



**The Corporation of the City of Stratford
Community Services Committee
Open Session
AGENDA**

Date: Tuesday, May 29, 2018

Time: 7:30 P.M.

Location: Council Chamber, City Hall

Committee Present: Councillor Beatty - Chair Presiding, Councillor Bunting - Vice Chair, Mayor Mathieson, Councillor Brown, Councillor Clifford, Councillor Henderson, Councillor Ingram, Councillor Mark, Councillor McManus, Councillor Ritsma, Councillor Vassilakos

Staff Present: Rob Horne - Chief Administrative Officer, Joan Thomson - City Clerk, Michael Humble - Director of Corporate Services, Ed Dujlovic - Director of Infrastructure and Development Services, Jacqueline Mockler - Director of Human Resources, David St. Louis - Director of Community Services, Carole Desmeules - Director of Social Services, John Paradis - Fire Chief, Tatiana Dafoe - Deputy Clerk, Mike Beitz - Corporate Communications Lead

Pages

1. Call to Order

The Chair to call the Meeting to Order.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

3. Sub-committee Minutes

1 - 5

Sub-committee minutes are attached for background regarding the discussion held at the May 10, 2018 Sub-committee meeting.

4. Delegations

4.1 Request to Present by Bruce Whitaker

Mr. Whitaker has requested to address Committee regarding new information about the the All-Wheels Park.

Motion by _____

THAT Bruce Whitaker be heard regarding new information about the All-Wheels Park

5. Report of the Director of Community Services

5.1 Stratford All Wheels Park Update (COM18-010)

6 - 15

Motion by _____

Sub-committee Recommendation: THAT Stratford City Council supports, with no financial obligation, the next phase of the Stratford All Wheels Skate Park and track and that the Community Services Department continue to work with the organizers.

6. Report of the Manager of Transit

6.1 Queensland Route Using Market Square Lane (COM18-009)

16 - 17

Staff Recommendation: THAT the management report titled Queensland Route Using Market Square Lane be received for information.

Motion by _____

Sub-committee Recommendation: THAT the management report titled Queensland Route Using Market Square Lane be received for information.

7. For the Information of Committee

7.1 Request to Present by Stratford Soccer Association

18

In response to a request from the Stratford Soccer Association, this item is

being deferred to the June 11, 2018 Community Services Committee meeting.

Sub-committee Recommendation: THAT the Stratford Soccer Association presentation regarding a trail system they would like to install at Festival Hydro Community Park, be heard.

AND THAT Stratford City Council support, with no financial obligation, the next phase of the Festival Hydro Community Park project with the trail system and fitness equipment.

8. **Advisory Committee/Outside Board Minutes**

19 - 25

The following Advisory Committee/Outside Board minutes are provided for the information of Sub-committee:

Communities in Bloom Committee minutes of October 5, 2017

Communities in Bloom Committee minutes of November 2, 2017

9. **Adjournment**

Meeting Start Time:

Meeting End Time :

Motion by _____

Committee Decision: THAT the Community Services Committee meeting adjourn.



The Corporation of the City of Stratford
Community Services Sub-committee
MINUTES

Date: May 10, 2018

Time: 4:45 P.M.

Location: Council Chamber, City Hall

Sub-committee Present: Councillor Beatty - Chair Presiding, Councillor Bunting - Vice Chair, Councillor Ritsma

Regrets: Councillor Ingram, Councillor Mark

Staff Present: David St. Louis - Director of Community Services, Jim Bryson - Community Facilities Manager, Michael Mousley - Manager of Transit, Mike Beitz - Corporate Communications Lead, Danielle Clayton - Recording Secretary, Tatiana Dafoe - Deputy Clerk, Brad Hernden - Manager of Recreation and Marketing

Also present: Bruce Whitaker and Mike Vancea

1. Call to Order

The Chair to call the Meeting to Order.

Councillor Ingram and Councillor Mark provided regrets for this meeting.

2. Disclosure of Pecuniary Interest and the General Nature Thereof

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence

from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

Councillor Bunting declared pecuniary interest for item 3.1 as he is a member of the Stratford Soccer Association.

3. Delegations

3.1 Request to Present by Stratford Soccer Association

Staff Recommendation: THAT a representative of the Stratford Soccer Association be heard with respect to a trail system at Festival Hydro Community Park.

Motion by Councillor Ritsma

Sub-committee decision: THAT the Stratford Soccer Association presentation regarding a trail system they would like to install at Festival Hydro Community Park, be heard.

Carried

Sub-committee discussion: The Stratford Soccer Association updated Sub-committee on numerous projects. Mr. Vancea stated that the addition of the club house and pavilion is unaffordable at this time. They are still looking at building a covered pavilion in the future.

