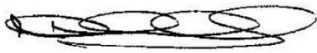
**Alignment with Strategic Priorities: Developing our Resources**

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

**Staff Recommendation: THAT the report of Director of Corporate Services, Director of Social Services and Manager of Housing dated 24<sup>th</sup> February 2020, regarding the capital purchase of a Housing maintenance van, be received;**

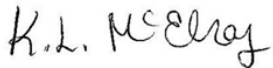
**THAT the capital purchase in the amount of \$65,000 (including HST) be approved;**

**AND THAT the purchase be initially funded from the City of Stratford's Social Services Capital Reserve R-R11-SSCA.**





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Michael Humble CPA, CGA, Director of Corporate Services




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Kim McElroy, Director of Social Services




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Edén Grodzinski, Manager of Housing




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Joan Thomson, Acting Chief Administrative Officer



## MANAGEMENT REPORT

**Date:** February 24, 2020  
**To:** Mayor and Council  
**From:** Brent Raycraft, Supervisor of Fleet  
**Report#:** COU20-014  
**Attachments:** None

**Title:** Purchasing Policy – Emergency Purchase of One Heavy Duty One Ton Truck with Dump Box and Sander Unit for Community Services, Parks Division

**Objective:** To report to Council the emergency purchase of one heavy duty one ton truck with dump box and sander unit for Community Services, Parks Division as per the City's Purchasing Policy P.5.1., Section 39.1.b.

**Background:** On December 17, 2019, the City's Parks location was burglarized and a 2013 Ford F450 with a dump box and sander unit was stolen and rolled several times. The City's insurance company has declared it a total write off. Based on the City's deductible, there will be very little or no insurance money available to replace the unit. In meeting with Community Services, they are down 4 trucks (3 were pulled in October due to mechanical reasons) of which 2 have been approved by Council to go out to tender promptly, but that did not mitigate the current situation. The service level for winter maintenance and snow removal at our Parks and Recreation Centres was compromised. Staff were able to source several different used units with relatively low kilometres that would work now with only a few minor changes to accommodate the new sander also needed. City staff inspected and reviewed the units to ensure it meets the department's requirements.

**Analysis:** The Director of Corporate Services and the Director of Infrastructure and Development Services agreed that this situation constituted an emergency purchase under the City's Purchasing Policy P.5.1, Section 39.1.b. Not replacing this stolen unit as quickly as possible, the department's ability to maintain a high level of service at the Parks and Recreation Centres would be affected which would lead to operational challenges moving forward. The cost of a new vehicle would be in the order of \$110,000 to \$120,000 inclusive of HST and would take many weeks to be delivered.

A suitable used replacement, that fully meets the City's requirements, was purchased from Bennett Auto Sales for \$76,400 plus HST along with a sander unit from Nes-Tech Sales and

Service Inc. for \$8,664.00 plus HST which is a total of \$86,561.13 after the partial HST rebate. The truck has been delivered to the City and the sander unit has been installed. It has been in service since Friday, February 14, 2020. Decals for the unit will be installed on February 28, 2020.

**Financial Impact:** The cost of the used 2018 Ford F550 XL Dump Truck from Bennett Auto Sales of \$76,400 plus HST along with a sander unit from Nes-Tech Sales and Service Inc. for \$8,664.00 plus HST which is a total of \$86,561.13 after the partial HST rebate will be funded partially from the sale of older assets on GovDeals totalling \$69,715 along with recoupable scrap pricing of the damaged units total \$4,100.00.

The balance of funding will come from the Fleet Reserve Account R-R11-FLET.

### **Strategic Priority that Aligns with Recommendation:**

#### **Developing our Resources**

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

**Staff Recommendation: THAT Council receive the report titled Purchasing Policy-Emergency Purchase of One Heavy Duty One Ton Truck with Dump Box and Sander Unit for Community Services, Parks Division as per Section 39.1.b. of the City of Stratford's Purchasing Policy P.5.1.**




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Brent Raycraft, Supervisor of Fleet




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Ed Dujlovic, Director of Infrastructure and Development Services




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Joan Thomson, Acting Chief Administrative Officer





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## MANAGEMENT REPORT

**Date:** February 24, 2020  
**To:** Mayor and Council  
**From:** Kate Simpson, Waste Reduction Coordinator  
**Report#:** COU20-015  
**Attachments:** Automotive Materials Stewardship Amending Agreement Cover Letter

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**Title:** Automotive Materials Stewardship Amending Agreement

**Objective:** To consider entering into an Amending Agreement with Automotive Materials Stewardship Inc. (AMS) with respect to the collection of used automotive containers.

**Background:** In April of 2017, AMS commenced operations of the industry stewardship plan for the management of used oil filters, used oil containers, and used antifreeze containers. The City of Stratford entered into an agreement to be able to receive free collection of used automotive containers including:

- Antifreeze containers;
- Oil containers that have a capacity of 30 litres or less and that were manufactured for the purpose of containing lubrication oil; and
- Oil filters – after they have been used for their intended purpose.

**Analysis:** The City of Stratford diverts these materials from the landfill site. The material is collected at the Landfill Site, Public Works Yard, and Transit Garage. The Agreement with AMS provides a contractor to transport the materials to be recycled, at no cost to the City of Stratford.

Our current agreement with AMS will expire March 31<sup>st</sup>, 2020. In order to continue participation in the program, an Amending Agreement must be returned to AMS by March 15, 2020 in order to be eligible. The Amending Agreement would automatically renew the existing agreement initial term for successive renewal terms of twelve months each unless written notice of termination is provided by either party.

**Financial Impact:** The AMS would continue to provide free collection and recycle these materials from our three locations. In 2019, 1.2 tonnes (1,269 kilograms) of material were collected in the City of Stratford.

**Strategic Priority that Aligns with Recommendation:**

**Developing our Resources**

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

**Staff Recommendation: THAT the Corporation of the City of Stratford enter into an Amending Agreement with the Automotive Materials Stewardship Inc. for the collection and recycling of used automotive containers;**

**AND THAT the Mayor and City Clerk or their respective delegates, be authorized to sign the Amending Agreement.**




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Kate Simpson, Waste Reduction Coordinator




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Ed Dujlovic, Director of Infrastructure and Development Services




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Joan Thomson, Acting Chief Administrative Officer



January 10, 2020

**Subject:** Automotive Materials Stewardship – AMS Municipal Amending Agreement

**ACTION REQUIRED**

Dear Municipal / First Nations Partner,

Please find attached to this email a copy of an amendment to your Municipal Automotive Materials Services Agreement.

As you are aware, your current Municipal Automotive Materials Services Agreement expires on March 31, 2020. This amendment will extend the current term date past March 31, 2020 and allow AMS to continue to provide Depot Hour and/or Event payments to municipalities and First Nations for the collection of automotive materials (antifreeze, oil containers, oil filters).

If your municipality or First Nation community still wishes to participate in the AMS program, please ensure that AMS receives a signed amended **no later than March 15, 2020**. Signed amendments can be emailed to [fieldservices@autostewardship.ca](mailto:fieldservices@autostewardship.ca). Please note that AMS does not require a signed hard copy.

**If AMS does not receive a signed amendment by March 15, 2020 your community will not be eligible to receive any Depot Hour and/or Event payments from AMS after March 31, 2020.**

If you do not wish to continue participation in the program, or if you have any questions about this amending agreement, please let us know by emailing us at [fieldservices@autostewardship.ca](mailto:fieldservices@autostewardship.ca).

Regards,

David Pearce  
Board Secretary & Operations Officer  
Automotive Materials Stewardship



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## MANAGEMENT REPORT

**Date:** February 24, 2020  
**To:** Mayor and City Council  
**From:** Stephanie Potter, Policy and Research Associate  
**Report#:** COU20-016  
**Attachments:** None

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**Title:** Community Transportation Pilot Project – Recommended Service Provider

**Objective:** To recommend a service provider for the Community Transportation pilot project; And to direct staff to begin negotiating a service agreement.

**Background:** City staff have been working in partnership with St. Marys, Perth County, and the lower-tier municipalities to launch the Community Transportation pilot bus service. Through a joint application to the Community Transportation program, Stratford, North Perth, and St. Marys have been awarded \$1.45 million to launch a 3-year Intercity transportation service that will connect our communities with London and Kitchener Waterloo. Perth County has also received an additional \$1.45 million to launch a 3-year Intracounty bus service that will connect the Perth County communities with each other and with the larger centres. Public consultations were held throughout October, including a County-wide public survey that received over 1,860 responses. The survey results are available on the City of Stratford's website at [www.stratfordcanada.ca/CT](http://www.stratfordcanada.ca/CT).

At the 15 October 2019 Regular Council meeting, the following item was listed on the Consent Agenda. Council did not express concerns:

CA-2019-145 Notification that the CAO's Office intends to issue a Request for Proposals in accordance with the City's Purchasing Policy to contract an Inter-Community Transportation service provider.

A joint Request for Proposals (RFP) was issued by the City of Stratford on behalf of the partner municipalities to enable the retention of a single service provider, with separate

contracts required for each service.<sup>1</sup> City of Stratford RFP-2019-63 – Provision of Stratford Intercity and Perth Intra-County Community Bus Transportation Services was posted on 22 November and closed on 18 December. We received three proposals to provide both the Intercity and Intracounty services from the following firms:

- Voyago (formally Voyageur)
- Pacific Western
- First Canada

Proposals were evaluated by a team of seven (7) members that represented the partner municipalities as follows:

- Stratford (3): Mayor; Manager of Transit; Policy and Research Associate
- Perth County (2): Warden; Manager of Economic Development & Tourism
- St. Marys (1): CAO
- North Perth (1): Mayor

The evaluation team unanimously recommended Voyago as the preferred service provider.

### **Analysis:**

#### **1. Service Requirements**

Per the terms of RFP-2019-63, all of the essential Community Transportation service functions are to be provided by the service provider, including vehicles, drivers, scheduling, customer service, supervision, and fare collection, ticket sales, web presence, as well as advice on routing, scheduling and coordination between the two services.

#### **2. Service Proposed by Voyago**

Of the three proponents that bid on this opportunity, Voyago is offering the lowest cost of service per hour and the highest level of service. Their proposal demonstrated project understanding, an experienced project team, and value added opportunities. For example, this firm has been retained to provide intercommunity transportation services for other area Community Transportation Grant recipients. Retaining Voyago as our service provider presents us with an opportunity to consider being part of an integrated interregional transportation network once the systems here are operational.

#### **3. Proposed Service Levels**

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<sup>1</sup> The Intercity and Intracounty bus services are separate but related transportation pilot projects that are intended to work in coordination with each other to enable maximum connectivity for residents of all Perth County municipalities. Although separate contracts are required for each service, the partner municipalities would prefer that a single firm provide both services for reasons of economy and ease of service coordination. Please note that while the City issued the RFP for both services, the City is only responsible for retaining a service provider for the Intercity service. Perth County will be responsible for retaining the Intracounty service provider.

Staff recommends that we launch the program with six-day service (Monday through Saturday) at a minimum, and give consideration to expanding to Sunday service and extending service hours as the program develops and we build ridership. Our partners in St. Marys and North Perth are supportive of the proposed 6-day service model.

**Financial Impact:** The estimated cost of the Community Transportation pilot project with 6-day service is expected to be as follows:

| Expense                         | Total Cost<br>2020-2023 | Total Cost to<br>Each<br>Municipality<br>2020-2023 | Annual Cost<br>to each<br>Municipality |
|---------------------------------|-------------------------|--|--|
| Contracted Service Provider     | \$1,935,000             | \$645,000  | \$215,000                              |
| Transportation Coordinator      | \$65,000                | \$21,670   | \$7,225                                |
| Marketing <sup>2</sup>          | \$52,000                | \$17,340   | \$5,780                                |
| Other Expenses <sup>3</sup>     | \$75,000                | \$25,000   | \$8,335                                |
| <b>Estimated Total Expenses</b> | <b>\$2,127,000</b>      | <b>\$709,010</b>                                   | <b>\$236,340</b>                       |

These costs will be offset by the Community Transportation Grant (\$1,449,345 in total between 2020 and 2023), or approximately \$483,000 for each municipality over 3 years. Ridership revenues are expected to help reduce the cost further, although the estimated amount of ridership revenue we can expect is unknown at this time.<sup>4</sup> The conservative estimate below has been provided by our contracted Transportation Coordinator based on current market research:<sup>5</sup>

<sup>2</sup> Please note that marketing costs may not be distributed evenly over the three year term; we may wish to invest more heavily in marketing during the first year when the project is launching.

<sup>3</sup> There will be miscellaneous project costs that are currently being reviewed and evaluated by staff. For example, while we plan to use bus stops that are located on municipal property and are currently maintained, there could be additional costs for bus stop maintenance/snow clearing, particularly in other municipalities (i.e. London and Kitchener-Waterloo). Capital costs such as bus stop signs and shelters are not eligible expenses under this grant and would have to be covered by the municipalities. There are also miscellaneous administrative costs associated with the project, such as legal fees. There are also additional charges for adding extra features that we may wish to consider, such as on-board bus wi-fi and GPS tracking.

<sup>4</sup> Expected ridership revenue will be impacted by the date that the service can be launched, ridership levels, and ridership fares.

<sup>5</sup> Based on Deseronto Transit ridership (the best comparator we currently have).

| Revenue                                     | Total Revenue 2020-2023 | Total Revenue for Each Municipality 2020-2023 | Annual Revenue for Each Municipality |
|---|-------------------------|---|--------------------------------------|
| Community Transportation Grant <sup>6</sup> | \$1,449,345             | \$483,000                                     | \$161,000                            |
| Ridership                                   | \$345,000               | \$115,000                                     | \$38,333                             |
| <b>Estimated Total Revenue</b>              | <b>\$1,794,345</b>      | <b>\$598,000</b>                              | <b>\$199,333</b>                     |

Based on current estimates, staff expect the project to run a total deficit of approximately \$332,655 over the three year pilot project term. Each municipality would be responsible for covering approximately \$111,000 over the three-year project term (\$37,000 annually).

Please note that these are estimates only, based on the best information that we currently have available. A rise in expected ridership levels will help to offset these costs. Conversely, ridership levels that are lower than expected will increase the cost of running the service. Furthermore, introducing additional service hours (e.g. Sunday service, extended daily hours) based on demand, user feedback, and ridership levels, would increase the cost of service. Staff would seek Council approval prior to increasing service hours.

### **Alignment with Strategic Priorities:**

#### **Mobility, Accessibility and Design Excellence**

Improving ways to get around, to and from Stratford by public transit, active transportation and private vehicle.

**Staff Recommendation: THAT Council accepts the proposal from Voyago (RFP-2019-63) in principle, for the Intercity Community Transportation Pilot Project for a 6-day service, with the option to expand to 7-day services, as determined by the City and its partners;**

**THAT Council's acceptance of the Voyago proposal is conditional upon the entering into of a Local Partnership Agreement with Stratford, St. Marys, and North Perth Councils.**

**AND THAT staff be directed to negotiate a service agreement with Voyago for the Intercity Community Transportation pilot project for the consideration of Council.**

<sup>6</sup> Please note that the Transfer Payment Agreement with the Ministry of Transportation specifies that the grant will be paid out in quarterly installments, with slight increases each fiscal year (i.e. funding will not be distributed evenly each year).

A handwritten signature in black ink, appearing to be 'Stephanie Potter', written in a cursive style.

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Stephanie Potter, Policy and Research Associate

A handwritten signature in black ink, appearing to be 'Joan Thomson', written in a cursive style.

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Joan Thomson, Acting Chief Administrative Officer





## Community Services Department

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# MANAGEMENT REPORT

**Date:** February 20, 2020  
**To:** City Council  
**From:** Michael Mousley – Transit Manager  
**Report#:** COU20-017  
**Attachments:** None

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**Title:** Transit Capital Plan Update

**Objective:** To update Council on the 10 year Investing in Canada Infrastructure Program (ICIP) transit funding opportunities.

**Background:** The ICIP funding was announced April 2, 2019. This is a shared funding program between the Federal, Provincial and Municipal Governments.

**Analysis:** The City has been allocated \$10,389,053 in which the City needs to contribute 26.67% giving the City a total of \$14,167,535 to be used over a 10-year funding model as follows:

- Federal contribution up to 40% which equals \$5,667,014
- Provincial contribution up to 33.33% which equals \$4,722,039
- \*Municipal contribution up to 26.67% which equals \$3,778,482

\*The current Provincial Gas Tax funding can be used as part of the municipal contribution to transit projects (approximately \$465,000 per year).

Allocation of funding is based on 2015 CUTA Fact Book ridership/population information.

The first intake period was from April 2, 2019 to May 28, 2019 to nominate municipal transit projects (additional intakes for projects will be announced at a later date). Projects need to be completed within the 10 year time frame.

**Projects applied for 2019, 2020 & 2021:**

**2019:**

## 1. Two (2) Conventional 40' Buses

The City's Transit department currently has a fleet of 12 conventional 40' buses and 2 conventional 35' bus, all varying in age from 1997 to 2018.

## 2. On-Demand Sunday Pilot Project

- Customers/buses use the existing 285 bus stops in the City as on-demand pick up/drop off locations (buses do not travel the normal fixed route).
- Customers use a mobile app, based on their location, choose a bus stop they would like to get picked up at and the system gives the customer the best options/times based on where they are located.
- The customer then chooses their bus stop destination and time and waits for the bus.
- The bus driver uses a tablet that gives them turn by turn information (as the system continues to optimize as additional calls come in through the system). The tablet will only give one stop at a time so that the driver doesn't get a head of themselves and potentially miss customers.
- Fares are collected as normal.
- Trips can be booked through the Transit office (during office business hours) days ahead of time for those customers that do not have access to the technology.

## 3. Information Technology Systems/Automated Vehicle Locator/Global Positioning System Update Project – which includes Real-Time App

Suggested upgrades are as follows:

- New LED easy to read display signs
- New voice call out (internal and external on buses)
- New schedule adherence terminals for each bus (each stop will have a certain time point and visually will alert the bus driver if they are ahead/behind/on time)
- AVL technology giving management a complete view of the entire system and can modify/correct service remotely and communicate same to individual buses
- Real time arrival through a mobile app that will allow customers to plan their trips and to provide a positive customer experience (school specials included).

**2020:**

## 1. Two (2) Conventional 40' Buses (as above)

## 2. One (1) Mobility Bus

At present, Stratford Parallel Transit has five mobility buses to run the City's mobility service. These units are a 2006, 2008, 2013, 2015 and 2019. Both the Transit Manager and Fleet Supervisor agree that the 2006 model needs to be replaced as it has gone past its life expectancy and is now becoming costly to keep in service.

3. Twelve (12) Bus Shelters

4. Fare-Box System Upgrade

At present, Stratford Transit has 14 fare boxes in use in its transit fleet (with 2 spares). These units and software are commonly used throughout transit systems that accept tickets, passes, paper currency and coin. The update is required due to unsupported software, unsupported Windows XP, and fare boxes that breakdown or have connection issues.

Transit ridership is imperative data to capture as annual ridership is part of the calculation for Provincial Gas Tax.

**2021:**

1. Two (2) Conventional 40' Buses (as above)
2. Twelve (12) Bus Shelters
3. One (1) Mobility Bus (as above)

Total contributions for the next 3 years are:

Federal - \$1,726,000

Provincial - \$1,438,189

Municipal - \$1,150,810 (Funded by Provincial Gas Tax)

These 12 projects were all nominated and approved by the Province in late July 2019 and forwarded to the Federal government for their approval. At present date, all projects have been reviewed by ICIP.

Only four transit agencies were approved prior to last year's Federal Election and there still remain 60 agencies awaiting final approvals. The last information from OPTA (Ontario Public Transit Association) estimates a spring announcement. We are waiting along with all other transit properties.

Staff has been working on the following in preparation for approved funding announcements:

- Staff has reviewed financial information/timelines for all projects
- Working with IT Department as three projects will require their support
- Late 2019 staff gathered all bus stop geo-locates (285 bus stops) as they are required to use as a platform for the On-Demand App and the Real Time Bus Arrival App
- Management reports are prepared to go to Council once funding is approved
- Connecting with Metrolinx as we maintain a membership that will assist us with the majority of these projects

Staff cannot proceed any further on the above projects until funding approval is received.

### Financial Impact:

| Transit Project   | Funding Year | Total Cost            | %  | Federal Contribution | %     | Provincial Contribution | %     | Stratford Contribution |
|-------------------|--------------|-----------------------|----|----------------------|-------|-------------------------|-------|------------------------|
| 40 foot bus       | 2019         | \$570,000.00          | 40 | \$228,000.00         | 33.33 | \$189,981.00            | 26.67 | \$152,019.00           |
| 40 foot bus       | 2019         | \$570,000.00          | 40 | \$228,000.00         | 33.33 | \$189,981.00            | 26.67 | \$152,019.00           |
| ITS-GPS-AVL-APP   | 2019         | \$200,000.00          | 40 | \$68,000.00          | 33.33 | \$56,661.00             | 26.67 | \$45,339.00            |
| On Demand         | 2019         | \$50,000.00           | 40 | \$20,000.00          | 33.33 | \$16,665.00             | 26.67 | \$13,335.00            |
| <b>TOTAL 2019</b> |              | <b>\$1,390,000.00</b> |    | <b>\$544,000.00</b>  |       | <b>\$453,288.00</b>     |       | <b>\$362,712.00</b>    |
| 40 foot bus       | 2020         | \$570,000.00          | 40 | \$228,000.00         | 33.33 | \$189,981.00            | 26.67 | \$152,019.00           |
| 40 foot bus       | 2020         | \$570,000.00          | 40 | \$228,000.00         | 33.33 | \$189,981.00            | 26.67 | \$152,019.00           |
| Mobility bus      | 2020         | \$100,000.00          | 40 | \$40,000.00          | 33.33 | \$33,330.00             | 26.67 | \$26,670.00            |
| Shelters          | 2020         | \$150,000.00          | 40 | \$60,000.00          | 33.33 | \$49,995.00             | 26.67 | \$40,005.00            |
| Fare System       | 2020         | \$175,000.00          | 40 | \$70,000.00          | 33.33 | \$58,327.00             | 26.67 | \$46,672.00            |
| <b>TOTAL 2020</b> |              | <b>\$1,565,000.00</b> |    | <b>\$626,000.00</b>  |       | <b>\$521,614.00</b>     |       | <b>\$417,385.00</b>    |
| 40 foot bus       | 2021         | \$580,000.00          | 40 | \$228,000.00         | 33.33 | \$189,981.00            | 26.67 | \$152,019.00           |
| 40 foot bus       | 2021         | \$580,000.00          | 40 | \$228,000.00         | 33.33 | \$189,981.00            | 26.67 | \$152,019.00           |
| Mobility bus      | 2021         | \$100,000.00          | 40 | \$40,000.00          | 33.33 | \$33,330.00             | 26.67 | \$26,670.00            |
| Shelters          | 2021         | \$150,000.00          | 40 | \$60,000.00          | 33.33 | \$49,995.00             | 26.67 | \$40,005.00            |
| <b>TOTAL 2021</b> |              | <b>\$1,410,000.00</b> |    | <b>\$556,000.00</b>  |       | <b>\$463,287.00</b>     |       | <b>\$370,713.00</b>    |

### Alignment with Strategic Priorities:

#### Mobility, Accessibility and Design Excellence

Improving ways to get around, to and from Stratford by public transit, active transportation and private vehicle.

