



**The Corporation of the City of Stratford  
Infrastructure, Transportation and Safety Committee  
Open Session  
AGENDA**

**Date:** Tuesday, May 28, 2019

**Time:** 7:25 P.M.

**Location:** Council Chamber, City Hall

**Committee Present:** Councillor Vassilakos - Chair Presiding, Councillor Burbach - Vice Chair, Mayor Daniel Mathieson, Councillor Beatty, Councillor Bunting, Councillor Clifford, Councillor Gaffney, Councillor Henderson, Councillor Ingram, Councillor Ritsma, Councillor Sebben

**Staff Present:** Rob Horne - Chief Administrative Officer, Jacqueline Mockler - Director of Human Resources, Michael Humble - Director of Corporate Services, David St. Louis - Director of Community Services, John Paradis - Fire Chief, Kim McElroy - Director of Social Services, Joan Thomson - City Clerk, Tatiana Dafoe - Deputy Clerk, Jeff Leunissen - Manager of Development Services, Mike Beitz - Corporate Communications Lead

Pages

**1. Call to Order**

The Chair to call the Meeting to Order.

**2. Disclosure of Pecuniary Interest and the General Nature Thereof**

The *Municipal Conflict of Interest Act* requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the *Act*.

Name, Item and General Nature of Pecuniary Interest

**3. Delegations**

None scheduled.

**4. Report of the Director of Infrastructure and Development Services**

**4.1 Ontario Active School Travel Fund (ITS19-041)**

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\*this item is also listed on the May 28, 2019 reconvene Council agenda for consideration.

Motion by \_\_\_\_\_

**Staff Recommendation: THAT the City of Stratford hire a School Travel Planning Facilitator on a temporary basis;**

**AND That the Mayor and Clerk be authorized to sign the necessary Funding Agreement.**

**5. Adjournment**

Meeting Start Time:

Meeting End Time:

Motion by \_\_\_\_\_

**Committee Decision: THAT the Infrastructure, Transportation and Safety Committee meeting adjourn.**



## MANAGEMENT REPORT

**Date:** May 28, 2019  
**To:** Infrastructure, Transportation and Safety Committee  
**From:** Ed Dujlovic, Director of Infrastructure and Development Services  
**Report#:** ITS19-041  
**Attachments:** None

**Title:** Ontario Active School Travel Fund

**Objective:** To enter into a funding agreement with Green Communities Canada (GCC) for \$60,000 in funding from the Ontario Active School Travel Fund in order to retain a temporary School Travel Planning Facilitator.

**Background:** In December of 2018 the City of Stratford's Active Transportation Advisory Committee (ATAC) made an application to the Ontario Active School Travel Fund to increase active school travel. ATAC did undertake a pilot project in 2018, with the involvement of staff from the City, in developing a school travel plan. For 2019 ATAC wants to expand the program on a City wide basis.

Ontario Active School Travel (OAST) is a program of Green Communities Canada. Founded in 1995, GCC is a national association of community organizations that help people go green – in their homes and gardens, on the road, at work, and in the community. The mission for the OAST is to create a culture of active school travel – a world in which every day active transportation for Ontario students is safe, easy, and enjoyable. Funding for the OAST Fund was provide by the Province in 2017 which allowed GCC to provide greatly expanded support, including resources, training, coaching, campaigns, peer networking, and partnerships.

**Analysis:** The City was successful in obtaining up to \$60,000 in funding of which \$55,000 can be used to hire a Facilitator for up to 15 months to develop active school travel plans on a City wide basis. The Facilitator would be hired on a temporary basis for a time period based on the approved funding in the agreement.

The remaining \$5,000 is to be used for supplies, materials and administration costs. In kind contributions are also required. This would be provided by members of ATAC, Cycle

Stratford, City staff, Police, the Health Unit and the School Boards. Letters of support were provided for the application from the School Boards, Cycle Stratford and the Health Unit.

**Financial Impact:** As noted contribution from the City will be in kind consisting of members of ATAC and City staff. Information gathered from the development of the School Travel Plan that identifies physical barriers to the increase in active school travel will be used to help prioritize facilities that are required and could be funded from the City's approved Capital Budget for active transportation. Accordingly, Council approval is required.

**Staff Recommendation: THAT the City of Stratford hire a School Travel Planning Facilitator on a temporary basis;**

**AND That the Mayor and Clerk be authorized to sign the necessary Funding Agreement.**



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Ed Dujlovic, Director of Infrastructure and Development Services



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Rob Horne, Chief Administrative Officer