Mr. Vancea stated that the Soccer Association would like permission from Council to move ahead with the addition of the trail system. The Soccer Association is not asking for money from Council as the Association has raised the necessary funds. Mr. Vancea reviewed the map that was provided to Sub-committee outlining the location of the proposed trail. The trail would be 7 feet wide, made out of stone dust which improves accessibility and that the fitness equipment can be utilized by all age groups and fitness levels. Mr. Vancea stated that a portion of the trail located from Erie Street to Dunn Road may want to be considered to use for the bicycle trail. The Soccer Association has realized that this section of the trail may want to be utilized by the Bike and Pedestrian Master Plan to help bike traffic avoid Erie Street.

"Strengthening our Community: Attracting People and Investment"

In response to Sub-committee's questioning, Mr. Vancea stated that they have been advised that the stone dust is able to be asphalted over to be utilized by the Bike and Pedestrian Master Plan if it is required.

In response to Sub-committee's questioning, David St. Louis, Director of Community Services, stated that the Community Services Department supports the project.

Motion by Councillor Ritsma

Sub-committee Recommendation: THAT Stratford City Council support, with no financial obligation, the next phase of the Festival Hydro Community Park project with the trail system and fitness equipment.

Carried

4. Report of the Director of Community Services

4.1 Stratford All Wheels Park Update (COM18-010)

Motion by Councillor Bunting

THAT Mr. Bruce Whitaker be heard regarding the update.

Carried

Sub-committee discussion: Bruce Whitaker updated Sub-committee about the All Wheels Park noting that it was completed in November 2017 and that it has been very well used by all ages and abilities. Mr. Whitaker outlined the benefits of installing a Pump Track noting that these tracks can be ridden by all types of wheels including wheelchairs. He stated that these tracks create very little sound and can be utilized by all levels of riders. Mr. Whitaker stated the projected cost will be around \$85,000 which has been raised and donated with no cost to the City. A recharge station for cell phones will be added in the coming weeks. Mr. Whitaker stated that after speaking to residents, they did not see an increase in noise.

Mr. Whitaker outlined the projected timeline noting that they are looking to select a builder by the end May and have the drawings finalized by June. They hope to have the track installed in August 2018.

"Strengthening our Community: Attracting People and Investment"

In response to Sub-committee questioning, Brad Hernden, Manager of Recreation and Marketing, stated that Community Services is willing to work with the selected contractor to ensure that they are in compliance with the City standards and the building code.

Motion by Councillor Ritsma

Sub-committee Recommendation: THAT Stratford City Council supports, with no financial obligation, the next phase of the Stratford All Wheels Skate Park and track and that the Community Services Department continue to work with the organizers.

Carried

5. Report of the Manager of Transit

5.1 Queensland Route Using Market Square Lane (COM18-009)

Staff Recommendation: THAT the management report titled Queensland Route Using Market Square Lane be received for information.

Sub-committee Discussion: The Manager of Transit reviewed the management report. As a result of the Market Square completion and the additional of the bump outs, the Queensland bus was unable to safely navigate the right hand turn located at Wellington Street and Downie Street. The bus was often required to wait several minutes to make the turn due to vehicle and pedestrian traffic and enter into the oncoming lane of traffic. He noted that the route was changed to have the bus travel down Market Square Lane to ensure that the riders are able to get as close to downtown as possible.

Motion by Councillor Bunting

Sub-committee Recommendation: THAT the management report titled Queensland Route Using Market Square Lane be received for information.

Carried

6. Advisory Committee/Outside Board Minutes

The following Advisory Committee/Outside Board minutes are provided for the information of Sub-committee:

Communities in Bloom Committee minutes of October 5, 2017

Communities in Bloom Committee minutes of November 2, 2017

7. Next Sub-committee Meeting

The next Community Services Sub-committee meeting will be June 14, 2018 at 4:45 p.m. in the Council Chamber, City Hall.

8. Adjournment

Motion by Councillor Bunting

Sub-committee Decision: THAT the Community Services Sub-committee meeting adjourn.

Carried

Meeting Start Time: 4:45p.m.

Meeting End Time: 5:16p.m.



MANAGEMENT REPORT

Date: April 27, 2018
To: Community Services Sub-committee
From: David St. Louis, Director
Report#: COM18-010
Attachments: None

Title: Stratford All Wheels Park Update

Objective: To allow Mr. Bruce Whitacker to address sub-committee with an update regarding the All Wheels Park on Shakespeare Street.

Background: Phase I of the All Wheels Park was complete in 2017 with a soft opening in late fall. It has been a successful spring with many users of the park.