#### Developing our Resources

Optimizing Stratford's physical assets and digital resources. Planning a sustainable future for Stratford's resources and environment.

**Staff Recommendation: For the information of Council.**

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Transit Manager



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Director of Community Services



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Chief Administrative Officer



## MANAGEMENT REPORT

**Date:** January 29, 2020  
**To:** Infrastructure, Transportation and Safety Sub-committee  
**From:** Ed Dujlovic, Director of Infrastructure and Development Services  
**Report#:** ITS20-004  
**Attachments:** Snow and Ice Removal By-law 225-2005  
 Snow Removal General Letter  
 Notice Clearing Sidewalks of Snow and Ice in the Core Area  
 Core Area Sidewalk Clearing

**Title:** Amending the Snow and Ice Removal By-law 225-2005

**Objective:** To determine if amendments are required to the Snow and Ice Removal By-law 225-2005.

**Background:** At the December 16, 2019 Council meeting, the following motion was passed:

**“THAT staff review and prepare a report on aligning the Sidewalk Snow Clearing By-law for the uptown core with the City's timelines for sidewalk snow removal.”**

All City sidewalks that are owned by the City, and are on City property/road allowance are cleared by City staff, with the exception of downtown core sidewalks as per the Snow and Ice Removal By-law 225-2005. By-law 225-2005 requires the owner or occupant to remove all snow and ice by 10:00 a.m. and to monitor the conditions between 10:00 a.m. to 6:00 p.m. on every day of the year except Holidays and Sundays. Schedule A of the By-law set outs the areas that the By-law is applicable to.

At the start of the winter season, a notice is hand delivered, as attached, reminding the owners and occupants of the By-law and what is required. The City does carry out inspections to ensure compliance with the By-law. When there is an infraction, the owner/occupant is issued with a notice to comply. If compliance is not achieved, the City retains a contractor to clear the snow and the owner is issued an invoice for the costs as opposed to proceeding with a fine.

Ontario Regulation 239/02 Minimum Maintenance Standards (MMS) for Municipal Highways is the standard under the *Municipal Act, 2001* for addressing snow, after snow accumulation has ended, is to reduce the snow to a depth less than or equal to 8 centimetres within 48 hours; and to provide a minimum sidewalk width of 1 metre. The current City practice exceeds the MMS. During a minor storm event, outside of the downtown core, sidewalk plows will be deployed at the same time as the roads plows. For example, during a night snowfall, the road and sidewalk plows would be deployed by 3:30 a.m. to 4:30 a.m. For heavy snow events the sidewalk plows will be delayed by 1 hour in order to limit the amount of snow from the road being pushed onto sidewalks that have been cleared.

With the current level of staff complement, it takes the division roughly 16 hours to plow and treat all City walks for accumulations between 0-5cm. When faced with large amounts of snowfall or freezing rain events, it can take anywhere from 16-48 hours to properly clear and treat all walks. These estimates are based on deployment of 5 machines. Mechanical breakdowns and short staffing often affect the level of service.

The City does carry out snow clearing operations in the downtown core adjacent to City owned land and at various street corners as shown on the attached map. For the majority of the snowfall events, the sidewalks are cleared by 10:00 a.m. For heavy snow falls that require the use of snow blowers and additional personnel, the clearing operations could last until 1:00 p.m.

**Analysis:** The Snow and Ice Removal By-law has been in place since the 1950's. There have been amendments over the years for clarification and some minor expansions. The time and days that snow is to be removed has remained consistent. Although there is a By-law in place requiring the owner/occupant to clear the City sidewalk, the Courts have consistently ruled that the liability for slips and falls on City sidewalks rests with the City.

City staff does not support altering the requirements for when the sidewalks need to be cleared in the downtown core. Increasing the time required to clear snow from sidewalks in the downtown core could have a detrimental impact on pedestrians and this would not align with the City's Strategic Priorities.

Staff are also concerned that by increasing the amount of time given to clear the sidewalks may result in an increase in slip and falls, and consequently, increase the number of claims to the City.

**Financial Impact:** As indicated, City staff does anticipate that there will be an increase in slip and fall claims, if the requested change is made. The City has a \$50,000 deductible; accordingly, funds should be budgeted to anticipate this increased cost. In addition, there may be impacts on future insurance premiums if there is an increase in claims to the City.

**Strategic Priority that Aligns with Recommendation:****Mobility, Accessibility and Design Excellence**

Improving ways to get around, to and from Stratford by public transit, active transportation and private vehicle.

**Staff Recommendation: THAT the report on the Snow and Ice Removal By-law 225-2005 be received for information.**



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Ed Dujlovic, Director of Infrastructure and Development Services



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Joan Thomson, Acting Chief Administrative Officer





**BY-LAW NUMBER 225-2005  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a by-law to provide for the removal of snow and ice from roofs and sidewalks in the City of Stratford and to repeal By-law 53-82 and amendments thereto.

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**WHEREAS** section 8 of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** section 9 of the *Municipal Act* provides that Sections 8 and 11 shall be interpreted broadly so as to confer broad authority on municipalities, and inclusive of powers that existed on December 31, 2002;

**AND WHEREAS** section 11(1) of the *Municipal Act* provides that a single-tier municipality may pass by-laws respecting matters within its spheres of jurisdiction;

**AND WHEREAS** highways are within the sphere of jurisdiction of The Corporation of the City of Stratford, being a single-tier municipality;

**AND WHEREAS** section 122 of the *Municipal Act* provides that a municipality may require the owners and occupants of buildings to remove snow and ice from the roofs of the buildings and may regulate when and how snow removal shall be undertaken;

**AND WHEREAS** section 130 of the *Municipal Act*, provides that a municipality may regulate matters related to the health, safety and well-being of the inhabitants of the municipality;

**NOW THEREFORE BE IT ENACTED** the Council of The Corporation of the City of Stratford enacts as follows:

**DEFINITIONS**

1.0 In this By-law:

- a) **"City"** means the City of Stratford;
- b) **"Chief of Police"** means the Chief of Police of the City of Stratford;
- c) **"Council"** means the Council for the City of Stratford;
- d) **"Director"** means the Director of Engineering and Public Works of the City and includes his designate and successor;
- e) **"Officer"** means a Municipal Law Enforcement Officer appointed by Council for carrying out the provisions of this by-law;
- f) **"person"** shall include a corporation or partnership;

- g) **"sidewalk"** means any municipal walkway for the accommodation of pedestrians on that portion of a street between the curb line and the street line which is located outside the traveled portion of the street;
- h) **"snow"** includes ice and slush;
- i) **"street"** means a highway, road allowance, street, avenue, parkway, driveway, land square, place, bridge, viaduct, trestle or public way under the jurisdiction of the City of Stratford and includes a street, boulevard whether or not paved, an unopened road allowance and any portion of the land situated between street lines;
- j) **"traveled portion of the street"** means that portion of the street used or intended for use by the general public for passage of vehicles, and includes parking areas.

2.0 In this By-law, whenever a word imparts the masculine gender it is deemed to include the feminine gender.

3.0 In this By-law, the singular sense is deemed to be inclusive and interchangeable with the plural sense.

#### **4.0 GENERAL DUTIES, OBLIGATIONS AND PROHIBITIONS**

4.1 The owner or occupant of an occupied building or the owner of an unoccupied building or vacant land within the geographic limits of the City of Stratford shall not throw, place, blow or deposit snow from privately-owned land upon a street or sidewalk in the City of Stratford.

4.2 The owner or occupant of an occupied building or the owner of an unoccupied building or vacant land within the geographic limits of the City of Stratford shall not throw, place, blow or deposit snow or ice:

- a) on or immediately adjacent to a fire hydrant, or in any manner that obstructs access to a fire hydrant;
- b) in such a manner so as to obstruct drainage to any drain or sewer.

4.3 Every owner or occupant of every occupied building and the owner of every unoccupied building or vacant land in the City shall ensure that any snow or ice that he, she or it has deposited in contravention of Section 4 of this By-law, is removed forthwith. Any snow or ice found to be deposited in contravention of Section 4 may be cleared, treated or removed at the direction of the Director at the expense of the owner and such costs may be added to the tax roll and recovered in the same manner and in the same priority as municipal taxes.

#### **5.0 SNOW AND ICE CLEARING FROM SIDEWALKS - DESIGNATED AREAS**

5.1 The owner or occupant of every occupied building, and the owner of every unoccupied building or vacant land identified in Schedule "A" attached hereto, shall clear away and remove all snow and ice from the sidewalks on the streets in front of, along side of, or at the rear of such buildings or vacant lands. This includes sidewalks in front of, along side of, or at the rear of doorways, laneways, stairwells and private parking areas.

5.2 The owner or occupant of every occupied building and the owner of every unoccupied building or vacant land required under section 5.1 of this By-law to clear away and remove all snow and ice from the sidewalks shall do so:

- a) before 10:00 a.m. on every day in the year, except Holidays as defined in the *Retail Business Holidays Act* and Sundays; and thereafter,

- b) by monitoring sidewalk conditions between 10:00 a.m. and 6:00 p.m. on every day in the year, except Holidays as defined in the *Retail Business Holidays Act*, and Sundays, and to continue to keep the sidewalks cleared of snow and ice at all times.

- 5.3 The owner or occupant of every occupied building and the owner of every unoccupied building or vacant land required under section 5.1 of this By-law to clear away and remove all snow and ice from the sidewalks shall deposit such snow and ice at the edge of the street immediately adjacent to the curb, in such a way so as to not obstruct the traveled portion of the street or access to any fire hydrant.
- 5.4 Snow or ice shall not be removed in a manner which would damage any sidewalk or curb within the City of Stratford.
- 5.5 If ice or hard-packed snow cannot be removed without damage to the sidewalk, the owner or occupant of every occupied building and the owner of every unoccupied building or vacant land shall spread or cause to be spread a material or combination of material on the sidewalk as provided for in Schedule "B" attached hereto and forming part of this By-law.

## **6.0 REMOVAL FROM ROOFS AND EAVES**

- 6.1 The owner or occupant of every occupied building and the owner of every unoccupied building or vacant land within the geographic limits of the City of Stratford,
  - a) where the roof or eaves abut or overhang the street or sidewalk upon the street, or
  - b) where the roof slopes towards a sidewalk on a street in front of, along side of, or at the rear of such building so that the snow, icicles or ice may fall from such roof,

shall whenever snow, icicles or ice accumulates on the roof or eaves, remove the same before 10:00 a.m. on every day in the year, except Holidays as defined in the *Retail Business Holidays Act* and Sundays, and in a manner showing due care and precaution for the safety of persons passing.

- 6.2 The owner or occupant of every occupied building and the owner of every unoccupied building or vacant land required under section 6.1 of this By-law to clear away and remove all snow, icicles and ice from roofs and eaves shall continue to monitor the accumulation of snow, icicles and ice and arrange for removal as required for the safety of persons passing.

## **7.0 REMOVAL TO BE CARRIED OUT BY CITY**

- 7.1 If the owner or occupant of every occupied building and the owner of every unoccupied building or vacant land fails, neglects or refuses to comply with Sections 4, 5 or 6 of this By-law, the Director, in lieu of or in addition to any other remedy provided by this By-law, is authorized to cause the snow, icicles or ice to be removed at the expense of the owner or occupant, and to invoice the owner or occupant accordingly. In the case of non-payment of the invoice by the owner or occupant, such expenses may be added to the tax roll and recovered in the same manner and in the same priority as municipal taxes.
- 7.2 Where, in the opinion of the Director or the Chief of Police, or their designates, an emergency situation may exist that requires immediate action by the owner or occupant of every occupied building and the owner of every unoccupied building or vacant land, the Director or Chief of Police or their designates may arrange to clear away such snow, icicles or ice from the sidewalks or roofs or eaves, and arrange for a material identified in Schedule "B" to this By-law, to be applied to the sidewalk at the expense of the owner or occupant, and to invoice the owner or occupant accordingly. In the case of non-payment of the invoice by the owner or occupant, such expenses

may be added to the tax roll and recovered in the same manner and in the same priority as municipal taxes.

- 7.3 The removal of snow, icicles and ice by the City shall not relieve any person from liability for the penalty for breach of any of the provisions herein, or for further compliance with any of the provisions herein contained.

## **8.0 ENFORCEMENT**

- 8.1 Any Police Officer, Municipal Law Enforcement Officer or employee of the City designated by Council for the purpose of this Section is authorized to order any person believed by such Officer or employee to be in contravention of this By-law to desist from the activity consisting or contributing to such contravention.

## **9.0 PENALTY**

- 9.1 Any person contravening any provision of this By-law is guilty of an offence and upon conviction, is liable to a fine not exceeding \$5,000.00 per occurrence as provided for under the *Provincial Offences Act, R.S.O. 1990, Chapter P.33*, as amended.

## **10.0 SEVERANCE**

- 10.1 Should a court of competent jurisdiction declare any part or whole of any provision of this By-law to be invalid or of no force and effect, the provision or part shall be deemed to have been severed from this By-law, and it is the intention of Council that the remainder of the By-law survive and be applied and enforced in accordance with the terms to the extent possible under law.

## **11. TITLE**

- 11.1 The title of this By-law shall be the "Snow and Ice Removal By-law."

## **12.0 REPEAL AND ENACTMENT**

- 12.1 By-law 53-82 and By-law 5-83 of the City of Stratford and amendments thereto are hereby repealed.
- 12.2 This By-law shall come into force upon final passage.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 12<sup>th</sup> day of December, 2005.

\_\_\_\_\_  
"Daniel B. Mathieson"

MAYOR - Daniel B. Mathieson

\_\_\_\_\_  
"Joan L. Thomson"

CLERK - Joan L. Thomson

**THIS IS SCHEDULE "A"**  
**TO BY-LAW NUMBER 225-2005**  
enacted the 12<sup>th</sup> day of December 2005

**Designated Areas under Section 5 of this By-law**

|                    |            |   |
|--------------------|------------|---|
| Ontario Street     | north side | from the westerly limit of the entrance to 206 Ontario Street to Huron Street |
| Ontario Street     | south side | from Nile Street to Church Street   |
| Downie Street      | east side  | from Ontario Street to Douro Street   |
| Downie Street      | west side  | from Ontario Street to St. Patrick Street                                     |
| Wellington Street  | both sides | from Downie Street to St. Patrick Street                                      |
| Market Place       | both sides | from Wellington Street to Downie Street                                       |
| Brunswick Street   | both sides | from Downie Street to Waterloo Street   |
| Albert Street      | both sides | from Downie Street to Waterloo Street   |
| Waterloo Street    | east side  | from Ontario Street to Albert Street  |
| Waterloo Street    | west side  | from Ontario Street to Brunswick Street                                       |
| St. Patrick Street | north side | from Wellington Street to Erie Street   |
| St. Patrick Street | north side | from George Street to Wellington Street                                       |
| Erie Street        | east side  | from Cobourg Street to St. Patrick Street                                     |
| Erie Street        | west side  | from St. Patrick Street to York Street  |
| York Street        | south side | from Huron Street to Erie Street  |
| George Street      | north side | from Downie Street to St. Patrick Street                                      |

**THIS IS SCHEDULE "B"**  
**TO BY-LAW NUMBER 225-2005**  
enacted the 12<sup>th</sup> day of December 2005

**Suitable substances with respect to section 5.5**

- sand
- sand and/or salt
- calcium chloride
- sodium chloride
- potassium chloride
- magnesium chloride
- urea
- any other suitable substance approved by the Director of Engineering and Public Works

**Infrastructure & Development Services Department**

CITY of STRATFORD  
82 Erie Street, 3rd Floor  
Stratford ON N5A 2M4

519-271-0250 Ext. 222

Fax: 519-271-1427

TTY: 519-271-5241

[www.stratfordcanada.ca](http://www.stratfordcanada.ca)

November 14, 2019

Dear Business Owner/Occupant:

Firstly, I wish to express my appreciation for the co-operation that downtown businesses have displayed in past years in the clearing of snow and ice from the sidewalks in the core area.

Annually, we have dropped off reminders of the City's By-law requirement to clear the property's adjacent sidewalk of all ice and snow throughout the winter. The notice, which is attached to this letter, is part of the City's risk management practice.

There have been very few charges of contravention in the past due to the excellent co-operation of the downtown businesses. I look forward to another winter season of your continued diligence in clearing sidewalks for your customers, our residents, and visitors alike.

Yours truly,

Ed Dujlovic, P.Eng.  
Director of Infrastructure  
& Development Services

Enclosure



**NOTICE**  
**CLEARING SIDEWALKS OF SNOW AND ICE IN THE CORE AREA**  
**AND**  
**CLEARING OVERHANGING SNOW AND ICE FROM ROOFS**  
**IN THE CITY OF STRATFORD**

The purpose of this notice is to advise you that under the conditions of By-law 225-2005, the owner, occupant or person in charge of any property in the core area as designated in the By-law is required to clear the sidewalks adjacent to their property of all snow and ice throughout the winter.

The sidewalks shall be cleared of snow and ice prior to 10:00 a.m. everyday, except Sundays and Holidays as defined in the *Retail Business Holidays Act*. Sidewalk conditions must then be monitored between 10:00 a.m. and 6:00 p.m., and to continue to keep the sidewalks cleared at all times. The By-law also requires that icy conditions be treated with sand and/or salt or other suitable substance.

Also the owner, occupant or person in charge of an occupied or unoccupied building is required to clear away and remove snow and ice from the roof of a building where such snow and ice may fall on a sidewalk or street. All snow or ice from roofs must be removed by 10:00 a.m. every day except Sundays and Holidays as defined in the *Retail Business Holidays Act*. The person clearing away the snow and ice shall take all necessary care and precautions for the warning and safety of passers-by and other persons.

Any snow and ice which falls onto the sidewalk shall be placed at the edge of the street immediately adjacent to the curb. Snow should not be placed on the travelled portion of the roadway or in such a way as to obstruct access to any fire hydrant.

Regular inspections will be made of the core area sidewalks after snowfalls and to identify any buildings which have snow and ice which may fall on the sidewalk or street. The set fine for contravention of this By-law is \$115.00 for each occurrence exclusive of costs. The snow and ice may be removed at the discretion of the Infrastructure and Development Services Department and charged to the owner.

If you require this document in an alternate format or any additional information, please contact the City Infrastructure and Development Services Department at 519-271-0250, Extension 222. A copy of By-law 225-2005 can be seen on request at the City Clerk's office or by visiting the City's website at [www.stratford.ca](http://www.stratford.ca)



**LEGEND**

- PRIVATE SIDEWALK CLEARING
- CITY SIDEWALK CLEARING
- AREA BOUNDARY

**NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**CORE WALKS INSPECTED ALL BARE AND OK** ☐

| SIDEWALK CONDITION       |                          | BARE                     | SNOW COVERED             | ICY                      | SNOW PACKED              |
|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

**WORK CONDUCTED**

| AREA   | SHOVELED                 | SALTED                   | TIME COMPLETED / INSPECTOR                              |
|--------|--------------------------|--------------------------|---|
| AREA 1 | <input type="checkbox"/> | <input type="checkbox"/> | AM <input type="checkbox"/> PM <input type="checkbox"/> |
| AREA 2 | <input type="checkbox"/> | <input type="checkbox"/> | AM <input type="checkbox"/> PM <input type="checkbox"/> |
| AREA 3 | <input type="checkbox"/> | <input type="checkbox"/> | AM <input type="checkbox"/> PM <input type="checkbox"/> |
| AREA 4 | <input type="checkbox"/> | <input type="checkbox"/> | AM <input type="checkbox"/> PM <input type="checkbox"/> |
| AREA 5 | <input type="checkbox"/> | <input type="checkbox"/> | AM <input type="checkbox"/> PM <input type="checkbox"/> |

**CITY OF STRATFORD**  
Infrastructure and Development Services Department

**CORE AREA SIDEWALK CLEARING LOG AND MAP**

Drawn By: S.Mc.  
Date: Dec. 2016  
Revision: Jan. 2018  
Approved By: J.M.



## MANAGEMENT REPORT

**Date:** January 29, 2020  
**To:** Infrastructure, Transportation and Safety Sub-committee  
**From:** Mike Mortimer, Manager of Environmental Services  
**Report#:** ITS20-001  
**Attachments:** None

**Title:** Fluoride Action Plan Update – City of Stratford

**Objective:** To provide Council with an update on a Fluoride Action Plan for the City of Stratford drinking water system.

**Background:** In March of 2019, staff was asked to develop and implement a plan, in consultation with the Health Unit, to increase public notice about possible risks regarding fluoride in the City's water, particularly to new parents.