Analysis: Mr. Whitacker would like to speak about an added feature to the All Wheels Park as well as new funding opportunities available.

The next phase of the park would provide additional recreational opportunities for children and youth.

Financial Impact:

Staff Recommendation: That Mr. Bruce Whitacker be heard.

Director of Community Services

Rob Horne, Chief Administrative Officer

Stratford All-Wheels Park




Update and Vision
May 10, 2018

Bruce Whitaker

Objectives

1. To improve MENTAL health especially among children and youth.
2. To enhance youth physical FITNESS.
3. To get kids OUTDOORS longer.
4. To build COMMUNITY.



-  Phase 1: Entry level skateboards and scooters
-  Phase 2: + Bikes, wheelchairs, inline skates
-  Phase 3: All sports - Intermediate to advanced

Feedback on Phase One

Quality of Build: A+ by builders and users

Usage: Used by as many as 35 at a time

Enjoyment by **commuters**: Vitality of the city.

Community **Dead Zone**: connects north and south.

Older versus **younger**: Older kids dominate.

Technology: Recharge station and University of Waterloo

Noise: noise audit and trees

Garbage: Stratford Central Secondary School collaboration



A pump track is designed for all things on wheels. From mountain bikes to BMX's and skateboards a pump track is a playground for all wheels.

Teaching the basic skills of carrying momentum, balance and speed by using arms and legs to pump bike/board/scooter around track.

Tracks are designed to provide more challenges. A feature that a 5 year old can roll through can be used as a gap jump for a professional.

Benefits of Pump Track

- 1 Many countries have a well-developed cycling path network, but are **missing places where adults and children can practice** riding skills in a **safe environment**.
- 2 Pump tracks can be built in areas as small as 250 m². Compared to other sports facilities, building a pump track is extremely **economical**.
- 3 Paved pump tracks also have the advantage that they can be ridden by **skateboarders, in-line skaters, wheelchairs and foot-powered scooters**.
- 4 From beginners to professionals, kids to adults, women and men — pump tracks are suitable for **everyone**. A pump track is perceived as a **playground for young and old**.
- 5 Riding a pump track is **silent** and therefore pleasant for the residents.
- 6 The Swiss department for accident prevention classified pump tracks as “blue” (**easy & safe**).

Drawings by Users

Design team:

Jacob Rusen Steele

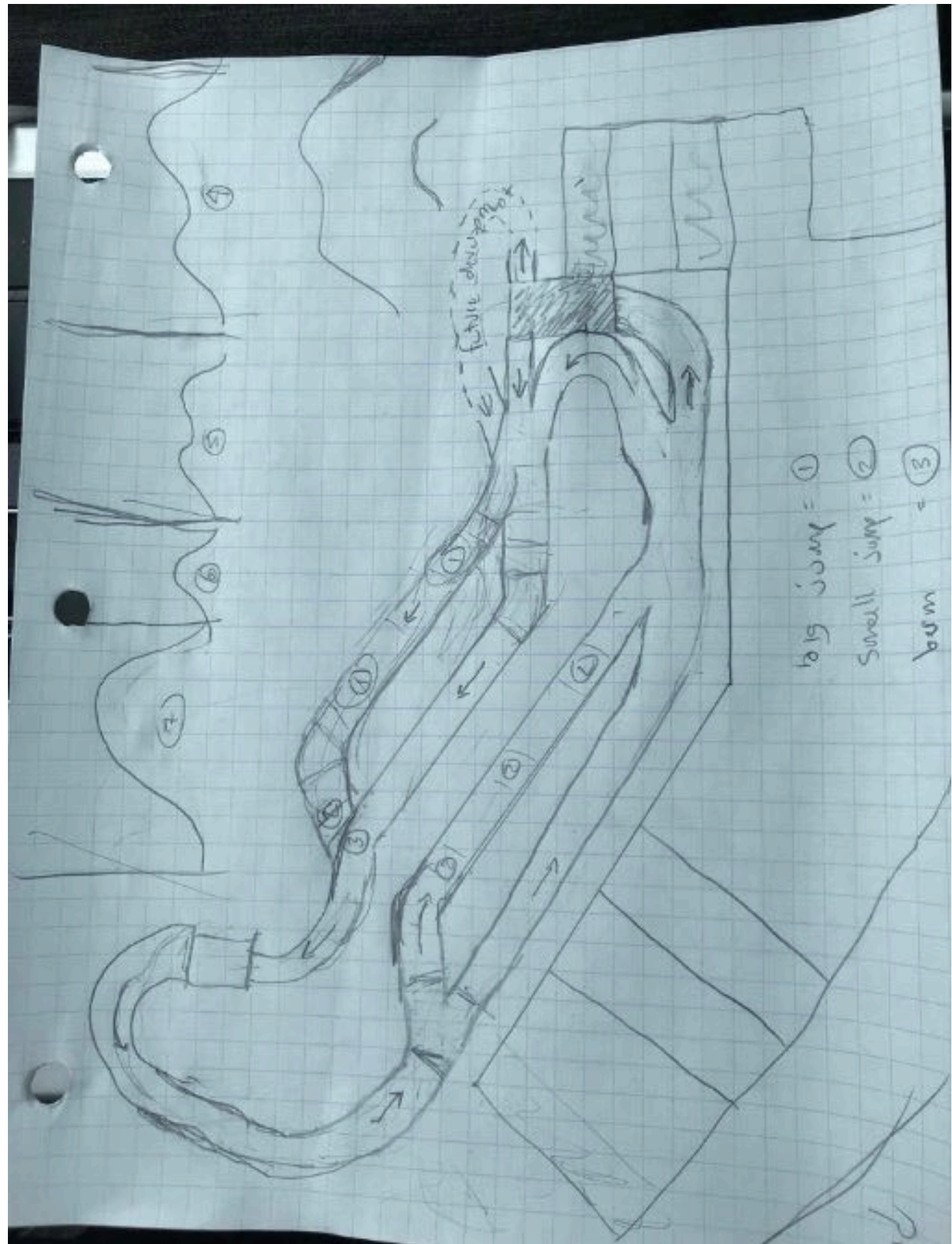
19 years old, Architecture student

Chris Pletsch

21 years old, competitive biker.

Patrick Switzer

30 years old, professional Long boarder. Canadian world champion.



Build Requirements

Funded: \$85k.

Location: Close to phase 1 for visibility, to maximize space, to preserve park and to create community.

Builder: Velosolutions (preferred) versus local

Timeline

Drawings by Users: May 7.

Approval by subcommittee: May 10.

Collaboration with community: week of May 14th

May

S	M	T	W	T	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5		7	8	9

Selection of builder.

June

S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

Refine drawings
by builder.

July

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

Locates.
Prep land.
Secure area.

August

S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

Build.



Community Services Department

MANAGEMENT REPORT

Date: April 18, 2018
To: Community Services Sub-committee
From: Mike Mousley
Report#: COM18-009
Attachments: None

Title: Queensland Route Using Market Square Lane

Objective: To report to Sub-committee regarding the rational for changing the routing of the Queensland bus from the original Wellington to Downie that now currently travels to Wellington through Market Square Lane to Downie.

Background: When Stratford Transit moved from behind City Hall, numerous temporary service changes were implemented once the terminal began operating from the Cooper Parking lot on Downie St. One of these changes involved the Queensland route that once travelled north on Wellington St. and turned right onto Downie St.

Analysis: After the Market Square completion, a change was made so the Queensland bus travelled down St. Patrick Street from Wellington Street on its way to the new terminal. As this did not bring riders close enough to the downtown area the route was changed to have the bus travel up Wellington St. and then turn onto Downie.

As part of the Market Square redevelopment, the front of City Hall at Wellington and Downie Streets was changed with the creation of bump outs. This is an extremely difficult turn to make with a 40 foot transit bus, as the bus must travel into the oncoming lane. The bus can also be held up at that turn for several minutes while waiting for pedestrians to cross the street.

In order to continue to offer a positive customer service experience, the route was changed to travel down Market Square Lane to continue to get passengers as close to downtown amenities as possible on the Queensland route.

When Market Square Lane is closed due to events taking place in Market Square, the Queensland bus will be re-routed in one of two ways (depending on the type of function being held at City Hall) to either turn right at St. Patrick St. off Wellington or temporarily navigate the right turn from Wellington onto Downie dependent on the length of the road closure on Market Square Lane.

The use of Market Square Lane for the Queensland route is part of some of the route improvements scheduled for 2018.

Financial Impact: None

Staff Recommendation: THAT the management report titled **Queensland Route Using Market Square Lane** be received for information.