The City of Stratford obtains its source water from 11 deep wells. The natural fluoride levels in Stratford water varies from 1.8 mg/L to 2.2 mg/L. Under Ontario Regulation 170/03, the operating authority is required to report Fluoride exceedances (>1.5 mg/L) to the Ministry of Environment, Conservation and Parks, and is required to notify the Medical Officer of Health, every 57 months. Annual fluoride results are included in the City of Stratford Annual Water Quality Report, available by February 28<sup>th</sup> of each year.

**Analysis:** Where naturally occurring fluoride levels in drinking water are routinely in excess of 1.5 mg/L, the Public Health Branch of the Ministry of Health and Long Term Care recommends an approach to raise public awareness and education to control excessive exposure. Currently:

- Public Health has information on their website pertaining to elevated levels of fluoride in the water supply.
- Public Health provides fluoride fact sheets to the Avon Maitland and the Huron-Perth Catholic District School Boards for distribution to impacted schools during the start of each school year.
- Notices are inserted into billing for Water and Sewer on an annual basis.
- Fluoride notices are included in on-line billing for Water and Sewer on an annual basis.
- Fluoride results are posted and reported in the Annual Water Quality and Summary Reports.

Additional awareness will be initiated in 2020 by implementing the following:

- Separate report to Council on the latest results of Fluoride in the City of Stratford drinking water.

This report will occur in June/July of each year after the second quarter of sampling has been completed, and will review the past 12 months of sampling and identify/confirm trends, if any. The report will allow for additional awareness to the public. Public Health will be invited to speak and answer questions during the presentation of the report.

**Financial Impact:** There will be no additional funding required to prepare the report.

**Strategic Priority that Aligns with Recommendation:**

**Strengthening our Plans, Strategies and Partnerships**

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

**Staff Recommendation: THAT the report entitled Fluoride Action Plan Update-City of Stratford be received for information.**




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Mike Mortimer, Manager of Environmental Services




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Ed Dujlovic, Director of Infrastructure and Development Services




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Joan Thomson, Acting Chief Administrative Officer



## MANAGEMENT REPORT

**Date:** January 29, 2020  
**To:** Infrastructure, Transportation and Safety Sub-committee  
**From:** Michelle Pinto, Project Engineer  
**Report#:** ITS20-002  
**Attachments:** None

**Title:** Glendon Road All-way Stop and Pedestrian Safety Review

**Objective:** To review the request for an all-way stop on Glendon Road at the Bedford Drive and Graff Avenue intersections, and to review options to increase pedestrian safety on Glendon Road.

**Background:** At the September 23, 2019 Council meeting, the following motion was passed:

**THAT staff review the request to install four-way stops at the Bedford Drive and Glendon Road intersection and at the Graff Avenue and Glendon Road intersection, as well as review options to increase pedestrian safety on Glendon Road.**

This report summarizes the results of the all-way stop warrants and review of pedestrian safety on Glendon Road between Bedford Drive and Graff Avenue.

**Analysis:** A turning movement count was conducted on October 29, 2019, to determine if the warrant criteria for an all-way stop or pedestrian crossover is met for the intersections of Glendon Road and Bedford Drive, and Glendon Road and Graff Avenue. Using a set of established criteria in Ontario Traffic Manual (OTM) Book 5 – Regulatory Signs and OTM Book 15 – Pedestrian Crossing Treatments, an all-way stop warrant and pedestrian crossover warrant was conducted. The use of OTM Books 5 and 15 warrant criteria provides a format for dealing in a consistent manner with requests for stop signs and pedestrian crossovers across the City. The results of the all-way stop warrant are presented in Table 1. Both intersections do not meet warrants for an all-way stop control.

OTM Book 5 notes that an all-way stop control should not be used:

- As a speed control device;
- To protect pedestrians, especially school-aged children;

- Where any other traffic device controlling right-of-way is permanently in place within 250 m, with the exception of a yield sign.

Additionally, the following are negative impacts of all-way stop sign misuse:

- Environmental impacts: increased vehicle emissions, fuel consumption and noise;
- Increased average speeds within mid-block sections;
- Inconvenience to local residents who legitimately use the roadway;
- Negative impacts on transit routes (if applicable);
- Cost of installation;
- Provides a false sense of security to pedestrians as drivers tend to roll through the intersection or fail to stop if it is perceived to be unnecessary (i.e. little or infrequent side street traffic encountered).

Table 1 – All-way Stop Warrant for Glendon Road and Bedford Drive and Glendon Road and Graff Avenue

|   | <b>Glendon Road at Bedford Drive</b> |                     | <b>Glendon Road at Graff Avenue</b> |                     |
|---|--------------------------------------|---------------------|-------------------------------------|---------------------|
| <b>Criteria – 3-Leg Intersection</b>  | <b>Results</b>                       | <b>Warrant Met?</b> | <b>Results</b>                      | <b>Warrant Met?</b> |
| Total vehicle volume on all intersection approaches exceeds 350 for the highest hour recorded   | 223                                  | NO                  | 133                                 | NO                  |
| <b>And</b>  |                                      |                     |                                     |                     |
| Volume split does not exceed 75%/25% for the same hour  | 73% - Glendon Rd<br>27% - Bedford Dr | YES                 | 61% - Glendon Rd<br>39% - Graff Ave | YES                 |
| <b>Or</b>   |                                      |                     |                                     |                     |
| 3 or more collisions per year over a 3 year period susceptible to correction by an all-way stop | 0                                    | NO                  | 0                                   | NO                  |
| <b>All-way Stop Warranted?</b>  | <b>NO</b>                            |                     | <b>NO</b>                           |                     |

The minimum warrants for the installation of a Level 2 Pedestrian Crossover, as outlined in OTM Book 15 – Pedestrian Crossing Treatments, is 100 pedestrian crossings and 750 vehicles over an 8-hour period. These warrants are not met on Glendon Road between Bedford Drive and Graff Avenue. The highest number of pedestrians observed crossing is 42 pedestrians at Bedford Drive and 9 at Graff Avenue over an 8-hour period. The traffic volume data suggests that school drop-off and pick-up times are the busiest times on Glendon Road, between 9:00 a.m. – 9:30 a.m., and 3:30 p.m. – 4:00 p.m. However, these

intersections also do not meet the warrant for a school crossing guard. Traffic volumes decrease significantly outside of school times.

In the absence of stop/yield signs, a pedestrian crossover, a school crossing, or traffic control signals, pedestrians at an uncontrolled crossing location are required to wait for gaps in vehicular traffic before crossing. The data collected suggests that there are sufficient gaps available for pedestrians to safely cross Glendon Road. The use of painted crosswalk markings is not recommended at uncontrolled crossing locations.

The posted speed limit on Glendon Road between Mornington Street and Fern Street is 40 km/h, and 50 km/h from Fern Street to Graff Avenue. Speed data was collected in the 40 km/h section during the week of November 4 – November 8, 2019. The average speed of motorists in this section is 43.7 km/h, and the 85<sup>th</sup> percentile speed is 48.5 km/h. Speed data was also referred to for the 50 km/h section of Glendon Road. The average speed of motorists on Glendon Road between Baker Street and Dawson Street in 2014 was 34.8km/h, and the 85<sup>th</sup> percentile speed was 41.46km/h. While the average speed of motorists exceeds the posted speed limit in the 40 km/h zone, speed levels on Glendon Road are not excessive. This is likely due to the presence of boulevard trees and on-street parking, which are physical roadway design features proven to reduce the speed of motorists. Staff recommend maintaining the existing 40km/h and 50km/h speed limit zones on Glendon Road because the data suggests speed is not an issue, particularly in the 50km/h section. Enforcement in the 40km/h zone will help achieve greater compliance with the posted speed limit.

Based on the above information, it is apparent that Glendon Road continues to function effectively as a local residential road, below the capacity of its design. Speed levels are not excessive and can be monitored with reasonable police activity. Pedestrians have a sufficient number of gaps to cross Glendon Road safely. All-way stop signs and/or pedestrian crossovers are not recommended because the warrant criteria set out in OTM Books 5 and 15 are not met.

**Financial Impact:** None at this time.

### **Strategic Priority that Aligns with Recommendation:**

#### **Mobility, Accessibility and Design Excellence**

Improving ways to get around, to and from Stratford by public transit, active transportation and private vehicle

**Staff Recommendation: THAT the report titled Glendon Road All-way Stop and Pedestrian Safety Review be received for information.**



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Michelle Pinto, Project Engineer



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Ed Dujlovic, Director of Infrastructure and Development Services



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Joan Thomson, Acting Chief Administrative Officer



## MANAGEMENT REPORT

**Date:** January 29, 2020  
**To:** Infrastructure, Transportation and Safety Sub-committee  
**From:** Michelle Pinto, Project Engineer  
**Report#:** ITS20-005  
**Attachments:** None

**Title:** Signage at Intersections with One-way Streets

**Objective:** To review the existing signage at all intersections with one-way streets in the City, and provide a recommendation on whether the current signage is adequate, or whether additional turn restriction signs should be installed.

**Background:** Staff investigated the possibility of installing additional no right-turn and no left-turn signs at existing intersections with one-way streets to address concerns received related to motorists travelling the wrong way on one-way streets. This report summarizes the results of this investigation. Staff recommend maintaining the existing Do Not Enter and One-Way signs at intersections with one-way streets, and to not proceed with implementing any additional turn restriction signs at these intersections.

**Analysis:** Ontario Traffic Manual (OTM) Book 5 provides guidance on the use of regulatory signs in Ontario. OTM Book 5 states that the Do Not Enter and One-Way signs should be used rather than turn restriction signs to indicate that entry to a one-way street is prohibited. At a signalized intersection with a one-way street, however, a turn restriction sign may be implemented in addition to the Do Not Enter and One-Way sign, providing the benefit of supplementary information to the driver.

Traffic count data for various one-way streets was analyzed to determine the percent of vehicles travelling in the wrong direction on these streets. The data is summarized in the table below. On average, 1.1% of vehicles are travelling in the wrong direction on one-way streets.

| Street                                     | % of roadway users travelling the wrong way |
|--|---|
| Albert St. (Waterloo St. - King St.)       | 0.8%  |
| Brunswick St. (Waterloo St. - Trinity St.) | 1.2%  |



| <b>Street</b>                                     | <b>% of roadway users travelling the wrong way</b> |
|---|--|
| Birmingham St. (St. Patrick St. - St. Andrew St.) | 0.6%   |
| Caledonia St. (Jones St. - Mercer St.)            | 2.1%   |
| Cobourg St. (Nile St. - Waterloo St.)             | 1.1%   |
| Hibernia St. (St. Vincent St. - Mornington St.)   | 0.5%   |
| Water St. (Queen St. - Parkview Dr.)              | 1.3%   |
| <b>Average</b>                                    | <b>1.1%</b>  |

The road tubes used for data collection can differentiate passing vehicles into 13 desired classifications that are based on industry standards. The data was analyzed to see if there is a pattern with certain vehicle classifications travelling in the wrong direction on one-way streets. A pattern was identified with Class 1 vehicles, which are vehicles that have saddle-type seats and are steered by handlebars instead of steering wheels. This category includes bicycles, motorcycles, motor scooters, mopeds, and motor-powered bicycles. For the streets exceeding the 1.1% average, the data indicates that the majority of roadway users travelling the wrong way on these one-way streets are in the Class 1 category.

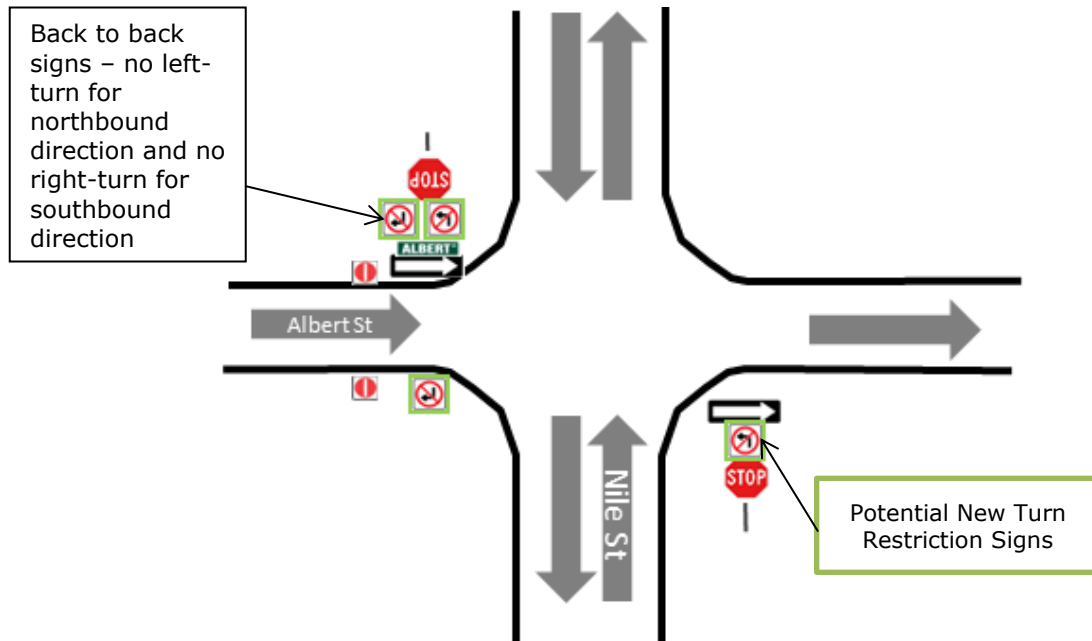
Staff contacted Stratford Police Services for the number of tickets issued for driving the wrong way on a one-way street in the last 5 years. Between 2015-2019, there have been 22 tickets issued related to driving the wrong way on a one-way street.

37 intersections were identified in the City that would require additional no right-turn or no left-turn signage. The cost to install additional signage at these 37 intersections is approximately \$9,432, summarized in the table below. Each intersection is unique in the way the regulatory signs would be deployed and incorporated within the existing infrastructure. In assessing the intersections, OTM Book 5 guidelines were followed for the placement of no right-turn and no left-turn signs. The 5 foot U-Channel posts would be used to extend and mount signs on existing posts. The 8 foot posts would be for locations where new sign posts would be required since the existing sign posts cannot accommodate the additional signage. Staff time for installation of the signs is included in the estimate, and miscellaneous materials would also be required which are estimated at \$500.

|                            | <b>Cost per Item</b> | <b># Required</b> | <b>Total</b>   |
|----------------------------|----------------------|-------------------|----------------|
| Rb-11 (No right-turn sign) | \$25.95              | 68                | \$1,765        |
| Rb-12 (No left-turn sign)  | \$25.95              | 60                | \$1,557        |
| 5' U-Channel post          | \$13.42              | 53                | \$289          |
| 8' U-Channel post          | \$21.43              | 15                | \$321          |
| Miscellaneous materials    |                      |                   | \$500          |
| Staff time - installation  |                      |                   | \$5,000        |
| <b>Total</b>               |                      |                   | <b>\$9,432</b> |

Since, on average, only 1.1% of vehicles are travelling the wrong way down one-way streets, the data demonstrates that this is not a significant issue. Staff recommend maintaining the existing Do Not Enter and One-way Street signage at intersections with

one-way streets. The additional no right-turn and no left-turn signs would over-crowd the intersection with signage and provide redundant information. In some cases, an additional four signs would need to be added to one intersection, as illustrated in the image below.



If additional turn restriction signs were installed, it would not necessarily prevent the small percentage of roadway users from continuing to travel in the improper direction down one-way streets. Staff will monitor locations that receive complaints through data collection. If the data demonstrates there is an issue with roadway users travelling in the wrong direction on a particular one-way street, staff will recommend increased enforcement in these locations to Stratford Police Services.

**Financial Impact:** None at this time.

**Strategic Priority that Aligns with Recommendation:**

#### **Mobility, Accessibility and Design Excellence**

Improving ways to get around, to and from Stratford by public transit, active transportation and private vehicle.

**Staff Recommendation: THAT the existing signage at intersections with one-way streets throughout the City be maintained.**



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Michelle Pinto, Project Engineer



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Ed Dujlovic, Director of Infrastructure and Development Services



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Joan Thomson, Acting Chief Administrative Officer



## MANAGEMENT REPORT

**Date:** January 29, 2020  
**To:** Infrastructure, Transportation and Safety Sub-committee  
**From:** Michelle Pinto, Project Engineer  
**Report#:** ITS20-008  
**Attachments:** Attachment 1 – City Neighbourhoods  
 Attachment 2 – Reduced Speed Limit Initiatives in Other Municipalities  
 Attachment 3 – City of Stratford Traffic Calming Policy  
 Attachment 4 – Area Speed Limit Implementation Pilot Study

**Title:** 40 km/h Speed Limits on Local Residential Roads

**Objective:** To propose an approach for reducing the speed limit to 40 km/h on all local residential roads in the City.

**Background:** At the December 16, 2019 Regular Council meeting, the following motion was passed:

**THAT staff report back on a plan to move ahead with Option #2, reducing the speed limit to 40 km/hr on local residential roads.**

Staff have considered the following for implementing 40 km/h speed limits on all local residential roads in the City: installing “40km/h unless otherwise posted” signs at entrances to the City or through an Area Speed Limit program. These approaches are described in more detail in this report. For both options, public consultation and a public education strategy are recommended.

Staff remain consistent with the recommendations of report ITS19-072 and at this time, recommends that the decision to implement a 40 km/h speed limit on all local residential roads in the City be delayed until consideration is given to additional measures which are proven to reduce the operating speed of vehicles. These measures could include an Automated Speed Enforcement program or a formal traffic calming program.

Should Council choose to advance the implementation of 40km/h speed limits on residential roads prior to consideration of additional measures to impact vehicle speeds, staff recommend proceeding with a pilot study of the Area Speed Limit program, described in detail in this report. The pilot study areas for initial implementation of the Area Speed

Limit program are recommended as follows: 1) north of Huron Street, east of O'Loane Avenue, south of Line 36, and west of Delamere Avenue/Mornington Street, and 2) south of Huron Street, west of the Avon River, north of the Avondale Cemetery and east of O'Loane Avenue. This area will be referred to as the Avon neighbourhood in this report. Should Council approve this approach, the pilot study is proposed to run until the end of Fall 2020. Public consultation and a public education strategy are recommended prior to the start of the pilot study. Staff also recommends active presence and enforcement to Stratford Police Services in the Avon neighbourhood to support the study. Monitoring of driver behaviour through before and after speed studies will also be performed as part of the pilot study.

**Analysis:** In staff report ITS19-072, the default City-wide speed limit of 50 km/h was reviewed and it was recommended that this default speed limit be maintained. A 40km/h speed limit adjacent to all school zones in addition to proven physical measures to reduce operating speeds was also recommended by staff. Council approved this recommendation and further directed staff to report back on a plan to implement a 40km/h speed limit on all local residential roads in the City. This report summarizes two options for implementing 40km/h speed limits on all local residential roads: posting "40 km/h unless otherwise posted" signs on all affected roadways or through designated Area Speed Limit signage. Staff recommend a pilot study of the Area Speed Limit signage program.

#### **40 km/h Unless Otherwise Posted**

In ITS19-072, staff looked at the option to change the default speed limit to 40 km/h on all roads in the City. While Council did not go ahead with this option, the question is whether the City's default speed limit can be changed to "40km/h unless otherwise posted," and signs be posted on roadways with a speed limit that is different than 40km/hr. Staff do not recommend this approach because it contradicts the Highway Traffic Act (HTA).

The authority for the City of Stratford to set speed limits is granted by the Ministry of Transportation Ontario (MTO) through the HTA. Section 128 (1)(a) of the HTA states that "no person shall drive a motor vehicle at a rate of speed greater than 50 km/h on a highway within a local municipality or within a built-up area." This speed limit is commonly referred to as the Statutory Speed Limit. The Statutory Speed Limit across the province is 50 km/h unless otherwise posted in all municipalities. The City of Stratford has signs posted at all entrances to the City indicating that the speed limit is "50 km/h unless otherwise posted."

The Traffic and Parking By-Law would require amendment to implement a 40km/h speed limit on all residential roads in the City, and signs would need to be posted on these roads according to the HTA. Section 128 (2.1) of the HTA states that "the council of a municipality may, for motor vehicles driven on a highway or portion of a highway under its jurisdiction, by by-law prescribe a rate of speed different from the rate set out in subsection (1) that is not greater than 100 kilometres per hour and may prescribe different rates of speed for different times of day."

HTA Regulation 615, Signs, Section 2 (1) states that "speed limits signs shall be erected in each direction of travel where a maximum rate of speed other than that prescribed by subsection 128 (1) of the Act is prescribed for a highway in a city, town, village, police village or built-up area." The signing requirements under the HTA are to post a sign every 300 meters for the entire length of the roadway with the speed limit that differs from the Statutory Speed Limit, and/or after each major intersection. Speed limit signs may also be used to supplement the Statutory Speed Limit. For example, 50km/h signs are currently posted in locations on Ontario Street.

Provincial regulations take precedence over municipal by-laws. Therefore, staff do not recommend the approach of "40km/h unless otherwise posted," to implement lower speed limits on all residential roads in the City because this contradicts the HTA. Although staff recognize that this approach requires the least amount of resources, it could potentially place enforcement officers in a position subject to debate when enforcing a "40 km/h unless otherwise posted" speed limit.

### **Area Speed Limit Signage**

This option describes designating areas or neighbourhoods in the City and applying a 40km/h speed limit throughout these areas. Previously, to designate a speed limit which is different from the Statutory Speed Limit, the municipality would have been required to post speed limit signs for the entire length of each roadway with the reduced speed limit, as described in the previous section. The HTA has recently been amended to allow municipalities to designate areas where by-lawed speed limits can be imposed lower than 50 km/h. Ontario Regulation 301/18 came into effect in May 2018, to allow a municipality to "...designate an area in the municipality and prescribe a rate of speed, which must be less than 50 kilometres per hour, that applies to all highways within the designated area..." HTA Regulation 615, Signs was also amended, and prescribes certain signs which are required at the entry and exit points of an area to designate all streets within the respective borders of that area at the specified lower speed limit. These signs are illustrated below.