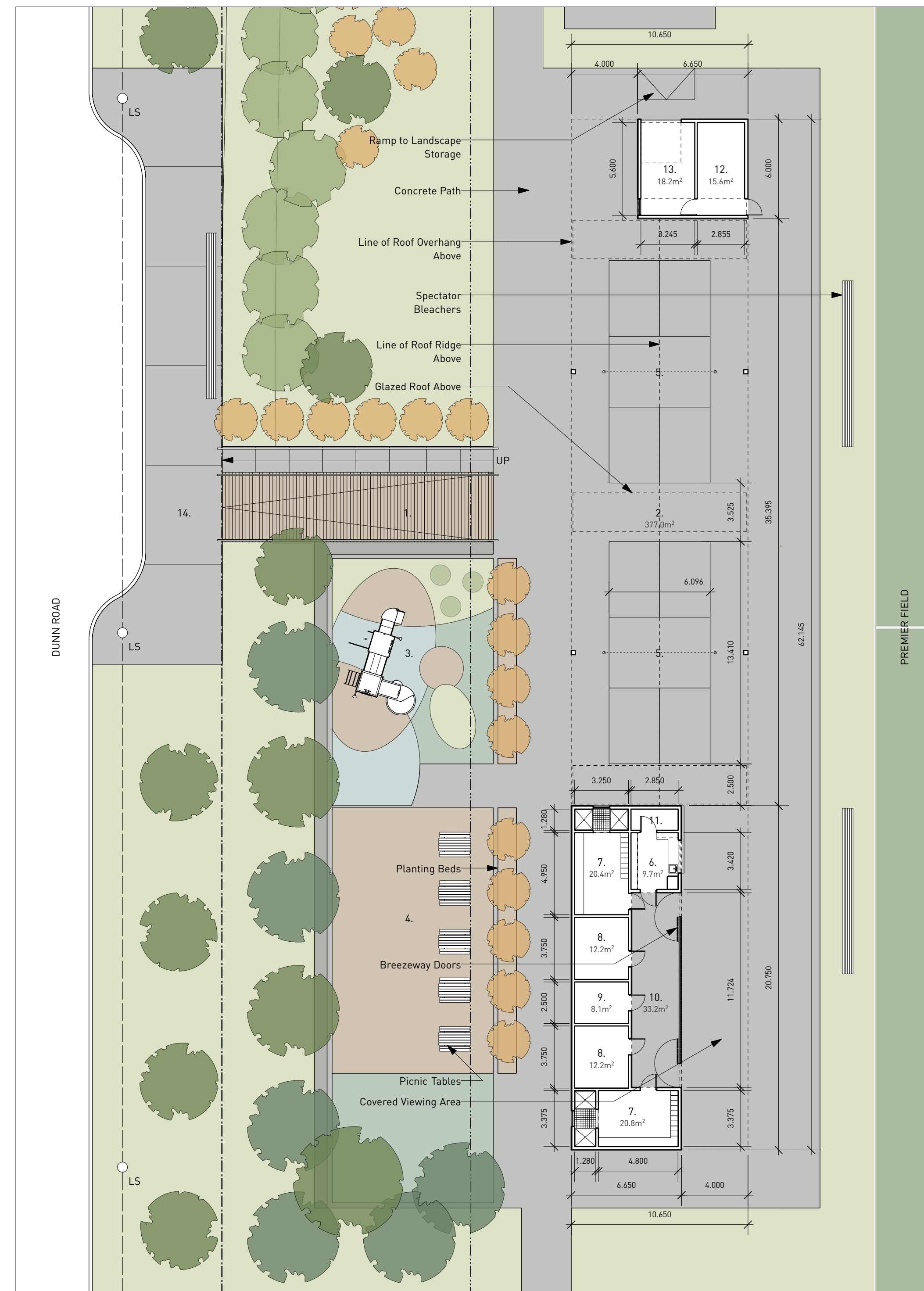
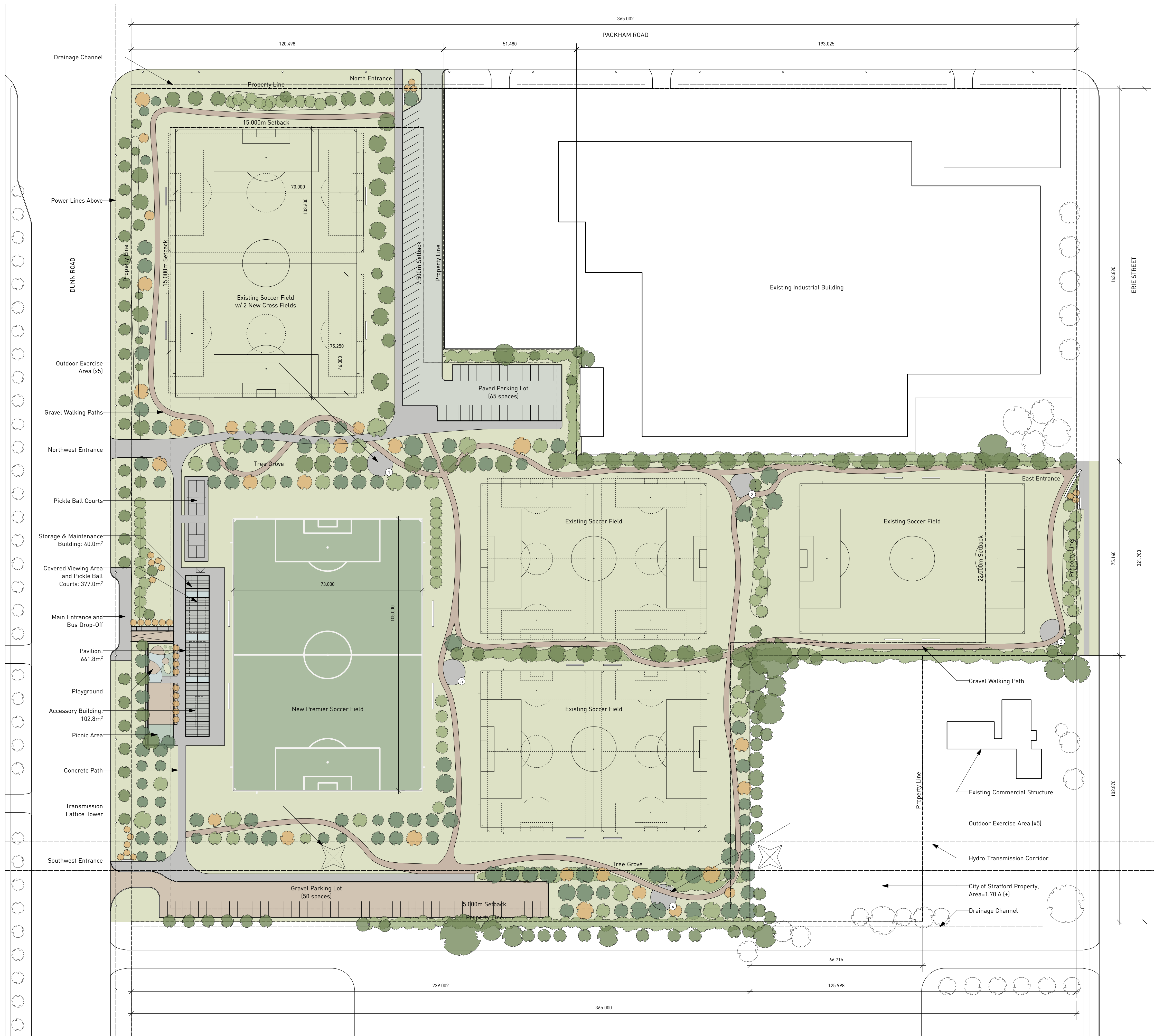
Transit Manager



Director of Community Services



Chief Administrative Officer

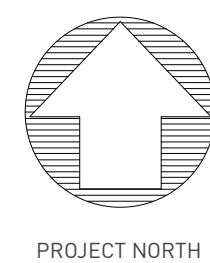
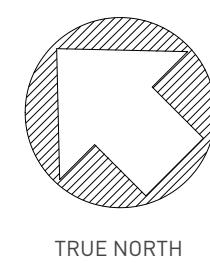


2. Pavilion & Landscape Plan

1:200 scale

LEGEND

- | | |
|-----------------------------|--------------------------|
| 1. Entrance Ramp & Stair | 8. Washrooms |
| 2. Covered Pavilion | 9. Barrier-free Washroom |
| 3. Playground | 10. Breezeway |
| 4. Picnic Area/Skating Rink | 11. Mechanical |
| 5. Pickle Ball Court | 12. Referee/Storage |
| 6. Concession | 13. Landscape Storage |
| 7. Change Rooms | 14. Bus Drop-Off |



STRATFORD SOCCER ASSOCIATION PACKHAM ROAD FIELDS

2015.06.01
matthew david hartney



A meeting of the **Stratford Communities in Bloom Committee (CIB)** was held on the above date at 12:00 p.m. – Kiwanis Community Centre, 111 Lakeside Drive, Stratford ON

Present: Dave Gaffney – Vice-Chair Presiding, Lorraine Kuepfer, Katie McLeod, Councillor Bonnie Henderson, Susan Kummer, Carys Wyn Hughes, Mary O'Rourke

Staff Present: Casey Riehl – Recording Secretary

Absent: Councillor Brad Beatty, Barb Hacking, Jo-Anne Russell

MINUTES

1.0 CALL TO ORDER

Dave Gaffney called the CIB meeting to order at 12:05 p.m.

2.0 DISCLOSURE OF PECUNIARY INTEREST

None declared.

3.0 ADOPTION OF PREVIOUS MINUTES – September 7, 2017

Motion by Mary O'Rourke, seconded by Carys Wyn Hughes to adopt the previous minutes dated September 7, 2017 as printed. Carried.