The designated area would have a reduced speed limit of 40 km/h, different from the Statutory Speed Limit of 50km/h. Municipalities are required to post this new type of speed limit sign only at all entrance and exit points to the area they have designated. The reduced speed limit would apply to all roadways within the area. These changes greatly

reduce the number of required signs and associated costs to reduce the speed limit in a large area. Staff have divided the City into 12 potential neighbourhoods or areas, outlined in Attachment 1. For this scenario, roughly 250 signs would be required to install gateway speed limit signs in all 12 neighbourhoods, costing approximately \$35,000. Installation of the signs would be done utilizing current staff resources. The downtown is not included as one of these areas since it is not a residential neighbourhood. It is estimated that this approach could be implemented by the end of 2020. The use of these signs offers benefits such as creating a consistent speed limit within entire neighbourhoods while greatly reducing the number of signs required.

The approach to reducing speed limits in residential areas taken by other municipalities is provided in Attachment 2. For the municipalities implementing reduced speed limits outside of school zones, they are using Area Speed Limit signage. However, the impacts of reducing speed limits on a neighbourhood-wide scale have not yet been evaluated. For the municipalities such as Toronto, Hamilton, and London that are designating all residential roads in the City to 40 km/h, implementation is taking place over a number of years. Municipalities such as Mississauga, Kitchener and Oakville are designating neighbourhoods to 40km/h on a smaller scale, and/or on a pilot study basis. If Council decides to proceed with implementing 40 km/h speed limits on residential roads, staff recommends conducting an initial pilot study in the Avon neighbourhood, described later in this report.

City Council has delegated authority over changes in speed limits on local roads. The Traffic and Parking By-Law would require amendment to designate an entire area as a reduced speed limit area. As such, separate reports identifying the designated areas where the speed limit will be changed to 40km/h would need to be submitted to Infrastructure, Transportation and Safety Sub-Committee.

## **Engineering**

Geometric modifications to the design of the road are known to be one of the most effective ways of achieving the intended target speed for the context and improving road user behaviour. In the absence of enforcement, drivers will drive the speed at which they are comfortable, irrespective of the posted speed, unless speed reduction is accompanied by engineering changes to the road to encourage adoption of slower speeds. Staff outlined a number of measures in ITS19-072 that have proven to be effective in reducing operating speeds. Council approved the implementation of proven physical measures and safety countermeasures where applicable and feasible to reduce operating speeds. Traffic calming measures should be implemented as a long-term strategy to reduce driver speeds. The advantage to traffic calming measures is they are self-enforcing. Road reconstruction projects provide an ideal time to implement traffic calming measures. However, since the reconstruction of a road only happens every 50-75 years, budget should be allocated in the short-term to implement traffic calming measures, such as speed bumps, in strategic locations.

The City of Stratford has a Traffic Calming Policy, adopted in February 11, 2002 and amended December 8, 2014. This is provided in Attachment 3. The policy outlines a

process to address concerns related to speeding, volume and cut through traffic in residential neighbourhoods. It is recommended that staff continue to follow this process when addressing speeding concerns. However, instead of hiring a consultant to conduct a Traffic Calming Study to address resident concerns, this review will be completed by staff. Depending on the outcome of the review, a recommendation will be made to proceed with traffic calming measures or not.

Staff do not recommend the changing of posted speed limits on its own to reduce driver speeds. Additional resources are required for traffic calming initiatives to address ongoing speeding concerns, including funds allocated to implementing traffic calming measures. Changing the posted speed limit on its own will have no appreciable impact on driver behaviour in the absence of geometric changes to the road and enforcement. Staff recommend allocating \$10,000 annually to the implementation of formal traffic calming measures.

### **Area Speed Limit Signage Pilot Study**

Should Council choose to proceed with the implementation of 40km/h speed limits on local residential roadways prior to a formal traffic calming program, staff recommend implementing Area Speed Limit signage in a pilot study area and monitoring driver behaviour and compliance. The pilot study areas selected are outlined in Attachment 4 and are described as follows:

- 1) Study Area #1: bounded by Huron Street to the south, Delamere Avenue/Mornington Street to the east, O'Loane Avenue to the west, and Line 36 to the north; and
- 2) Study Area #2: bounded by Huron Street to the north, the Avon River to the east, the Avondale Cemetery to the south and O'Loane Avenue to the west.

Huron Street would remain at 50 km/h since it is an arterial road.

This area was selected due to the increased traffic infiltration in the neighbourhood from the consolidated high school this year. The study area was also expanded to include the Avon school, based on input from the Stratford Police Services. There are also collector roads in this neighbourhood, such as Britannia Street and John Street, where the posted speed limit is 40km/h, but the average operating speed of motorists exceeds this. Finally, this neighbourhood was also selected because the intersection of Huron Street and Forman Avenue is identified as one of the top locations for collisions in the City. For this initial pilot study, 60 new signs would be required, costing approximately \$11,000. Benefits of conducting a pilot study rather than full-scale implementation are to evaluate the impacts of reducing speed limits on a neighbourhood-wide scale, and to monitor the effectiveness of the new Area Speed Limit signage, at 30% the cost of a City-wide Area Speed Limit implementation.

### **Enforcement**

Lowering the speed limit without proper enforcement and education can increase the rate of non-compliance. Staff have consulted with Stratford Police Services about the proposed plan and have requested support for presence and active enforcement in the pilot study



area, if Council decides to proceed with the pilot study. Stratford Police support the idea of a pilot study prior to City-wide implementation and will continue to police actively in the area. They will provide feedback on compliance with the new speed limit. Stratford Police Services have noted that they will use proactive visibility as a deterrence, as there are not many areas to conduct static traffic enforcement in the proposed 40km/h pilot study area.

In the absence of physical changes to the road, it is likely that reducing the posted speed limit on many neighbourhood roadways will result in low speed limit compliance, which will put additional pressure on Stratford Police Services. Automated Speed Enforcement (ASE) is another measure that could be deployed that is self-enforcing. Staff are working on a framework to bring forward to Council for a proposed approach to implementing ASE in strategic locations in the City.

### **Public Education and Public Consultation**

Public education is required to ensure that residents and visitors are aware of and understand the meaning of Area Speed Limit signs. Staff will work with Corporate Communications to help develop a Communications Plan that would be initiated prior to implementation of the first Area Speed Limit sign. Broadly-reaching public education campaigns are needed to increase public awareness of speeding as a traffic safety issue and change driver attitudes.

Regardless of what is decided, public consultation is recommended to gauge public desire for a review of neighbourhood speed limits. The public has not been formally consulted for their input on the speed limit in residential areas. The City's Traffic Calming Policy requires support from 60% of the residents on the street in question. Public consultation on this topic should achieve the same level of support for a reduced speed limit.

### **Recommendation**

At this time, staff recommend the decision to implement a 40km/h speed limit on residential roads be delayed until consideration is given to additional measures which will impact the operating speed of vehicles. These measures could include the Automated Speed Enforcement program or a formal traffic calming program.

Should Council choose to advance the 40 km/h residential speed limit through the Area Speed Limit program prior to the consideration of additional measures to impact vehicle operating speeds, staff recommend the program be implemented as a pilot study in the Avon neighborhood. Public consultation is recommended prior to implementation, in addition to an extensive public education strategy. Staff would report back on the results of the pilot study by the end of Fall 2020, including a recommendation and associated plan for further expansion in the City.

**Financial Impact:** Staff propose allocating \$10,000 for a short-term annual traffic calming program, from the approved 2020 capital budget for the Trails and Bike and Pedestrian Master Plan Implementation, \$200,000.

The City has not included funding in departmental budgets for implementation of the Area Speed Limit program. Should Council approve the Area Speed Limit pilot study in the Avon neighbourhood, it is proposed that Council approve \$11,000 towards the proposed pilot study and \$1,500 towards public consultation and a public education strategy from the approved 2020 capital budget for the Trails and Bike and Pedestrian Master Plan Implementation.

**Strategic Priority that Aligns with Recommendation:**

**Mobility, Accessibility and Design Excellence**

Improving ways to get around, to and from Stratford by public transit, active transportation and private vehicle.

**Staff Recommendation: THAT the decision to implement a 40km/h speed limit on all local residential roads be delayed until consideration is given to additional proven measures to reduce average operating speeds;**

**THAT Council approve a formal traffic calming program with \$10,000 of funding provided from the Trails, Bike and Pedestrian Master Plan capital budget;**

**AND THAT prior to the implementation of a 40km/h speed limit on all residential roads in the City, the public be consulted for input.**

**OR**

**THAT a pilot study for Area Speed Limit Signage be implemented in the area bounded by Huron Street to the south, O'Loane Avenue to the west, McCarthy Road to the north and Delamere Avenue/Mornington Street to the east, running until the end of Fall 2020;**

**THAT a pilot study for Area Speed Limit Signage be implemented in the area bounded by Huron Street to the north, the Avon River to the east, O'Loane Avenue to the west, and the Avondale Cemetery to the south, running until the end of Fall 2020;**

**THAT Council approve a budget of \$11,000 for the pilot study to implement Area Speed Limit signage, with funding provided from the Trails, Bike and Pedestrian Master Plan capital budget;**

**THAT a report be brought back to Council with the appropriate Traffic and Parking By-Law amendments to reduce the speed limit on all roads in the designated pilot study area to 40km/h;**

**THAT prior to implementation of the proposed pilot study in the Avon neighbourhood, the public be consulted for input regarding reducing the speed limit to 40 km/h on all residential roads in the City;**

**AND THAT Council approve a budget of up to \$1,500 for public consultation and a public education strategy related to Area Speed Limit signage, with funding provided from the Trails, Bike and Pedestrian Master Plan capital budget.**



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Michelle Pinto, Project Engineer



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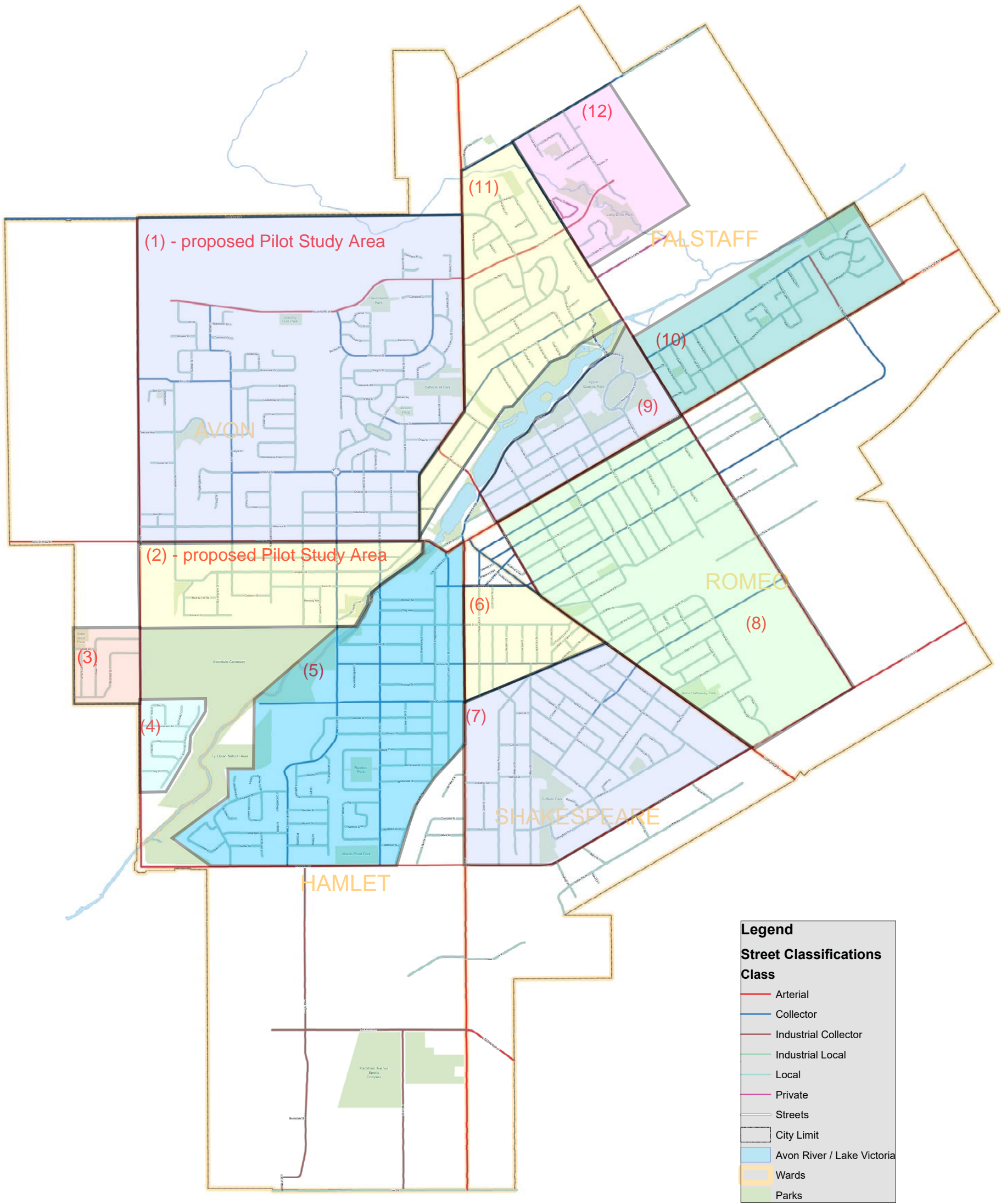
Ed Dujlovic, Director of Infrastructure and Development Services



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Joan Thomson, Acting Chief Administrative Officer

# Attachment 1 - City Neighbourhoods for Area Speed Limit Implementation



### Attachment 2 – Speed Limit Review in Other Municipalities

| Municipality     | Initiative   | Implementation Plan                         |
|------------------|--|---|
| Ottawa           | <ul style="list-style-type: none"> <li>- Implementing gateway speed limit signage in all local residential neighbourhoods City-wide</li> <li>- Planning to designate one neighbourhood in each ward with 40km/hr speed limits by the end of 2019</li> </ul>  | Gateway speed limit signage (City-wide)     |
| Toronto          | Vision Zero Plan: <ul style="list-style-type: none"> <li>- Major and minor arterial roads: 60 km/h to 50km/h</li> <li>- Collector: 50 km/h to 40 km/h</li> <li>- Local: 50 km/h or 40 km/h to 30 km/h (designate on a neighbourhood basis using gateway signage and pavement markings)</li> </ul>  | Gateway speed limit signage (City-wide)     |
| Hamilton         | <ul style="list-style-type: none"> <li>- As a result of the City's Vision Zero initiative, in July 2019, Hamilton City Council approved a plan to identify and sign all local streets and minor collector roads within the City at 40km/h, and all school zones at 30km/h</li> <li>- Neighbourhood gateway speed limit signage</li> <li>- Monitoring is not part of this initiative</li> </ul> | Gateway speed limit signage (City-wide)     |
| London           | <ul style="list-style-type: none"> <li>- London City Council recently approved a 40km/h default speed limit on local and collector streets in residential areas and some arterial roads Downtown</li> <li>- Transit agency has concerns with negative impacts on service</li> </ul>  | Gateway speed limit signage (City-wide)     |
| Mississauga      | <ul style="list-style-type: none"> <li>- 11 neighbourhoods will have gateway speed limit signage implemented</li> </ul>  | Gateway speed limit signage                 |
| Kitchener        | <ul style="list-style-type: none"> <li>- City of Kitchener is conducting a pilot project to evaluate the impact of reducing speed limits from 50 km/h to 40 km/h in three residential neighbourhoods</li> <li>- Signs posted at each area's entry and exit points in the affected neighbourhoods</li> <li>- Pilot began in November 2019 and will run for a year</li> </ul>                    | Gateway speed limit signage – pilot project |
| Town of Oakville | <ul style="list-style-type: none"> <li>- Pilot project designating two neighbourhoods with a 40 km/h speed limit</li> </ul>  | Gateway speed limit signage – pilot project |
| Chatham-Kent     | <ul style="list-style-type: none"> <li>- Began implementing 40km/h speed limits in school zones and designated Community Safety Zones in June 2018</li> </ul>  | School zones                                |
| Whitby           | <ul style="list-style-type: none"> <li>- Speed limits reduced to 40km/h on all roads adjacent to elementary schools</li> <li>- 40km/h When Flashing (during school arrival/dismissal times) on arterial roads along the frontage of elementary schools</li> <li>- 40km/h zones adjacent to all district parks</li> </ul>   | School zones                                |

# The Corporation of the City of Stratford

## Policy Manual

### T.1 Traffic and Transportation

Dept: Infrastructure and Development  
Services

Committee: Infrastructure, Transportation and  
Safety

## T.1.2 Traffic Calming

Adopted: February 11, 2002

Amended: December 8, 2014

Reaffirmed:

Related Documents:

☒ Council Policy ☐ Administrative Policy

*That Steps 1 to 11 of the Traffic Calming Plan Development Process be used as a guide to develop future traffic calming plans and all of the traffic calming measures identified in the TAC/ITE guide be considered as acceptable traffic calming measures for the City of Stratford.*

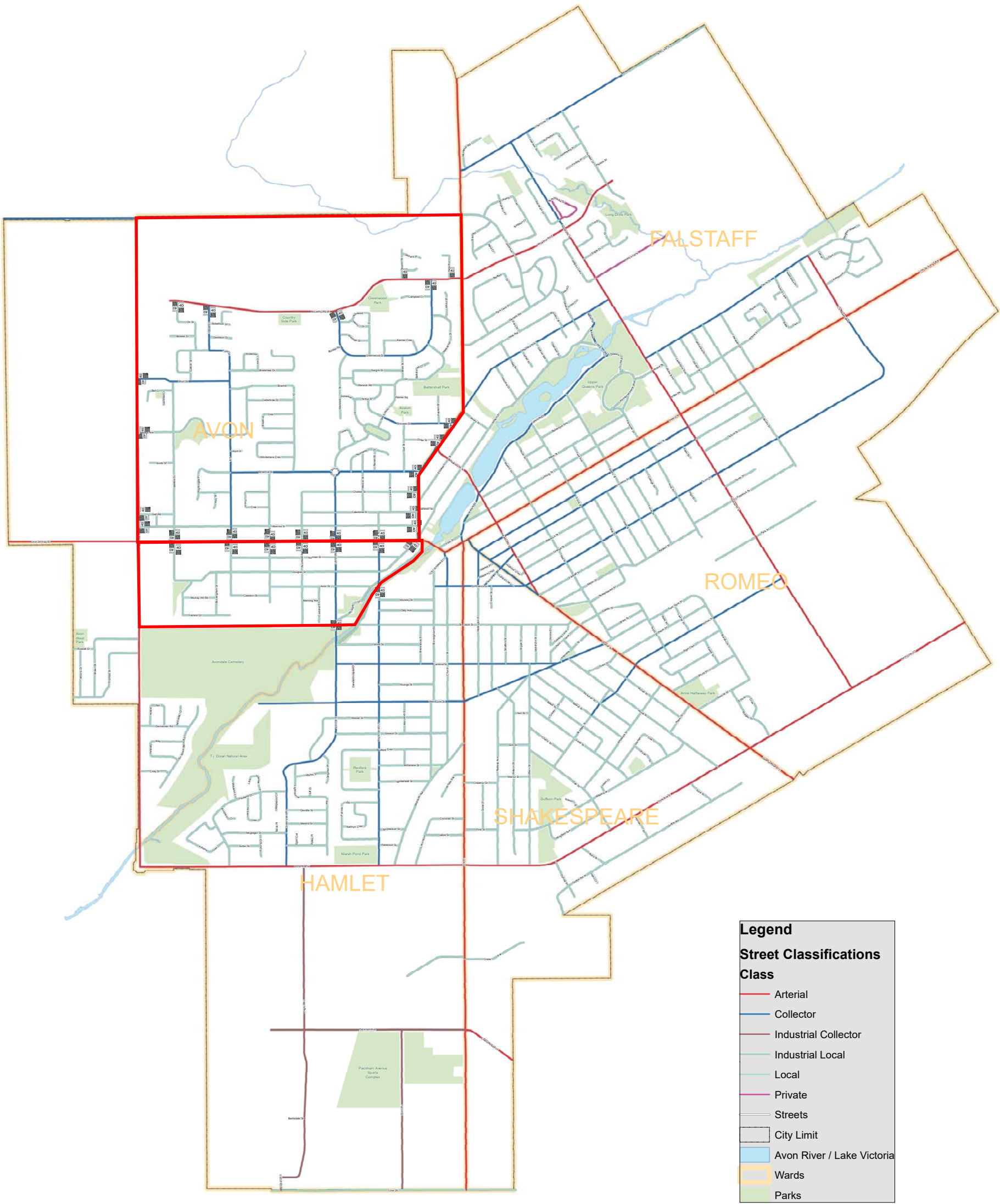
Steps 1 to 11 are outlined as follows:

1. The person that has called in is asked to send in a letter explaining their concerns.
2. Staff would do a traffic assessment based on the nature of the complaint.
  - Speed – Check with the Police Department
  - Volume – Install traffic counters
  - Cut through traffic – Hire people to do a license survey
3. Report information about the results of the assessment to the person that complained.
4. If the complainant feels that the results identify a problem then they are asked to circulate a petition of people in the area to see if they have the same concerns.
5. If a petition is received with a clear indication of a concern, City Staff will send out a questionnaire to the affected area including side streets. In order for the questionnaire to be considered further there must be at least a 50% response rate with a 60% in favour of doing a traffic calming study to solve a particular problem.
  - If these numbers are not achieved then the people are told that staff will not recommend any further study.
  - If these numbers are achieved then staff will recommend to Council that a Consultant be hired to do a Traffic Calming Study with full public involvement as follows.
6. Problem Identification
  - Public participation meeting to review the process, problems, potential solutions, and receive public input.