4.0 BUSINESS ARISING FROM PREVIOUS MINUTES

a) Cul De Sac Circles – Dave Gaffney

Dave Gaffney updated the committee that the CIB recommendation and staff report has been submitted to the Community Services Sub-committee for consideration. Staff is recommending that citizens not plant in the cul de sac circles.

b) Seasonal Decorations for City Hall and Market Square Trees – D. Gaffney

Dave Gaffney updated the committee that Councillor Beatty is working with the Development Services Department on this ongoing project.

c) Veterans Monuments at Avondale Cemetery – Dave Gaffney

Dave Gaffney updated the committee that the Community Services Department will look after the cleaning of the veterans monuments prior to Remembrance Day.

Dave Gaffney will contact John Nater's office for small Canada flags to place on each headstone.

d) Bee City Updates – Barb Hacking/Lorraine Kuepfer

Lorraine Kuepfer updated the committee that there will be a spring symposium for all the Ontario Bee Cities, along with the provincial pollinator health action habitat team. Ms. Kuepfer is continuing to mentor King City and they are doing their proposal to Council October 14, 2017 to be a Bee City. She also updated the committee that a local merchant is doing a fashion show and would like to tie it into the environmental component of Bee City. Ms. Kuepfer will be meeting with her to discuss plans.

e) Update on Ted Blowes Memorial Garden – Barb Hacking

No new updates.

f) Update on Sarah Dykman & Butter-Bike Visit – Barb Hacking

No new updates.

g) Update on National Symposium

Lorraine Kuepfer shared some of the comments from the judges' evaluations with the committee. Members agreed that the competition and evaluations are very confusing. Further discussion with Councillor Beatty for clarification on future evaluations. Culture and agriculture rated high for Stratford, as well as special mention for the LCFC and they complimented Stratford on their crib wall work on the Avon River. Once again, the lack of gateways was noted in the evaluations.

h) CIB Bookmarks – Carys Wyn Hughes

Carys Wyn Hughes reported she has a draft CIB bookmark being made for the committee to look at. She will bring the draft to an upcoming meeting.

i) Reminder of Membership Terms Ending November 30, 2017

Staff reminded Katie McLeod, Carys Wyn Hughes, Lorraine Kuepfer and Mary O'Rourke that their terms are ending November 30th. The deadline to re-apply is Friday, October 20, 2017.

5.0 NEW BUSINESS

a) Pumpkin Parade – November 1, 2017 (5-9 p.m.)

Carys Wyn Hughes circulated posters for the committee to post around town. The event will be held in Market Square this year, instead of down on Veterans Drive. Dave Gaffney volunteered to pick up the painted pumpkins in his truck and take them to the landfill. Organizers are still in need of a truck and trailer to pick up the rest of the pumpkins to deliver to the hog farm. Ms. Hughes will contact the farm that is receiving the pumpkins to see if they can help arrange a truck.

6.0 NEXT MEETING DATE – Thursday, November 2, 2017 – 12:00 p.m. - KCC

7.0 ADJOURNMENT

Motion by Carys Wyn Hughes, seconded by Katie McLeod to adjourn the meeting. Carried.

Time: 12:45 p.m.



A meeting of the **Stratford Communities in Bloom Committee (CIB)** was held on the above date at 12:00 p.m. – Kiwanis Community Centre, 111 Lakeside Drive, Stratford ON

Present: Brad Beatty – Chair Presiding, Dave Gaffney, Lorraine Kuepfer, Katie McLeod, Councillor Bonnie Henderson, Susan Kummer, Carys Wyn Hughes, Mary O'Rourke, Barb Hacking, Jo-Anne Russell

Staff Present: Casey Riehl – Recording Secretary

Absent: Katie McLeod

MINUTES

1.0 CALL TO ORDER

Councillor Beatty called the CIB meeting to order at 12:05 p.m.

2.0 DISCLOSURE OF PECUNIARY INTEREST

None declared.

3.0 ADOPTION OF PREVIOUS MINUTES – October 5, 2017

Motion by Dave Gaffney, seconded by Barb Hacking to adopt the previous minutes dated October 5, 2017 as printed. Carried.

4.0 BUSINESS ARISING FROM PREVIOUS MINUTES

a) Cul De Sac Circles – Councillor Beatty

Councillor Beatty updated the committee that in the management report, city staff does not support the planting of the circles by citizens. CIB members can encourage citizens to plant pollinator friendly plants on their private property.

b) Seasonal Decorations for City Hall and Market Square Trees – D. Gaffney

Councillor Beatty spoke to Development Services staff and they will be lighting the new trees in Market Square this holiday season. CIB has carry forward funds from last year to use towards a sesquicentennial project. The committee discussed

refurbishing the existing City Hall decorations to enhance the Market Square. Councillor Beatty has discussed the project with the manufacturer of the

snowflakes and he is willing to remove all the old lights and decorations off the old frames and re-string with LED lights. Councillor Beatty suggested starting with the ones at the back of the building would have the biggest impact for Market Square.

Motion by Dave Gaffney, seconded by Jo-Anne Russell that the Communities in Bloom Advisory Committee spends up to a maximum of \$5,000.00 from their reserve funds to refurbish the existing seasonal decorations on City Hall, beginning with the ones for the back of the building. Carried.

Dave Gaffney inquired if the tree that was always placed above the front doors of City Hall is stored somewhere. Councillor Beatty will check in the storage facility and with David St. Louis.

c) Veterans Monuments at Avondale Cemetery – Dave Gaffney

This is a 2018 project and Community Services will have the monuments cleaned. Dave Gaffney will work on getting flags to place on each headstone.

d) Bee City Updates – Barb Hacking/Lorraine Kuepfer

Barb Hacking is speaking at an upcoming science teacher's conference in Toronto to discuss outdoor classrooms and how to make them more pollinator friendly. Jo-Anne Russell noted that a local farmer has been awarded a Bee Friendly Farm award. Barb Hacking suggested inviting them to planter day next May. Jo-Anne Russell will contact them to inquire.

e) Update on Ted Blowes Memorial Garden – Barb Hacking

Barb Hacking reported that the brick work has been completed on the garden. The antennae and the benches are now complete. All that is left to complete the garden is the new sign. Members discussed different ideas and wording for the peace sign.

f) Update on National Symposium

Members discussed Stratford's participation in the 2018 CIB judging. The members discussed focusing on projects and initiatives and not on judging next year.

Motion by Dave Gaffney, seconded by Barb Hacking that Communities in Bloom spend \$435.75 to register Stratford in the 2018 Circle of Excellence Non-Evaluated category. Carried.

Councillor Beatty will send out the 2017 evaluation to all CIB members. This year Stratford won "5 Gold Leaves in the Canada 150 category" in recognition of all its

lush parks and gardens. Members discussed the possibility of competing in the international category in the future.

g) 2017 Pumpkin Parade Update

Committee members commented on the change of venue for the parade this year and how much they like having it at Market Square. Despite the weather, it was a great event and well attended. Councillor Beatty thanked members for all their hard work. Arranging for additional volunteers next year would be helpful for placing the pumpkins and possibly only putting them around City Hall. Members agreed that eliminating the judging portion of the event next year is a good idea. Dave Gaffney noted that there were a lot of painted pumpkins, which cannot go to the hog farm for feed. Perhaps next year promoting non-painted pumpkins would be beneficial. Councillor Henderson noted that it was a nice set up to be able to stop and look at the pumpkins, as they were spread out over different areas. Also having the option to walk or drive around City Hall was good.

h) CIB Bookmarks – Carys Wyn Hughes

No new update. Carys Wyn Hughes will forward the proof via e-mail once she receives it.

5.0 NEW BUSINESS

a) Completion of Canada Day Decorations for City Hall – Mary O'Rourke

Mary O'Rourke explained to the committee that the Sesquicentennial Ad-Hoc Committee made red and white bunting to hang on City Hall for the Canada 150 celebrations this year. They purchased enough material to go around the entire building, however did not get them all made. She inquired if this would be a project CIB could take over to complete. There would be minimal costs involved for some hardware and chain to sew into the bunting to weigh it down. Ms. O'Rourke will bring a budget to the next meeting for the committee to consider.

b) Stratford Gateways

The committee discussed different options for funding new gateways for Stratford. Currently, CIB does not have funds available in their budget to pay for them. Gateways to a community are important as a first impression when visitors arrive to your city. Ultimately, it will be up to Council to decide if this project moves ahead.

Motion by Carys Wyn Hughes, seconded by Mary O'Rourke that the Communities in Bloom Advisory Committee requests an additional \$10,000.00 be added to their 2018 budget request to put towards a reserve for new gateways for the City of Stratford;

The committee also requests a \$10,000.00 line item be added to their 2019, 2020 and 2021 budget for the gateways project reserve. Carried.

c) Citizen Recognition Pins – Councillor Beatty

Councillor Beatty acknowledged Dave Gaffney, Susan Kummer and Barb Hacking with pins from the City recognizing citizen representatives with five or more years dedicated to serving on advisory committees.

6.0 NEXT MEETING DATE – Thursday, January 4, 2018 – 12:00 p.m. - KCC

7.0 ADJOURNMENT

Motion by Carys Wyn Hughes, seconded by Dave Gaffney to adjourn the meeting. Carried.

Time: 1:15 p.m.