7. Develop Alternative Solutions  
Consultant develops alternative traffic calming plans having regard for public input.
8. Evaluate Alternative Solutions  
Consultant reviews alternative traffic calming plans with the community and affected public agencies.
9. Recommend Preferred Solutions  
Consultant recommends a preferred traffic calming plan having regard for agency and public input.
10. Approve Preferred Solutions  
Public participation meeting of the Infrastructure, Transportation and Safety Committee (formerly Protection to Persons and Property Committee) for approval of preferred traffic calming plan and implementation strategy.
11. Implementation  
Implement the approved traffic calming plan and monitor its impact.



# Attachment 4 - Proposed Area Speed Limit Pilot Study Areas





# 40 km/h Speed Limits on Local Residential Roads (ITS20-008)

Infrastructure, Transportation and Safety Sub-Committee  
Jan. 29, 2020

Presented by: Michelle Pinto, P. Eng.  
Project Engineer  
Infrastructure & Development Services Department

# Report ITS19-072 - City-wide Default Speed Limit Review (November 27, 2019)

## Recommendations:

- Implement **proven physical measures** to reduce operating speeds
- Create a policy for **Community Safety Zones**
- Investigate a framework for **Automated Speed Enforcement**
- 40 km/h speed limit in **school zones**

# December 16, 2019 Regular Council Meeting

Secondary resolution adopted related to ITS 19-072:

- THAT staff report back on a plan to move ahead with Option #2, reducing the speed limit to 40km/hr on **local residential roads**

# Staff Recommendation (ITS20-008)

## Part 1:

- Consider additional **proven measures** to reduce average operating speeds
- Formal **traffic calming** program (\$10,000)
- Public **consultation** and **education**

# Staff Recommendation (ITS20-008)

## Part 2:

- **Pilot study** of Area Speed Limit signage in the “Avon” neighbourhood
- Allocate **\$11,000** from the Trails / Bike and Pedestrian Master Plan Implementation
- Public **consultation** and **education**

# Ontario Highway Traffic Act (HTA)



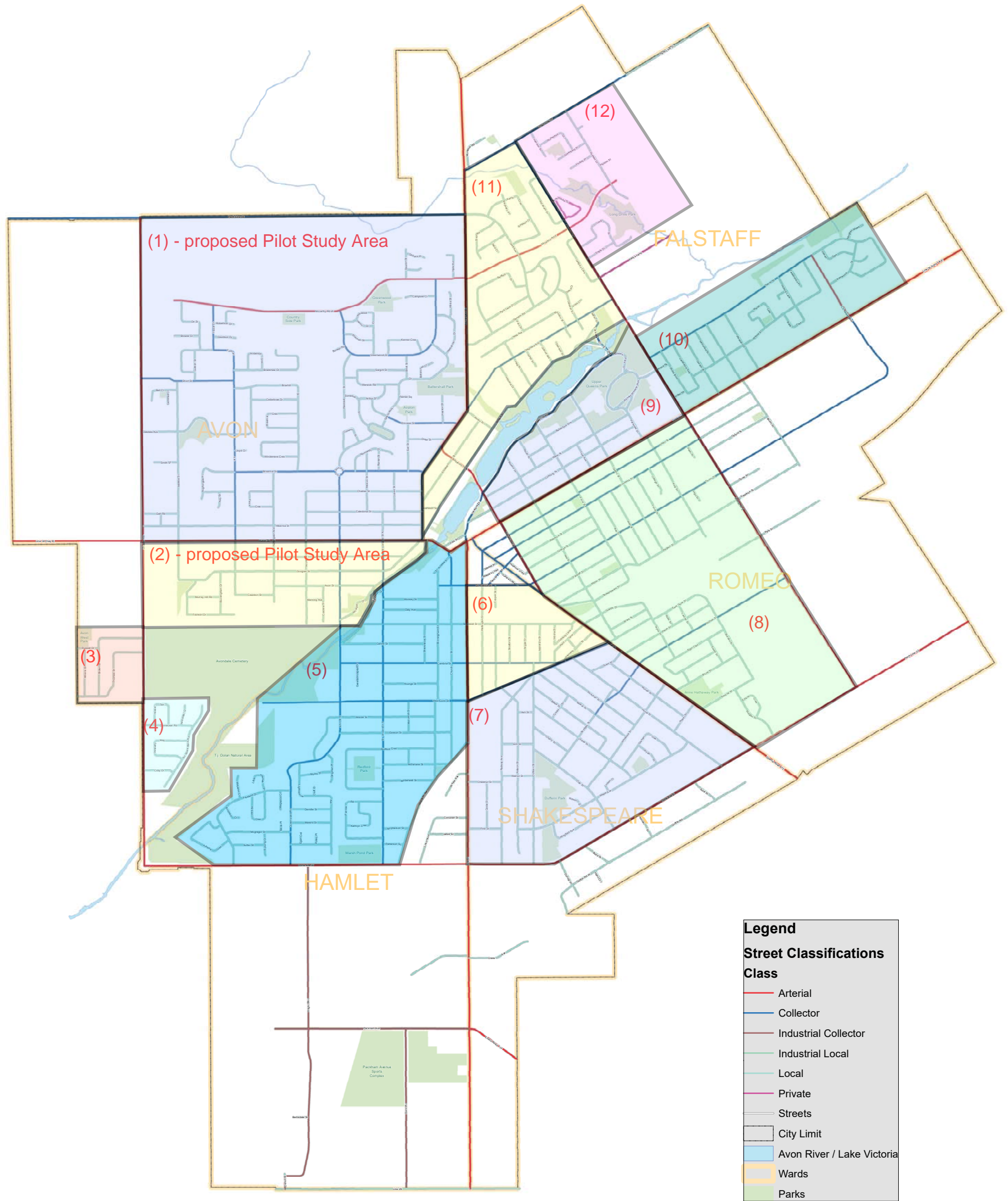
“40 km/h unless otherwise posted” – **not recommended**

# Area Speed Limit Signage

- Recent amendments to the HTA allows municipalities to designate **areas** with a speed limit lower than 50km/h
- Traffic & Parking By-law amendments required
- Public consultation and public education recommended



# Attachment 1 - City Neighbourhoods for Area Speed Limit Implementation



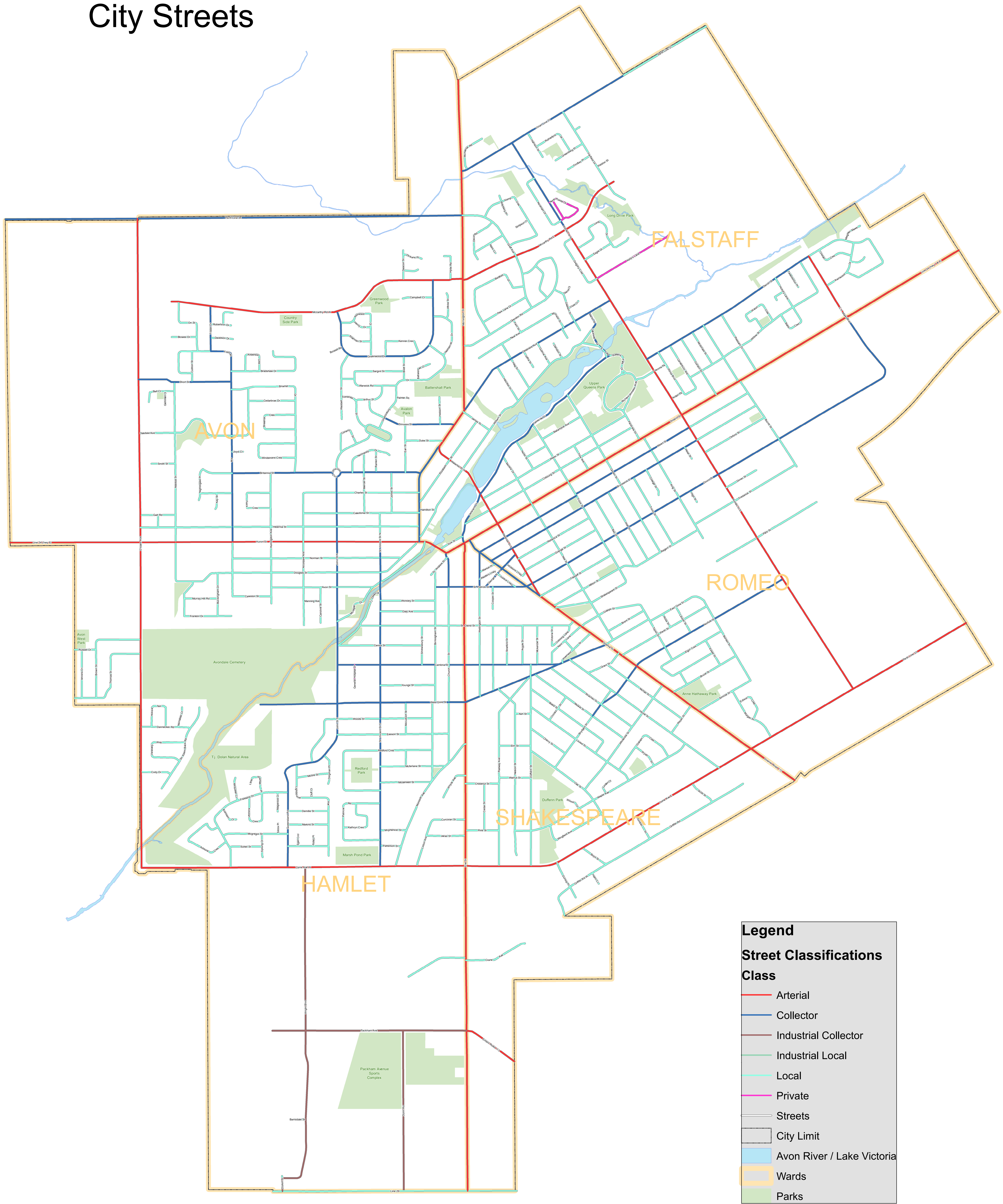


# City Road Classifications

- Arterial
- Collector
- Local ← *Candidates for a reduced speed limit*
- Industrial Collector
- Industrial Local
- Private



# City Streets

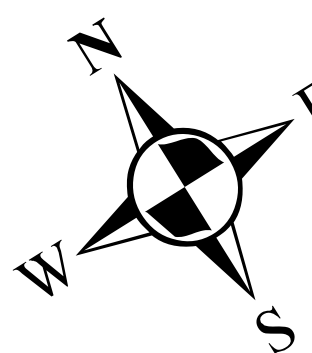


**Legend**

**Street Classifications**

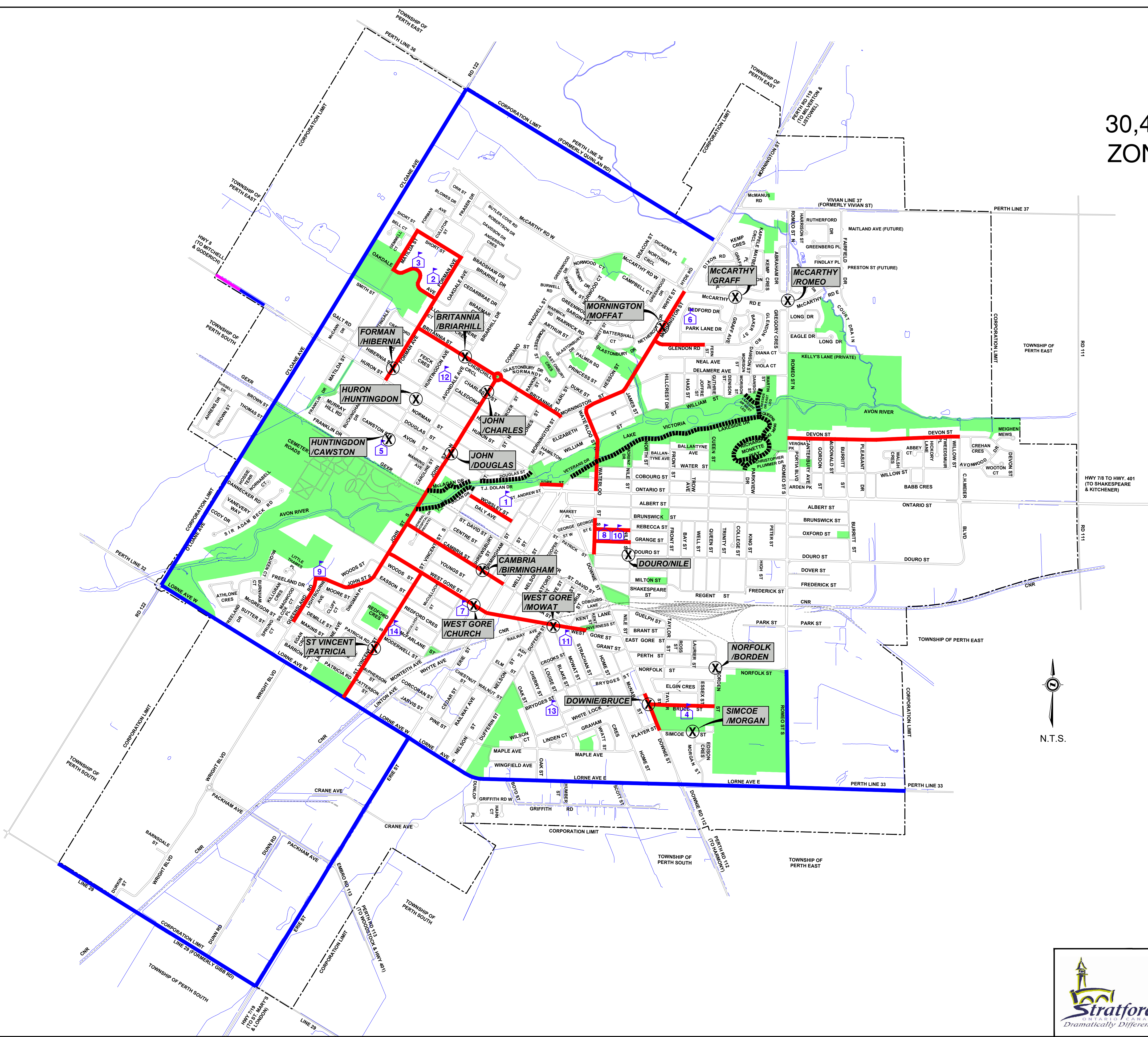
**Class**

- Arterial
- Collector
- Industrial Collector
- Industrial Local
- Local
- Private
- Streets
- City Limit
- Avon River / Lake Victoria
- Wards
- Parks





# 30,40, 60 AND 80 KM/HR TRAFFIC ZONES, SCHOOLS AND SCHOOL CROSSING LOCATIONS



**LEGEND**

30 KM/H SPEED LIMIT

40 KM/H SPEED LIMIT

60 KM/H SPEED LIMIT

80 KM/H SPEED LIMIT

**NOTE:** 50 KM/H SPEED LIMIT UNLESS OTHERWISE IDENTIFIED

X CITY PATROLLED SCHOOL CROSS WALK

PARK/RECREATIONAL FACILITIES

10 SCHOOL (SEE LEGEND BELOW)

- SECONDARY SCHOOLS**
- 1. CENTRAL SECONDARY SCHOOL
  - 2. NORTHWESTERN SECONDARY SCHOOL
  - 3. ST. MICHAEL CATHOLIC SECONDARY SCHOOL
- PRIMARY SCHOOLS**
- 4. ANNE HATHAWAY SCHOOL
  - 5. AVON SCHOOL
  - 6. BEDFORD SCHOOL
  - 7. HAMLET SCHOOL
  - 8. JEANNE SAUVE CATHOLIC SCHOOL
  - 9. STRATFORD DISTRICT CHRISTIAN SCHOOL
  - 10. ROMEO SCHOOL
  - 11. SHAKESPEARE SCHOOL
  - 12. ST. ALOYSIUS SCHOOL
  - 13. ST. AMBROSE SCHOOL
  - 14. ST. JOSEPH'S SCHOOL



CITY OF STRATFORD  
INFRASTRUCTURE AND DEVELOPMENT  
SERVICES DEPARTMENT

|                     |               |
|---------------------|---------------|
| Drawn By: S.Mc.     | Scale: N.T.S. |
| Date: OCT. 27, 2019 | Sheet: 1 of 1 |
| Revision:           | Filing #:     |
| Approved By: M.P.   | XX            |



## Speed Data - Collector & Arterial Roads Posted at 40 km/h

| Location                                      | Avg.<br>Speed | 85 <sup>th</sup><br>Percentile<br>Speed |
|---|---------------|---|
| St. Vincent St. (Easson St. to Woods St.)     | 45.8          | 53.3                                    |
| Devon St. (McDonald St. – Gordon St.)         | 46.1          | 52.3                                    |
| West Gore St. (Strachan St. – Mowat St.)      | 45.4          | 51.5                                    |
| Britannia St. (Forman Ave. – Huntingdon Ave.) | 47.0          | 53.6                                    |
| John St. (Woods St. – Lightbourne Ave.)       | 44.4          | 51.2                                    |
| Mornington St. (James St – Glendon Dr.)       | 53.7          | 60.4                                    |

# Speed Data - Local Residential Roads Posted at 50 km/h

| Location                                     | Avg.<br>Speed | 85 <sup>th</sup><br>Percentile<br>Speed |
|--|---------------|---|
| Caledonia St. (St. Vincent St. – Mercer St.) | 34.9          | 44.0                                    |
| Water St. (Queen St. – Parkview Dr.)         | 29.9          | 38.7                                    |
| Simcoe St. (Downie St. – Morgan St.)         | 35.7          | 44.6                                    |
| Queen St. (Albert St. – Brunswick St.)       | 24.5          | 28.9                                    |
| Matilda St. (Galt Rd. – Smith St.)           | 47.1          | 56.5                                    |
| Culliton St. (Forman Ave. – Short St.)       | 38.0          | 45.3                                    |



# Speed Data - Collector Roads Posted at 50 km/h

| Location                                   | Avg. Speed | 85 <sup>th</sup> Percentile Speed |
|--|------------|-----------------------------------|
| Norfolk St. (Laurier St. – Borden St.)     | 50.0       | 56.3                              |
| Downie St. (Simcoe St. – Lorne Ave. E)     | 47.5       | 54.7                              |
| Douro St. (Nile St. – Front St.)           | 45.4       | 51.6                              |
| Romeo St. (McCarthy Rd. – Abraham Dr.)     | 58.8       | 65.6                              |
| Mornington St. (McCarthy Rd. – Graff Ave.) | 56.2       | 62.7                              |

# Benefits and Challenges of a Reduced Speed Limit

| Benefits  | Challenges   |
|---|--|
| <ul style="list-style-type: none"><li>• Increased survival rate</li><li>• Decreased chance of a collision</li><li>• Increased health benefits</li><li>• Increased human interaction</li></ul> | <ul style="list-style-type: none"><li>• Non-compliance causing increased pressure on police</li><li>• False sense of security</li><li>• Public confusion</li><li>• Impacts to transit and school bus schedules</li></ul> |

# 40 km/h Speed Limit Implementation in Other Ontario Municipalities

## Area Speed Limit Signage

### *Pilot Study or Select Neighbourhoods*

- Kitchener
- Oakville
- Mississauga

### *City-Wide (multi-year implementation)*

- Toronto
- Hamilton
- London
- Ottawa

## School Zones Only

- Chatham-Kent
- Whitby



# Engineering

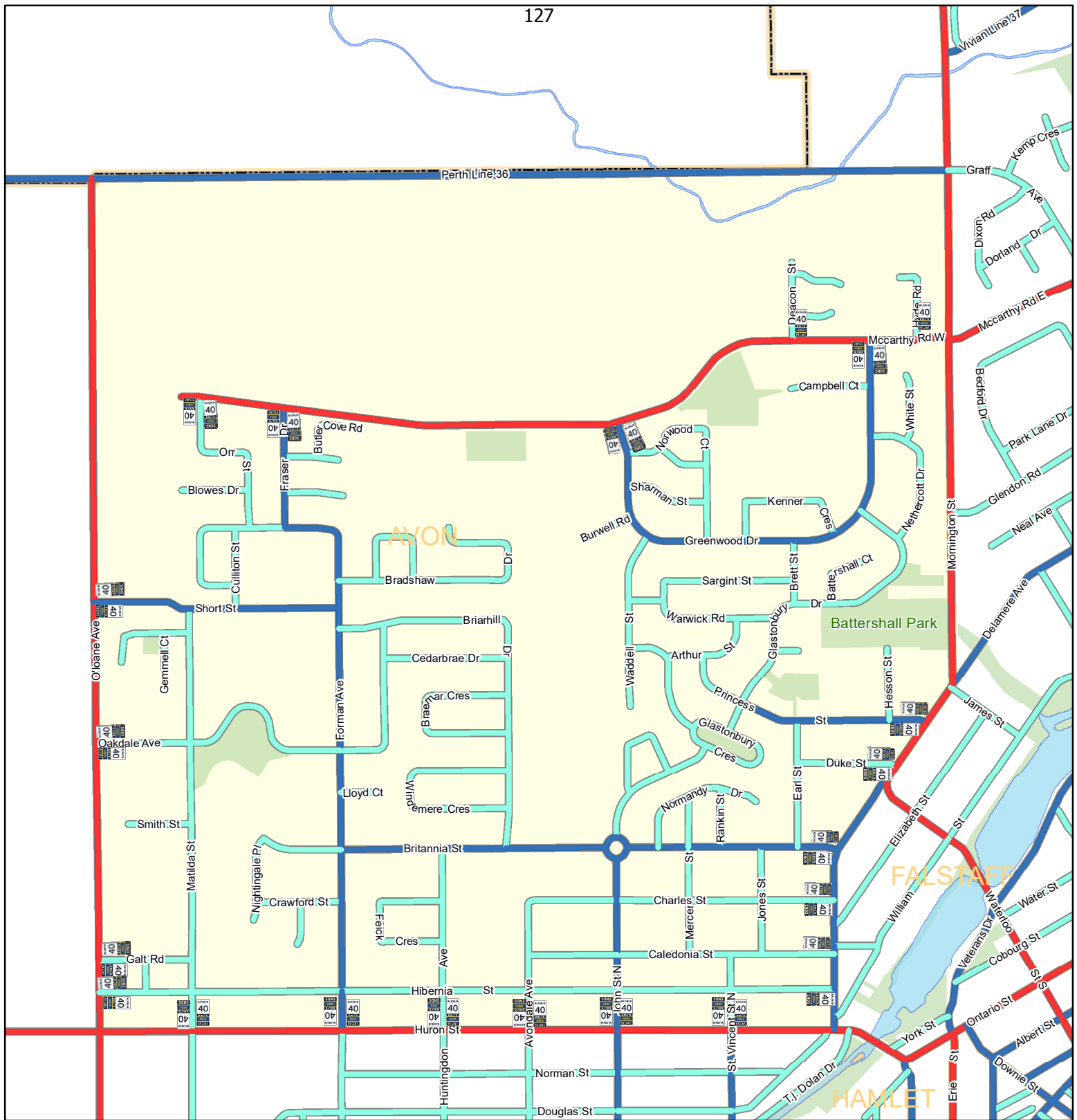
- Flexible bollards
- Speed bumps
- Portable speed sign
- Bike lanes

Staff recommend allocating \$10,000 to an annual **traffic calming program**



# Pilot Study - Area Speed Limit Signage

- “Avon” neighbourhood
- \$11,000 towards the Pilot Study
- Traffic & Parking By-Law Amendment for Pilot Study Area
- \$1,500 for public consultation and public education



## City Neighbourhoods for Area Speed Limit Implementation Study Area 1

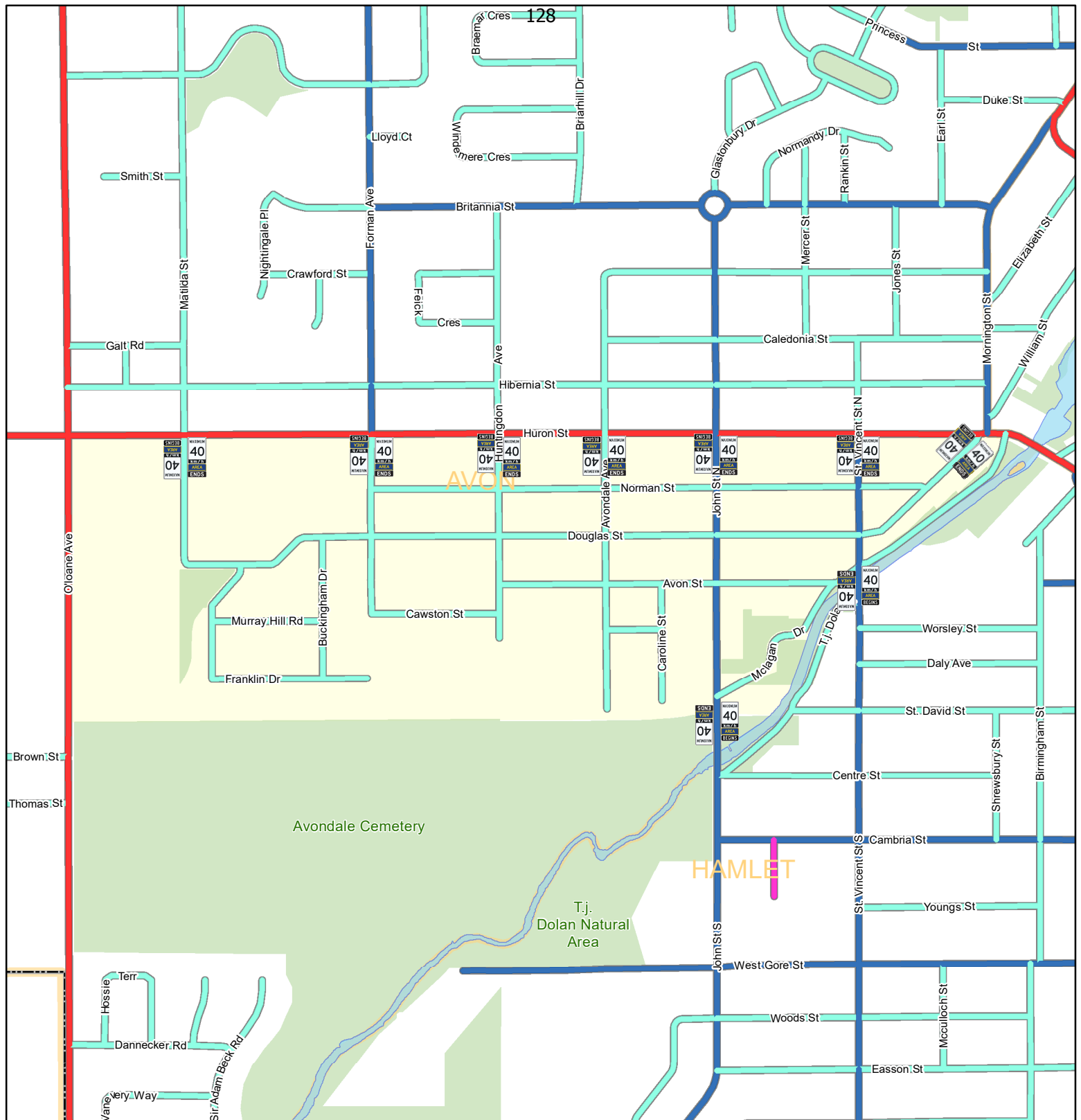


Corporate Services Department  
IT Services Division  
January 2020

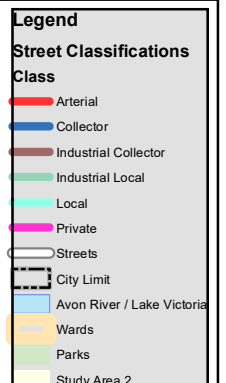


375 187.5 0 375 Meters

| Legend                     |                   |
|----------------------------|-------------------|
| Street Classifications     |                   |
| Class                      |                   |
| Arterial                   | Red line          |
| Collector                  | Blue line         |
| Industrial Collector       | Brown line        |
| Industrial Local           | Green line        |
| Local                      | Cyan line         |
| Private                    | Magenta line      |
| Streets                    | Grey line         |
| City Limit                 | Dashed black line |
| Avon River / Lake Victoria | Blue area         |
| Wards                      | Orange area       |
| Parks                      | Green area        |
| Study Area 1               | Yellow area       |



## City Neighbourhoods for Area Speed Limit Implementation Study Area 2



Corporate Services Department  
IT Services Division  
January 2020



# Enforcement

- Pilot study area: proactive visibility as a deterrence to speeding
- Long-term: Automated Speed Enforcement



# Public Education and Consultation

- Online survey
- Direct mailings to residents
- Social media posts
- Pamphlets, posters and signs
- Create awareness of speeding as a traffic safety issue
- Communicate to and educate the public on the new Neighbourhood Speed Limit signs (if applicable)

# Thank you!

- Questions?



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## MANAGEMENT REPORT

**Date:** January 29, 2020  
**To:** Infrastructure, Transportation and Safety Sub-committee  
**From:** Michelle Pinto, Project Engineer  
**Report#:** ITS20-009  
**Attachments:** None

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**Title:** Visibility on O'Loane Avenue at Brown Street

**Objective:** To review the request to install a mirror on O'Loane Avenue at Brown Street.

**Background:** Staff received a request to install a mirror at the T-intersection of O'Loane Avenue at Brown Street. The intent of the mirror is to provide extended sight lines and assist turning vehicles with a clearer view of southbound traffic. Based on the research and reasoning described in this report, the installation of a mirror at this intersection is not recommended. Staff recommend reducing the posted speed limit to 50 km/h on O'Loane Avenue between Huron Street and Lorne Avenue, and installing a flashing amber beacon and 40km/h speed limit advisory sign to warn southbound motorists of the limited visibility on the existing signage indicating a hidden intersection ahead.

**Analysis:** The intersection of O'Loane Avenue and Brown Street is located 75 metres south of the at-grade railway crossing of the CN tracks on O'Loane Avenue. Sight distance is limited for turning vehicles from Brown Street as the rail line is higher than the intersection of Brown Street with O'Loane Ave.

### **Sight Distance**

The Transportation Association of Canada (TAC) guidelines outline the requirements for sight distance at an intersection. There are various ways sight distance can be measured. Using intersection sight distance and stopping sight distance are the most common ways to assess sight distance.

Intersection sight distance is defined as the distance required for a driver from a minor roadway to safely make a left- or right-turn onto or to cross the major road without unduly affecting or being overtaken by an approaching vehicle. The TAC guidelines state that for a 60 km/h posted speed limit, 170 metres of visibility is required to turn left without taking



over a vehicle from the right, and 145 metres of visibility is required to turn right without taking over a vehicle from the left.

Stopping sight distance is defined as the distance travelled along a roadway by a vehicle, to see an object on the road before them, and come to a stop just before reaching it. In this case, on O'Loane Avenue, 130 metres of stopping sight distance is required for a 60km/h posted speed limit.

The visibility to the right, of vehicles travelling northbound on O'Loane Avenue, is adequate. The visibility to the left, of vehicles travelling southbound on O'Loane Avenue, has inadequate intersection sight distance and stopping sight distance. The top of the rail crossing is located approximately 75 m from the intersection and until a vehicle crests the top of the rail crossing, it is not visible to turning motorists on Brown Street. Staff received a request to install a mirror on O'Loane Avenue to address this issue.

There has been 1 collision involving turning vehicles from Brown Street in the past 5 years (2015-2019) at this intersection. The 5-year collision history at this intersection does not exceed the expected number of collisions for this type of intersection and there are no defined collision patterns.

### **Possible Issues with Installing a Mirror**

Convex mirrors should only be used in low-volume, low-speed road environments such as parking garages. The following is a list of concerns related to the installation of a mirror in this location:

- The convex shape of the mirror results in the image, speed and distance of the object being distorted resulting in potential difficulty by a driver in judging either speed or distance of reflected vehicles;
- Potential for damage or vandalism;
- The need to monitor, clean and maintain the mirror to ensure it is in a useable condition and is correctly aligned;
- Concern that this installation may set a precedent, the merits of which have not been proven. This is particularly of concern because there is potential development planned north of the railway tracks;
- O'Loane Avenue is an arterial road with an 85<sup>th</sup> percentile speed of 71 km/h;
- High volume of traffic;
- Concerns with the mirror's effectiveness in all weathers; and
- Potential problems with glare or sunlight.

The estimated cost to install a mirror is \$2,000, plus ongoing maintenance costs. The mirror would need to be mounted at a height such that a turning vehicle from Brown Street can see over and above the railway tracks. This means the mirror would be mounted approximately 1.2 to 1.5 metres above the elevation of the railway tracks. Requiring drivers to look up that high to safely make a turning movement is abnormal. A municipality may be legally liable for a negligence claim where a person has been injured through reliance on a convex mirror installed on a road under its jurisdiction.

## Other Alternatives

The installation of a mirror should only be considered where all other improvement options have been exhausted. The ultimate solution is to make changes to the grade of the road to improve visibility; however, this is cost prohibitive.

Another option is to restrict turning movements from Brown Street onto O'Loane Avenue, causing all turning traffic to use Thomas Street. As signage does not typically change driver behaviour without enforcement, physical measures would be recommended to restrict turning movements such as turning Brown Street into a cul-de-sac, a "right-in" only from O'Loane Avenue or a one-way street. Although this would provide traffic calming to Brown Street, this is not an ideal solution because of the perceived inconvenience to residents and the costs associated with making physical changes to the intersection. It is very difficult to take away turning movements from a subdivision once this form of access to the major road network has been provided.

The guiderail on the west side of O'Loane Avenue is also limiting the visibility at this intersection, however, it is a safety device with the purpose of protecting vehicles from travelling off the roadway and has already been cut back to improve visibility.

A unique "hidden intersection" sign was installed on O'Loane Avenue just north of the railway tracks in August 2019, to warn southbound vehicles on O'Loane Avenue of the limited visibility at the Brown Street intersection. Staff recommend the installation of a supplementary flashing amber beacon above this sign, and a 40 km/h advisory warning sign below this sign. These warning devices would caution motorists to reduce their speed when travelling southbound on O'Loane Avenue down the crest of the hill. The signage is simply a warning sign as turning vehicles from Brown Street are still required to give right-of way to vehicles on O'Loane Avenue.

Staff also recommend reducing the posted speed limit on O'Loane Avenue between Huron Street and Lorne Avenue to improve visibility for turning vehicles on Brown Street. This still will not provide adequate sight distance as per the TAC guidelines; however, a 50 km/h posted speed limit will improve the current situation. The sight distance requirements would be reduced to 150 metres for intersection sight distance, and 105 metres for stopping sight distance. There is also a school bus route that travels along O'Loane Avenue, and planned development north of the railway tracks, which could benefit from a reduced speed limit. For future developments, proposed new roadway connections to the major arterial road network will be required to provide adequate sight distance as per the TAC guidelines.

**Financial Impact:** The estimated cost to install a flashing amber beacon plus advisory speed signs is \$2,500. This would come from the existing operating budget.

### **Strategic Priority that Aligns with Recommendation:**

#### **Mobility, Accessibility and Design Excellence**

Improving ways to get around, to and from Stratford by public transit, active transportation and private vehicle.

**Staff Recommendation: THAT Council approve reducing the speed to 50 km/h on O’Loane Avenue between Lorne Avenue and Huron Street and the installation of a flashing amber beacon and a 40 km/h advisory sign, in the southbound direction on O’Loane Avenue at the railway tracks, mounted to the existing Restricted Visibility sign;**

**AND THAT the Traffic and Parking By-law 159-2008, Schedule 14 – Higher and Lower Speed Limits be amended**

#### **By Deleting:**

| <b>Street</b>         | <b>Between</b>      | <b>Between</b>                          | <b>Maximum Limit</b> |
|-----------------------|---------------------|---|----------------------|
| <b>O’Loane Avenue</b> | <b>Lorne Avenue</b> | <b>Perth Line 36<br/>(Quinlan Road)</b> | <b>60 km/h</b>       |

#### **By Adding:**

| <b>Street</b>         | <b>Between</b>      | <b>Between</b>                          | <b>Maximum Limit</b> |
|-----------------------|---------------------|---|----------------------|
| <b>O’Loane Avenue</b> | <b>Huron Street</b> | <b>Perth Line 36<br/>(Quinlan Road)</b> | <b>60 km/h</b>       |




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Michelle Pinto, Project Engineer




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Ed Dujlovic, Director of Infrastructure and Development Services




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Joan Thomson, Acting Chief Administrative Officer



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## MANAGEMENT REPORT

**Date:** January 29, 2020  
**To:** Infrastructure, Transportation and Safety Sub-committee  
**From:** Accessibility Advisory Committee  
**Report#:** ITS20-006  
**Attachments:** N/A

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**Title:** Access Aisle No-Parking Signs

**Objective:** To consider the Accessibility Advisory Committee's request for installation of no-parking signs over the access aisles beside accessible parking spaces.

**Background:** In 2019, the Accessibility Advisory Committee (AAC) launched a "Respect the Space Campaign" which highlights the importance of leaving accessible parking spaces, and the access aisles, open for those who are legally entitled to use them. The campaign provides education that the striped access aisle next to the accessible parking space is needed by people using wheelchair lifts and/or assistive devices to get in and out of their vehicle and should not be parked on.

**Analysis:** The access aisles are painted with hash marks; however these marks are often not visible during winter months. The AAC is requesting signs be posted ahead of the aisles to discourage parking in these areas during all seasons, as well as emphasize no-parking when the hash marks are visible.

At their December meeting, the AAC passed the following motion:

That the Stratford Accessibility Advisory Committee requests staff investigate posting no-parking signs at the access aisles beside accessible parking spots in addition to the painted hash marks on the pavement. Carried.

**Financial Impact:** If signs are recommended there will be a cost to fabricate and install.

### **Alignment with Strategic Priorities:**

#### **Mobility, Accessibility and Design Excellence**

Improving ways to get around, to and from Stratford by public transit, active transportation

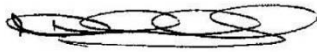
and private vehicle.

**Staff Recommendation: THAT the request from the Accessibility Advisory Committee to install no-parking signs at the access aisles beside accessible parking spaces be referred to Infrastructure and Development Services staff for review.**



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Tatiana Dafoe, Acting Clerk



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Michael Humble, Director of Corporate Services



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Joan Thomson, Acting Chief Administrative Officer



## MANAGEMENT REPORT

**Date:** December 3, 2019  
**To:** Infrastructure, Transportation and Safety Sub-committee  
**From:** Allison Jordan, Events Coordinator  
**Report#:** ITS20-003  
**Attachments:** None

**Title:** Request for Exemption from Noise Control By-law 113-79 for the 2020 "Movies Under the Stars" events at the Bruce Hotel

**Objective:** To consider the request from The Bruce Hotel for an exemption from Noise Control By-law 113-79 for the "Movies Under the Stars" events at their location on Sunday, June 7, 2020 with the rain date of Sunday, June 14, 2020 and on Sunday, September 6, 2020 with the rain date of Sunday, September 13, 2020.

**Background:** The City has been approached by management staff at The Bruce Hotel for an exemption from the City's Noise Control By-law 113-79 for the 2020 "Movies Under the Stars" events. The events will be held at The Bruce Hotel at 89 Parkview Drive from 8:00 p.m. to 10:00 p.m. on Sunday, June 7, 2020, with the rain date of Sunday, June 14, 2020 and on Sunday, September 6, 2020 with the rain date of Sunday, September 13, 2020. This is a first-time exemption request for the events held at this property; The Bruce Hotel previously held two "Movies Under the Stars" events at their location in 2019 without an exemption. The event location is a commercial zone. As part of the exemption application process, applicants are required to complete property owner notifications within a 120-metre radius of the property where the event will occur. The 120-metre radius extends into both residential zones and park zones.

The production, reproduction or amplification of sound is one of the sounds regulated by Noise Control By-law 113-79 as follows:

No person shall make, cause or permit an unreasonable noise or a noise that is likely to disturb inhabitants of the City [Schedule 1 clause 8].

The operation of any electronic device or group of connected electronic devices incorporating one or more loudspeakers or other electro-mechanical transducers, and intended for the production, reproduction or amplification of sound [Schedule 2 clause 2].

## Prohibited Zones and Times:

Quiet Zone – Prohibited at all times;

**Residential Zone** – Prohibited all day Sundays and Statutory Holidays, and from 7:00 p.m. of one day to 7:00 a.m. next day;

**Commercial Zone** - Prohibited all day Sundays and Statutory Holidays, and from 11:00 pm of one day to 7:00 a.m. the next day (Monday to Thursday) and from 12:00 midnight of one day to 7:00 a.m. next day (Friday and Saturday);

**Park Zone** – Prohibited from 11:00 p.m. of one day to 7:00 a.m. next day; 9:00 a.m. on Sundays.

Noise By-laws are designed to reduce and control both unnecessary and excessive sound which can be a nuisance and generally degrade the quality and peacefulness of neighbourhoods.

Between November 6, 2019, and November 13, 2019, organizers circulated a notice to property owners within 120-metres of the event location with a deadline for comments of November 25, 2019. As of the November 25 deadline, no concerns were received.

Notice of the request was also issued in the Town Crier with a deadline for comments of November 25, 2019. As of the November 25 deadline, the City has not received any concerns.

**Analysis:** The City's Noise Control By-law defines parameters for noise and emissions that may impact local citizens. Any exemption to these time limitations is subject to Council review and final decision.

The organizers have sought public input by mailing notices to residents within 120-metres of the event location. The event location is designated within a commercial zone and the 120-metre radius extends into both residential zones and park zones. No submissions were received.

The intent of the noise exemption is to permit the following:

- Noise produced by the event for the duration of the event from 8:00 p.m. to 10:00 p.m. on Sunday, June 7, 2020, with the rain date of Sunday, June 14, 2020 and on Sunday, September 6, 2020 with the rain date of Sunday, September 13, 2020. Unreasonable noise is prohibited per the unreasonable noise provision [Schedule 1 clause 8].
- Amplification of sound to play movie audio from 8:00 p.m. to 10:00 p.m. These hours are prohibited by the amplification of sound provision [Schedule 2 clause 2] in residential zones and commercial zones all day on Sundays.

The hours of amplification of sound to play movie audio are permitted by the amplification of sound provision [Schedule 2 clause 2] in a park zone until 11:00 p.m. and do not require an exemption.

**Financial Impact:** None identified.

### **Alignment with Strategic Priorities:**

#### **Strengthening our Plans, Strategies and Partnerships**

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

**Staff Recommendation: THAT approval be given to the request from The Bruce Hotel management staff for the 2020 "Movies Under the Stars" events for exemptions from Noise Control By-law 113-79 at 89 Parkview Drive for amplification of sound in a commercial zone and a residential zone to the amplification of sound provision [Schedule 2 clause 2] from 8:00 p.m. to 10:00 p.m. and from the unreasonable noise provision [Schedule 1 clause 8] for the duration of the events from 8:00 p.m. to 10:00 p.m. on Sunday, June 7, 2020 with the rain date of Sunday, June 14, 2020 and on Sunday, September 6, 2020 with the rain date of Sunday, September 13, 2020.**




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Allison Jordan, Events Coordinator




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David St Louis, Director of Community Services




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Joan Thomson, Acting Chief Administrative Officer





## MANAGEMENT REPORT

**Date:** February 10, 2020  
**To:** Finance & Labour Relations Committee  
**From:** Community Grants Evaluation Committee  
**Report#:** FIN20-001  
**Attachments:** 2020 Community Grant Requests & Recommendations

**Title:** Report of the 2020 Community Grants Evaluation Committee: One-Time and Multi-Year Funding

**Objective:** To review recommendations of the Community Grants Evaluation Committee for awarding of 2020 grants.

**Background:** The Community Grants Evaluation Committee is tasked with providing recommendations to Council for awarding of community grants within the overall annual budget approved by Council. Committee deliberations in 2020 were guided by the City's updated Community Grants policy F.1.1 adopted by Council in June 2019.

Under the updated policy, a "one-time" community grant request is intended for projects or activities that can be accomplished and measured within the grant year.

A "multi-year" community grant request is intended for a specific project or activity that spans more than a one year period. This category is not intended to provide ongoing operational funding. If approved for a multi-year grant, organizations do not need to apply again during the approved period; however, final approvals for future budget years are subject to Council's annual budget process.

The 2020 City budget includes a community grants program in the amount of \$904,050., broken down as follows:

|                   |  |
|-------------------|--|
| One-Time grants   | \$233,070 (of this amount \$209,245 is available for individual one-time grant awards and contingency) |
| Multi-Year grants | 327,800  |
| Fee Waivers       | <u>343,180</u> (such as City services provided to community events and interest waived on loans)       |
|                   | <u>\$904,050</u>   |

**Analysis:** The Committee held five meetings between September 2019 and January 2020. All applications received for one-time and multi-year funding were reviewed, as well as year-end reporting from all organizations who received funding in 2019. Recommendations for 2020 requests are summarized on the attached chart.

Regarding the Razzamajazz request for multi-year funding (#38 on attached chart), Council approved the following resolution on May 13, 2019:

*"That the City of Stratford continue with the operation of the Razzamajazz in 2019;  
That a community grant up to \$5,272 be approved and funded from the contingency fund;  
And That staff prepare a report on future years funding after 2019."*

The Razzamajazz has been funded in the past by a tri-party agreement among the City of Stratford, Stratford Power and Sail Squadron, and Stratford Tourism Alliance. The agreement expired in 2018 and was not renewed. Funding for 2019 was provided to the group as a cash operating grant of \$5,272, as well as approximately \$500 of in-kind services from the Infrastructure & Development Services Department.

The Community Grants Evaluation Committee reviewed the 2020 multi-year grant application submitted by the Stratford Power Squadron and does not recommend continued City funding in 2020 or future years for the operation of the Razzamajazz. It is suggested that the City offer the Barge to any community organizations who would be interested in funding it to maintain the service going forward.

Any group wanting to appeal Council's final decision will be allowed to present their information to the Finance & Labour Relations Sub-committee. Staff has included a recommendation for Committee to consider which would allow future reconsideration of any of the community grants, without formally triggering the reconsideration rules in Council's procedural by-law.

**Financial Impact:** The Community Grants Evaluation Committee is recommending award of \$209,245 to various applicants under the 2020 one-time funding. This includes an amount of \$53,815 to be held as contingency, to be awarded during the 2020 fiscal year.

The Community Grants Evaluation Committee is also recommending award of \$327,800 to various applicants under the 2020 multi-year funding.

All of these funds were previously approved by Council during its 2020 budget process.

### **Alignment with Strategic Priorities:**

## **Strengthening our Plans, Strategies and Partnerships**

Partnering with the community to make plans for our collective priorities in arts, culture, heritage and more. Communicating clearly with the public around our plans and activities.

### **Community Grants Evaluation Committee Recommendations:**

**THAT the management report entitled "Report of the 2020 Community Grants Evaluation Committee: One-Time and Multi-Year Funding" be received;**

**THAT Council approve the following 2020 One-Time grant recommendations of the Community Grants Evaluation Committee in the amount of \$209,245:**

- 1. That a 2020 City grant in the amount of \$7,000 be provided to the Local Community Food Centre for funds to establish a water line to their community garden.**
- 2. That a 2020 City grant in the amount of \$350 be provided to the Poppy Trust Fund of Branch 8 Royal Canadian Legion for support of veterans and related community activities.**
- 3. That a 2020 City grant in the amount of \$9,000 be provided to the Kinsmen Club of Stratford to support the Canada Day Celebration parade and fireworks.**
- 4. That a 2020 City grant in the amount of \$2,000 be provided to the Stratford Concert Band to provide funds for music and instruments.**
- 5. That a 2020 City grant in the amount of up to \$6,215 be provided to the Kiwanis Club of Stratford for a 50% rental reduction to use the Burnside Agriplex.**
- 6. That a 2020 grant in the amount of \$800 be provided to the Stratford Festival Guthrie Awards Committee for its annual City of Stratford Guthrie award.**
- 7. That a 2020 grant in the amount of \$1,300 be provided to the Kiwanis Festival of the Performing Arts Stratford for scholarships to Stratford residents participating in the Ontario Music Festival Association provincial competition.**
- 8. That a 2020 City grant in the amount of \$1,000 be provided to Playmakers! Theatre School to fund lantern supplies, artist-instructors and entertainers for the Stratford Lantern Festival & Procession.**

- 9. That a 2020 City grant in the amount of \$9,000 be provided to the Stratford & District Horticultural Society to fund maintenance of annual flower beds and public gardens.**
- 10. That a 2020 City grant in the amount of \$10,000 be provided to the Stratford Lawn Bowling Club to offset expenses.**
- 11. That a 2020 City grant in the amount of \$7,000 be provided to Stratford Symphony Orchestra to fund program development and expand community outreach and communication.**
- 12. That a 2020 City grant in the amount of \$800 be provided to Music & Opera Appreciation Inc. for support of performance costs for artists and City Hall rental.**
- 13. That a 2020 City grant in the amount of \$500 be provided to INNERchamber Inc. for its outreach program in Stratford schools.**
- 14. That a 2020 City grant in the amount of \$2,000 be provided to Off the Wall Stratford Artists Alliance to support its summer and fall training program.**
- 15. That a 2020 City grant of \$9,500 be provided to Family Services Perth-Huron to subsidize affordable counselling for Stratford residents.**
- 16. That a 2020 City grant in the amount of \$10,000 be provided to ONE CARE Home & Community Support Services for support of accessible transportation provided to Stratford residents outside of City of Stratford service hours.**
- 17. That a 2020 City grant in the amount of \$15,000 be provided to the Social Research and Planning Council (United Way Perth Huron) to support the MyPerthHuron website system development.**
- 18. That a 2020 City grant in the amount of \$31,465 be provided to the United Way Perth Huron to support its ongoing programs, representing \$1.00 for every Stratford resident.**
- 19. That a 2020 City grant in the amount of \$3,000 be provided to Community Living Stratford & Area to support its activities and programs for Stratford residents.**
- 20. That a 2020 City grant in the amount of \$2,000 be provided to Stratford Arts & Culture Collective to continue with its development.**

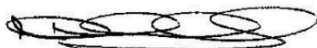
- 21. That a 2020 City grant in the amount of \$1,000 be provided to Cycle Stratford to offset expenses.**
- 22. That a 2020 City grant in the amount of \$15,000 be provided to Stratford Winterfest to support its annual event.**
- 23. That a 2020 City grant in the amount of \$9,500 be provided to Hermione Presents SpringWorks Festivals to offset expenses.**
- 24. That a 2020 City grant in the amount of \$2,000 be provided to the Stratford Dog Park Association to purchase liability insurance.**
- 25. That a 2020 grant request of \$9,000 from Junior Achievement South Western Ontario for JA Company Program and Financial Literacy Program be denied.**
- 26. That a 2020 grant request of \$3,000 from Kinsmen Club of Stratford for its 75<sup>th</sup> Anniversary Celebration be denied.**
- 27. That a 2020 grant request of \$5,000 from Stratford Blues & Ribfest for its annual event be denied.**
- 28. That a 2020 grant request of \$15,000 from Conrad Grebel University College for funding to conduct a detailed review of the Bike and Pedestrian Master Plan be denied.**
- 29. That a 2020 grant request of \$5,000 from Stratford & Perth Community Foundation for marketing support and outreach activities be denied.**
- 30. That a 2020 grant request of \$4,800 from Stratford Lions Club for Rotary Complex hall rental costs for its Health, Wellness & Green Living Expo be denied.**
- 31. That a 2020 grant request of \$10,000 from Feline Friends Network of Stratford for support of its Trap Neuter Return/Adoption Program and Low Income Program be denied.**

32. That a grant request of \$50,000 from Gallery Stratford for funding to undertake an architectural feasibility study of 54 Romeo Street building be denied.
33. That an amount of \$53,815 be identified for contingency in the 2020 community grants budget.

**THAT Council approve the following 2020 Multi-Year grant recommendations of the Community Grants Evaluation Committee in the amount of \$327,800:**

34. That a 2020 City grant in the amount of \$250,000. be provided to the Stratford Perth Hospice Foundation toward the City's \$1,500,000 commitment.
35. That a 2020 City grant in the amount of \$700. be provided to the Civic Beautification & Environmental Awareness Committee; and that \$700. be provided in 2021 and 2022, subject to budget approval in each of those years.
36. That a 2020 City grant in the amount of \$52,100. be provided to the Gallery Stratford; and that annual cost of living increases be applied to the previous year's grant and provided to Gallery Stratford for 2021 and 2022, subject to budget approval in each of those years.
37. That a 2020 City grant in the amount of \$25,000. be provided to Stratford Summer Music for 2020; and that its multi-year application be reconsidered in 2021.
38. That a grant request of \$5,772 from Stratford Power Squadron (Razzamajazz Committee) for funding of the Razzamajazz in 2020, 2021 and 2022 be denied.
39. That a grant request of \$500 from Stratford Senior Games for funding to allow increased member events and activities in 2020, 2021 and 2022 be denied.

**AND THAT any appeals received from applicants be considered by the Finance and Labour Relations Sub-committee.**




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Michael Humble, Director of Corporate Services

A handwritten signature in black ink, appearing to read "Joan Thomson". The script is cursive and fluid.

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Joan Thomson, Acting Chief Administrative Officer

|    |  |                                 |                |                |                 |                        |                 |  |  |
|----|--|---------------------------------|----------------|----------------|-----------------|------------------------|-----------------|--|--|
|    | 2020 COMMUNITY GRANT REQUESTS & RECOMMENDATIONS          |                                 |                |                |                 | 148                    |                 |  |  |
|    |  |                                 |                |                |                 |                        |                 |  |  |
|    | 2020 Summary with 4 year G872 grants budget history      |                                 |                |                |                 |                        |                 |  | to Finance Committee February 10/2020  |
|    |  | 2016<br>Budget                  | 2017<br>Budget | 2018<br>Budget | 2019<br>Request | 2019<br>Budget         | 2020<br>Request | 2020<br>Evaluation<br>Team<br>Recommend. | 2020 Detail for Grant Requests   |
|    | <u>Applications Received under 2020 One-Time Funding</u> |                                 |                |                |                 |                        |                 |  |  |
| 1  | Local Community Food Centre                              | 3,000                           | 3,000          | 4,000          | 10,000          | 7,000                  | 15,000          | 7,000                                    | continue with community garden plan by running a water line  |
| 2  | Legion Poppy Fund - Royal Canadian Legion                | 350                             | 350            | 350            | 350             | 350                    | 350             | 350                                      | support of veterans and related community activities   |
| 3  | Kinsmen Club - Canada Day Celebration                    | 7,000                           | 10,000         | 8,000          | 9,000           | 9,000                  | 9,000           | 9,000                                    | also rec'd. \$1,500 from contingency in 2018; 2020 request to support parade and fireworks   |
| 4  | Stratford Concert Band                                   | 1,500                           | 1,500          | 1,500          | 3,000           | 2,000                  | 5,000           | 2,000                                    | purchase music, upgrade percussion instruments, uniforms   |
| 5  | Kiwanis - Rental Reduction                               | 3,000                           | 3,000          | 3,000          | 5,250           | 5,250                  | 6,215           | 6,215                                    | 50% rental reduction for Agriplex facilities   |
| 6  | Guthrie Award (City of Stratford)                        | 500                             | 500            | 500            | 0               | \$500 from contingency | 800             | 800                                      | City of Stratford award - given to a young Stratford resident working or studying in performance arts  |
| 7  | Kiwanis Music Festival - Scholarships                    | 1,000                           | 1,000          | 1,000          | 1,300           | 1,000                  | 1,300           | 1,300                                    | scholarships for Stratford residents participating in the Ontario Music Festival Association provincial competition  |
| 8  | Playmakers! Theatre School                               | \$1,000 from contingency        | 1,000          | 1,000          | 3,000           | 1,000                  | 3,000           | 1,000                                    | funding to hire a part time project manager, lantern-building supplies, support artist-instructors, honoraria for entertainers, refreshments for parade participants |
| 9  | Stratford & District Horticultural Society               | 9,000                           | 9,000          | 9,000          | 9,000           | 9,000                  | 9,000           | 9,000                                    | requesting multi-year grant; maintenance of flower beds - \$5,000 for watering annual beds at Dutch Memorial and \$4,000 for maintenance of public gardens           |
| 10 | Stratford Lawn Bowling Club                              | 6,000                           | 4,500          | 4,500          | 10,000          | 10,000                 | 10,000          | 10,000                                   | funding to offset increased expenses at Municipal Golf Course  |
| 11 | Stratford Symphony Orchestra                             | 6,500                           | 6,500          | 7,000          | 15,000          | 7,000                  | 15,000          | 7,000                                    | funding for ongoing development of vital programs; increase artist payments; expand community outreach and communication; seek out new partners for collaborations   |
| 12 | Music & Opera Appreciation                               | 700                             | 700            | 800            | 2,300           | 800                    | 1,500           | 800                                      | appealed & rec'd. additional \$750 from contingency in 2019; 2020 funding to assist with performance costs - artist payments, City Hall rental fees                  |
| 13 | InnerChamber   | denied-<br>appealed-\$500       | 500            | 500            | 1,000           | 500                    | 1,000           | 500                                      | funding for outreach program to allow lower cost tickets to high school students   |
| 14 | Off the Wall (Stratford Artists Alliance)                | 2,000                           | 2,000          | 2,000          | 3,500           | 2,000                  | 3,500           | 2,000                                    | funding for summer and fall training program - contract a part time project coordinator  |
| 15 | Family Services Perth-Huron                              | denied-<br>appealed-<br>\$9,500 | 9,500          | 10,000         | 9,500           | 9,500                  | 9,500           | 9,500                                    | funding to subsidize counselling for low income Stratford residents not receiving Ontario Works  |



|    |   |                          |                           |                                 |                 |                |                 |  |   |
|----|---|--------------------------|---------------------------|---------------------------------|-----------------|----------------|-----------------|--|---|
|    | 2020 COMMUNITY GRANT REQUESTS & RECOMMENDATIONS     |                          |                           |                                 |                 | 149            |                 |  |   |
|    |   |                          |                           |                                 |                 |                |                 |  |   |
|    | 2020 Summary with 4 year G872 grants budget history |                          |                           |                                 |                 |                |                 |  | to Finance Committee February 10/2020   |
|    |   | 2016<br>Budget           | 2017<br>Budget            | 2018<br>Budget                  | 2019<br>Request | 2019<br>Budget | 2020<br>Request | 2020<br>Evaluation<br>Team<br>Recommend. | 2020 Detail for Grant Requests  |
| 16 | ONE CARE Home & Community Support                   | 11,000                   | 13,975                    | 13,975                          | 14,304          | 11,000         | 13,456          | 10,000                                   | funding to subsidize fees for clients who use accessible transportation service within the City - up to 7,689 trips   |
| 17 | Social Research & Planning Council (United Way)     | 0                        | \$14,000 from contingency | 14,000                          | 15,000          | 15,000         | 17,000          | 15,000                                   | funding to support the MyPerthHuron website system development - updates, adding new data, developing quarterly reports   |
| 18 | United Way Perth-Huron                              | 27,000                   | 28,000                    | 29,000                          | 31,465          | 30,000         | 31,465          | 31,465                                   | funding to support needs within Stratford including 21 locally operated supported partner programs and services   |
| 19 | Community Living Stratford & Area                   | denied                   | 3,000                     | 3,000                           | 3,000           | 3,000          | 3,000           | 3,000                                    | funding to support people with developmental disabilities - to live, work and participate in activities within the City of Stratford  |
| 20 | Stratford Arts & Culture Collective                 |                          |                           | denied-<br>appealed-<br>\$4,000 | 4,000           | 2,000          | 4,000           | 2,000                                    | funding to move organization forward - workshops and consultations with members and others  |
| 21 | Cycle Stratford                                     |                          |                           |                                 | 1,800           | 1,000          | 2,500           | 1,000                                    | funding to support reorganization and updating of website \$500; insurance \$600; Spring Launch event \$400; PC Cycle Tour event \$1,000  |
| 22 | Winterfest  | 15,000                   | 15,000                    | 18,500                          | 20,000          | 18,500         | 20,000          | 15,000                                   | funding to support annual event   |
| 23 | Hermione Presents - SpringWorks Festival            | 5,506                    | 9,500                     | 9,500                           | 15,000          | 9,500          | 15,000          | 9,500                                    | administration and marketing support \$3,000; City rentals and permits \$4,500; artist/ animator fees for free and "pay what you choose" presentational interactive programming \$7,500 |
| 24 | Stratford Dog Park Association                      | 2,500                    | 4,000                     | 2,500                           | 2,940           | 2,000          | 2,000           | 2,000                                    | funding for liability insurance   |
| 25 | Junior Achievement of London & District             | 2,000                    | 2,000                     | 2,500                           | 2,500           | 0              | 9,000           | 0  | requesting multi year grant; 2020 program for 1) 15 students; 2) 10 financial literacy in-class programs for grade 7/8  |
| 26 | Kinsmen Club - 75th Anniversary                     |                          |                           |                                 |                 |                | 3,000           | 0  | assist with costs of anniversary celebrations   |
| 27 | Stratford Blues & Ribfest                           | 0                        | \$3,000 from contingency  | 4,000                           | 10,000          | 0              | 5,000           | 0  | cost of tent and washroom rentals, electrician, security, licencing and permits   |
| 28 | Conrad Grebel University College                    |                          |                           |                                 |                 |                | 15,000          | 0  | \$10,000 data and infrastructure assessment technologies; \$5,000 program evaluation work and data collection/analysis  |
| 29 | Stratford & Perth Community Foundation              | 5,000                    | 5,000                     | 10,000                          | 10,000          | 5,000          | 5,000           | 0  | funding for marketing support and outreach activities to increase granting capacity   |
| 30 | Lions Club Hall Rental (Health & Wellness Expo)     | \$3,100 from contingency | 6,500                     | 0                               | 12,160          | 0              | 4,800           | 0  | Rotary Complex hall rental for event  |
| 31 | Feline Friends Network                              |                          |                           |                                 | 10,000          | 2,500          | 10,000          | 0  | funding to support Trap Neuter Return/Adoption program; also low income programs; \$10,000 will spay/neuter about 100 cats  |

|  |  |                   |                   |                            |                 |                      |                 |  |  |
|--|--|-------------------|-------------------|----------------------------|-----------------|----------------------|-----------------|--|--|
| 2020 COMMUNITY GRANT REQUESTS & RECOMMENDATIONS            |  |                   |                   |                            |                 | 150                  |                 |  |  |
| 2020 Summary with 4 year G872 grants budget history        |  |                   |                   |                            |                 |                      |                 |  | to Finance Committee February 10/2020  |
|  |  | 2016<br>Budget    | 2017<br>Budget    | 2018<br>Budget             | 2019<br>Request | 2019<br>Budget       | 2020<br>Request | 2020<br>Evaluation<br>Team<br>Recommend. | 2020 Detail for Grant Requests   |
| 32   | Gallery Stratford  |                   |                   |                            |                 |                      | 50,000          | 0  | requested funding to undertake an architectural feasibility study of 54 Romeo St. building   |
| 33   | Contingency  | 28,638            | 30,000            | 74,400                     | 0               | 42,460               |                 | 53,815                                   | funds to be used for after-budget grant requests and appeals   |
|  |  |                   |                   |                            |                 |                      | 300,386         | 209,245                                  |  |
| <u>Applications Received under 2020 Multi-Year Funding</u> |  |                   |                   |                            |                 |                      |                 |  |  |
| 34   | Hospice  | 25,000            | 25,000            | \$300,000 from contingency | 250,000         | 250,000              | 250,000         | 250,000                                  | \$900,000 remaining as at Dec 31/19; Festival Hydro is contributing \$50,000 per yr starting in 2019, as part of City's \$1.5M commitment        |
| 35   | Civic Beautification & Environmental Awareness Committee   | 10,700            | 700               | 700                        | 700             | 700                  | 700             | 700                                      | requested \$700 annual to offset insurance costs - recommend \$700 annual funding for 2020-21-22   |
| 36   | Gallery Stratford  | 43,000            | 43,000            | 50,000                     | 60,000          | 51,050               | 76,575          | 52,100                                   | requesting parity with Stratford-Perth Museum by increasing to \$153,304 by 2023 - recommend continuing with annual cost of living increases     |
| 37   | Stratford Summer Music                                     | 20,000            | 20,000            | 25,000                     | 25,000          | 20,000               | 30,000          | 25,000                                   | requesting \$30,000 annual toward operating costs - recommend \$25,000 for 2020 with reconsideration for 2021/2022                               |
| 38   | Stratford Power Squadron (Razzamajazz)                     | contingency \$480 | contingency \$620 |                            |                 | contingency \$5,772  | 5,772           | 0  | requesting a 3-5 year funding commitment - representing \$5,700 of an approx. 2020 budget of \$8,800 including donations - recommend not funding |
| 39   | Stratford Seniors Games 55+ (SLAAA)                        |                   |                   |                            | 500             | 500                  | 500             | 0  | requested \$500 per year for 5 yrs - approx. 2020 budget is \$656 - recommend not funding  |
|  |  |                   |                   |                            |                 |                      |                 | 327,800                                  |  |
| <u>Previous Years' Funding:</u>                            |  |                   |                   |                            |                 |                      |                 |  |  |
|  | Perth County Transition Home for Women (Optimism Place)    | 0                 | 5,000             | 5,000                      | 7,000           | 2,000                |                 |  |  |
|  | Multicultural Association of Perth-Huron (Piazza Paradiso) |                   |                   |                            | 5,000           | 0                    |                 |  |  |
|  | Stratford Cygnets Co-Op Preschool                          |                   |                   |                            | 40,000          | 0                    |                 |  |  |
|  | Simple Dreams  |                   |                   |                            | 500             | 0                    |                 |  |  |
|  | Shriners Club  |                   |                   |                            | TBD             | 0                    |                 |  |  |
|  | Kiwanis Club - Garlic Festival                             | 500               | 500               | 500                        | 1,000           | 500                  |                 |  |  |
|  | Santa's Parade of Lights                                   | 1,500             | 1,500             | 1,500                      | 2,000           | 0                    |                 |  |  |
|  | Minor Sports Ice Subsidy                                   | 126,000           | 0                 | 0                          | 176,960         | moved to fee waivers |                 |  |  |
|  | Stratford-Perth Humane Society                             | 25,000            | 25,000            | 25,000                     | 0               | 0                    |                 |  |  |
|  | Conference Allocation                                      | 15,000            | 10,000            | 10,000                     | 0               | 0                    |                 |  |  |

|  |   |                |                        |                        |                 |                   |                 |  |                                       |
|--|---|----------------|------------------------|------------------------|-----------------|-------------------|-----------------|--|---------------------------------------|
|  | 2020 COMMUNITY GRANT REQUESTS & RECOMMENDATIONS     |                |                        |                        |                 | 151               |                 |  |                                       |
|  |   |                |                        |                        |                 |                   |                 |  |                                       |
|  | 2020 Summary with 4 year G872 grants budget history |                |                        |                        |                 |                   |                 |  | to Finance Committee February 10/2020 |
|  |   | 2016<br>Budget | 2017<br>Budget         | 2018<br>Budget         | 2019<br>Request | 2019<br>Budget    | 2020<br>Request | 2020<br>Evaluation<br>Team<br>Recommend. | 2020 Detail for Grant Requests        |
|  | Stratford General Hospital Expansion                | 250,000        | 250,000                | 200,000                | 0               | 0                 |                 |  |                                       |
|  | Jaden Entertainment                                 |                | contingency<br>\$1,500 |                        |                 | 0                 |                 |  |                                       |
|  | Stratford Int'l. Children's Theatre Festival        | 18,000         | 0                      | 0                      | 0               | 0                 |                 |  |                                       |
|  | Stratford Chefs School                              | 500            | 0                      | 0                      | 0               | 0                 |                 |  |                                       |
|  | Stratford City Centre Committee                     | 1,000          | 11,500                 | 25,000                 | 6,110           | 6,110             |                 |  |                                       |
|  | Canadian Sr Curling Banquet                         |                |                        | contingency<br>\$1,000 |                 | 0                 |                 |  |                                       |
|  | Infinite Pride Association                          |                |                        | contingency<br>\$150   |                 | 0                 |                 |  |                                       |
|  | Canadian Jr Curling Championships                   | 45,500         | 0                      | 0                      | 0               | 0                 |                 |  |                                       |
|  | Stratford Roller Sport Alliance                     | 5,000          | 0                      | 0                      | 0               | 0                 |                 |  |                                       |
|  | Stratford & District Agricultural Society           | 5,000          | 0                      | 0                      | 0               | 0                 |                 |  |                                       |
|  |   |                |                        |                        |                 |                   |                 |  |                                       |
|  | TOTAL G872 EXPENDITURES                             | 728,894        | 562,225                | 577,225                | 809,139         | 537,220           |                 | 537,045                                  |                                       |
|  | less reserve funding                                | -5,000         | -10,000                | -10,000                |                 |                   |                 |  |                                       |
|  |   |                |                        |                        |                 |                   |                 |  |                                       |
|  | NET GRANTS BUDGET                                   | \$ 723,894     | \$ 552,225             | \$ 567,225             | \$ 809,139      | \$ 537,220        |                 | \$ 537,045                               |                                       |
|  |   |                |                        |                        |                 |                   |                 |  |                                       |
|  |   |                |                        | Chamber of Commerce    |                 | 3,650             |                 | 3,825                                    |                                       |
|  |   |                |                        | Brownfields            |                 | 20,000            |                 | 20,000                                   |                                       |
|  |   |                |                        | Total Annual Grants    |                 | \$ 560,870        |                 | \$ 560,870                               | Total Annual/Multi-Yr Grants          |
|  |   |                |                        |                        |                 | (G-872-7644-6010) |                 |  |                                       |



**BY-LAW NUMBER -2020  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to amend By-law 178-2018 as amended, to make appointments to Festival Hydro Inc.

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**WHEREAS** Council of The Corporation of the City of Stratford adopted By-law 178-2018 to appoint Council Members to Sub-committees of Council and Standing Committees of Council and to Advisory Committees, Boards and Agencies and to appoint Citizens to Advisory Committees and Boards during the 2018 term of municipal office;

**AND WHEREAS** Council of The Corporation of the City of Stratford deems it necessary to make further appointments to its Advisory Committees, Committees and Boards;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That By-law 178-2018 as amended, is further amended by deleting:
  - 2.7 b) "Frank Mark is hereby appointed to the Festival Hydro Inc. Board of Directors for the remainder of a four-year term to November 30, 2019 or until a successor is appointed by City Council"
2. That By-law 178-2018 as amended, is further amended by adding to subsection 2.7 b) the following appointment:
  - "b) Susan Nickle is hereby appointed to the Festival Hydro Inc. Board of Directors for a four-year term to December 31, 2024 or until a successor is appointed by City Council;"
3. This By-law shall come into force and take effect upon final passage thereof.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 24th day of February, 2020.

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Mayor – Daniel B. Mathieson

---

Acting Clerk – Tatiana Dafoe



**BY-LAW NUMBER -2020  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to amend a section of the Traffic and Parking By-law 159-2008 as amended, to amend the maximum speed limit on O’Loane Avenue.

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**WHEREAS** Section 10(1) of the *Municipal Act 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**AND WHEREAS** Council of The Corporation of the City of Stratford adopted Traffic and Parking By-law 159-2008 to regulate traffic and the parking of motor vehicles in the City of Stratford;

**AND WHEREAS** Council has amended Traffic and Parking By-law 159-2008 from time to time as necessary to further regulate traffic and parking of motor vehicles;

**AND WHEREAS** Council deems it necessary to further amend Traffic and Parking By-law 159-2008 to amend the maximum speed limit on O’Loane Avenue;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That Schedule 14 - Higher and Lower Speed Limits to Traffic and Parking By-law 159-2008 as amended, be further amended to delete the following:

| “Street        | Between      | Between                      | Maximum Limit |
|----------------|--------------|------------------------------|---------------|
| O’Loane Avenue | Lorne Avenue | Perth Line 36 (Quinlan Road) | 60 km/h”      |
2. The provisions of this By-law shall come into effect upon final passage.
3. All other provisions of Traffic and Parking By-law 159-2008, as amended, shall remain in force and effect.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 24th day of February, 2020.

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Mayor – Daniel B. Mathieson

---

Acting Clerk – Tatiana Dafoe



**BY-LAW NUMBER        -2020**  
**OF**  
**THE CORPORATION OF THE CITY OF STRATFORD**

---

BEING a By-law to authorize the acceptance of a proposal and the undertaking of the work by CFC Supply for the design, supply and installation of a 200 niche columbarium in Avondale Cemetery [RFP-2020-05].

---

**WHEREAS** Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** Section 9 of the *Municipal Act, 2001*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 10.(1) of the *Municipal Act 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That the proposal [RFP-2020-05] of CFC Supply for the design, supply and installation of a 200 niche columbarium in Avondale Cemetery be accepted.
2. That the accepted amount of the tender [RFP-2020-05] is \$113,904 including HST.
3. That CFC Supply is authorized to design, supply and install a 200 niche columbarium in Avondale Cemetery, pursuant to the said proposal and as directed by the Director of Community Services, or designate, of The Corporation of the City of Stratford.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 24th day of February, 2020.

---

Mayor – Daniel B. Mathieson

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Acting Clerk – Tatiana Dafoe



**BY-LAW NUMBER -2020  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

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BEING a By-law to authorize the entering into and execution of an amending agreement with Automotive Materials Stewardship Inc., with respect to funding for the collection of used automotive containers.

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**WHEREAS** Section 8.(1) of the *Municipal Act, 2001, S.O. 2001, c.25 as amended*, provides that the powers of a municipality under this or any other Act, shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

**AND WHEREAS** Section 9 of the *Municipal Act, 2001*, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

**AND WHEREAS** Section 10(1) of the *Municipal Act 2001* provides that a single-tier municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

**AND WHEREAS** The Corporation of the City of Stratford (the "Municipality") is the owner of the property known as the Stratford Landfill Site located at 777 Romeo Street South, Stratford;

**AND WHEREAS** by letter received by Waste Diversion Ontario dated December 12, 2006, the Minister of the Environment for the Province of Ontario required Waste Diversion Ontario ("WDO") to develop a waste diversion program for municipal hazardous or special waste ("MHSW") and that Stewardship Ontario ("SO") act as the Industry Funding Organization("IFO") for the program;

**AND WHEREAS** SO, at the direction of and in cooperation with Waste Diversion Ontario, developed a municipal hazardous or special waste program plan for 9 materials (the Phase 1 materials), which was approved for implementation by the Minister of the Environment by letter dated February 19, 2008;

**AND WHEREAS** SO and the Municipality entered into an agreement concerning the provision of certain services by the Municipality to SO concerning the Phase 1 materials;

**AND WHEREAS** on May 31, 2016, in accordance with Section 34 of the *Waste Diversion Transition Act, 2016*, Automotive Materials Stewardship Inc., submitted an Industry Stewardship Plan ("ISP") for Automotive Materials;

**AND WHEREAS** on August 10, 2016, WDO approved the ISP for Automotive Materials pursuant to the provisions of Section 34 of the *Waste Diversion Act, 2002*;

**AND WHEREAS** on November 30, 2016, the *Waste-Free Ontario Act, 2016* was proclaimed and replaced the *Waste Diversion Act, 2002*;

**AND WHEREAS** on November 30, 2016, the Resource Productivity and Recovery Authority (the "Authority") was proclaimed as part of the new Waste-Free Ontario Act, 2016, replacing the WDO;

**AND WHEREAS** on December 20, 2016, the Authority designated April 1, 2017 as the effective date of the ISP for Automotive Materials;

**AND WHEREAS** the Parties entered into a new agreement concerning the provision of certain services by the Municipality concerning Automotive Materials on April 1, 2017;

**AND WHEREAS** such agreement expires effective March 31, 2020;

**AND WHEREAS** the Parties deems it necessary to renew and enter into an amending agreement with Automotive Materials Stewardship Inc., for an additional 12 months, with automatic renewals for successive 12 month periods;

**NOW THEREFORE BE IT ENACTED** by Council of The Corporation of the City of Stratford as follows:

1. That the Agreement dated the 8th day of January, 2020 between The Corporation of the City of Stratford and Automotive Materials Stewardship Inc., with respect to funding for the collection of used automotive containers, be entered into and the Mayor and Clerk or their respective delegates be and the same are hereby authorized to execute the said agreement and all necessary documents on behalf of and for this Corporation and to affix the corporate seal thereto.
2. That the Director of Infrastructure and Development Services, or respective delegate, is hereby authorized to execute future automatic renewal agreements on behalf and for this Corporation.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 24th day of February, 2020.

---

Mayor – Daniel B. Mathieson

---

Acting Clerk – Tatiana Dafoe





## **STRATFORD CITY COUNCIL CONSENT AGENDA**

February 24, 2020

### **REFERENCE NO.    CONSENT AGENDA ITEM**

- |             |  |
|-------------|--|
| CA-2020-023 | <p>In accordance with By-law 135-2017 the Infrastructure and Development Services Department provides notification that the following streets were temporarily closed to through traffic, local traffic only:</p> <ul style="list-style-type: none"> <li>• Church Street from St. Andrew Street to St. Patrick Street on Wednesday, February 12 for one day only for sanitary emergency repair.</li> </ul> <p>Emergency Services were notified.</p>  |
| CA-2020-024 | <p>In accordance with By-law 102-2008 and By-law 135-2017, the City Clerk provides notification that the following streets were/will be temporarily closed for parades/street events:</p> <ul style="list-style-type: none"> <li>• McLagan Drive from John Street North to Avon Street on Friday, April 10 from 1:00 p.m. to 3:00 p.m. for the Way of the Cross.</li> <li>• Lakeside Drive from Front Street to Lakeside Drive North and Queen Street from Lakeside Drive to the Festival Theatre Parking Lot on Sunday, June 21 from 6:00 a.m. to 4:00 p.m. for the Stratford Kinsmen Car Show.</li> </ul> <p>Emergency Services were notified.</p> |
| CA-2020-025 | <p>Notification from the Infrastructure and Development Services Department that they intend to call quotations in accordance with the City's Purchasing Policy for Trucks and Construction Equipment including competent operators for short term municipal projects.</p>   |
| CA-2020-026 | <p>Notification from the Infrastructure and Development Services Department that they intend to call quotations in accordance with the City's Purchasing Policy for rental of catch basin cleaning equipment and staff.</p>  |

- CA-2020-027      Municipal Information Form for Liquor Licence Application for an indoor area at 102 – 164 Downie Street, Stratford
- Section 2 to be completed by the City Clerk.
- Section 3 – Asking if Council has specific concerns regarding zoning, non-compliance with by-law or general objections to this application
- The Fire Department and Building Department did not express concerns with this application; however, the Building Department advises that the applicant requires a building permit and AGCO application for review based on new occupancy.
- 
- CA-2020-028      Resolution from the Perth County Federation of Agriculture requesting support for Bill 156 – Security from Trespass and Protecting Food Safety Act.
- Attachment – Letter from the PCFA dated February 16, 2020
- Endorsement of the resolution and sending a letter to Minister Hardeman is requested.
- 
- CA-2020-029      Notification that the Infrastructure and Development Services Department intends to call proposals in accordance with the City's Purchasing Policy for Water and Wastewater SCADA System Integration Services.
- 
- CA-2020-030      Resolution from the Municipality of Southwest Middlesex expressing support for Bill 156 – Security from Trespass and Protecting Food Safety Act and requesting addition of grain farm operations.
- Attachment – Letter from Southwest Middlesex dated February 13, 2020
- Endorsement of the resolution is requested.



Stratford City Council  
PO Box 818,  
Stratford, ON  
N5A 6W1

February 16, 2020

Dear Mayor and Members of Council,

RE: Bill 156, Security from Trespass and Protecting Food Safety Act

The Perth County Federation of Agriculture (PCFA) represents the voice of agriculture in the local community, and advocates on behalf of our farm family members. Along with our Commodity partners in Perth County and the Ontario Federation of Agriculture, the Perth County Federation of Agriculture is committed to a sustainable and profitable future for farm families.

Ontario farms have increasingly come under threat of unwanted trespassers and activists who are illegally entering property, barns and buildings, seizing private property and threatening the health and safety of the farm, employees, livestock and crops. PCFA appreciates previous examples of support from municipalities within Perth, such as support of the Warwick Resolution.

On December 2nd, 2019, the provincial government introduced Bill 156, Security from Trespass and Protecting Food Safety Act, 2019. The bill is intended to protect Ontario farm animals, farms, farmers and their families, and the safety of the entire food supply by addressing the ongoing threat of unwanted trespassing and from unauthorized interactions with farm animals. The risks of these actions include exposing farm animals to stress and potential diseases, as well as the introduction of contaminants into the food supply.

The PCFA appreciates the support from the provincial government for taking a strong stance to protect our farms and food safety, and introducing more significant consequences for illegal trespassing activities.

The PCFA is calling on all municipal councils within the Perth County boundary to reassure their citizens that the safety of Ontario farm animals, farmers and farm families, and the safety of the entire food system matters. We respectfully ask that your council show your support for Bill 156 by sending the following letter (see below) to Ontario's Minister of Agriculture, Food and Rural Affairs, the Honourable Ernie Hardeman.

If you have already indicated to Minister Hardeman your support for Bill 156, we thank you for your initiative.

Thank you for showing your support for stronger legislation to protect Ontario farms, animals, and food from intruders.

Sincerely,

Perth County Federation of Agriculture



Sample letter to Minister Hardeman:

Hon. Ernie Hardeman  
Minister of Agriculture, Food & Rural Affairs  
77 Grenville Street, 11th Floor  
Toronto, Ontario M5S 1B3

Via Email: [minister.omafra@ontario.ca](mailto:minister.omafra@ontario.ca)

Dear Minister Hardeman,

Ontario farms have come under increasing threat from trespassers and activists who illegally enter property, barns and buildings, causing significant disruptions to the entire agri-food sector. These activists are trespassing under false pretenses to gain entry on to farm properties. They have seized private property and threatened the health and safety of Ontario farms, employees, livestock and crops. These individuals and organizations are causing health and safety concerns and undue stress to Ontario farmers, their families, and their businesses. Once peaceful protests have escalated to trespassing, invading, barn break-ins and harassment. These incidents distress farmers, their families and employees, and threaten the health of livestock and crops when activists breach biosecurity protocols, ultimately putting the entire food system at risk.

We strongly support the new proposed legislation, Bill 156: Security from Trespass and Protecting Food Safety Act. This new legislation is an important way to keep our farm and food supply safe for all Ontarians. Bill 156 provides a balanced approach to protecting farms while recognizing a citizen's right to protest. This new legislation will ensure farm businesses have a legal standing to protect their farm, family and employees, livestock, crops and ultimately the entire food system. Bill 156: Security from Trespass and Protecting Food Safety Act is good news for Ontario's agri-food industry.

Thank you for this important new legislation. Protection of our Ontario should be the highest priority.

Sincerely,

Copy: Perth County Federation of Agriculture

41584 Kirkton Rd.,  
RR1 Woodham, N0K 2A0  
1-866-829-8866  
[perthcountyfedofag@gmail.com](mailto:perthcountyfedofag@gmail.com)  
[www.perthcountyfarmers.ca](http://www.perthcountyfarmers.ca)

President: Tim Halliday  
8591 Road 175, Gowanstown N0G 1Y0  
519-291-3374 Home  
[thalliday33@gmail.com](mailto:thalliday33@gmail.com)  
Office Administrator: Sue Shafer



February 13, 2020

To:

The Honourable Doug Ford, Premier of Ontario,  
 The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs,  
 The Honourable Steve Clark, Minister of Municipal Affairs and Housing,  
 Andrea Horwath, Leader of the New Democratic Party of Ontario,  
 John Fraser, Interim Leader of the Liberal Party of Ontario,  
 Mike Schreiner, Leader of the Green Party of Ontario,  
 Monte McNaughton, MPP, Middlesex-Kent;  
 Association of Municipalities of Ontario; and  
 Ontario municipalities

**RE: Southwest Middlesex Resolution regarding Government Bill 156**

Please be advised that at its February 12, 2020 meeting, the Council of the Municipality of Southwest Middlesex passed the following resolution regarding Bill 156, *Security from Trespass and Protecting Food Safety Act, 2019*:

Moved by Councillor McGill  
 Seconded by Councillor Cowell

**Whereas** the Provincial Government of Ontario is considering Bill 156, *Security from Trespass and Protecting Food Safety Act, 2019*; and

**Whereas** Bill 156 is intended to protect farms, farm operations, and food safety and security by addressing unwanted trespassing; and

**Whereas** Ontario farmers are increasingly under threat of unwanted trespassers who are illegally entering property, barns and buildings, and safety of drivers of motor vehicles transporting farm animals which threatens the health and safety of the farm, employees, livestock and crops; and

**Whereas** additional protection for the agri-food industry to protect the security of the food chain, the farm owners, family and employees is the purpose of the *Security from Trespass and Protecting Food Safety Act, 2019*; and

**Whereas** unwanted trespassing occurs on all types of farm operations, including grain farmers, which has the potential to impact the safety and security of people and the food chain;

**Now Therefore Be It Resolved That** the Municipality of Southwest Middlesex supports the intent of Bill 156 and requests that the Province of Ontario expanding Bill 156 to identify and include protections against trespass for grain farm operations; and

**That** a copy of this Motion be sent to the Honourable Doug Ford, Premier of Ontario, The Honourable Ernie Hardeman, Minister of Agriculture, Food and Rural Affairs, the Honourable Steve Clark, Minister of Municipal Affairs and Housing, Andrea Horwath, Leader of the New Democratic Party of Ontario, John Fraser, Interim Leader of the Liberal Party of Ontario, Mike Schreiner, Leader of the Green Party of Ontario, and Monte McNaughton, MPP, Middlesex-Kent; and

**That** a copy of this motion be sent to the Association of Municipalities of Ontario (AMO), and Ontario municipalities.

Carried



**BY-LAW NUMBER        -2020  
OF  
THE CORPORATION OF THE CITY OF STRATFORD**

---

BEING a By-law to confirm the proceedings of Council of The Corporation of the City of Stratford at its meeting held on February 24, 2020.

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**WHEREAS** subsection 5(1) of the *Municipal Act, 2001, S.O. 2001 c.25* as amended, provides that the powers of a municipal corporation are to be exercised by its council;

**AND WHEREAS** subsection 5(3) of the *Act* provides that the powers of council are to be exercised by by-law unless the municipality is specifically authorized to do otherwise;

**AND WHEREAS** it is deemed expedient that the proceedings of the Council of The Corporation of the City of Stratford at this meeting be confirmed and adopted by By-law;

**NOW THEREFORE BE IT ENACTED** by the Council of The Corporation of the City of Stratford as follows:

1. That the action of the Council at its meeting held on February 24, 2020 in respect of each report, motion, resolution, recommendation or other action passed and taken by the Council at its meeting, is hereby adopted, ratified and confirmed, as if each report, motion, resolution or other action was adopted, ratified and confirmed by its separate by-law.
2. The Mayor of the Council and the proper officers of the City are hereby authorized and directed to do all things necessary to give effect to the said action, to obtain approvals where required, and, except where otherwise provided, to execute all documents necessary in that behalf in accordance with the by-laws of the Council relating thereto.

Read a FIRST, SECOND and THIRD time and

FINALLY PASSED this 24th day of February, 2020.

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Mayor – Daniel B. Mathieson

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Acting Clerk – Tatiana Dafoe